

FY 2016-17 Proposed Budget

City of Bakersfield, CA



About the Cover

The FY 2016-17 budget cover features five photographs capturing various events and projects occurring within the City over the past year.

Top Left: The home page of the City's redesigned web site. The City's redesigned web site was launched in February 2015, providing improved functionality and better navigation for web users. Improvements include a "How Do I" section, where users can find answers to some of the most requested information. The site also allows users to opt into receiving certain page updates or notifications via e-mail of certain events or news items that appear on various pages within the site.

Top Right: A Bakersfield Society for the Prevention of Cruelty to Animals (SPCA) staff member provides care to a dog at the Bakersfield Animal Care Center (CBACC). In October of 2013, the City of Bakersfield began operation of the existing Animal Care Center in southeast Bakersfield. As part of this process, the City developed a unique and innovative partnership with the SPCA and the Bakersfield Homeless Center to manage and staff the day to day operations of the facility. This partnership has proven to be a success and has brought the expertise and skill of both of these organizations together with the resources of the City to facilitate the operations of CBACC.

Middle: Numerous elected officials, dignitaries, Thomas Roads Improvement Program staff and project contractors commemorate the opening of the Hosking Avenue Interchange Project on March 11, 2016. The State Route 99/Hosking Avenue Interchange provides a new access point to and from SR 99 in south Bakersfield, relieving congestion on arterial roadways and on the adjacent Panama Lane and State Route 119 interchanges. The project replaced the existing Hosking Avenue overcrossing with a full-access interchange.

Bottom Left: City employees enjoy breakfast during the annual employee breakfast. Public Service Recognition Week is a national event that is celebrated the first week of May each year. It is a week to honor employees of state, federal, county and local governments. Over the past several years the City has taken the week as an opportunity highlight the efforts and contributions of all City staff. As part of recognition week, the City hosts the annual Employee Appreciation Breakfast.

Bottom Right: Shovels are arranged to commemorate the groundbreaking of the State Route 178 Widening Project in northeast Bakersfield. This project will widen State Route 178 from two to six lanes from just east of Morning Drive to Masterson Street, and from two to four lanes from Masterson Street to Miramonte Drive. Just east of Miramonte Drive, the roadway will transition back to the existing two lane highway. The ceremony also separately featured a ribbon cutting, celebrating the opening of the nearby Morning Drive Interchange Project.

Photography Credits:

- City of Bakersfield Information Technology Division
- Gilbert Vega

CITY OF BAKERSFIELD PROPOSED BUDGET

FY 2016-17



MAYOR

Harvey L. Hall

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Terry Maxwell	Councilmember, Ward 2
Ken Weir	Councilmember, Ward 3
Bob Smith	Councilmember, Ward 4
Harold W. Hanson	Councilmember, Ward 5
Jacquie Sullivan	Councilmember, Ward 6
Chris Parlier	Councilmember, Ward 7

Submitted by

Alan Tandy
City Manager

CITY OF BAKERSFIELD

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Police Chief

Public Works Director

Finance Director

Assistant City Manager

Assistant City Manager

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Alan Tandy · City Manager

May 4, 2016

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ALAN TANDY, CITY MANAGER *AT*

SUBJECT: FISCAL YEAR 2016-17 PROPOSED BUDGET

Over the last 12 months, the City has taken timely and wide-ranging actions to weather the downturn in sales tax revenues due to the drop in oil prices. The adjustments and cuts made to the General Fund to date have resulted in minimal impact on direct services provided by City departments. However, the most current quarterly sales tax figures, combined with recent continued drops in local oil-related employment clearly indicate the need for further reductions to be undertaken in the upcoming fiscal year. Unfortunately, these reductions will begin to directly impact services, programs, projects and the ability for departments to fill vacant positions. Essentially, these reductions will have an impact on response times for certain service requests and lengthen intervals for maintenance of items such as streetscapes and parks. In addition, capital projects will be limited. As outlined further within the pages of this document, the FY 2016-17 Proposed Budget reflects an all-encompassing effort by staff within each of the impacted departments to reduce operations to mirror the negative trending in revenues. From a dollar, position and capital project standpoint, the FY 2016-17 Proposed Budget will show decreases in most areas. These actions are not desired, but are necessary to ensure the City remains prepared to address ongoing service delivery expectations while recognizing constraints in revenues.

For nearly 18 months, oil prices have remained depressed, both locally and globally, resulting in industry-wide layoffs, reduced spending and travel. Since late 2014, over 3,600 oil-related jobs have been lost countywide. Oil field exploration and well development throughout the county has dropped by nearly 85 percent during the same time period. Global supply issues continue to

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subdue oil prices, which in turn has industry experts uncertain on when a rebound may occur. Although the City does not receive substantial revenues directly from mineral values, it is a main hub for oil production equipment and service-related purchases. Furthermore, employees who have been laid off or are in jeopardy of losing employment continue to reduce discretionary purchases. These actions translate in reduced sales tax generated within the City, which as of last year represented the City's largest single source of revenue within the General Fund.

In addition to the oil industry impacts on sales tax, oil-related travel to the region has declined as well, which in turn affects the City's transient occupancy tax revenue. When compared to the same month in 2015, March 2016 hotel occupancy rates have dropped nearly 6 percent citywide. Recently, the County announced the non-stop air service from Houston, TX to Bakersfield would be eliminated due to a significant decline in demand from the oil industry. This reduction is factored into available funding for capital improvement projects funded by the hotel tax, as well as reductions in the Visit Bakersfield budget.

Despite the downturn in the oil sector, development activity has remained steady, with year-to-date permitting figures tracking near the same levels as 2015. Specifically, solar permitting activities continue to show strong year-over-year growth. However, local industry experts have projected a slowdown in commercial development, which may begin to impact certain revenue sources such as building permit fees, sewer connection fees, and refuse service requests. Staff continuously monitors these revenue sources and will recommend adjustments to projections during the fiscal year, if necessary. Property tax revenue is expected to show minimal growth in FY 2016-17 based on preliminary information from the Kern County Assessor's Office. Staff will continue to monitor this revenue source as well.

As outlined in further detail below, staff is proposing the elimination of 14 vacant, full time positions. The elimination of the full time positions is factored into the overall plan to reduce spending in order to parallel declining revenues. The authorized complement remains 5.7 percent below 2008 full time staffing levels.

The FY 2016-17 Capital Improvement Program (CIP) Budget is slightly smaller from a dollars standpoint when compared to years past. This is chiefly due to no federal earmark funds appropriated for the Thomas Roads Improvement Program (TRIP). The FY 2016-17 CIP budget includes funding for various Thomas Roads Improvement Projects from local sources only. One-time funds for discretionary uses remain very limited, with available funding allocated mostly to local road maintenance and improvements. Staff continues to actively pursue

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grant opportunities for City transportation, housing, parks, water resources-related infrastructure improvements, equipment and capital projects. Grants and other special funding sources which allow the City to leverage external funds are particularly useful during economic downturns.

Budget Overview and Highlights

Personnel Complement:

The FY 2016-17 Proposed Budget includes the elimination of 14 full time vacant positions. These positions include:

Department/Division	# of Positions	Position
Arena	(1)	Maintainer - Rabobank
Public Works	(1)	Computer Drafting Tech
Public Works	(1)	Engineering Technician
Public Works	(1)	Maintenance Craftworker I
Public Works	(1)	Service Maintenance Worker
Public Works	(1)	Construction Inspector II
Community Development	(1)	Chief Code Enforcement Officer
Community Development	(1)	Associate Planner I
City Clerk	(1)	Clerk Typist I
Information Technology	(1)	GIS Technician
Recreation and Parks	(3)	Laborer
Recreation and Parks	(1)	Clerk Typist I

Reductions to the complement will likely result in longer lead times for certain non-critical projects, an increase in the time between maintenance of streetscapes and parks and a reduction in staff's ability to take on additional special requests or projects.

As the fiscal year progresses, the Budget Team will evaluate positions as they become open to determine if additional eliminations will be recommended during the mid-year budget update.

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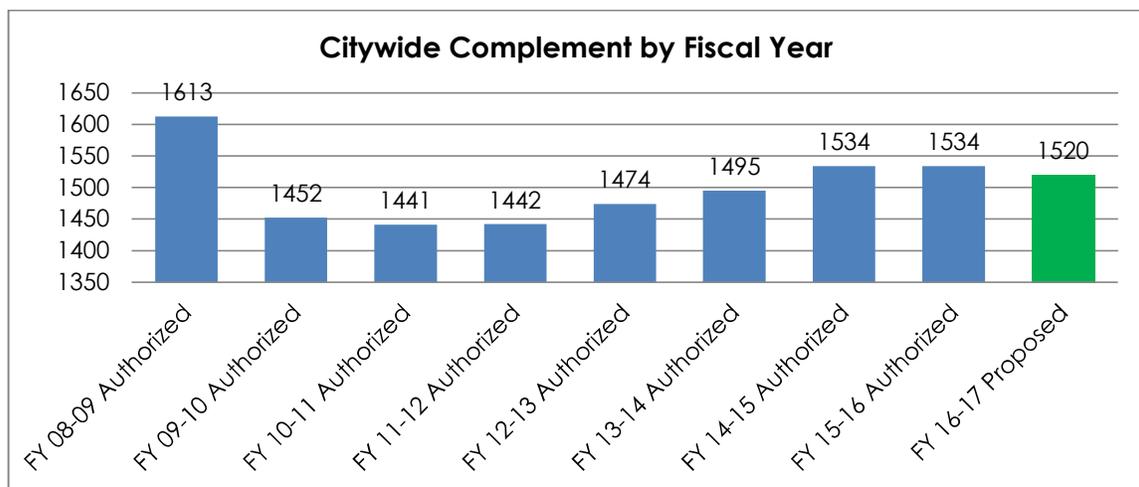
The following table provides authorized staffing levels by department for the previous four fiscal years (including a mid-year FY 2015-16 addition) and the proposed complement for next fiscal year:

Personnel Complement History since FY 2012-13

Department	FY 2012-13 Authorized	FY 2013-14 Authorized	FY 2014-15 Authorized	FY 2015-16 Authorized	Proposed Changes	FY 2016-17 Proposed
Legislative	1	1	1	1	0	1
Executive	57	58	59	66	(2)	64
Financial Services	32	32	32	32	0	32
City Attorney	10	10	10	10	0	10
Police Services (a)	517	528	551	552	0	552
Fire Services	196	198	199	199	0	199
Public Works	415	422	431	423	(5)	418
Water Resources	28	28	28	28	0	28
Rabobank Arena/Visit Bakersfield	8	8	8	8	(1)	7
Recreation & Parks	149	149	150	150	(4)	146
Community Development	61	61	65	65	(2)	63
Totals	1,474	1,495	1,534	1,534	(14)	1,520

(a) The City Council authorized the addition of 1 grant-funded Latent Print Examiner position during FY 2015-16

As proposed, inclusive of the changes described above, the City's staffing complement is proposed to be 1,520. The following table provides Citywide authorized staffing levels since FY 2008-09 and the proposed complement for next fiscal year.



Cost-of-Living Adjustment (COLA) and Labor Negotiations:

- Pursuant to the terms of previous labor agreements with the Police and Fire groups, the City instituted the final “catch up” for these groups in comparison to the COLAs provided to the blue and white collar group since 2011. The FY 2015-16 Proposed Budget included the full catch up amount for each of these groups. The inclusion of the “catch up” amounts would satisfy all remaining commitments to each of these groups related to this provision. No further COLAs are included in the FY 2016-17 Proposed Budget for either group.
- Discussions with the Blue and White Group continue after the most recent memorandum of understanding expired in December 2015. No further COLAs are included in the FY 2016-17 Proposed Budget.

Sewer, Refuse and Domestic Water Rates:

Refuse, sewer and domestic water services operate independently of the City's General Fund and costs to provide those services have increased steadily over the previous fiscal years. The user rate structures ensure the cost of providing service is fairly and equitably recovered from all customer groups. The proposed rate increases for FY 2016-17 are essential to fund operational and capital costs and to ensure sufficient reserves to meet long-term needs. The new rates, if adopted, will go into effect on July 1, 2016. The following is a summary of the proposed changes to rates:

- Refuse Rates – Under staff's proposal, the refuse rate for a single-family residence would increase from \$190.02 to \$195.72 annually. The residential fee includes tan trash container, green waste container, blue recycling container, bulky item collection, curbside motor oil collection, a free greenwaste drop off and street sweeping. Additionally, commercial rates are proposed to increase 3 percent. The proposed dollar impact to commercial users is variable, depending on type and frequency of service. Proposition 218 notices have been mailed to affected users and a public hearing before the City Council has been set for June 8, 2016.
- Sewer Rates - Staff proposes a 2.4 percent user rate increase for residential sewer rates from \$210 to \$215. Commercial rate increase includes the residential rate increase as a base and the increased costs resulting from the phase-in (year three of five) of the change in sewage characteristics previously approved by the City Council. Rate increases are required to recover increasing electrical costs and to continue to meet bond covenant requirements for the bonds used to expand Wastewater Treatment Plant 3. Sewer connection fees are not proposed to increase in FY 2016-17. Proposition 218 notices have been mailed to affected users

and a public hearing before the City Council has been set for June 8, 2016.

- Domestic Water Rates – Staff is proposing a rate increase for domestic water users for the first time in over 5 years. Staff is proposing to increase quantity rates, readiness to serve charge and the private fire protection service charge by 3.5 percent. The specific dollar increase to each user is variable depending on the size of water meter installed at a specific property and actual water usage. The proposed increase will help meet the costs of new water supply programs, meeting water quality standards, and funding for capital costs. Proposition 218 notices have been mailed to affected users and a public hearing before the City Council has been set for June 8, 2016.

Street Maintenance:

In support of Council Goals for local street maintenance, resurfacing and road construction projects, the FY 2016-17 Proposed Budget includes local funding in the amount of \$22,972,475 for Non-TRIP related road maintenance and projects.

This includes funding from the following local funding sources:

- General Fund: \$14,314,910
- Capital Outlay Fund: \$6,055,565
- Transportation Development Fund: \$2,602,000

In addition, \$1.76 million in Community Development Block Grant (CDBG) funds are budgeted for curb and gutter improvement projects in eligible project areas. These areas include:

- El Toro (Ward 1)
- Union Avenue/Brundage Lane (Ward 1)
- P Street (Ward 1)
- Oleander (Ward 2)
- Castro Lane (Ward 7)

Recreational Activities and Projects:

The FY 2016-17 Proposed Budget continues to allocate funding toward recreation and parks projects to meet the demand for these facilities.

The proposed CIP budget includes an additional \$275,000 in Park Improvement Funds for Phase II of Mesa Marin Sports Complex and \$1.2 million in Park Improvement Funds for Phase III of the State Farm Sports Village. These funds are in addition to the funding that the Council approved in the current year for both

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projects. Both of these projects are anticipated to advance through the construction stage in next fiscal year.

In addition to the large sports complex projects, the FY 2016-17 CIP includes funding for the following notable Recreation and Parks projects:

- Installation of shade structures at Beale, Wilson and Stiern Parks (CDBG funds)
- Playground rehabilitation at Wayside Park (Park Improvement Funds)
- Playground rehabilitation at Garden Park (Park Improvement Funds)

Other Miscellaneous Items of Note:

- City Council contingency amount of \$25,000 has been budgeted for unexpected items which may evolve going into next fiscal year.
- An amount of \$33,300 has been budgeted to continue the City's support of the Bakersfield Symphony Orchestra and the Beale Park Band. This represents a 10 percent cut from the previous year's contribution due to the economic circumstances.

General Fund Revenue Sources:

Property Tax:

Secured property tax revenue is projected at 3 percent growth for FY 2016-17, compared to the FY 2015-16 revised secured property tax revenue estimates of 4 percent, as projected by Kern County.

Sales and Use Tax:

Sales tax revenue is projected to show no growth in FY 2016-17, as compared to a revised -5 percent decrease for FY 2015-16.

The State Budget, CalPERS, Active Employee Medical and Retiree Medical:

The State Budget:

The Governor's FY 2016-17 State Budget proposal was unveiled on January 7th. The Governor is proposing a budget surplus, reflective of the continued growth in the state's economy over the past seven years. The Governor's budget proposes to continue to bolster the state's rainy day fund, while increasing funding for certain public safety, transportation, drought and water-related activities. The Governor's proposed budget does not contain any significant items that are anticipated to negatively impact the City. Discussion continues in Sacramento regarding new state transportation legislation which would provide additional local road maintenance funding to counties and cities. These

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proposals have evolved since mid-2015 and may further evolve over the next several months. Staff will be closely monitoring the State's budget projections, with new information available in May as part of the Governor's revised budget package.

End of the "Triple Flip:"

In March 2004, California voters approved Proposition 57, the California Economic Recovery Bond Act, which authorized the issuance of up to \$15 billion in bonds to close the State's budget deficit. \$10.9 billion of these bonds were issued in 2004 and the remainder in 2008.

To guarantee bond repayment, the state established an excise tax equal to one-quarter percent of the sales price of property subject to the state's sales and use tax and simultaneously lowered the Bradley-Burns Uniform Sales Tax 1% rate by one-quarter percent to three-fourths of one percent.

The quarter-percent reduction in local sales tax is recovered through a series of revenue swapping procedures. These exchanges are referred to as the "triple flip." Starting in March 2016 the Bradley-Burns allocations reverted back to the original 1 percent amount. This action does not equate to more or less sales tax revenue on its own. However, the FY 2016-17 sales tax revenue will be reflected in a single figure and no "sales tax in lieu" revenue will be reflected within the budget document.

Pension and Retiree Medical Costs:

In early 2013, CalPERS approved new policies which will begin to impact rates in FY 2015-16. The new policies have raised rates between 1 and 3 percent for next fiscal year. Similar increases are projected for the next five fiscal years. The City is projecting an \$11 million increase in retirement costs over the next five years. These amounts are budgeted for and reflected in each department's operating budget.

Employee Healthcare:

Once again this year, the implementation of the Affordable Care Act and plan usage resulted in increases to healthcare premiums across most plans. As a result of the above, the City terminated coverage with Anthem Blue Cross and approved a new contract with Blue Shield for new PPO and HMO plans. The City currently pays for 80 percent of the monthly premium costs for all labor groups.

Noteworthy plan increases for active employees include:

Blue Shield PPO	+9.4 percent
Blue Shield Full Network HMO	+9.9 percent

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Kaiser HMO +3.6 percent

Retiree Medical:

The City's Annual Required Contribution for retiree healthcare attributable to the General Fund is \$5,254,500. Due to overpayments in previous years, the City is able to reduce its contribution for FY 2016-17 to \$3,553,600. This amount will allow the City to remain in a fully funded status as it relates to its annual required contribution.

Overview of Appropriations and Resources

The City's budget is organized by groups of funds. Each fund is considered a separate accounting entity with its own assets, liabilities, equity, revenue and expenses. The major fund groups and some divisions within the funds are described below, highlighting significant changes compared to the prior year.

Appropriations:

The proposed total appropriations for both operating and capital expenditures for FY 2016-17 is \$461,497,040. The total appropriations in FY 2016-17 for all City funds reflects a decrease of \$109,442,154 or -19.16 percent as compared to the FY 2015-16 Adopted Budget. The decrease is generally attributable to a reduction in operating appropriations, capital improvement funding and fiscal transfers out of various funds.

The total appropriated for the operating budget is \$407,419,200, which reflects a decrease of \$10,750,169, or -2.57 percent decrease, as compared to the FY 2015-16 Adopted Budget. The overall decrease is generally attributable to a reduction in operational appropriations and fiscal transfers out of various funds that are reflected as part of the operating budget.

The total appropriated for the Capital Improvement Budget is \$54,077,840 which reflects a decrease of \$98,691,985, or -64.60 percent, as compared to the FY 2015-16 Adopted CIP Budget. The reduction is generally due to a reduction the federal earmarks that have been previously budgeted within the CIP budget. For FY 2016-17 only local funds are proposed for TRIP projects. In addition, projects budgeted within the Capital Outlay Fund are limited due to a reduction in Transient Occupancy Tax revenues.

General Fund Expenditures:

General Fund appropriations total \$195,975,000, which reflects a decrease of \$4,198,218 or -2.09 percent decrease as compared to the FY 2015-16 Adopted Budget. The decrease is due to departments reducing operational spending to coincide with the reduction in sales tax revenues. In addition, 13 General Fund

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positions are proposed to be eliminated, which is reflected in the reductions as illustrated above.

Resources:

General Fund Resources:

Major revenue sources for the General Fund are property tax, sales and use taxes, business license tax, utility franchise tax, licenses and permits, State motor vehicle in-lieu tax, and miscellaneous charges for services.

Resources for the General Fund total \$195,975,000, which reflects a decrease of \$4,198,218 or -2.10 percent decrease as compared to the FY 2015-16 Adopted Budget. The General Fund revenue sources derived from taxes include: \$73,826,200 in property taxes, \$66,848,000 in sales and use taxes, and \$10,650,000 in other taxes. The remainder of the resources for the General Fund is comprised of \$28,600,800 in other revenue sources, \$15,500,000 in beginning fund balance, and \$550,000 in transfers.

Department Budgets

Below is a summary of significant changes to each department's budget. The percentages shown below reflect the difference of each department's budget by comparing the FY 2015-16 Proposed Budget to the FY 2015-16 Adopted Budget.

