



**BAKERSFIELD
HISTORIC
PRESERVATION
COMMISSION**

Dear Applicant:

Thank you for your interest in applying for a cultural resource designation. Attached is the application for the designation.

Any improvements, buildings, structures, signs, feature (including significant trees or other landscaping), site, place, or object of scientific archaeological, aesthetic, educational, cultural, architectural, or historical significance to citizens of Bakersfield can be designated as a cultural resource. Any grouping of cultural resources can be designated as a historic district. Attached is a Designation Criteria Fact Sheet with explanations in further detail.

Throughout the designation process staff will be working closely with you to process your application. A \$250 application fee is required at the time the application is submitted in final form. Once the application is finalized, the designation will be scheduled for a Historic Preservation Commission meeting. Scheduling is dependent on the public noticing requirement.

The attached guidelines from the Secretary of the Interior's Standards for Rehabilitation are provided for your information to help you determine if your property warrants Federal and/or State designation.

Please call to arrange for an appointment so that staff can explain in detail to you the designation process from start to finish.

Sincerely,

Donna Barnes
Development Associate

LOGO DEPICTS
BAKER STREET
PUBLIC LIBRARY
COMPLETED
JULY 7TH, 1915
PLACED ON
NATIONAL
REGISTER OF
HISTORIC
PLACES
APRIL 1ST, 1981

Chairman of the Historic Preservation Commission
Economic & Community Development Department
900 Truxtun Avenue, Suite 201
Bakersfield, CA 93301

Dear Chairman,

I/we, the undersigned, being owner(s) representative of property located at _____, do hereby request that this property be considered for cultural resource designation and be placed on the Bakersfield Register of Historic Places.

I/we have provided the following information which describes the subject property, its architectural and historical characteristics.

I/we am familiar with the design guidelines that pertain to my property and understand the intent of these guidelines.

I/we recognize that the completion of the attached forms must be accompanied with the appropriate fees before designation procedures can precede.

Sincerely,

Name

Street

City, State, Zip

Phone Number

APPLICATION FOR HISTORIC DESIGNATION

Name: _____
(Historic name reflecting the period of significance and/or common name.)

Street Location: _____

City, State, Zip: _____

Legal Description: _____

Category (Structure, Site, Object): _____

Ownership (Public/Private): _____

Original Use: _____

Other Past Uses: _____

Present Use: _____

Owner of Property

Name: _____

Address: _____

City, State, Zip: _____

Description and Significance: _____

Location of Structure: _____

(original site, moved, unknown)

Statement of Condition of the Structure: _____

Explanation of any known threats to the cultural resource:

Form Prepared By

Name/Title: _____

Organization: _____

Address: _____

City, State, Zip: _____

Telephone: _____

Date of Application: _____

Attachments (include sketches, drawings, or photographs)

The Historic Preservation Commission has determined that the Secretary of Interior's Standards for Rehabilitation to be optional in nature as it pertains to local designation. Property owners who are interested in National Register status or Federal and/or State incentives should follow the below listed guidelines provided for your information.

THE SECRETARY OF THE INTERIOR'S STANDARDS FOR REHABILITATION

1. Every reasonable effort shall be made to provide a compatible use for a property which requires minimal alteration of the building, structure, or site and its environment, or to use a property for its originally intended purpose.
2. The distinguishing original qualities or character of a building, structure, or site and its environment shall not be destroyed. The removal or alteration of any historic material or distinctive architectural features should be avoided when possible.
3. All buildings, structures, and sites shall be recognized as products of their own time. Alterations that have no historical basis and which seek to create an earlier appearance shall be discouraged.
4. Changes which may have taken place in the course of time are evidence of the history and development of a building, structure, or site and its environment. These changes may have acquired significance in their own right, and this significance shall be recognized and respected.
5. Distinctive stylistic features or examples of skilled craftsmanship which characterize a building, structure, or site shall be treated with sensitivity.
6. Deteriorated architectural features shall be repaired rather than replaced, whenever possible. In the event replacement is necessary, the new material should match the material being replaced in composition, design, color, texture, and other visual qualities. Repair or replacement of missing architectural features should be based on accurate duplications of features, substantiated by historic, physical, or pictorial evidence rather than on conjectural designs or the availability of different architectural elements from other buildings or structures.
7. The surface cleaning of structures shall be undertaken with the gentlest means possible. Sandblasting and other cleaning methods that will damage the historic building materials shall not be undertaken.
8. Every reasonable effort shall be made to protect and preserve archeological resources affected by, or adjacent to any project.