Police:

The operating budget for the Police Department is \$88,461,335, which represents a -.20 percent increase, as compared to the FY 2015-16 Adopted Budget. No position deletions are proposed for this department at this time. The Department budget does include \$1,500,000 in asset forfeiture funds proposed to be utilized to fund certain overtime and call back activities. In addition, \$40,000 has been budget within the Animal Control Division budget to continue the successful low cost spay and neuter voucher program. The Department's sworn complement is authorized at 404 positions, which remains the largest in department history.

Fire:

The proposed operating budget for the Fire Department is \$37,697,202, which is a .36 percent increase, as compared to the FY 2015-16 Adopted Budget. No positions are proposed to be eliminated for this department at this time.

Public Works:

The operating budget for the Public Works Department is \$110,487,933, which is a .48 percent increase, as compared to the FY 2015-16 Adopted Budget. Funding for this department comes from various sources, including the General

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Fund, Development Services Fund, Transportation Development Fund, Equipment Management Fund, enterprise funds, and other special revenue funds. In an effort to reduce General Fund expenditures, the Department is reducing General Fund appropriations by \$831,103 when compared to the FY 2015-16 Adopted Budget. Five vacant positions are proposed to be eliminated, which include Computer Drafting Tech, Engineering Technician, Maintenance Craftworker I, Service Maintenance Worker and Construction Inspector II.

Recreation and Parks:

The operating budget for the Recreation and Parks Department is \$18,552,464, which is a -2.46 percent decrease as compared to the FY 2015-16 Adopted Budget. Four vacant positions are proposed to be eliminated, which include three Laborer positions and one Clerk Typist I.

Rabobank Arena, Theater and Convention Center:

The City contracts with AEG to manage the Rabobank Arena, Theater and Convention Center, the San Joaquin Community Hospital Ice Sports Center and the Bright House Networks Amphitheater. As part of the management agreement, AEG guarantees the City's net loss for the facilities will not exceed \$415,718 annually. The Bakersfield Condors hosted regular season games in the Arena during the franchise's inaugural season in the American Hockey League. The team experienced its highest average per game attendance since the 2009-10 season. In addition, the Arena continues to host the CIF Boys State Wrestling Championships through at least 2020. The Amphitheater Concert Series continues to increase in popularity and the 4th of July celebration continues to be popular among residents. Most recently, the City and AEG renewed the naming rights agreement for the Arena with Rabobank for an additional 10 year term.

Visit Bakersfield:

The budget for the Visit Bakersfield is \$688,858 which represents a -2.29 percent decrease, as compared to the FY 2015-16 Adopted Budget. The funding source of the Visit Bakersfield's budget is Transient Occupancy Tax Funds. Visit Bakersfield has reduced appropriations for FY 2016-17 due to the negative trending in hotel occupancy as a result of reduced oil travel to the region. The Visit Bakersfield Board of Directors approved the proposed budget during its April 20, 2016 meeting. Despite the downturn in occupancy, the organization continues to market the City as a preferred destination for conventions, sports events, meetings and leisure travel. No positions are proposed to be eliminated.

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Community Development:

The operating budget for the Community Development Department is \$10,329,060, which is a 2.5 percent increase as compared to the FY 2015-16 Adopted Budget. Funding for the Community Development Department includes the General Fund, Development Services Fund and Housing and Urban Development (HUD) funds. In an effort to reduce General Fund expenditures, the Department is reducing General Fund appropriations by \$102,865 when compared to the FY 2015-16 Adopted Budget. The City will see an increase in HUD entitlement amounts for next fiscal year. Two vacant positions are proposed to be eliminated, which include Chief Code Enforcement Officer and Associate Planner I.

Mayor's Office:

The operating budget for the Mayor's Office is \$169,363, which is a 1.16 percent increase as compared to the FY 2015-16 Adopted Budget. The increase in the Mayor's Office budget reflects general increases in CalPERS and healthcare costs.

City Council:

The operating budget for the City Council is \$266,993, which is a -4.30 percent decrease as compared to the FY 2015-16 Adopted Budget. The largest share of the reduction is due to a new methodology in calculating video equipment rental rates associated with the television equipment within the Council Chamber.

Executive:

The operating budget for the Executive Department (City Manager's Office, Human Resources, Information Technology, City Clerk and Risk Management) is \$20,803,794, which is a .19 percent increase as compared to the FY 2015-16 Adopted Budget. Funding for this department comes from various sources, including the General Fund, Equipment Management Fund, and Self-Insurance Fund. In an effort to reduce General Fund expenditures, the Department is reducing General Fund appropriations by \$38,750 when compared to the FY 2015-16 Adopted Budget. A slight increase in appropriations is noted in the Equipment Management Fund for technology related equipment purchases that have been deferred over previous years. Two vacant positions are proposed to be eliminated, which include Clerk Typist I position within the City Clerk's Office and a GIS Technician within the Information Technology Division. In addition, the City Manager's Office will not fill the vacant Administrative Assistant position which was vacated during the current fiscal year due to a retirement. Conversely, the City Manager's Office has hired a Clerk Typist I, which will result in overall savings to the Department. The Clerk Typist will provide administrative support to both the City Manager's Office and City Clerk.

City Attorney:

The operating budget for the City Attorney's Office is \$3,546,217, which is a -1.01 percent decrease as compared to the FY 2015-16 Adopted Budget. In an effort to reduce General Fund expenditures, the Department is reducing General Fund appropriations by \$36,034 when compared to the FY 2015-16 Adopted Budget. No positions are proposed to be eliminated for this department.

Financial Services:

The operating budget for the Finance Department is \$4,035,000 which is a -2.06 decrease as compared to the FY 2015-16 Adopted Budget. The proposed budget includes the accounting for the Successor Agency administrative budget of \$285,000. The Finance Department's budget also includes accounting services provided to, and funded by, the Thomas Roads Improvement Program (TRIP), Offstreet Parking Fund, Equipment Management Fund, Refuse Fund, Wastewater Fund and Assessment District Funds. In an effort to reduce General Fund expenditures, the Department is reducing General Fund appropriations by \$88,795 when compared to the FY 2015-16 Adopted Budget. No positions are proposed to be eliminated for this department.

Enterprise Funds:

Enterprise Funds account for business-like activities supported primarily by user charges, such as water and wastewater utilities, refuse, and the municipal airport.

Water Resources – The operating budget for the Water Resources Department is \$25,376,290 which is a -.36 percent decrease as compared to the FY 2015-16 Adopted Budget. No positions are proposed to be eliminated for this department.

- Agricultural Water Fund – The operating budget for the Agricultural Water Division is \$4,646,978, which is a -.66 percent decrease as compared to the FY 2015-16 Adopted Budget.
- Domestic Water Fund – The operating budget for the Domestic Water Division is \$20,729,312, which is a -.29 percent decrease as compared to the FY 2015-16 Adopted Budget. Staff is proposing to increase quantity rates, readiness to serve charge and the private fire protection service charge by 3.5 percent. The specific dollar increase to each user is variable depending on the size of water meter installed at a specific property and actual water usage. The proposed increase will help meet the costs of new water supply programs, meeting water quality standards, and funding for capital costs.

Refuse Fund – The operating budget for the Refuse Fund is \$45,635,930, which is a -.84 percent decrease as compared to the FY 2015-16 Adopted Budget. The slight decrease is a result of one time transfers that were made out of the Refuse Fund in the FY 2015-16 budget year for refuse-related equipment purchases. Absent these one-time actions, the operating budget reflects a 1.72 percent increase compared to the FY 2015-16 Adopted Budget. The budget for the Solid Waste Division also reflects an increase of 3 percent for a single-family customer rates, from \$190.02 to \$195.72 annually. The residential fee includes tan trash container, green waste container, blue recycling container, bulky item collection, curbside motor oil collection, a free greenwaste drop off and street sweeping.

Sewer Fund – Operating funds budgeted within the Sewer Fund for FY 2016-17 total \$15,009,300, which represents a .13 percent increase compared to the FY 2015-16 Adopted Budget. As part of the sewer budget, staff proposes a 2.4 percent user rate increase for residential sewer rates from \$210 to \$215. Commercial rate increase includes the residential rate increase as a base and the increased costs resulting from the phase-in (year three of five) of the change in sewage characteristics previously approved by the City Council. Rate increases are required to recover increasing electrical costs and to continue to meet bond covenant requirements. The sewer connection fee per single-family household is currently \$4,000. This fee is not proposed to increase in FY 2016-17. These fees are paid upon application for a building permit or permit to connect an existing building to the City sewer system.

Internal Service Funds:

These funds account for services provided to City departments to support operations with vehicles, telecommunications equipment, computers, and liability, property and Workers' Compensation insurance.

Equipment Management Fund – The Equipment Management Fund provides for funding of vehicles, telecommunications equipment, computers, and copier equipment. Rates charged for equipment within the Equipment Management Fund are based on actual costs for depreciation, improvements, and replacement, and are billed to departments on a monthly basis.

Fleet Division – The Fleet Division has budgeted for approximately \$6.6 million in vehicle and equipment replacement. Determination of equipment identified for replacement is developed through an extensive analysis by the Fleet Division, in consultation with the individual departments and the Budget Team.

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Information Technology Division – The IT Division is responsible for the acquisition, replacement, maintenance and operations of the City's entire communications infrastructure, including computers, phones, cell phones, radios and other network-based equipment. The IT Division has budgeted approximately \$952,000 to replace certain network and computer equipment in FY 2016-17. Over the last fiscal year, the former Telecommunications Division merged with the IT Division to provide a streamlined, integrated division to coordinate all communications related activities. During the last year the Division completed installation of a new Voice over Internet Protocol phone system, launched a new City web site and began to evaluate the City's long term radio communications needs.

Self-Insurance Fund – The Self-Insurance Fund provides a self-funded program for general liability and Workers' Compensation insurance. Rates charged for Workers' Compensation insurance are based on an actuarial report which reflects changes in the workers' compensation program due to adverse loss development, as well as increasing industry loss trends and related court decisions. Rates charged for liability and property insurance are based on the premiums paid by the City. Additionally, excess insurance is purchased as a member of the Authority for California Cities for Excess Liability (ACCEL).

For FY 2016-17, the Risk Management Division's budget is \$10,166,040, which represents a .11 percent increase, as compared to the FY 2015-16 Adopted Budget. The Risk Management Division continues to allocate \$12,000 to for citywide programs to improve safety in the workplace. The goal of the program is to increase preventative workplace safety measures and decrease the severity and frequency of workers' compensation claims.

Special Revenue Funds:

Special Revenue Funds account for the proceeds of specific revenue sources that are restricted to expenditures for specific purposes. Examples are Community Development Block Grant (CDBG), Gas Tax, Federal Transportation Funds and the Transient Occupancy Tax Fund.

Housing and Urban Development Entitlements – Community Development Block Grant (CDBG) and HOME Investment Partnership funds come from the Federal Government Department of Housing and Urban Development (HUD) for the elimination of slums and blight, development of affordable housing and the creation of jobs. The City's entitlement of CDBG funds and HOME Investment Partnership funds is budgeted in the amount of \$3,253,214 and \$1,081,282 respectively, which represents a \$55,000 and \$76,000 increase, respectively when compared to the current year allocations.

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CDBG funds are budgeted for the following infrastructure and facilities projects for FY 2016-17:

- Home Access Rehabilitation
- El Toro Area Curb, Gutter and Sidewalk Reconstruction
- Union-Brundage Area Drainage Improvements - Ph. 3
- Castro Area Curb, Gutter, Sidewalk Reconstruction
- Oleander Area Curb, Gutter and Sidewalk Reconstruction
- Martin Luther King, Jr. Park Lighting Improvements, Phase 2
- P Street Area Curb, Gutter, Sidewalk
- Beale Park Playground Shade Structure
- Wilson Park Playground Shade Structure
- Stiern Park Playground Shade Structure

In addition to the aforementioned projects, CDBG contributions are proposed to the following organizations and programs:

- Bakersfield Senior Center - \$85,000
- Fair Housing Program Services - \$100,000
- Mission Services Job Creation - \$25,000
- Alliance Against Family Violence - \$50,000

Transient Occupancy Tax Fund – The Transient Occupancy Tax Fund was established in July 1998 to account for the general revenues provided by a 12 percent room tax (M.C. 3.40) and the operation and debt related to the Rabobank Arena. This includes the contract with AEG for management of the operations of the facilities. Revenues from operation of the complex go into this fund. This fund also includes debt service payments on the Arena facility. The operational costs and revenues for the Bakersfield Ice Sports Center are included in this fund. The proposed budget includes Visit Bakersfield staffed by City employees who report to the City Manager's Office. Any available Transient Lodging Tax funds, after taking into account the City's long term commitments for Rabobank Arena, Ice Sports Center, and Visit Bakersfield are transferred to the City's Capital Improvement Program budget for projects.

Capital Improvement Program (CIP)

The Capital Improvement Program (CIP) provides planning for the City of Bakersfield's infrastructure over a five-year planning period. Revenue sources identified within the CIP may be from grants, taxes, user fees, bond issues, transfers from other funds, or assessments. Proposed CIP projects for FY 2016-17 continue to be focused on TRIP and road projects. Limited discretionary capital funding is proposed to be allocated to local street maintenance (non-TRIP)

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Project Highlights:

Thomas Roads Improvement Program (TRIP)

The amount proposed to be allocated for TRIP projects in FY 2016-17 totals \$28,404,953. This represents approximately 52 percent of all proposed CIP appropriations for next fiscal year. This amount is comprised entirely of local funding sources, including gas tax revenues, right-of-way revenues, utility surcharge revenue, traffic impact fees, and funds from the \$40 million contribution previously made by the County of Kern.

TRIP projects proposed for FY 2016-17 funding are as follows:

- **Centennial Corridor, Right-of-Way Acquisition** - Initial funding for right-of-way acquisition for the Centennial Corridor was previously programmed in FY 2013-14 in the amount of \$165,000,000. Since that time, an additional \$20 million was identified as needed for right-of-way acquisition for the project. Of the \$20 million, this project represents the final amount needing to be budgeted for Centennial Corridor right-of-way. Staff is proposing to allocate \$7,245,965 of additional local funding in FY 2016-17 for the continuation of the Centennial Corridor right-of-way phase. Funds for this allocation come from multiple local sources, included utility surcharge, traffic development fee, County contribution and proceeds from the sale of surplus property that was formerly acquired for the construction of the Westside Parkway.
- **Centennial Corridor, Construction/Debt Service Reserve** – Local utility surcharge, traffic development fee, and County contribution funding totaling \$19,158,998 is proposed to cover the debt service reserve for potential TIFIA financing, issuance costs, and/or construction of the final phase of the Centennial Corridor project.
- **West Beltway, Right-of-Way** – Bolthouse Properties has approached the City about its plan to move forward with the development of the project known as “West Ming Specific Plan.” Part of the 2,100+ acres of this project is located within the City’s sphere of influence and contains property the City wishes to preserve for right-of-way for the future West Beltway identified within the the City’s General Plan. Bolthouse Properties and the City entered into a development agreement (07-310) September of 2007. Bolthouse now wishes to execute the terms within that agreement. As such, the City is setting aside \$2,000,000 of proceeds from

the sale of surplus property that was formerly acquired for the construction of the Westside Parkway.

Park Facility Improvements

Funding for proposed park facility improvements comes from Park Improvement funds and Community Development Block Grants. Projects proposed for FY 2016-17 include:

- **Sports Village Phase III** – Staff is proposing an additional \$1,200,000 be allocated toward the completion of Phase III of the facility. The additional funds will provide the necessary resources to complete all components of Phase III, including the championship sports field.
- **Mesa Marin Phase II** – This project includes the construction of two additional softball fields, parking lot,
- **Wayside Park Playground Rehabilitation** - The equipment has passed its useful life and has little play value as compared to modern standards. The new playground will include rubberized surfacing, provide ADA accessibility and inclusionary play components. Total cost for the project is \$350,000.
- **Garden Park Playground Rehabilitation** - The equipment has passed its useful life and has little play value as compared to modern standards. The new playground will include rubberized surfacing, provide ADA accessibility and inclusionary play components. Total cost for the project is \$280,000.
- **Dr. Martin Luther King Jr. Park Lighting Upgrade** - \$75,000 is proposed for Phase 2 for the project to replace all outside light fixtures for the Park with energy efficient LED fixtures that will result in electrical cost savings. \$130,000 of funding for Phase 1 was adopted as part of the FY 2015-16 budget.
- **Shade Structure Installations** - \$154,082 is proposed for the installation of three shade structures at Beale, Wilson and Stiern Parks. The shade structures reduce heat on play and other equipment during the summer months.

Sanitary Sewer and Storm Drain Improvements

All proposed Capital Projects within this section would be funded with sewer enterprise funds.

Wastewater Treatment Plant No. 2

Primary Sludge Pump Replacement – This \$50,000 project replaces two primary sludge pumps that have been in operation for over ten years and have reached the end of their useful lives. The pumps are crucial to the solids portion of the treatment process since they pump sludge from the clarifiers to the digesters. Because of the age of the pumps, an overhaul of the existing equipment is not cost effective.

Variable Frequency Drives (VFD's) for Influent Pumps – This \$80,000 project will replace two VFD's for the influent pumps. The VFD's allow the pumps to ramp up or down in response to the amount of flow entering the Plant. The current VFD's are outdated and their programming is no longer supported.

Wastewater Treatment Plant No. 3

Headworks Check Valves – This \$125,000 project will replace check valves on the five influent pumps in the headworks. The valves are supposed to completely close when the influent pump turns off to prevent influent from flowing backwards to that pump. The current check valves are no longer able to properly close, and replacement parts for these valves are no longer available.

Headworks Conveyor – This \$60,000 project will replace the rubber belt of the headworks conveyor. The conveyor collects screenings from the compactors and deposits them in trash bins. The current belt is cracked and screenings often fall through the belt and onto the floor making it necessary for operators to manually dispose of the screenings.

Waste Activated Sludge Pump – This \$110,000 project will replace the two waste activated sludge pumps. Pumps are used to control the amount of solids in the treatment process. The current pumps are no longer able to reliably pump without setting off the alarm.

Sanitary Storm and Sewer Improvements

Sewer Rehabilitation on F Street from 23rd Street to the North Side of 24th Street – This \$197,400 project will repair several hundred linear feet of existing 8-inch

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sewer main along this segment. This segment was found to be in need of repair during the City's routine video inspection of sewer lines.

Sewer Rehabilitation on Campus Park Drive – This \$1,981,000 project will repair over 6,000 linear feet of the existing sewer main that traverses through the Campus Park neighborhood beginning at Old River Road and Campus Park Drive, and terminating at Gosford Road and District Boulevard. This segment was found to be in need of repair during the City's routine video inspection of sewer lines.

Storm Drain Improvement on the North Side of Hosking Avenue, between Capitan and Granite Peak – This \$181,000 project will connect an existing storm drain system to an existing siphon, allowing it to drain. This project will protect the integrity of the roadway by alleviating flooding.

Storm Sump Improvement on Panama Lane, West of South Union Avenue – This \$49,500 project will construct a retention basin to alleviate flooding that occurs in this area. This project will also prevent accelerated roadway deterioration due to the flooding.

Storm Drain Improvements North of Brundage Lane and West of Union Avenue – This \$511,500 project was previously discussed in the CDBG section of this transmittal.

Storm Sump Modification at the Mt. Vernon Sump - This \$101,240 proposed project will address drainage and backflow problems with this sump, which is located south of Highway 58 and east of Mt. Vernon. During heavy rain events, the Quantico sump will backflow into the Mt. Vernon sump, which has caused flooding in the area. This project will deepen the Mt. Vernon sump to provide additional storage capacity. Planned drainage fees provide the funding source for this project.

Street Improvements

Funding for proposed street improvement projects are derived from multiple funding sources, which are noted for each project. Projects proposed for FY 2016-17 include:

Pavement Rehabilitation (Regional Surface Transportation Program) – As part of the ongoing pavement rehabilitation program, these proposed projects will rehab pavement along the following road segments.

- **California Avenue from Oak Street to H Street** – This \$3,745,900 project will rehabilitate the pavement along this road segment. Funding for this project includes \$3,040,314 of federal funds with Capital Outlay funds providing the \$705,586 local match.
- **P Street from Brundage Lane to California Avenue** – This \$1,570,000 project will rehabilitate the pavement along this road segment. Funding for this project includes \$1,286,686 of federal funds with Capital Outlay funds providing the \$283,314 local match.

These pavement rehabilitation projects will also include improvements to the curb return access ramps to meet current ADA standards. In addition, staff will review all road segments for potential bike lane modifications and improvements.

New Traffic Signal – The FY 2016-17 proposed budget includes the installation of one predominantly federally funded traffic signal. This project includes the installation of interconnect which will link the signal to the Traffic Operations Center. This link will improve signal timing, thereby reducing traffic congestion and vehicle emissions. The signal project is as follows:

- **Intersection of Berkshire Road and Union Avenue** – The total budget for this project is \$250,000 which consists of \$221,300 federal funding and \$28,700 of Capital Outlay funds for the local match.

A Street Area Sidewalks – This \$1,174,800 project will install sidewalks and ADA ramps on A Street between Brundage Lane and San Emidio Street. Funding for this project consists of \$1,055,000 federal funds and \$119,800 of Capital Outlay funds for the local match.

Bridge Preventative Maintenance Program – This \$345,475 project will provide funds for maintenance such as methacrylate treatment for bridges on Calloway Drive and Monitor Street. The City has developed a five-year bridge preventative maintenance program in accordance with State regulations. Funding for this project consists of \$278,810 federal funds and \$66,665 of Capital Outlay funds for the local match.

Two Pedestrian countdown timers projects are proposed for FY 2016-17. Each of these projects will install pedestrian countdown timers at various signalized intersections located throughout Northeast and Southeast Bakersfield. A total of \$362,000 is proposed for these projects, which consists of \$325,800 federal funds and \$36,200 of Capital Outlay funds providing the local match.

Water Improvements

Two projects within the Domestic Water Fund are proposed for FY 2016-17.

- **Wellhead Facility Upgrades-** Several projects are required to improve water production and treatment operations at various well sites within the domestic water system. \$400,000 of funding is proposed for this project.
- **Service Connection Replacement Program** - As the domestic water system ages, multiple leaks have been encountered to the service connections. Making the replacements early reduces the costs of removing and replacing sidewalks, pavement or other infrastructure in the area. Historically, staff has averaged approximately 160 to 200 service connection replacements per year on the system. This program will continue at the same funding level as last year at \$600,000.

Notable Miscellaneous Improvements

- **ADA Transition Plan** – The City has recently adopted the ADA transition plan. This multi-year project will fund priority ADA improvements as identified in the Plan. \$50,000 of funding for ADA improvements is proposed for FY 2016-17.
- **Bakersfield Animal Care Center Miscellaneous Improvements** – This \$30,000 project will fund miscellaneous, unanticipated improvements needed for the Bakersfield Animal Care Center.
- **Rabobank Arena Miscellaneous Improvements** – This \$100,000 project will fund any urgent or emergency fixed plant or facility item that may have a catastrophic failure during the fiscal year. Examples include: A/C chiller, ice making compressor, HVAC fan or motor, fire sprinklers, plumbing leak, etc.
- **Replace Autoscope and Vehicle Detection Cameras** – This proposed multi-year project will replace the existing vehicle detection systems at 32 signalized intersections with an updated system. The existing 2020 autoscope computers and vehicle detection cameras no longer have parts, service, or software support from the manufacturer. As a result, when there is a traffic signal detection failure the system must be replaced. \$90,000 of funding is proposed for year two of the four-year plan to continue the replacement of the outdated signal equipment.

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Summary

The FY 2016-17 Proposed Budget reflects the continued challenging economic environment the City is faced due to continued depressed oil prices. Staff has made the necessary budget reductions to operate within the available resources, which does include the elimination of 14 vacant full time positions. This process has required tough choices and recommendations. It has also involved the hard work and cooperation of many City employees to develop a reasoned and workable budget.

Acknowledgements

The FY 2016-17 Proposed Budget is a reflection of the dedicated team of department heads, budget managers, division managers and staff throughout the organization who are involved in the preparation of the City's financial plan for the upcoming fiscal year.

Thanks go to the Budget Team for their valuable input and feedback during the process: Assistant City Manager Chris Huot led this year's effort and was assisted by Finance Director Nelson Smith, Assistant Finance Director Sandra Jimenez, Accounting Supervisor Randy McKeegan, Assistant City Manager Steve Teglia, Administrative Analyst III Chris Gerry, Management Assistant Caleb Blaschke, Assistant Public Works Director Ted Wright, and Human Resources Manager Christi Tenter.

Finally, my continued appreciation to the Mayor and City Council for your leadership and direction in the budget process and throughout the year.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Bakersfield
California**

For the Fiscal Year Beginning

July 1, 2015

A handwritten signature in black ink, appearing to read 'Jeffrey P. Egan'.

Executive Director

About the Award

The Government Finance Officers Association has awarded its prestigious Distinguished Budget Presentation Award to the City for its Fiscal Year 2015-16 Adopted Budget Document.

The award recognizes the City for preparing its budget document in a manner consistent with the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting. This is the 16th consecutive year the City has received the award.

Documents submitted to the GFOA's Budget Awards Program are reviewed by selected members of the GFOA professional staff and by outside reviewers with experience in public-sector budgeting. Each budget document is evaluated separately by three reviewers and ranked on 27 specific criteria.

City staff will prepare and submit the FY 2016-17 Adopted Budget Document to Government Finance Officers Association for this award upon adoption of the budget in June.



Employee Incentive Team

The mission of the Employee Incentive Team is to facilitate City excellence by focusing on the following:

- Promoting the recognition of employee excellence and;
- Fostering a positive work environment that values every employee and;
- Encouraging creativity and innovation and;
- Acting as the conduit for enhancing City-wide networking opportunities and;
- Fostering positive relationships utilizing a City-wide team philosophy

2015 Excellence in Action Awards

The Excellence in Action Awards, Extra Mile Award and Shining Team Achievement Recognition Award (S.T.A.R.) are components of the Employee Incentive Program. The program was created, and continues, to recognize and reward employees who exhibit excellent job performance in support of City and department goals. Recognition is provided to employees who meet program criteria and exemplify one or more of the following traits; excellent customer service, leadership, interpersonal skills, innovation, process improvement, high level of performance or going above-and-beyond the scope of their regular duties.



Employee Engagement

The Employee Incentive Team sponsored the first ever **BeFIT Challenge**. It was a 12 week fitness improvement program that offered employees the opportunity to get healthy by exercising and attending wellness seminars, with great prizes awarded along the way. Wellness was measured by points that were earned by fitness sessions, social media updates, weight loss, and personal fitness tracking apps. The top three employees with the greatest overall improvement in fitness were awarded grand prizes for their achievements. Terrio-Edge conducted the fitness testing for the challenge, and established initial and final fitness scores to determine the winner.

2016 City Employee Appreciation Breakfast

May 3rd was the City of Bakersfield Employee Appreciation Breakfast, during nationally recognized Public Service Recognition Week. Due to budget constraints, the breakfast was in jeopardy of being cancelled this year, but Mayor Hall generously sponsored the breakfast and it was enjoyed by all in attendance.



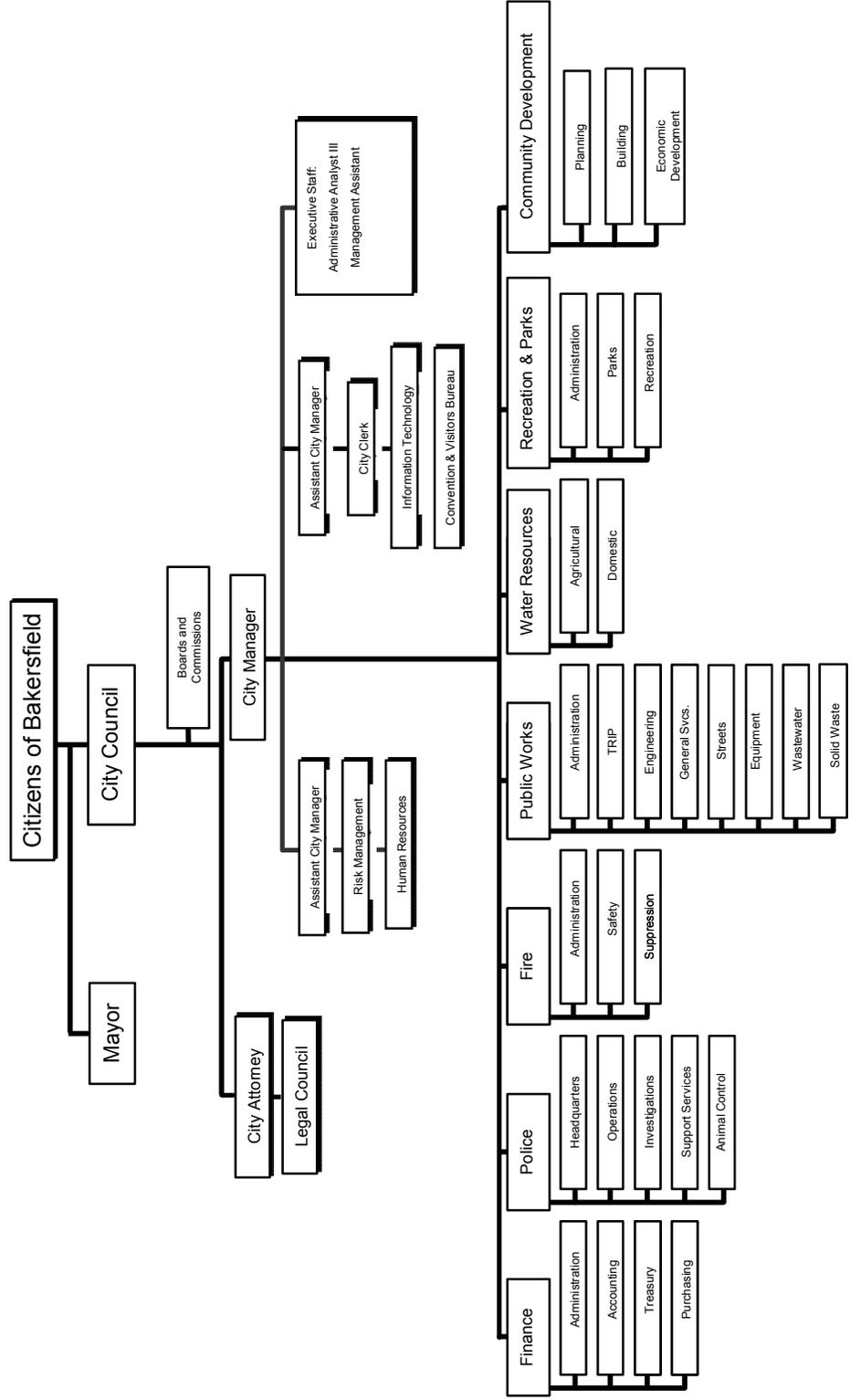
Programs Offered Through Employee Incentive Team:

Service Awards: 282 presented in 2015; High Five: 591 submitted in 2015;
 Bright Ideas: 8 submitted in 2015

Excellence in Action / Extra Mile Award; Employee Bingo; BeFIT Challenge;
 Employee Appreciation Breakfast

City of Bakersfield

FY 2016-2017 Organizational Chart



BUDGET SUMMARIES

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Budget Summaries

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Note: Additional information is provided in the Appendices section of this document

RESOURCES AND APPROPRIATIONS GENERAL FUND

Sources by Type	Adopted 2014-15	Adopted 2015-16	Proposed 2016-17
Resources			
Property Tax	\$ 64,665,600	\$ 68,946,500	\$ 73,826,200
Sales Tax	73,981,200	72,413,000	66,848,000
Other Taxes	10,410,000	10,675,000	10,650,000
Total Taxes	<u>\$ 149,056,800</u>	<u>\$ 152,034,500</u>	<u>\$ 151,324,200</u>
Licenses and Permits	\$ 3,238,445	\$ 3,246,240	\$ 2,754,365
Intergovernmental Revenue	2,337,975	1,307,116	1,619,775
Charges for Service	19,536,680	20,980,955	21,192,690
Fines and Forfeits	610,000	845,000	2,117,000
Miscellaneous Revenues	278,900	1,156,489	916,970
Total Other Revenues	<u>\$ 26,002,000</u>	<u>\$ 27,535,800</u>	<u>\$ 28,600,800</u>
Beginning Balance	27,563,200	19,650,000	15,500,000
Transfers In	850,000	952,918	550,000
TOTAL RESOURCES	<u><u>\$ 203,472,000</u></u>	<u><u>\$ 200,173,218</u></u>	<u><u>\$ 195,975,000</u></u>
Appropriations			
Police	\$ 81,167,165	\$ 87,246,327	\$ 87,101,763
Fire	34,498,483	36,311,034	36,421,378
Total Public Safety	<u>\$ 115,665,648</u>	<u>\$ 123,557,361</u>	<u>\$ 123,523,141</u>
Public Works	\$ 26,435,257	\$ 26,956,664	\$ 26,125,561
Recreation and Parks	19,264,147	18,991,657	18,522,464
Community Development	7,493,627	7,731,166	7,628,301
General Government	12,481,302	13,282,493	13,108,849
Non-Departmental	12,826,835	9,543,000	6,995,807
Total Operations	<u>\$ 78,501,168</u>	<u>\$ 76,504,980</u>	<u>\$ 72,380,982</u>
Contingencies	209,700	50,000	25,000
Transfers Out	9,095,484	60,877	45,877
TOTAL APPROPRIATIONS	<u><u>\$ 203,472,000</u></u>	<u><u>\$ 200,173,218</u></u>	<u><u>\$ 195,975,000</u></u>

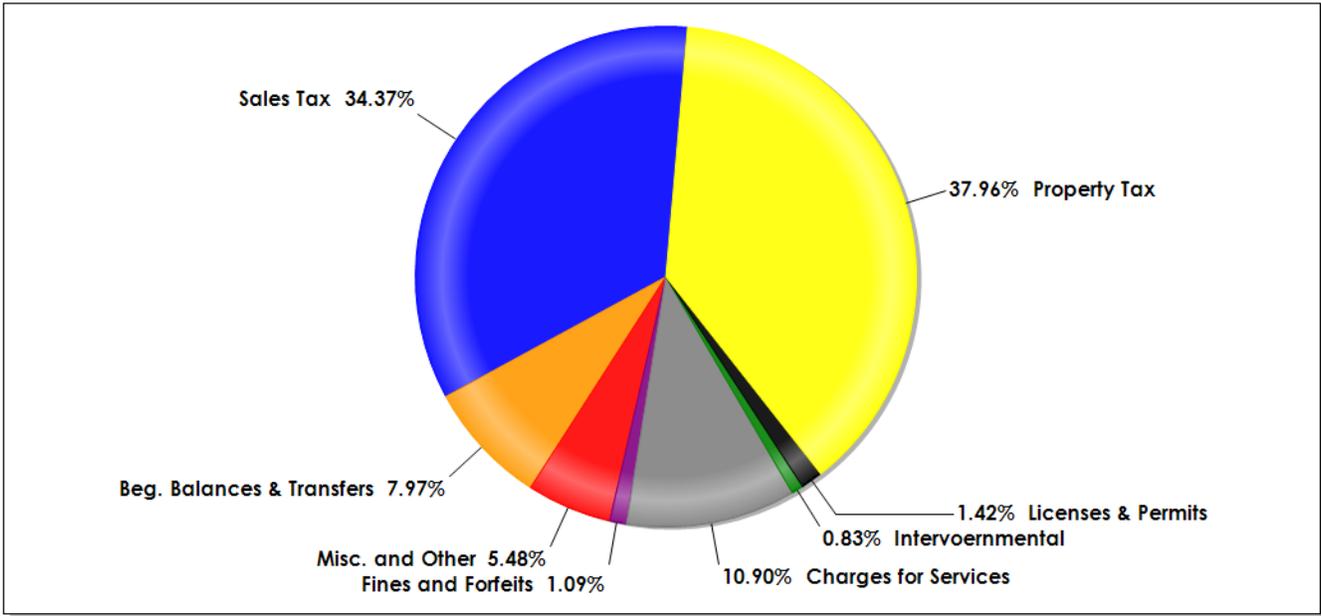
Note: Additional information is provided in the Appendices section of this document

CITY OF BAKERSFIELD

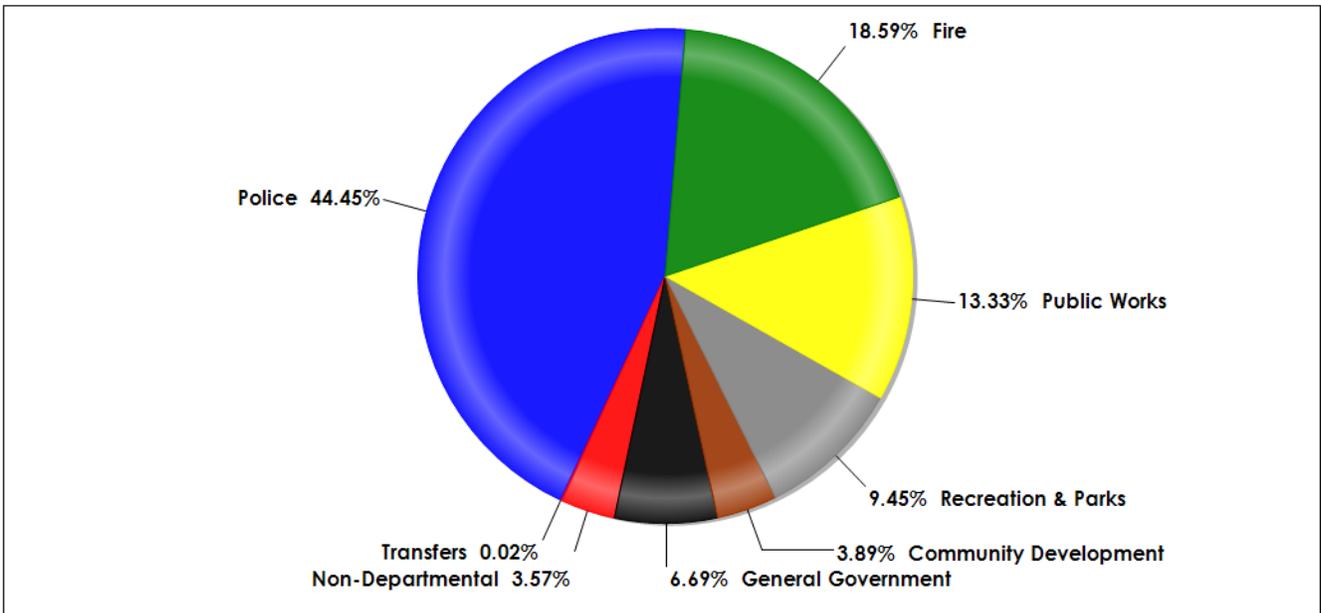
GENERAL FUND BUDGET

\$195,975,000

Where it comes from



Where it goes



* Percentages may not equal 100% due to rounding.

CITY OF BAKERSFIELD

RESOURCES AND APPROPRIATIONS OPERATING BUDGET - ALL FUNDS

Sources by Type	Actual 2014-15	Adopted 2015-16	Proposed 2016-17
Resources			
Capital Project Funds	\$ 26,013,440	\$ 15,419,118	\$ 13,563,415
Economic Stimulus	-	-	-
Special Revenue Funds	23,404,191	24,147,410	24,617,515
General Operating Funds	203,472,000	200,173,218	195,975,000
Successor Agency Funds*	14,947,658	11,921,868	10,421,894
Improvement Districts	7,434,331	7,442,319	5,750,650
Internal Service Funds	39,659,813	36,882,636	36,754,535
Enterprise Funds	121,864,392	121,440,058	119,683,145
Debt Service Funds	958,175	742,742	653,046
Total	<u>\$ 437,754,000</u>	<u>\$ 418,169,369</u>	<u>\$ 407,419,200</u>
Appropriations			
General Government	\$ 27,916,223	\$ 28,913,137	\$ 28,821,367
Police	82,240,301	88,643,393	88,461,335
Fire	35,839,500	37,560,332	37,697,202
Public Works	110,308,586	109,958,196	110,187,933
Water Resources	24,103,186	25,467,809	25,376,290
Recreation and Parks	26,435,478	26,295,608	26,682,040
Community Development	12,659,332	10,076,699	10,329,060
Non-Departmental & Transfers	118,251,394	91,254,195	79,863,973
Total	<u>\$ 437,754,000</u>	<u>\$ 418,169,369</u>	<u>\$ 407,419,200</u>

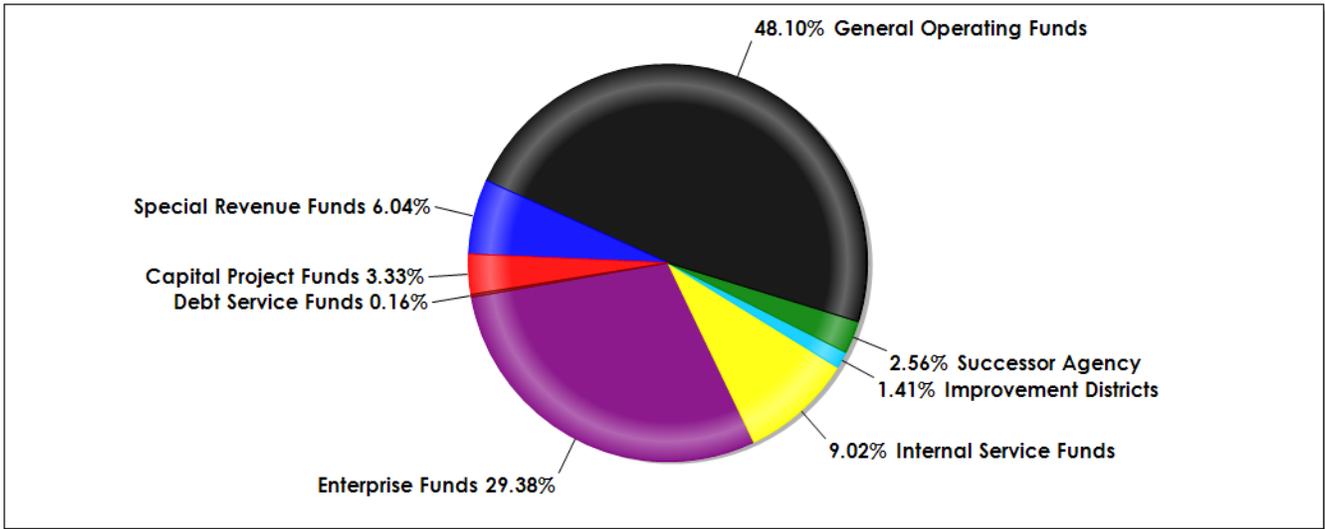
* Formerly Redevelopment Agency Funds

CITY OF BAKERSFIELD

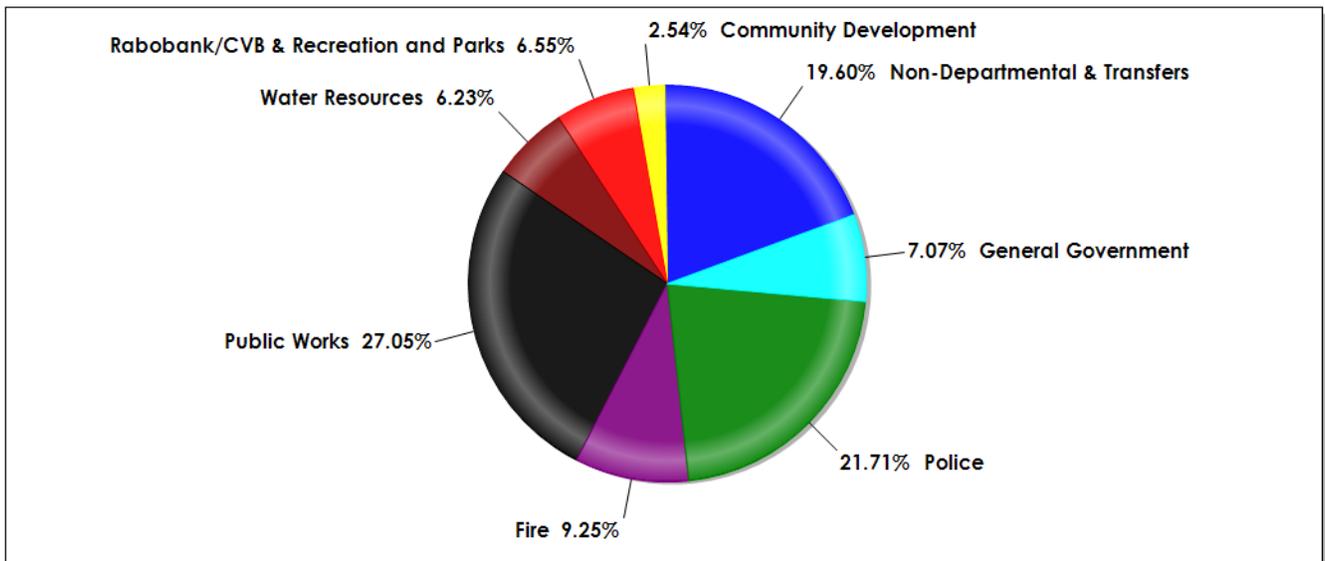
OPERATING BUDGET - ALL FUNDS

\$407,419,200

Where it comes from



Where it goes



* Percentages may not equal 100% due to rounding.