9. Contemporary design for alterations and additions to existing properties shall not be discouraged when such alterations and additions do not destroy significant historical, architectural or cultural material, and such design is compatible with the size, scale, color, material, and character of the property, neighborhood or environment.
10. Wherever possible, new additions or alterations to structures shall be done in such a manner that if such additions or alterations were to be removed in the future, the essential form and integrity of the structure would be unimpaired.

DESIGNATION CRITERIA FACT SHEET

Any improvements, building, structure, sign, feature, site, place, or object may be designated as a cultural resource and any grouping of such may be designated as a historic district if it meets one or more of the following criteria:

- A. It exemplifies or reflects special elements of the City=s or a community or neighborhood=s historical, archaeological, cultural, social, economic, political, aesthetic, engineering, or architectural development; or
- B. It is identified with persons or events significant in local, state, or national history; or
- C. It embodies distinctive characteristics of a style, type, period, or method of construction, or is a valuable example of the use of indigenous materials or craftsmanship; or
- D. It is representative of the notable work of a builder, designer, architect, engineer, landscape architect, interior designer, artist or craftsman; or
- E. Its unique location or a singular physical characteristic(s) represents an established and familiar visual feature of a neighborhood community or the City; or
- F. It is an archeological or paleontological site which has the potential of yielding information of scientific value.

Cultural Resource Designation - Initiation

- A. The City Council or the property owner of the proposed cultural resource may initiate a request for the designation of a cultural resource.
- B. All applications for designation of a cultural resource shall include:
 - 1. A legal description or address of the proposed cultural resource, and the name and address of the property owner.
 - 2. Sketches, photographs, or drawings.
 - 3. Statement of condition of the structure.
 - 4. Explanation of any known threats to the cultural resource.
 - 5. Other information requested by City staff.
 - 6. If the request is initiated by City Council, the City shall, in its application, declare its intention to purchase the cultural resource.
- C. At time of application, the applicant shall pay a \$250.00 processing fee as required by Section 3.70.040 of the Bakersfield Municipal Code. No application shall be deemed complete until the prescribed fee has been received by the City.

The Historic Preservation Commission holds a noticed public hearing regarding the designation of any cultural resource and forwards its recommendation of the City Council for final designation.

Fifteen (15) days after City Council approves the designation the City Clerk records the resolution with the county recorder. The findings are included in the resolution.

Upon notification to a property owner of the public hearing, no person or entity will undertake any alteration, construction, grading, demolition, or removal of building, structure, site feature, object and no permit to undertake any work will be issued by the City, while proceedings are pending. This does not apply to permits issued prior to the date of notice of the public hearing or to issues of public safety.

Historic District Designation - Initiation

- A. The City Council or the owners of property within a proposed historic district in the City of Bakersfield may initiate a request for the designation of that area as a historic district.
- B. All applications for designation of a historic district shall be accompanied by a petition, on forms provided by the City, setting forth the request for designation and the Preservation Plan, and signed by the owners of no fewer than two-thirds of the parcels within the proposed district. City staff shall verify the signatures. City Council shall require two-thirds vote for approval.
- C. All applications for designation of a historic district shall include:
 - 1. A legal description of the boundaries of the proposed district, the names and addresses of all owners of property within the proposed district, and parcel assessor=s numbers of properties within such proposed district.
 - 2. A description of the proposed historic district, including special aesthetic, cultural, architectural, or engineering interest or value of a historical nature.
 - 3. Sketches, photographs or drawings of structures within the proposed district.
 - 4. A statement of the condition of the structures and improvements within the district
 - 5. An explanation of any known threats to any cultural resource within the district.
 - 6. Other information requested by City staff.
 - 7. A proposal for financing of costs of improvements, if any, including, but not limited to, maintenance or assessment districts.
- D. At time of application, the applicant shall pay a fee not to exceed the cost of processing such application as required by Section 3.70.040 of the Bakersfield Municipal Code. No application shall be deemed complete until the prescribed fee has been received by the City.

Questions

Contact the City of Bakersfield Economic and Community Development Department, 900 Truxtun Avenue, Suite 201, Bakersfield, California 93301, (661) 326-3765.