CITY OF BAKERSFIELD

OPERATING FUND DISTRIBUTION

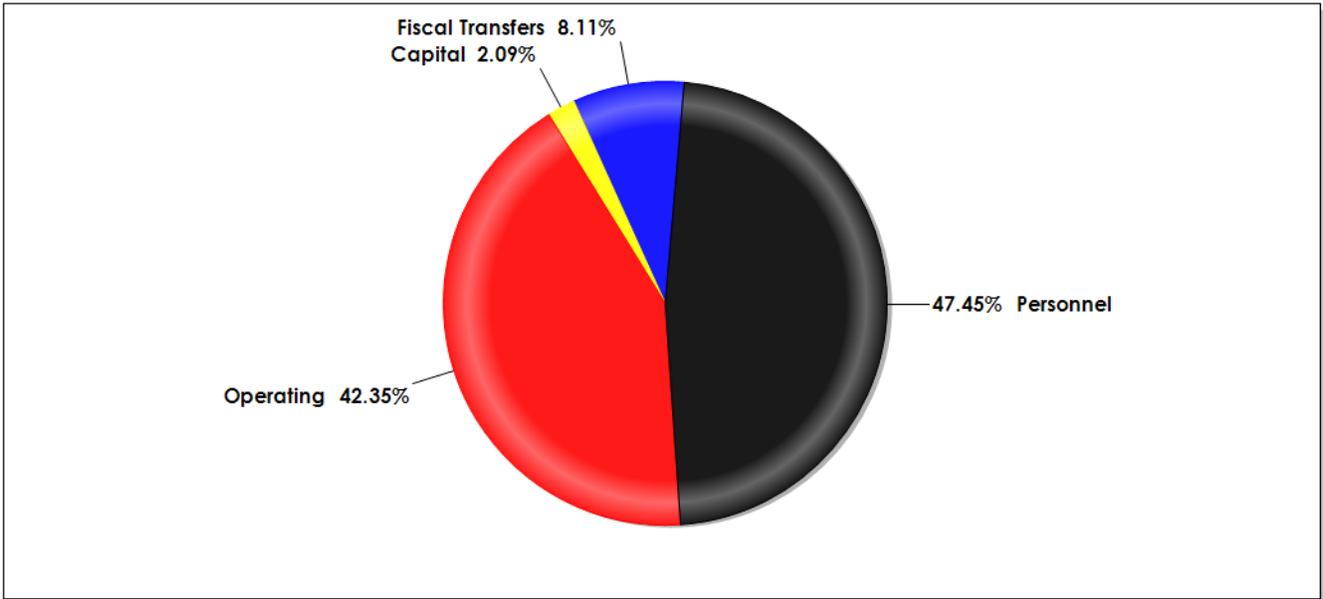
Expenditures	Adopted 2014-15	Adopted 2015-16	Proposed 2016-17
All Funds			
Personnel	\$ 189,329,873	\$ 191,903,147	\$ 193,336,835
Operating	172,984,052	175,777,629	172,551,105
Capital	10,611,775	9,415,627	8,509,065
Fiscal Transfers	64,828,300	41,072,966	33,022,195
Total All Funds	<u>\$ 437,754,000</u>	<u>\$ 418,169,369</u>	<u>\$ 407,419,200</u>
General Fund			
Personnel	\$ 154,869,967	\$ 157,853,515	\$ 158,572,430
Operating	39,236,459	41,945,726	37,165,143
Capital	270,090	313,100	191,550
Fiscal Transfers	9,095,484	60,877	45,877
Total General Fund	<u>\$ 203,472,000</u>	<u>\$ 200,173,218</u>	<u>\$ 195,975,000</u>

CITY OF BAKERSFIELD

OPERATING FUND DISTRIBUTION

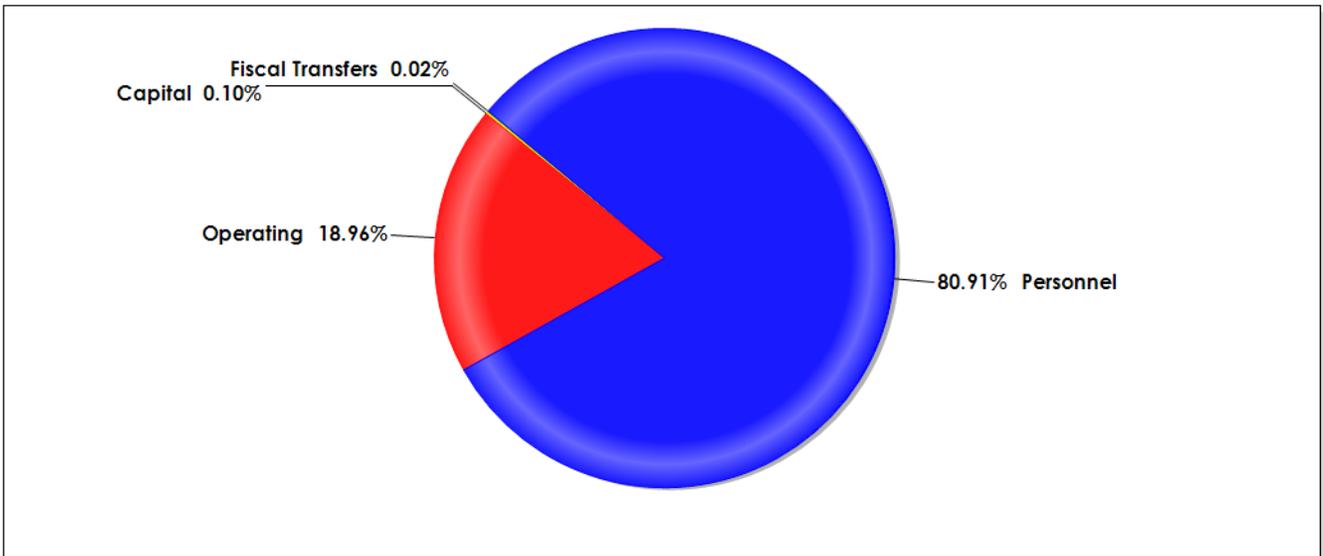
\$407,419,200

ALL FUNDS



GENERAL FUND

\$195,975,000



* Percentages may not equal 100% due to rounding.

CITY OF BAKERSFIELD

RESOURCES AND APPROPRIATIONS ALL FUNDS

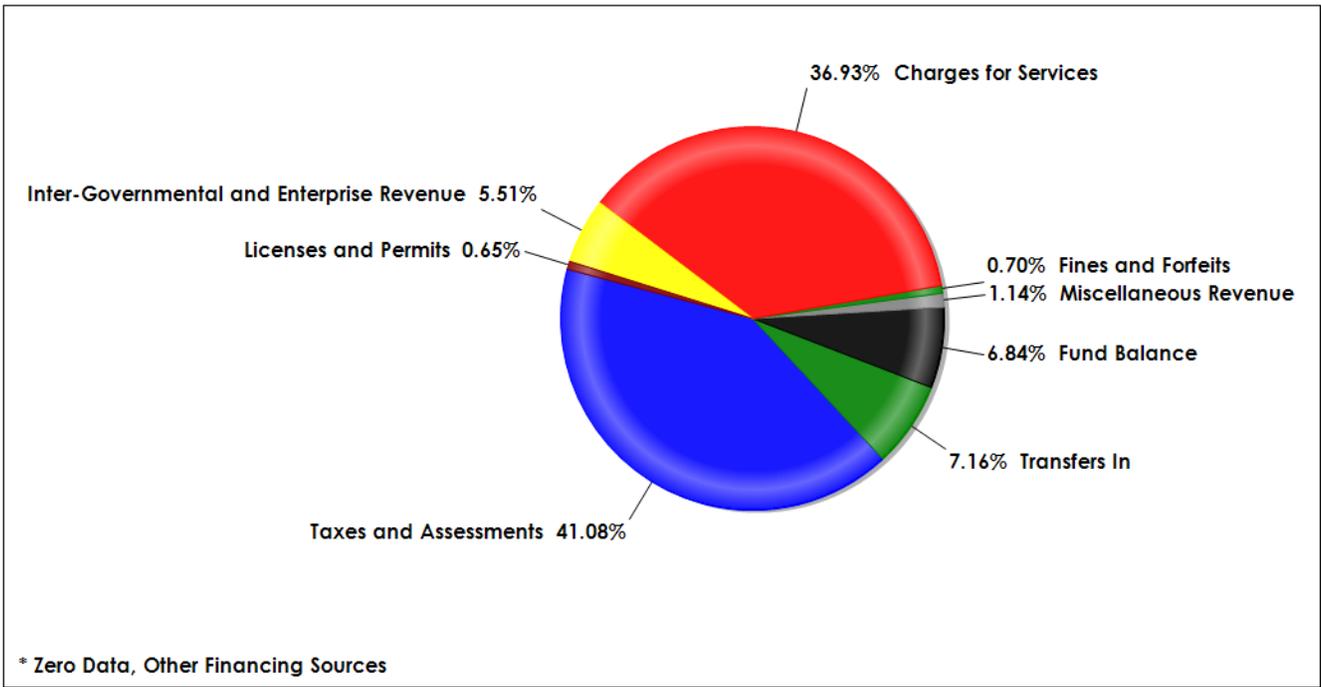
Revenues and Resources by Type	Actual 2014-15	Adopted 2015-16	Proposed 2016-17
Taxes and Assessments	\$ 195,660,826	\$ 193,933,154	\$ 189,587,080
Licenses and Permits	3,433,945	3,457,240	2,976,790
Inter-Governmental & Enterprise	132,699,520	95,597,595	25,413,097
Charges for Service	142,072,425	173,388,442	170,436,639
Fines and Forfeits	1,861,410	1,975,000	3,242,000
Miscellaneous Revenue	32,834,186	6,296,956	5,238,436
Other Financing Sources	910,000	448,000	-
TOTAL REVENUES	\$ 509,472,312	\$ 475,096,387	\$ 396,894,042
Fund Balance	46,428,370	54,769,841	31,580,803
Transfers In	64,828,300	41,072,966	33,022,195
TOTAL RESOURCES	\$ 620,728,982	\$ 570,939,194	\$ 461,497,040

Appropriations by Function	Actual 2014-15	Adopted 2015-16	Proposed 2016-17
Police	\$ 82,990,301	\$ 88,643,393	\$ 88,461,335
Fire	35,984,500	37,560,332	37,697,202
TOTAL PUBLIC SAFETY	\$ 118,974,801	\$ 126,203,725	\$ 126,158,537
Public Works	\$ 282,398,788	\$ 256,827,021	\$ 161,004,691
Water Resources	26,303,186	27,517,809	26,376,290
Rabobank/Recreation and Parks/CVB	32,225,258	30,146,608	28,943,122
Community Development	14,659,332	10,076,699	10,329,060
General Government	27,916,223	28,913,137	28,821,367
Non-Departmental	106,603,736	79,617,327	69,727,079
Successor Agency*	11,647,658	11,636,868	10,136,894
TOTAL APPROPRIATIONS	\$ 620,728,982	\$ 570,939,194	\$ 461,497,040

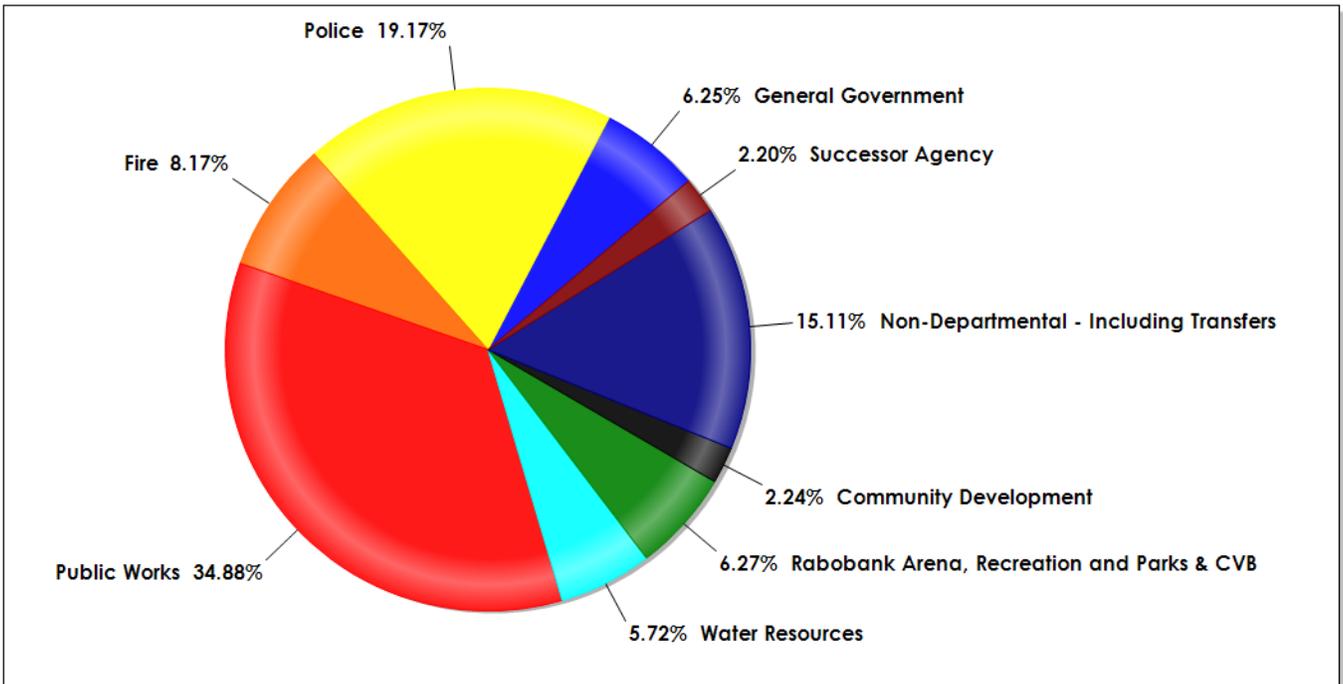
* Formerly Redevelopment Agency Funds

CITY OF BAKERSFIELD

FY 2016-2017 RESOURCES - ALL FUNDS



FY 2016-2017 APPROPRIATIONS - ALL FUNDS



CITY OF BAKERSFIELD

DEPARTMENTAL APPROPRIATIONS BY FUND

	General Government	Police	Fire	Public Works	Water Resources	Rabobank/CVB & Recreation and Parks	Community Development	Non-Departmental Includes Transfers	Total
Agricultural Water	\$ -	\$ -	\$ -	\$ -	\$ 4,646,978	\$ -	\$ -	\$ -	\$ 4,646,978
Airpark	-	-	-	254,966	-	-	-	-	254,966
Assessment Districts	91,000	-	-	-	-	-	-	5,659,650	5,750,650
Capital Outlay	-	-	-	-	-	-	-	-	-
Capital Outlay-Utility/Road	-	-	-	-	-	-	-	2,000,000	2,000,000
Community Dev. Block Grant	-	-	-	-	-	-	1,589,477	492,870	2,082,347
CUPA	-	-	1,275,824	-	-	-	-	-	1,275,824
Domestic Water	-	-	-	-	20,729,312	-	-	1,643,855	22,373,167
Equipment Management	2,953,978	-	-	22,019,517	-	-	-	-	24,973,495
Facility Replacement Reserve	-	-	-	-	-	-	-	-	-
Gas Tax	-	-	-	-	-	-	-	-	-
General Fund	13,108,849	87,101,763	36,421,378	26,125,561	-	18,522,464	7,628,301	7,066,684	195,975,000
Home Investment Partnership	-	-	-	-	-	-	1,111,282	-	1,111,282
Municipal Improvement Debt	-	-	-	-	-	-	-	653,046	653,046
Park Improvement	-	-	-	-	-	-	-	400,000	400,000
Parking Lots/Structures	128,000	-	-	-	-	-	-	-	128,000
Public Financing Authority	-	-	-	-	-	-	-	-	-
Refuse Collection	49,299	-	-	45,586,631	-	-	-	-	45,635,930
Self Insurance	11,781,040	-	-	-	-	-	-	-	11,781,040
Sewer Connections	-	-	-	-	-	-	-	6,000,000	6,000,000
State Transportation	-	-	-	436,310	-	30,000	-	-	466,310
Supp. Law Enforcement	-	577,572	-	-	-	-	-	-	577,572
Traffic Safety	-	782,000	-	-	-	-	-	550,000	1,332,000
Transient Occupancy Taxes	-	-	-	-	-	8,129,576	-	9,642,604	17,772,180
Transportation Development	-	-	-	-	-	-	-	10,000,000	10,000,000
TDF TRIP Local Match	407,767	-	-	755,648	-	-	-	-	1,163,415
Wastewater Treatment Plant	16,434	-	-	15,009,300	-	-	-	25,618,370	40,644,104
Successor Agency	250,000	-	-	-	-	-	-	10,136,894	10,386,894
Successor Housing Agency	35,000	-	-	-	-	-	-	-	35,000
Total Operating	\$ 28,821,367	\$ 88,461,335	\$ 37,697,202	\$ 110,187,933	\$ 25,376,290	\$ 26,682,040	\$ 10,329,060	\$ 79,863,973	\$ 407,419,200

CITY OF BAKERSFIELD

DEPARTMENTAL APPROPRIATIONS BY FUND

	General Government	Police	Fire	Public Works	Water Resources	Rabobank/CVB & Recreation and Parks	Community Development	Non-Departmental Includes Transfers	Total
<u>Capital Improvement</u>									
Agriculture Water	-	-	-	-	-	-	-	-	-
Airpark	-	-	-	659,400	-	-	-	-	659,400
Capital Outlay	-	-	-	6,510,265	-	-	-	-	6,510,265
Capital Outlay-Local TRIP	-	-	-	9,500,000	-	-	-	-	9,500,000
Community Dev. Block Grant	-	-	-	1,837,590	-	156,082	-	-	1,993,672
COF Utility/Road Funds	-	-	-	3,500,000	-	-	-	-	3,500,000
Domestic Water	-	-	-	-	1,000,000	-	-	-	1,000,000
Equipment Management	-	-	-	335,000	-	-	-	-	335,000
Federal Transportation	-	-	-	6,207,910	-	-	-	-	6,207,910
Gas Tax	-	-	-	6,404,953	-	-	-	-	6,404,953
Park Improvement	-	-	-	-	-	2,105,000	-	-	2,105,000
Refuse Collection	-	-	-	-	-	-	-	-	-
State Transportation	-	-	-	263,000	-	-	-	-	263,000
Transportation Development	-	-	-	2,602,000	-	-	-	-	2,602,000
TDF TRIP Local Match	-	-	-	9,000,000	-	-	-	-	9,000,000
TRIP	-	-	-	-	-	-	-	-	-
Wastewater Treatment Plant	-	-	-	3,996,640	-	-	-	-	3,996,640
Successor Agency	-	-	-	-	-	-	-	-	-
Total Capital Improvements	\$ -	\$ -	\$ -	\$ 50,816,758	\$ 1,000,000	\$ 2,261,082	\$ -	\$ -	\$ 54,077,840
Total City of Bakersfield	\$ 28,821,367	\$ 88,461,335	\$ 37,697,202	\$ 1,611,004,691	\$ 26,376,290	\$ 28,943,122	\$ 10,329,060	\$ 79,863,973	\$ 4,611,497,040

CITY OF BAKERSFIELD

GENERAL FUND - APPROPRIATIONS BY DEPARTMENT

Department	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Mayor	\$ 143,939	\$ 167,414	\$ 167,414	\$ 169,363
City Council	282,102	279,007	279,007	266,993
TOTAL LEGISLATIVE	\$ 426,041	\$ 446,421	\$ 446,421	\$ 436,356
City Manager	\$ 1,037,083	\$ 1,092,172	\$ 1,092,172	\$ 1,073,626
City Clerk	789,669	887,315	887,315	866,602
Human Resources	1,265,883	1,323,453	1,323,453	1,321,318
Information Technology	3,334,121	4,564,586	4,564,586	4,567,230
Risk Management	-	-	-	-
TOTAL EXECUTIVE	\$ 6,426,756	\$ 7,867,526	\$ 7,867,526	\$ 7,828,776
Finance Administration	\$ 521,892	\$ 526,327	\$ 526,327	\$ 523,200
Accounting	1,228,187	1,364,124	1,364,124	1,212,900
Treasury	747,634	797,011	797,011	857,150
Purchasing	306,835	313,833	313,833	319,250
TOTAL FINANCIAL SERVICES	\$ 2,804,548	\$ 3,001,295	\$ 3,001,295	\$ 2,912,500
City Attorney	\$ 1,491,023	\$ 1,967,251	\$ 1,967,251	\$ 1,931,217
TOTAL CITY ATTORNEY	\$ 1,491,023	\$ 1,967,251	\$ 1,967,251	\$ 1,931,217
Police Administration	\$ 17,977,571	\$ 13,907,347	\$ 14,663,388	\$ 12,692,221
Police Operations	47,062,455	55,454,996	55,445,436	56,347,282
Police Investigations	15,319,051	15,748,625	15,812,725	15,943,162
Animal Control	1,925,529	2,135,359	2,155,359	2,119,098
TOTAL POLICE SERVICES	\$ 82,284,606	\$ 87,246,327	\$ 88,076,908	\$ 87,101,763

CITY OF BAKERSFIELD

GENERAL FUND - APPROPRIATIONS BY DEPARTMENT

Department	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Fire Administration	\$ 1,525,744	\$ 1,560,304	\$ 1,560,304	\$ 1,502,217
Fire Safety	1,168,711	1,280,704	1,280,661	1,298,588
Fire Suppression	32,366,031	33,470,026	33,470,069	33,620,573
TOTAL FIRE SERVICES	\$ 35,060,486	\$ 36,311,034	\$ 36,311,034	\$ 36,421,378
Public Works Administration	\$ 645,970	\$ 601,205	\$ 601,205	\$ 514,020
Engineering	5,491,411	6,067,300	6,067,300	5,642,851
General Services	11,786,024	12,075,539	12,075,539	11,967,138
Streets	7,969,783	8,212,620	8,212,620	8,001,552
TOTAL PUBLIC WORKS	\$ 25,893,188	\$ 26,956,664	\$ 26,956,664	\$ 26,125,561
Recreation and Parks Administration	\$ 1,145,785	\$ 1,186,585	\$ 1,186,585	\$ 1,052,291
Parks	14,630,532	14,903,529	14,903,529	14,633,832
Recreation	3,028,199	2,901,543	2,901,543	2,836,341
TOTAL RECREATION AND PARKS	\$ 18,804,516	\$ 18,991,657	\$ 18,991,657	\$ 18,522,464
Planning	\$ 1,963,595	\$ 1,997,236	\$ 2,015,759	\$ 1,966,551
Building	5,282,398	5,733,930	5,783,930	5,661,750
TOTAL COMMUNITY DEVELOPMENT	\$ 7,245,993	\$ 7,731,166	\$ 7,799,689	\$ 7,628,301
TOTAL BY DEPARTMENT	\$ 180,437,157	\$ 190,519,341	\$ 191,418,445	\$ 188,908,316
Non-Departmental	\$ 8,876,908	\$ 9,543,000	\$ 9,543,000	\$ 6,995,807
Debt Service	-	-	-	-
Contingencies	-	50,000	30,000	25,000
Transfer out	9,284,026	60,877	80,877	45,877
TOTAL GENERAL FUND	\$ 198,598,091	\$ 200,173,218	\$ 201,072,322	\$ 195,975,000

CITY OF BAKERSFIELD

FINANCIAL SUMMARY - ALL FUNDS

Fund Group	Estimated Balance 7/1/2016	Estimated Revenues	Transfers		Out	Budget Appropriations		Proposed 6/30/2017
			In	Out		Operating	C.I.P.	
Governmental Funds								
General Operating	\$ 28,279,145	\$ 180,000,000	\$ 550,000	\$ 45,877	\$ 195,929,123	\$ -	\$ 12,854,145	
Special Revenue	2,888,665	39,353,235	-	7,473,821	17,143,694	14,869,535	2,754,850	
Debt Service	-	83,348	569,698	-	653,046	-	-	
Capital Project	19,236,293	20,347,700	16,400,000	10,000,000	3,563,415	33,217,265	9,203,313	
Proprietary Funds								
Enterprise	79,114,214	109,999,242	12,000,000	12,000,000	107,683,145	5,656,040	75,774,271	
Internal Service	20,965,427	34,400,737	-	-	36,754,535	335,000	18,276,629	
Fiduciary Funds								
Improvement Districts	11,378,045	5,825,383	-	-	5,750,650	-	11,452,778	
Successor Agency	368,000	6,884,397	3,502,497	3,502,497	6,919,397	-	333,000	
Total	\$ 162,229,789	\$ 396,894,042	\$ 33,022,195	\$ 33,022,195	\$ 374,397,005	\$ 54,077,840	\$ 130,648,986	

CITY OF BAKERSFIELD

FINANCIAL SUMMARY - ALL FUNDS

Fund Group	Estimated Balance 7/1/2016	Estimated Revenues	Transfers		Budget Appropriations		Proposed 6/30/2017
			In	Out	Operating	C.I.P.	
General Operating Funds							
General	\$ 15,500,000	\$ 179,925,000	\$ 550,000	\$ 45,877	\$ 195,929,123	\$ -	\$ -
Cash Basis	12,779,145	75,000	-	-	-	-	12,854,145
Special Revenue Funds							
Community Development		4,094,516	-	492,870	1,589,477	1,993,672	18,497
Home Investment Partnership		1,111,282	-	-	1,111,282	-	-
Neighborhood Stabilization	104,795	-	-	-	-	-	104,795
Federal Transportation	-	6,207,910	-	-	-	6,207,910	-
TRIP	242,941	-	-	-	-	-	242,941
State Transportation	-	729,310	-	-	466,310	263,000	-
Gas Tax	(244,898)	7,275,000	-	-	-	6,404,953	625,149
Traffic Safety		1,352,500	-	550,000	782,000	-	20,500
CUPA/UASI	264,861	1,206,145	-	-	1,275,824	-	195,182
Supplemental Law Enforcement	612,042	581,572	-	-	577,572	-	616,042
Transient Occupancy Tax	1,908,924	16,795,000	-	6,430,951	11,341,229	-	931,744
Debt Service Funds							
Municipal Improvement Debt	-	83,348	569,698	-	653,046	-	-
Capital Project Funds							
Capital Outlay	3,377,320	25,000	6,400,000	-	-	6,510,265	3,292,055
Capital Outlay-Local TRIP	12,964,572	32,500	-	-	-	9,500,000	3,497,072
Capital Outlay-Utility/Road Fund	645,416	5,505,000	-	-	2,000,000	3,500,000	650,416
Park Improvements	1,195,525	1,625,000	-	-	400,000	2,105,000	315,525

CITY OF BAKERSFIELD

FINANCIAL SUMMARY - ALL FUNDS

Fund Group	Estimated Balance 7/1/2016	Estimated Revenues	Transfers		Budget Appropriations		Proposed 6/30/2017
			In	Out	Operating	C.I.P.	
Transportation Development (TDF)	750,000	13,050,000	-	10,000,000	-	2,602,000	1,198,000
TDF TRIP Local Match	256,809	100,000	10,000,000	-	1,163,415	9,000,000	193,394
Major Bridge & Thoroughfare	46,651	10,200	-	-	-	-	56,851
Enterprise Funds							
Wastewater Treatment	\$ 37,819,385	\$ 32,341,100	\$ 12,000,000	\$ 6,000,000	\$ 34,644,104	\$ 3,996,640	\$ 37,519,741
Sewer Connections	4,355,227	3,720,000	-	6,000,000	-	-	2,075,227
Refuse Collection	11,404,776	46,787,842	-	-	45,635,930	-	12,556,688
Agricultural Water	2,388,664	3,774,000	-	-	4,646,978	-	1,515,686
Domestic Water	22,571,076	22,469,700	-	-	22,373,167	1,000,000	21,667,609
Airpark	492,058	769,600	-	-	254,966	659,400	347,292
Offstreet Parking	83,028	137,000	-	-	128,000	-	92,028
Internal Service Funds							
Equipment Management	20,155,367	23,429,757	-	-	24,973,495	335,000	18,276,629
Self-Insurance	810,060	10,970,980	-	-	11,781,040	-	-
Improvement District Funds							
Assessment Districts	11,378,045	5,825,383	-	-	5,750,650	-	11,452,778
Successor Agency Funds							
Successor Agency	\$ 333,000	\$ 6,884,397	\$ 3,502,497	\$ 3,502,497	\$ 6,884,397	\$ -	\$ 333,000
Successor Housing Agency	35,000	-	-	-	35,000	-	-
Total	<u>\$ 162,229,789</u>	<u>\$ 396,894,042</u>	<u>\$ 33,022,195</u>	<u>\$ 33,022,195</u>	<u>\$ 374,397,005</u>	<u>\$ 54,077,840</u>	<u>\$ 130,648,986</u>

CITY OF BAKERSFIELD
 FISCAL YEAR 2016-17
 ESTIMATED BALANCES - JUNE 30, 2017

Fund Title	Total	Unreserved	Reserved	Comment
Cash Basis Reserve	\$ 12,854,145	\$ -	\$ 12,854,145	Cash required prior to tax receipts
Community Development	18,497	18,497	-	
Home Investment Partnership	-	-	-	
Neighborhood Stabilization	104,795	-	-	
TRIP	242,941	-	-	
State Transportation	-	-	-	
Gas Tax	625,149	625,149	-	
CUPA/UASI	195,182	195,182	-	
Supplemental Law Enforcement	616,042	616,042	-	
Transient Occupancy Tax	931,744	31,744	900,000	Capital Lease Reserve
Capital Outlay	3,292,055	44,860	3,247,195	Facilities Reserve
Capital Outlay-Local Trip	3,497,072	-	-	
Capital Outlay - Utility/Road Fund	650,416	650,416	-	
Park Improvement	315,525	315,525	-	
Transportation Development	1,198,000	1,198,000	-	
TDF TRIP Local Match	193,394	193,394	-	
Major Bridge & Thoroughfare	56,851	-	-	
Wastewater Treatment	37,519,741	17,319,741	20,200,000	Rate Stabilization/Debt/Capital
Sewer Connections	2,075,227	2,075,227	-	
Refuse	12,556,688	7,202,688	5,354,000	Cart Replacement Reserves
Agriculture Water	1,515,686	1,515,686	-	
Domestic Water	21,667,609	21,667,609	-	
Airpark	347,292	347,292	-	
Offstreet Parking	92,028	92,028	-	

CITY OF BAKERSFIELD
 FISCAL YEAR 2016-17
 ESTIMATED BALANCES - JUNE 30, 2017

Fund Title	Total	Unreserved	Reserved	Comment
Equipment Management	18,276,629	-	18,276,629	Accumulated Depr. @ 06/30/15, \$52,798,915
Self Insurance	-	-	-	
Assessment Districts	11,452,778	6,655,457	4,797,321	Reserve for Debt Service
Successor Agency	333,000	-	333,000	Reserve for Debt Service
Successor Agency Housing	-	-	-	
Total	\$ 130,648,986	\$ 60,785,037	\$ 65,962,290	

CITY OF BAKERSFIELD
INTERFUND TRANSFERS - SUMMARY
Proposed 2016-17

<u>Fund Title</u>	<u>Transfers In</u>	<u>Transfers Out</u>
General	\$ 550,000	\$ 45,877
Community Development	-	492,870
Home Investment Partnership	-	-
State Gas Tax	-	-
Traffic Safety/O.T.S	-	550,000
Transient Occupancy Tax	-	6,430,951
Municipal Improvement Debt	569,698	-
Capital Outlay	6,400,000	-
Transportation Development	-	10,000,000
TDF TRIP Local Match	10,000,000	-
Wastewater Treatment	12,000,000	6,000,000
Sewer Connections	-	6,000,000
Successor Agency:		
Operating	-	3,502,497
Debt	3,502,497	-
 TOTAL TRANSFERS	 <u>\$ 33,022,195</u>	 <u>\$ 33,022,195</u>

CITY OF BAKERSFIELD
INTERFUND TRANSFERS - DETAIL OF SELECTED ITEMS
Proposed 2016-17

<u>Fund Title</u>	<u>Transfers In</u>	<u>Transfers Out</u>
Capital Outlay	\$ -	\$ 6,000,000
Municipal Debt	-	30,951
Transient Occupancy Tax Fund	-	6,030,951
General	45,877	-
Community Development	492,870	-
Transient Occupancy Tax	30,951	-
Municipal Debt Total	\$ 569,698	\$ -
Sewer Plant #2	6,000,000	-
Sewer Connections	6,000,000	-
Sewer Plant #3 Total	12,000,000	-

REVENUES

REMOVE THIS PAGE

Revenues

The following are the primary revenue sources of the General Fund and Transient Occupancy Tax Fund. The graphs contained in this section reflect the following: actual data for the first eight years, a projection based on the latest information available during preparation of the budget for the current year, and a projection for the next year based on the assumptions as outlined below.

Projected Revenue Assumptions:

Projected revenue assumptions are based on a combination of historic trend data and current economic circumstances, including proposed State budget information and other external factors. The key assumptions in the General Fund and Transient Occupancy Tax revenue forecast for FY 2016-17 are:

- 1) Property tax revenues are expected to increase 3 percent based on Kern County assessed valuation projections;
- 2) Sales tax revenues are expected to increase by 0 percent compared to the current year revised estimate;
- 3) License and Permit revenues are expected to decrease by 2 percent compared to current year revised estimates due to the slight decrease in the local construction activity;
- 4) Motor Vehicle In-Lieu fees have been significantly reduced due to State legislation enacted in 2011 and is not projected to change in FY 2015-16; and
- 5) Transient Occupancy Tax revenues are expected to decrease by about 5 percent compared to current year revised estimates as a result of expected reduced oil industry-related travel to the region.

Property Tax Revenues - Property taxes are imposed on real property and tangible personal property located within the state. Property is assessed annually on January 1 by the County Assessor. The State Constitution limits the real property tax rate to 1.0 percent of the property's value, plus rates imposed to fund indebtedness approved by the voters.

Cities, counties, school districts and special districts share the revenues from the 1.0 percent property tax. The County generally allocates revenues to these agencies based on their average property tax revenue in the three years preceding 1978-79 and in each year thereafter according to the proportion of property tax revenues allocated to each agency in the previous year.

When territory is incorporated into a new city, the City receives a share of the property tax revenues based on the costs of services assumed from other governments and the proportion of these costs which had been funded by the property tax. The use of property tax revenues is unrestricted.

Sales Tax Revenues - The sales tax rate is generally 7.50 percent statewide. The City's sales tax revenue is realized from the 1.0 percent local government portion of the total rate and the 0.5 percent rate (½ cent) increase approved by the voters in November 1993 for public safety.

The local 1.0 percent is distributed based on "point of sale" while the ½ cent for public safety is distributed 95.0 percent to counties and 5.0 percent to cities. The 1.0 percent local sales tax revenue is distributed by the Board of Equalization. Cities receive payments on a quarterly basis, with monthly estimated "advance" payments and a subsequent "settlement" payment to cover the difference based on actual collections. The ½ cent sales tax is distributed monthly. The largest single classification contributing to sales tax revenues is the retail sales from Department Stores. Sales tax must be received into the City's General Fund and its uses are unrestricted.

License and Permit Revenue - The California Constitution gives cities the authority to charge license and permit fees as a means of recovering the cost of regulation. The fees which make up "License and Permits" include: building permits, plumbing permits, electrical permits, mechanical permits, street and curb permits, and other use permits and licenses.

The City requires that building permits be obtained to ensure that structures meet specific standards. The City requires various additional construction permits for activities such as the installation of electrical, plumbing, and sewerage facilities. The City charges a fee for issuing these permits in order to recover the costs incurred.

Motor Vehicle-In-Lieu Revenues - As to the portion of the remaining VLF revenue formerly distributed to local governments, SB89 of 2011 eliminates, effective July 1, 2011, Vehicle License Fee (VLF) revenue allocated under California Revenue and Taxation Code 11005 to cities. As a part of the Legislature's efforts to solve the state's chronic budget problems, the bill shifted all city VLF revenues to fund law enforcement grants that previously had been paid by a temporary state tax and – prior to that – by the state general fund. The City expects minimal VLF revenues in 2016-17 and in subsequent years unless and until there is a change in law.

Charges for Service - A service charge is a fee imposed upon the user of a service provided by the City. Generally a service charge can be levied when the service can be measured and sold in marketable units and the user can be identified. The rationale is that certain services are primarily for the benefit of an individual rather than the general public. Individuals benefiting from a service should pay for all or a part of the cost of that service. Fees charged are limited to the cost required to provide the service as prescribed by Article XIII B of the State Constitution. These fees are often determined by cities through a cost accounting analysis of the specific service. Service charges differ from license and permit fees in that the latter are designed to reimburse the City for costs related to its regulatory activities.

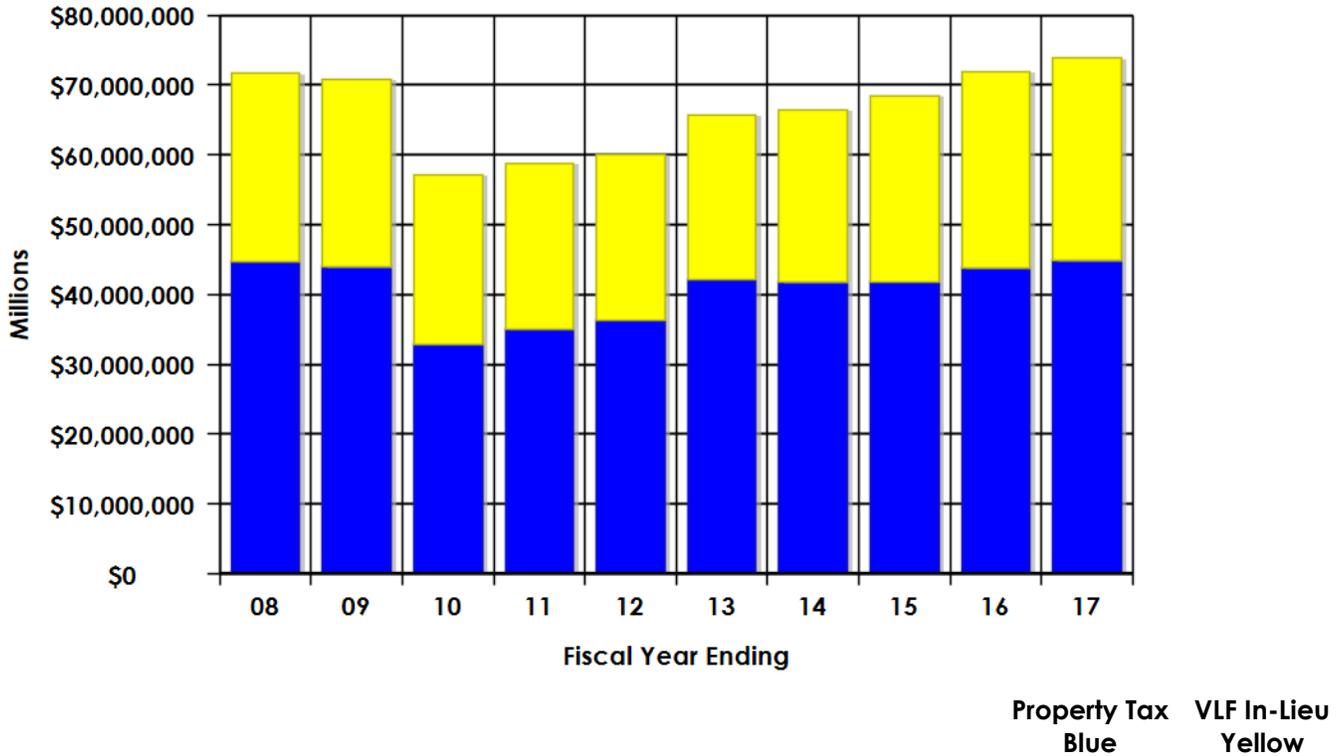
Some of the charges for service included in this revenue source are:

- Maintenance district services - Reimbursements for costs of operating and maintaining all public improvements which benefit a specific area;
- Interdepartmental charges - Account for the financing of services provided by the General Fund to another City department on a cost-reimbursement basis; and,
- Arena charges - Revenues received from the use of the Rabobank Arena.

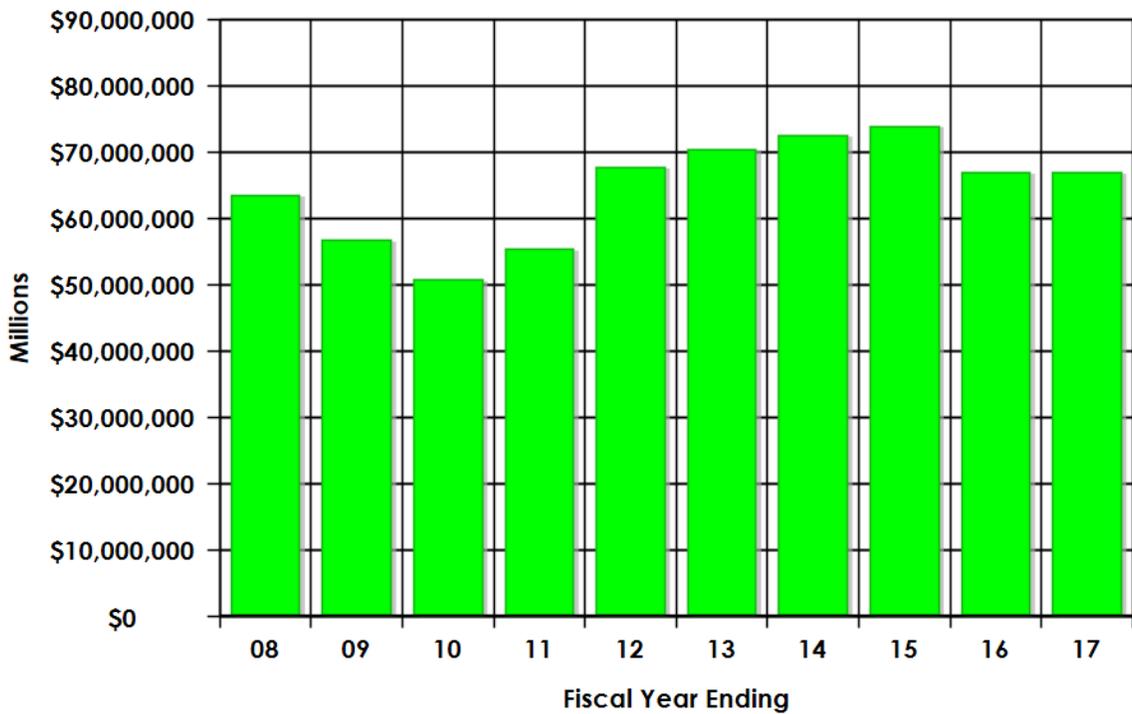
Transient Occupancy Tax - The Transient Occupancy Tax is imposed for the privilege of occupying a room or rooms in a hotel, motel, or other lodging facility, unless such occupancy is for a period of thirty (30) days or more. The City of Bakersfield has a transient lodging tax rate of 12.0 percent, which was increased from 10.0 percent in the 1993-94 fiscal year.

The use of revenues is unrestricted. Some cities earmark these revenues for certain business activities, business development, or tourism promotion activities.

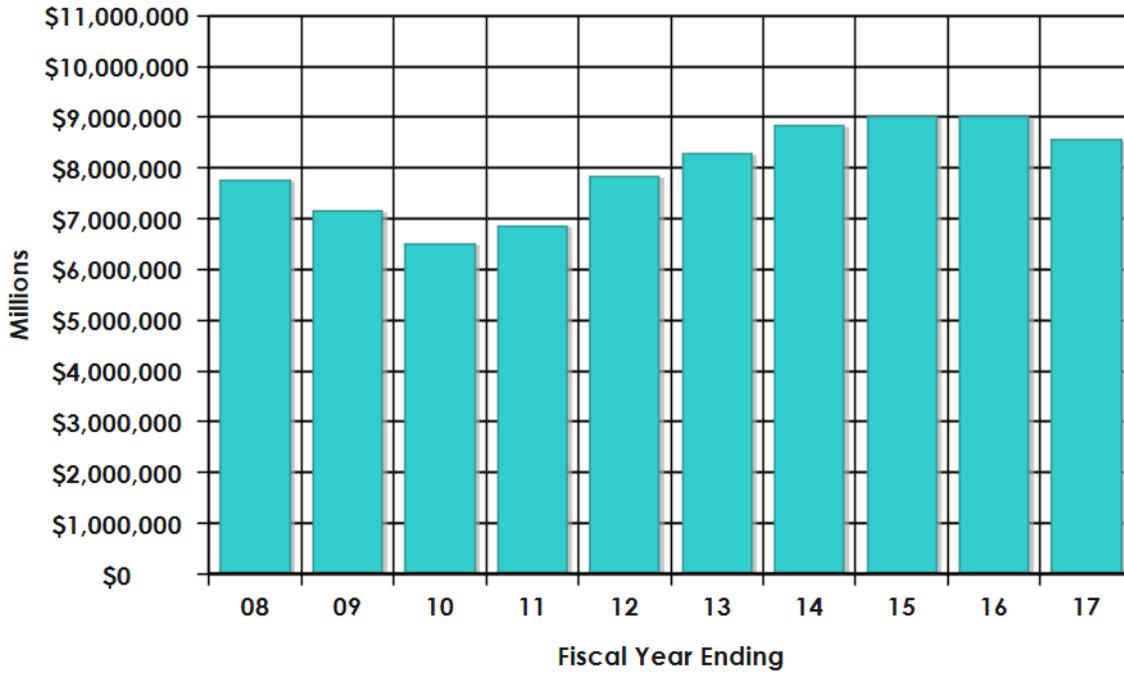
City of Bakersfield Property Tax Revenues \$73,826,200



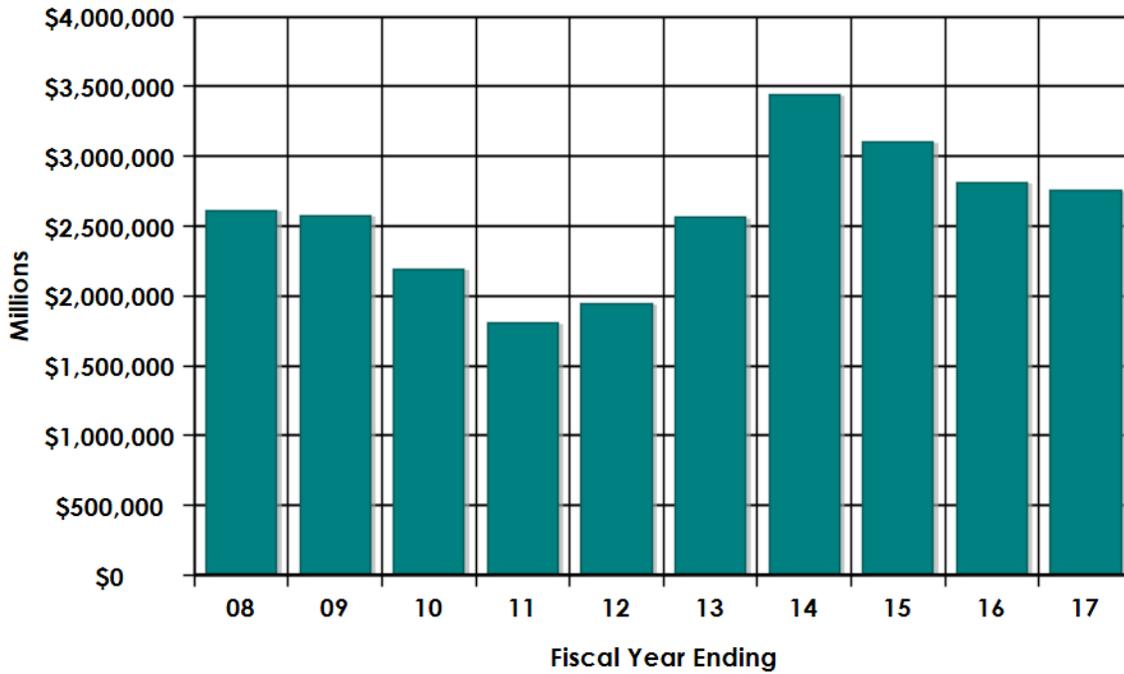
Sales Tax Revenue \$66,848,000



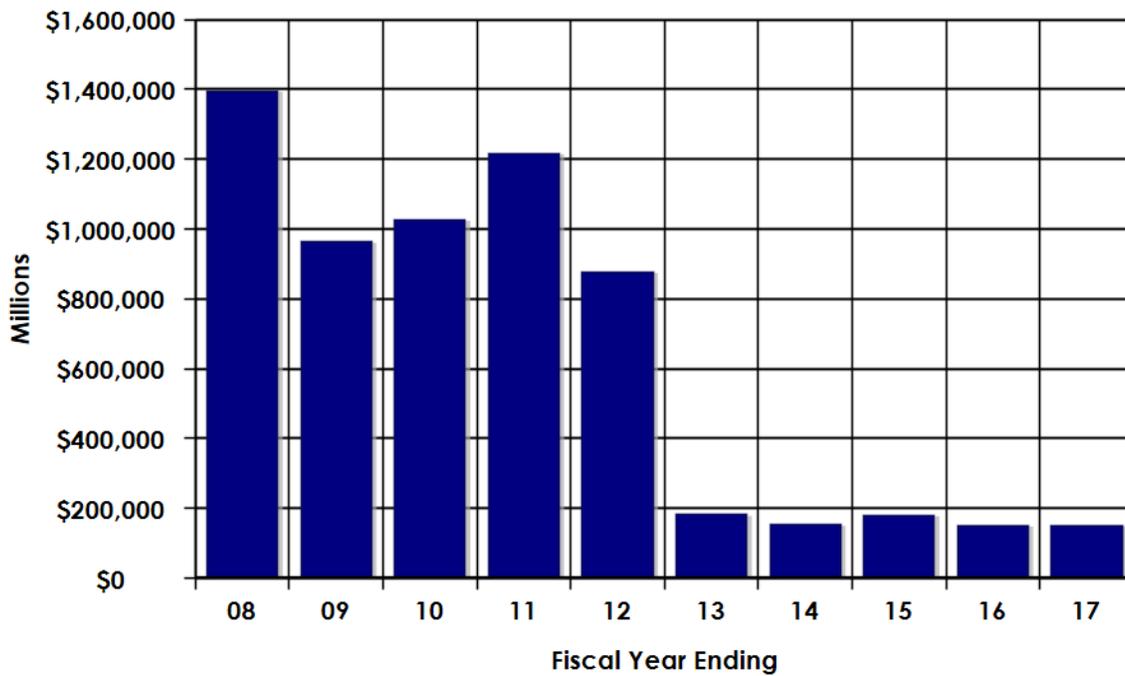
Transient Occupancy Tax \$8,550,000



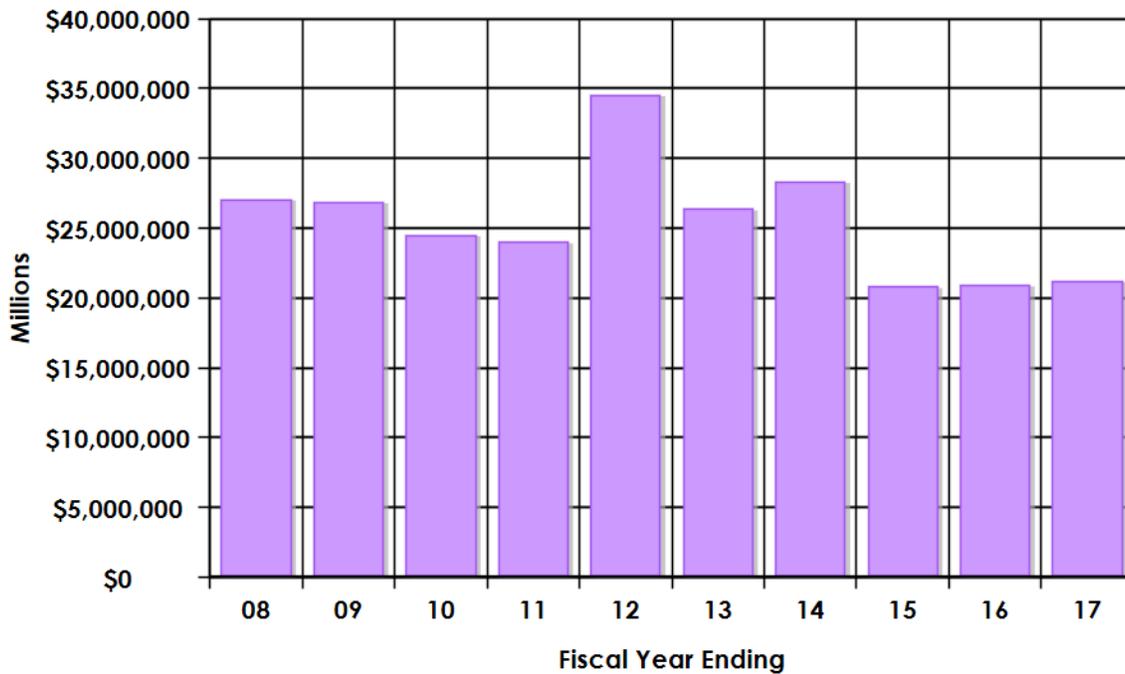
License and Permit Revenues \$2,754,365



Motor Vehicle - In - Lieu Revenues \$150,000



Charges for Services \$21,192,690



CITY OF BAKERSFIELD

GENERAL FUND - REVENUE BY SOURCE

Revenues	Actual 2014-15	Amended Budget 2015-16	Revised Estimates 2015-16	Proposed 2016-17
Taxes				
Property Taxes				
Current year secured	\$ 38,374,591	\$ 39,491,500	\$ 39,684,000	\$ 40,846,200
Current year unsecured	3,253,853	3,200,000	4,000,000	3,800,000
Property tax in-lieu	26,653,462	26,000,000	28,152,135	28,995,000
Delinquent and other taxes	417,183	255,000	95,000	185,000
TOTAL PROPERTY TAXES	\$ 68,699,089	\$ 68,946,500	\$ 71,931,135	\$ 73,826,200
Sales and Use Tax				
Sales and use tax	\$ 52,870,165	\$ 51,646,254	\$ 53,596,739	\$ 66,848,000
Sales tax in-lieu	17,496,090	19,026,675	13,251,261	-
TOTAL SALES AND USE TAX	\$ 70,366,255	\$ 70,672,929	\$ 66,848,000	\$ 66,848,000
Other Taxes				
Utility franchise tax	\$ 6,380,260	\$ 6,075,000	\$ 6,175,000	\$ 6,150,000
Business license tax	3,730,720	3,800,000	3,800,000	3,600,000
Real property transfer tax	1,177,810	800,000	910,000	900,000
TOTAL OTHER TAXES	\$ 11,288,790	\$ 10,675,000	\$ 10,885,000	\$ 10,650,000
TOTAL TAXES	\$ 150,354,134	\$ 150,294,429	\$ 149,664,135	\$ 151,324,200
Licenses and Permits				
Development permits	\$ 2,433,167	\$ 2,614,810	\$ 2,191,865	\$ 2,147,640
Alarm permits	320,341	290,000	290,000	290,000
Dog licenses	220,573	250,000	220,000	220,000
Other licenses and permits	109,262	91,430	111,430	96,725
TOTAL LICENSES AND PERMITS	\$ 3,083,343	\$ 3,246,240	\$ 2,813,295	\$ 2,754,365

CITY OF BAKERSFIELD

GENERAL FUND - REVENUE BY SOURCE

Revenues	Actual 2014-15	Amended Budget 2015-16	Revised Estimates 2015-16	Proposed 2016-17
Intergovernmental				
State motor vehicle in-lieu tax	\$ 150,529	\$ 150,000	\$ 150,000	\$ 150,000
State Homeowners subvention	303,121	50,000	350,000	350,000
Grants	4,633,936	2,634,635	3,070,755	1,119,775
TOTAL INTERGOVERNMENTAL	\$ 5,087,586	\$ 2,834,635	\$ 3,570,755	\$ 1,619,775
Charges for Service				
Maintenance district services	\$ 5,952,204	\$ 5,890,000	\$ 5,890,000	\$ 6,000,000
Interdepartmental charges	4,156,349	4,000,000	3,600,000	3,765,000
Development fees	4,953,119	4,295,355	4,438,055	4,451,440
Fire charges	4,686,661	4,900,000	5,123,436	5,200,000
Police charges	818,592	714,000	730,000	718,500
Recreation fees	1,188,316	1,018,046	944,520	894,250
Other charges	221,579	166,000	164,200	163,500
TOTAL CHARGES FOR SERVICE	\$ 21,976,820	\$ 20,983,401	\$ 20,890,211	\$ 21,192,690
Fines and Forfeits				
Court fines and asset forfeitures	\$ 953,352	\$ 845,000	\$ 1,341,000	\$ 2,117,000
TOTAL FINES AND FORFEITURES	\$ 953,352	\$ 845,000	\$ 1,341,000	\$ 2,117,000
Miscellaneous				
Interest income	\$ 246,111	\$ 122,000	\$ 1,462,600	\$ 102,500
Contributions	23,588	24,665	25,800	-
Other reimbursements	210,010	299,589	474,589	-
Other revenues	1,855,587	748,423	1,001,423	814,470
TOTAL MISCELLANEOUS	\$ 2,335,296	\$ 1,194,677	\$ 2,964,412	\$ 916,970
TOTAL REVENUES	\$ 183,790,531	\$ 179,398,382	\$ 181,243,808	\$ 179,925,000

CITY OF BAKERSFIELD

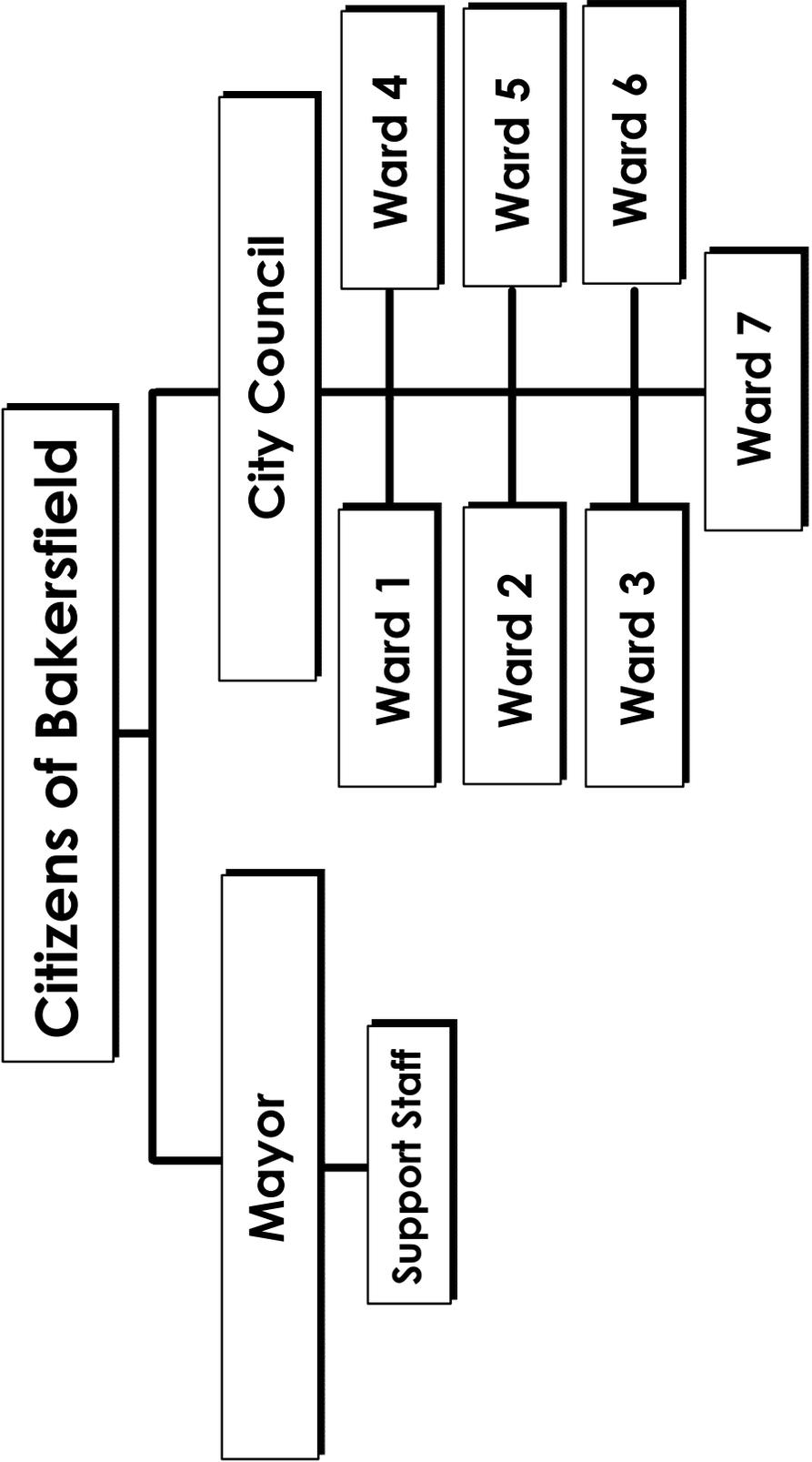
ESTIMATED REVENUE BY FUND

Fund Title	Taxes and Assessments	Licenses and Permits	Inter-Governmental Revenue			Fines and Forfeits	Miscellaneous Revenue	Other Financing Sources	Total
			Governmental Revenue	Charges for Service	Governmental Revenue				
General	\$ 151,324,200	\$ 2,754,365	\$ 1,619,775	\$ 21,192,690	\$ 2,117,000	\$ 916,970	\$ -	\$ 179,925,000	
Cash Basis Reserve	-	-	-	-	-	75,000	-	75,000	
Community Development	-	-	3,925,648	-	-	168,868	-	4,094,516	
Home Investment Partnership	-	-	1,081,282	-	-	30,000	-	1,111,282	
Federal Transportation	-	-	6,207,910	-	-	-	-	6,207,910	
State Transportation	-	-	728,310	-	-	1,000	-	729,310	
Gas Tax	-	-	7,210,000	-	15,000	50,000	-	7,275,000	
Traffic Safety	-	-	-	250,000	1,100,000	2,500	-	1,352,500	
CUPA/UASI	-	222,425	-	980,720	-	3,000	-	1,206,145	
Supplemental Law Enforcement	-	-	577,572	-	-	4,000	-	581,572	
Transient Occupancy Tax	8,550,000	-	-	7,025,000	-	1,220,000	-	16,795,000	
Municipal Improvement Debt	-	-	-	-	-	83,348	-	83,348	
Capital Outlay	-	-	-	-	-	25,000	-	25,000	
Capital Outlay-Local TRIP	-	-	-	-	-	32,500	-	32,500	
Capital Outlay-Utility/Road Fund	5,500,000	-	-	-	-	5,000	-	5,505,000	
Park Improvement	1,585,000	-	-	-	-	40,000	-	1,625,000	
Transportation Development	13,000,000	-	-	-	-	50,000	-	13,050,000	
TDF TRIP Local Match	-	-	-	-	-	100,000	-	100,000	
Major Bridge & Thoroughfare	-	-	-	-	10,000	200	-	10,200	
Wastewater treatment	-	-	-	31,938,850	-	402,250	-	32,341,100	
Sewer Connections	50,000	-	-	3,650,000	-	20,000	-	3,720,000	
Refuse	-	-	3,617,000	42,708,842	-	462,000	-	46,787,842	
Agriculture Water	-	-	-	3,749,000	-	25,000	-	3,774,000	
Domestic Water	-	-	-	22,222,700	-	247,000	-	22,469,700	
Airpark	-	-	445,600	321,700	-	2,300	-	769,600	
Offstreet Parking	-	-	-	134,500	-	2,500	-	137,000	
Equipment Management	-	-	-	23,319,757	-	110,000	-	23,429,757	
Self Insurance	-	-	-	9,810,980	-	1,160,000	-	10,970,980	
Assessment Districts	5,825,383	-	-	-	-	-	-	5,825,383	
Successor Agency Funds:									
Successor Agency	3,752,497	-	-	3,131,900	-	-	-	6,884,397	
Successor Housing	-	-	-	-	-	-	-	-	
Total	\$ 189,587,080	\$ 2,976,790	\$ 25,413,097	\$ 170,436,639	\$ 3,242,000	\$ 5,238,436	\$ -	\$ 396,894,042	

LEGISLATIVE

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Legislative



Legislative

DEPARTMENT GOAL

To serve as the legislative and policy making body of the City; enact ordinances, resolutions and orders necessary for governing the affairs of the City; and promote the economic, cultural and governmental well being of the City of Bakersfield.

FY 2015-16 ACCOMPLISHMENTS

1. Continued recognition of special efforts accomplished by members of the public and organizations for the betterment of the community.
2. Appointed citizens to City boards and commissions.
3. Continued actions to recover from the impacts of the local and state economic conditions of the past five years and implemented pro-active efforts to further strengthen the financial position of the City.

LEGISLATIVE

DIVISIONS:	<u>Actual 2014-15</u>	<u>Adopted Budget 2015-16</u>	<u>Amended Budget 2015-16</u>	<u>Proposed 2016-17</u>
Mayor	\$ 143,939	\$ 167,414	\$ 167,414	\$ 169,363
City Council	282,102	279,007	279,007	266,993
Total	<u>\$ 426,041</u>	<u>\$ 446,421</u>	<u>\$ 446,421</u>	<u>\$ 436,356</u>
SOURCE OF FUNDS:				
General Fund	\$ 426,041	\$ 446,421	\$ 446,421	\$ 436,356
Total	<u>\$ 426,041</u>	<u>\$ 446,421</u>	<u>\$ 446,421</u>	<u>\$ 436,356</u>
FULL TIME EMPLOYEES:				
MAYOR	1.00	1.00	1.00	1.00
City Council	0.00	0.00	0.00	0.00
Total	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

1011 - Mayor 1051 - City Council

DIVISION GOAL

Enhance the City's transportation network; provide quality public safety services; continue positive development trends for downtown; plan for growth and development; maintain and upgrade the City's infrastructure; ensure efficient use of fiscal resources; attract and foster a qualified work force; improve City government communications with its citizens; strengthen and diversify the City's economic base; support positive intergovernmental relations; and, promote community pride. Formulate City policies which reflect the needs and priorities of the community. Establish and promote efforts to enhance community pride and improved communications between government and its citizens.

FY 2015-16 ACCOMPLISHMENTS

1. Prepared and took action on issues in a timely manner at regularly scheduled and special City Council meetings.
2. Provided Council direction to staff through Council committees.
3. Adopted the City's annual Operating and Capital Improvement Program budgets prior to June 30.
4. Served in a ceremonial capacity for City events and as a City representative for events in other areas.
5. Appointed citizens to represent the community on various boards and commissions.
6. Served as spokespersons for City affairs with all segments of the media.
7. Strengthened the City's position in local and state legislative arenas through representation at League of California Cities and Big 10 Cities meetings, and at other state, regional and local public hearings.

1011 – Mayor and 1051 – City Council continued

FY 2016-17 ACTION PLAN

1. Prepare and take action on issues in a timely manner at regularly scheduled and special City Council meetings.
2. Provide Council direction to staff through Council committees.
3. Adopt the annual Operating and Capital Improvement Program budgets prior to June 30.
4. Serve in a ceremonial capacity for City events as a City representative.
5. Appoint citizens to represent the community on various boards and commissions.
6. Serve as spokespersons for City affairs with all segments of the media.
7. Work with the County Board of Supervisors to discuss and consider proposals for joint efforts on issues of interest and concern to the residents of Bakersfield and Kern County.
8. Work toward equitable representation and resource allocations relative to the State of California.
9. Communicate with State and local government officials on equitable resource allocations on important budget and other issues such as transportation, including high speed rail.
10. Represent the City of Bakersfield on the Local Agency Formation Commission and Kern Council of Governments.

SERVICE LEVEL INDICATORS	FY 14-15 <u>Actual</u>	FY 15-16 <u>Projected</u>	FY 16-17 <u>Proposed</u>
Approved City Budgets	1	1	1
Council Meetings Held	18	18	18
Proclamations Issued	108	100	100

MAYOR

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 124,849	\$ 132,631	\$ 132,631	\$ 135,380
Operating	19,090	34,783	34,783	33,983
Capital	-	-	-	-
Total	<u>\$ 143,939</u>	<u>\$ 167,414</u>	<u>\$ 167,414</u>	<u>\$ 169,363</u>
SOURCE OF FUNDS:				
General Fund	<u>\$ 143,939</u>	<u>\$ 167,414</u>	<u>\$ 167,414</u>	<u>\$ 169,363</u>
Total	<u>\$ 143,939</u>	<u>\$ 167,414</u>	<u>\$ 167,414</u>	<u>\$ 169,363</u>

CITY COUNCIL

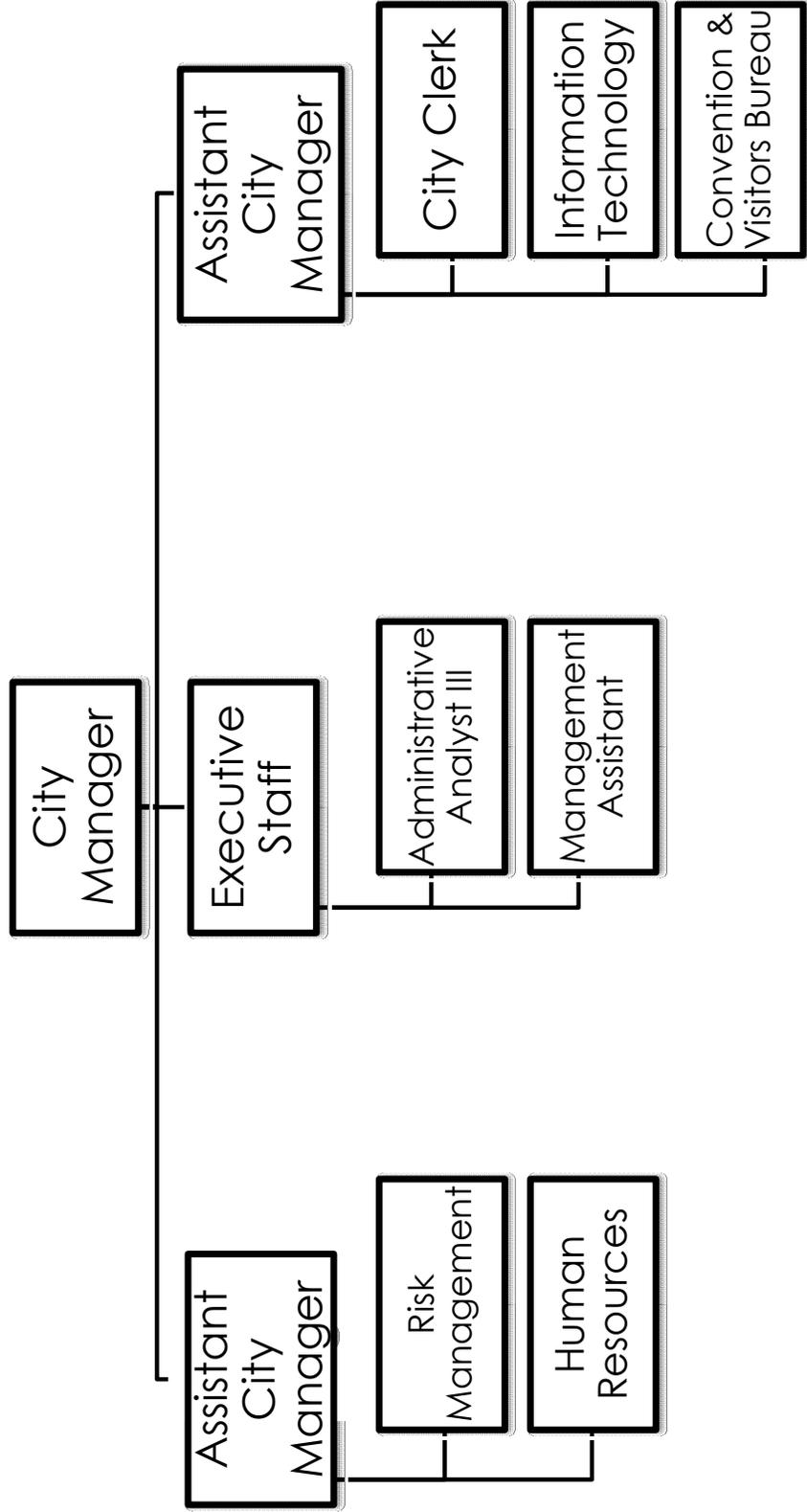
EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 154,229	\$ 149,837	\$ 149,837	\$ 156,497
Operating	127,873	129,170	129,170	110,496
Capital	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 282,102</u>	<u>\$ 279,007</u>	<u>\$ 279,007</u>	<u>\$ 266,993</u>
 SOURCE OF FUNDS:				
General Fund	<u>\$ 282,102</u>	<u>\$ 279,007</u>	<u>\$ 279,007</u>	<u>\$ 266,993</u>
Total	<u>\$ 282,102</u>	<u>\$ 279,007</u>	<u>\$ 279,007</u>	<u>\$ 266,993</u>

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EXECUTIVE

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Executive



Executive

DEPARTMENT GOAL

To provide professional leadership in the management of the City and execution of City Council policies; to provide effective municipal services through the coordination and direction of all City activities, finances and personnel; to act as liaison between the City and other governmental agencies, citizens, business and community groups and the media; and to provide administrative support to the City Council and City departments in matters relating to maintenance of City Council records, elections and personnel.

FY 2015-16 ACCOMPLISHMENTS

1. Information Technology successfully implemented a new voice over internet protocol phone system
2. The City Manager's Office worked jointly with the County of Kern to develop a new property tax sharing agreement for future annexations
3. The City Manager's Office and Information Technology Division led a collaborative citywide effort to launch a new City web site
4. City Clerk's Office oversaw all candidate filling for mayoral election
5. Risk Management Implemented a cost savings measure for the workers' compensation program known as an Alternative Dispute Resolution (ADR) process involving certain classifications of Fire and Police personnel.
6. Risk Management provided several Cal/OSHA regulatory safety training opportunities for staff, including a Supervisor Safety Academy, with approximately 75 supervisors attending.
7. Human Resources staff implemented continuous testing for police trainee and transitioned testing to Pellet-B, which results in cost savings to the City
8. City Manager's Office and Human Resources continued to work with all labor groups on new agreements
9. Completed and began to implement findings from Americans with Disabilities Act Transition Plan
10. City Clerk's Office led effort to implement electronic agenda management system for use with the Planning Commission.
11. Received the Government Finance Officers Association Distinguished Budget Presentation Award for the Fiscal Year 2015-16 Final Budget.

FY 2016-17 ACTION PLAN

The Executive Department will continue to work on a variety of significant projects which affect the majority of the organization. Some of the major projects Executive staff will oversee in FY 2016-17 include the ongoing assessment of the local economy and budgetary implications, implementation of the Sustainable Groundwater Management Act, discussion with High Speed Rail regarding alternative alignments through the City, coordination of the TRIP projects, issues, employee safety and recognition programs, radio network evaluation, facilitating municipal elections, annexations and continuing to implement projects resulting from the ADA Transition Plan update.

EXECUTIVE

DIVISIONS:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
City Manager	\$ 1,037,083	\$ 1,092,172	\$ 1,092,172	\$ 1,073,626
City Clerk	789,669	887,315	887,315	866,602
Human Resources	1,265,883	1,323,453	1,323,453	1,321,318
Risk Management	11,725,027	10,154,716	10,154,716	10,166,040
Information Technology	6,314,308	7,307,143	7,478,198	7,376,208
Total	<u>\$ 21,131,970</u>	<u>\$ 20,764,799</u>	<u>\$ 20,935,854</u>	<u>\$ 20,803,794</u>
SOURCE OF FUNDS:				
General Fund	\$ 6,426,756	\$ 7,867,526	\$ 7,867,526	\$ 7,828,776
Equipment Management	2,980,187	2,742,557	2,913,612	2,808,978
Self Insurance	11,725,027	10,154,716	10,154,716	10,166,040
Total	<u>\$ 21,131,970</u>	<u>\$ 20,764,799</u>	<u>\$ 20,935,854</u>	<u>\$ 20,803,794</u>
FULL TIME EMPLOYEES:				
City Manager	7.00	7.00	7.00	7.00
City Clerk	8.00	8.00	8.00	7.00
Human Resources	10.00	10.00	10.00	10.00
Risk Management	3.00	3.00	3.00	3.00
Information Technology	31.00	38.00	38.00	37.00
Total	<u>59.00</u>	<u>66.00</u>	<u>66.00</u>	<u>64.00</u>

1331 - City Manager

DIVISION GOAL

Participate in intergovernmental activities to represent the City's interest and influence policy and legislation; provide public information services for the community and City staff; assist the City Council in formulating long-term community policies and strategies; and, administer and prepare all budget procedures and documents. Maintain a sound fiscal position for the City through preparation of and recommendations to the City's Operating and Capital Improvement Program budgets and continual monitoring of financial conditions throughout the year. Provide legislative and policy assistance to the City Council and staff; develop and enhance administrative policy; and, perform special assignments.

FY 2015-16 ACCOMPLISHMENTS

1. Began to implement findings from Americans with Disabilities Act (ADA) Transition and Self Evaluation Plans.
2. Worked jointly with the County of Kern to develop a new property tax sharing agreement for future annexations.
3. Prepared and distributed the proposed and final operating budgets for fiscal year 2015-16.
4. Received the Government Finance Officers Association Distinguished Budget Presentation Award for the Fiscal Year 2015-16 Final Budget.
5. Led update of City's website, BakersfieldCity.us.
6. Coordinated efforts to ensure equitable distribution to the City of Bakersfield of road funds from state and federal revenues. As lead agency for the Thomas Roads Improvement Program (TRIP), and working with the other coordinating agencies, made progress towards the implementation of those local and regional transportation projects.
7. Staffed the following Council Committees: Budget and Finance; Community Services; Legislative and Litigation; Planning and Development; Safe Neighborhood and Community Relations; and Joint City/County Standing Committee to Combat Gang Violence.
8. Occupied two seats on the Oversight Board for the Successor Agency to the former Bakersfield Redevelopment Agency.

1331 – City Manager continued

9. As the local governing body designee, processed applications to determine public convenience or necessity for liquor licenses.
10. Directed the activities of the Employee Incentive Committee in the administration of the Employee Incentive Plan, which is a program to recognize City employees for excellent service in work performance.
11. Led City efforts to work with the High Speed Rail Authority.
12. Led City efforts to implement requirements under the Sustainable Groundwater Management Act.

FY 2016-17 ACTION PLAN

1. Continue to monitor local economy and recommend adjustments to the City's budget as deemed necessary as a result of the depressed oil prices (City Council Goal 7.1).
2. Continue delivering the various Thomas Road Improvements Program projects, including the Rosedale Highway Widening Project, State Route 178 Widening Project, Centennial Corridor Project and 24th Street Widening Project (City Council Goal 2.2).
3. Continue actions to implement the City Council goals
4. Continue to implement findings from Americans with Disabilities Act (ADA) Transition and Self Evaluation Plans (City Council Goal 6.1).
5. Work with labor groups on new contracts (City Council Goal 7.1)
6. Continue to monitor local, state and national economic trends to ensure fiscal stability (City Council Goal 7.1).
7. Continue coordinating efforts related to high speed rail and groundwater sustainability issues (City Council Goals 4.1, 4.2).
8. Continue to collaborate with the Police Department implementing the recommendations of the International Association of Chiefs of Police (City Council Goal 1.1).
9. Review, analyze, and coordinate efforts to seek support for legislation beneficial to Bakersfield on issues of federal, state and local concern (City Council Goal 7.1).

1331 – City Manager continued

10. Oversee and monitor City utility franchises (City Council Goal 7.1).
11. Prepare and distribute the proposed and final operating budgets for Fiscal Year 2016-17 (City Council Goal 7.1).
12. Qualify the Fiscal Year 2016-17 Final Budget for the Government Finance Officers Association Distinguished Budget Presentation Award (City Council Goal 7.1).
13. Prepare General Information packets for the Mayor and City Council
14. Review and prepare agenda materials for City Council meetings
15. Staff City Council Committees: Budget and Finance; Community Services; Legislative and Litigation; Metro Bakersfield Animal Control Committee; Personnel; Planning and Development; Safe Neighborhood and Community Relations; and Joint City/County Standing Committee to Combat Gang Violence.
16. Continue to work with the Local Agency Formation Commission on processing annexations and developing polices where applicable (City Council Goal 4.1).
17. Process applications to determine public convenience or necessity for liquor licenses (City Council Goal 5.1).

SERVICE LEVEL INDICATORS

	FY 14-15	FY 15-16	FY 16-17
	<u>Actual</u>	<u>Projected</u>	<u>Proposed</u>
Annexation Growth – Population (annual)	0	2	6
Annexation Growth – Square Miles (annual)	0	1.6	1
General Information Memoranda	52	52	52
Agenda Highlights Memoranda	18	18	18
Staffed Council Committee Meetings	24	24	24

CITY MANAGER

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 996,919	\$ 1,062,903	\$ 1,062,903	\$ 1,044,838
Operating	40,164	29,269	29,269	28,788
Capital	-	-	-	-
Total	<u>\$ 1,037,083</u>	<u>\$ 1,092,172</u>	<u>\$ 1,092,172</u>	<u>\$ 1,073,626</u>
 SOURCE OF FUNDS:				
General Fund	<u>\$ 1,037,083</u>	<u>\$ 1,092,172</u>	<u>\$ 1,092,172</u>	<u>\$ 1,073,626</u>
Total	<u>\$ 1,037,083</u>	<u>\$ 1,092,172</u>	<u>\$ 1,092,172</u>	<u>\$ 1,073,626</u>

1341 - City Clerk

DIVISION GOAL

To maintain a complete and accurate record of City Council proceedings; preserve official City records; conduct municipal elections; provide administrative assistance to the City Council and Oversight Board; and, provide prompt and courteous service to citizens' requests for assistance.

FY 2015-16 ACCOMPLISHMENTS

1. Conducted the June 7, 2016 Primary Election for the Office of Mayor.
2. Conducted Teen Government Day 2015.
3. Implemented NovusAgenda Public Portal for the Planning Commission meetings in support of the City Council's Guiding Principle to continue enhancement to the public communications process.
4. Organized Scholastic Student Recognition Day.
5. Revised the records retention schedule for the City Clerk's Office.

FY 2016-17 ACTION PLAN

1. Conduct the November 8, 2016 Runoff Election and the Swearing-in ceremony for the Office of Mayor, and the General Municipal Election and the Swearing-in ceremony for City Council Wards 2, 5 and 6.
2. In support of the City Council's Guiding Principle to continue enhancement to the public communications process, facilitate development and implementation of NovusAgenda electronic agenda management system for other city boards and commissions.
3. Implement NovusAgenda Minutes Module, Term Tracking and Reports modules in order to fully utilize software system and provide most effective and efficient use.
4. Organize Scholastic Student Recognition Day .
5. Conduct Teen Government Day 2016.

1341 – City Clerk continued

<u>SERVICE LEVEL INDICATORS</u>	<u>FY 14-15 Actual</u>	<u>FY 15-16 Projected</u>	<u>FY 16-17 Proposed</u>
Prepare and Post Council Agenda	22	20	21
Council and Mayoral Elections	1	1	1
Documents Processed	1486	1602	1580
Outgoing U.S. Mail Processed	275,049	276,000	276,000
Records Requests and Subpoenas	817	811	752

CITY CLERK

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 595,369	\$ 633,540	\$ 633,540	\$ 622,371
Operating	194,300	253,775	253,775	244,231
Capital	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 789,669</u>	<u>\$ 887,315</u>	<u>\$ 887,315</u>	<u>\$ 866,602</u>
 SOURCE OF FUNDS:				
General Fund	<u>\$ 789,669</u>	<u>\$ 887,315</u>	<u>\$ 887,315</u>	<u>\$ 866,602</u>
Total	<u>\$ 789,669</u>	<u>\$ 887,315</u>	<u>\$ 887,315</u>	<u>\$ 866,602</u>

1351 - HUMAN RESOURCES

DIVISION GOAL

Align Human Resources and key Department goals to optimize talent and performance within the City. This strategic collaboration aims to provide continuous development of our employees and ongoing process improvements that more effectively respond to the needs of the citizens of Bakersfield.

FY 2015-16 ACCOMPLISHMENTS

1. Implemented continuous testing for police trainee and transitioned testing to Pellet-B (City Council Goal 1.2).
2. Introduced the next session of the City's leadership training academy; R.E.A.L Leadership. Training approximately twenty (20) supervisor/managers throughout city.
3. Implemented new HRIS system and began testing platform to streamline personnel related data and payroll processing.
4. Launched Employee Self-Service module where staff may update personnel related data electronically.
5. Continued to coordinate labor negotiations with City bargaining units as necessary. Completed and obtained City Council approval on new resolutions/MOU's for units.
6. Continued to take an active role in working with City Departments to provide direct counsel and administrative support to investigate and respond to union grievances, employment complaints, Skelly Hearings, DFEH complaints, and other related personnel issues.
7. Provided oversight of the annual Healthcare Open Enrollment process, which provides an opportunity for all City employees and eligible retirees to designate their desired health care options. Updated Open Enrollment correspondence.
8. Provided oversight of the Employee Incentive Team (EIT) program, which included:
 - Held the Employee Breakfast in coordination with Public employee Recognition Week.

1351 – Human Resources continued

- Coordinated and presented the 2015 Excellence in Action Award Program. This included the team “S.T.A.R.” recognition award.

FY 2016-17 ACTION PLAN

1. Collaborate with Finance Department to implement new timekeeping system for payroll (City Council Goal 7.1).
2. Continue to review and update all City Job specifications, including ADA analysis for any physical requirements.
3. Continue to review and update all current Administrative Rules and Regulations and draft new Rules and Regulations, as required.
4. Assess and deliver City-wide training programs, including Supervisory Development Program and other HR City-wide or group specific training.
5. Expand efforts in reviewing, communicating and educating City Employees regarding benefits.
6. Focus on retention strategies, including Mentoring Program, Succession Planning and other aspects of retention and productivity enhancement.
7. Identify opportunities to enhance and motivate employee engagement/morale/productivity. This may include additional activities and programs under the Employee Incentive Program (Guiding Principles).

HUMAN RESOURCES

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 952,853	\$ 1,020,456	\$ 1,020,456	\$ 1,017,963
Operating	313,030	302,997	302,997	303,355
Capital	-	-	-	-
Total	<u>\$ 1,265,883</u>	<u>\$ 1,323,453</u>	<u>\$ 1,323,453</u>	<u>\$ 1,321,318</u>
 SOURCE OF FUNDS:				
General Fund	<u>\$ 1,265,883</u>	<u>\$ 1,323,453</u>	<u>\$ 1,323,453</u>	<u>\$ 1,321,318</u>
Total	<u>\$ 1,265,883</u>	<u>\$ 1,323,453</u>	<u>\$ 1,323,453</u>	<u>\$ 1,321,318</u>

1361 - Risk Management

DIVISION GOAL

Protect the assets of the City from potential loss by purchasing insurance, self-insuring or transferring the risk of loss to others; promote safety and well-being for City employees by designing training and educational programs to reduce injuries; respond to all claims filed against the City and limit the amount of loss through effective claims management.

FY 2015-2016 ACCOMPLISHMENTS

1. Implemented a cost savings measure for the workers' compensation program known as an Alternative Dispute Resolution (ADR) process involving certain classifications of Fire and Police personnel. The ADR process established an expedited process to resolve medical disputes that arise in workers' compensation claims, by the use of an exclusive list of medical evaluators. It provides employees with a simplified process that facilitates prompt and appropriate medical treatment in disputed claims, which will result in a quicker return to work from an injury and anticipated cost savings to the City (City Council Goal 7.1).
2. Provided several Cal/OSHA regulatory safety training opportunities for staff, including a Supervisor Safety Academy, with approximately 75 supervisors attending (City Council Goal 7.1).
3. Conducted a Health and Wellness Fair in November 2015, which featured approximately 45 local vendors in the field of safety, health, and fitness (City Council Goals 7.1).
4. Risk Management and the Employee Incentive Team provided employees with a 12 week fitness and wellness improvement opportunity, known as the BeFIT Challenge (Guiding Principles).
5. Continued to promote and enhance the City's safety culture by participating in an employee safety awareness program in June, known as National Safety Month (City Council Goal 7.1).
6. Risk Management implemented a new Medical Provider Network (MPN) for the workers' compensation program, which expanded the network, provided employees with more options when treating for a work related

1361 – Risk Management continued

injury, and relieved the City of administrative and compliance burdens due to recent regulatory changes (City Council Goals 7.1).

7. Continued to aggressively pursue recoveries from individuals who caused damage to City property (City Council Goals 7.1, 7.1.3).

FY 2016-2017 ACTION PLAN

1. Continue to emphasize the safety program and health initiatives in an effort to reduce losses and injuries associated with the workers' compensation program (Guiding Principles, City Council Goal 7.1).
2. Continue to provide safety training opportunities to staff, highlighting OSHA compliance standards. Work closely with Departments/Divisions to review and develop training programs that are task specific and provide guidance to reinforce and enhance the City safety culture (City Council Goal 7.1).
3. Launch an online safety training resource site, Target Solutions, which will be available to all staff and provides over 1,200 online safety courses and certifications focused at public entity employees (City Council Goal 7.1).
4. Facilitate replacement of the City's Automatic External Defibrillators (AED), due to warranties on the current units expiring in January 2017 (City Council Goal 7.1).

RISK MANAGEMENT

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 2,881,023	\$ 2,896,478	\$ 2,896,478	\$ 2,803,964
Operating	8,844,004	7,258,238	7,258,238	7,362,076
Capital	-	-	-	-
Total	<u>\$ 11,725,027</u>	<u>\$ 10,154,716</u>	<u>\$ 10,154,716</u>	<u>\$ 10,166,040</u>
SOURCE OF FUNDS:				
Self Insurance	<u>\$ 11,725,027</u>	<u>\$ 10,154,716</u>	<u>\$ 10,154,716</u>	<u>\$ 10,166,040</u>
Total	<u>\$ 11,725,027</u>	<u>\$ 10,154,716</u>	<u>\$ 10,154,716</u>	<u>\$ 10,166,040</u>

1371 – Information Technology

DIVISION GOAL

Aid all City Departments in the delivery of services and products by providing development, administration, installation and maintenance of information technologies; represent the City in dealings with outside agencies regarding information technology issues; and, ensure a reliable, secure, and responsive centrally managed, computing environment to meet the continuing needs of City Departments.

FY 2015-16 ACCOMPLISHMENTS

1. Implemented a modern Voice over IP (VoIP) telephony system, replacing the 25 year old Ericsson system (City Council Goal 7.1).
2. Implemented a new and responsive web site that allows citizens to interact and customize their information that interest them (City Council Goal 6.1).
3. Implemented an open-budget system to support transparency of government.
4. Increased storage capacity for the City's data backup system, allowing for the increase of data usage.
5. Began implementation of a wireless network ring to remove fire stations from expensive T-1 analog circuits, which has both cost savings and increased network bandwidth to each site (Guiding Principles, City Council Goals 1.3, 7.1).
6. Implemented a centralized Video Management Server (VMS), allowing for cameras to record to a central location, increased ease of access to video for review and retention of video for 365 days.

FY 2016-17 ACTION PLAN

1. Continue development and implementation of the wireless network ring, removing more analog circuits and providing better service to the fire stations (Guiding Principles, City Council Goals 1.3, 7.1).

1371 – Information Technology Continued

2. Continue to reduce the number of analog lines and telephony costs by bringing more buildings onto the new phone system and investigating cost saving alternatives to existing circuits (City Council Goal 7.1)
3. Increase Help Desk efficiency. Metrics should include reducing the number of calls going to voice mail, shorter ticket life and increased service.
4. Add a second Internet line to provide redundancy to City systems including Police MDC's. This also shows a cost offset as a high speed line from Verizon can be discontinued (City Council Goals 1.2, 7.1).
5. Work with the County of Kern and the California Office of Emergency Services to evaluate designs for a public safety digitally trunked radio system (City Council Goals 1.2, 1.3).
6. Implement a modern wireless Panic Alarm system for City staff.
7. Replace 82 MDC's and 147 laptops and PC's (City Council Goal 7.1).
8. Upgrade aging analog microwave backhaul system with digital equipment (City Council Goal 7.1).
9. Support city citizens by providing useful and important information through the use of web maps. This year we intend to update the City Information map with more information, including entertainment venues, shopping centers, and routing information. We are also updating our Traffic Hazard map to be a one-stop application for traffic conditions, including traffic flow (City Council Goal 5.9).
10. Support Public Safety departments by moving their First-in response to a web application they can access from the stations and in their trucks (City Council Goal 1.2, 1.3).
11. GIS will work with the Groundwater Sustainability Agreement (GSA) entities to support the creation of the final GSA boundary, and provide advice when needed in relation to boundary and mapping components (City Council Goal 4.2).

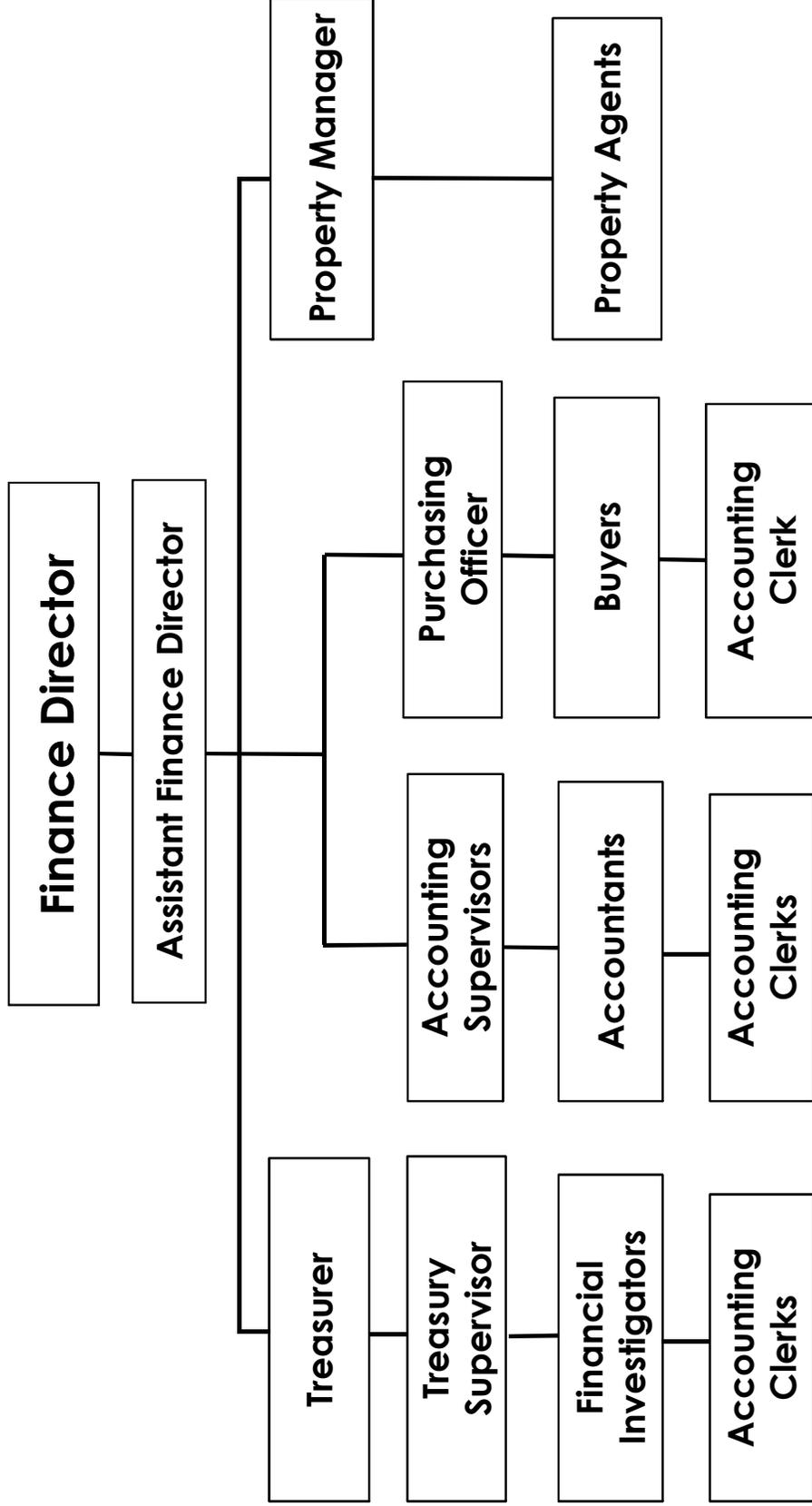
INFORMATION TECHNOLOGY

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 2,658,045	\$ 3,620,469	\$ 3,620,469	\$ 3,663,735
Operating	1,980,548	2,446,089	2,446,089	2,757,358
Capital	<u>1,675,715</u>	<u>1,240,585</u>	<u>1,411,640</u>	<u>955,115</u>
Total	<u>\$ 6,314,308</u>	<u>\$ 7,307,143</u>	<u>\$ 7,478,198</u>	<u>\$ 7,376,208</u>
SOURCE OF FUNDS:				
General Fund	\$ 3,334,121	\$ 4,564,586	\$ 4,564,586	\$ 4,567,230
Equipment Management	<u>2,980,187</u>	<u>2,742,557</u>	<u>2,913,612</u>	<u>2,808,978</u>
Total	<u>\$ 6,314,308</u>	<u>\$ 7,307,143</u>	<u>\$ 7,478,198</u>	<u>\$ 7,376,208</u>

FINANCIAL SERVICES

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Financial Services



Financial Services

DEPARTMENT GOAL

To provide support to the City Council and City departments in matters relating to revenue generation, budgetary accounting and reporting, investments, business licenses and permits, purchasing and real property management.

FINANCIAL SERVICES

DIVISIONS:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Finance Administration	\$ 1,073,803	\$ 1,091,739	\$ 1,091,739	\$ 1,021,967
Accounting	1,391,630	1,482,083	1,482,083	1,406,633
Treasury	747,634	797,011	797,011	857,150
Purchasing	363,806	463,833	463,833	464,250
Successor Agency	114,819	285,000	285,000	285,000
Total	<u>\$ 3,691,692</u>	<u>\$ 4,119,666</u>	<u>\$ 4,119,666</u>	<u>\$ 4,035,000</u>
SOURCE OF FUNDS:				
General Fund	2,804,548	3,001,295	3,001,295	2,912,500
TDF TRIP Local Match	394,120	411,912	411,912	407,767
Sewer Service-Plant 3	-	-	-	16,434
Refuse Fund	-	-	-	49,299
Offstreet Parking	163,443	117,959	117,959	128,000
Equipment Management Fund	56,971	150,000	150,000	145,000
Assessment Districts	51,912	153,500	153,500	91,000
Successor Agency	114,819	285,000	285,000	285,000
COF-Local TRIP	105,879	-	-	-
Total	<u>\$ 3,691,692</u>	<u>\$ 4,119,666</u>	<u>\$ 4,119,666</u>	<u>\$ 4,035,000</u>
FULL TIME EMPLOYEES:				
Administration	5.00	5.00	5.00	5.00
Accounting	15.00	15.00	15.00	15.00
Treasury	9.00	9.00	9.00	9.00
Purchasing	3.00	3.00	3.00	3.00
Total	<u>32.00</u>	<u>32.00</u>	<u>32.00</u>	<u>32.00</u>

1991 - Administration

DIVISION GOAL

Provide for effective and efficient management of the City's fiscal resources through leadership and direction of staff resources; provide support to the City in matters relating to real estate and the purchase, sale and leasing of City-owned real property; and administer the protective provisions of City indentures.

FY 2015-16 ACCOMPLISHMENTS

1. Acquired a total of 50 residential and commercial properties necessary for the designated transportation corridors of the current Thomas Roads Improvement Projects (City Council Goal 2.2).
2. Acquired 12 residential and commercial properties for City (non-TRIP) transportation projects, utility services, and Parks throughout the City. In addition, the Finance department sold two surplus properties (City Council Goal 2.3, 6.3, 7.1).
3. The City has over \$55 million on deposit in an irrevocable trust to fund the long term Retiree Medical program. As of the last actuarial date the total long term liability for this Post Employment Benefit (OPEB) was approximately \$110 million; thus the City is near a 50% funded status, which is well above the norm when compared to the vast majority of cities across California and the nation (City Council Goal 7.1).
4. Refinanced the 2007A Wastewater revenue bonds taking advantage of lower interest rates resulting in saving for the City Wastewater enterprise over \$17 Million over the remaining life of the existing bonds (City Council Goal 7.1).

FY 2016-17 ACTION PLAN

1. Acquire commercial and residential properties necessary to complete Thomas Roads Improvement Projects planned for the upcoming year (City Council Goal 2.2).

ADMINISTRATION

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 856,729	\$ 884,128	\$ 884,128	\$ 886,240
Operating	217,074	207,611	207,611	135,727
Capital	-	-	-	-
Total	<u>\$ 1,073,803</u>	<u>\$ 1,091,739</u>	<u>\$ 1,091,739</u>	<u>\$ 1,021,967</u>
 SOURCE OF FUNDS:				
General Fund	\$ 521,892	\$ 526,327	\$ 526,327	\$ 523,200
TDF TRIP Local Match	394,120	411,912	411,912	407,767
Assessment Districts	51,912	153,500	153,500	91,000
COF - Local TRIP	105,879	-	-	-
Total	<u>\$ 1,073,803</u>	<u>\$ 1,091,739</u>	<u>\$ 1,091,739</u>	<u>\$ 1,021,967</u>

1992 - Accounting and Reporting

DIVISION GOAL

Provide for the accurate and timely accounting and reporting of all fiscal transactions for the City and related agencies. Monitor special assessment district financing for investment compliance and timely bond calls by September of each year. Process bi-weekly payroll checks, weekly vendor payments and accounts receivable billings as scheduled.

FY 2015-16 ACCOMPLISHMENTS

1. Received over \$120,000 in rebate revenue related to electronic payment program (E-Payables) and related Purchasing Card system in conjunction with Bank of America (City Council Goal 7.1).
2. Received GFOA Certificate of Achievement for Excellence in Financial Reporting for the 34th consecutive year (City Council Goal 7.1).

FY 2016-17 ACTION PLAN

1. Prepare Comprehensive Annual Financial Report for fiscal year ending June 30th in conformance with generally accepted accounting principles by December 31st in order to qualify for special recognition programs at the national level (City Council Goal 7.1).

ACCOUNTING AND REPORTING

EXPENDITURES:	<u>Actual 2014-15</u>	<u>Adopted Budget 2015-16</u>	<u>Amended Budget 2015-16</u>	<u>Proposed 2016-17</u>
Personnel	\$ 1,164,452	\$ 1,280,416	\$ 1,280,416	\$ 1,212,455
Operating	227,178	201,667	201,667	194,178
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
 Total	 <u>\$ 1,391,630</u>	 <u>\$ 1,482,083</u>	 <u>\$ 1,482,083</u>	 <u>\$ 1,406,633</u>
 SOURCE OF FUNDS:				
General Fund	\$ 1,228,187	\$ 1,364,124	\$ 1,364,124	\$ 1,212,900
Sewer Service-Plant 3	-	-	-	16,434
Refuse Fund	-	-	-	49,299
Offstreet Parking	<u>163,443</u>	<u>117,959</u>	<u>117,959</u>	<u>128,000</u>
 Total	 <u>\$ 1,391,630</u>	 <u>\$ 1,482,083</u>	 <u>\$ 1,482,083</u>	 <u>\$ 1,406,633</u>

1994 - Treasury

DIVISION GOAL

Provide centralized cashiering, check distribution and investment of idle funds. Administer and enforce the provisions of the Municipal Code relating to business licenses, transient occupancy tax and business regulatory permits.

FY 2015-16 ACCOMPLISHMENTS

1. Business tax renewal documents were redesigned into two-sided forms, reducing the cost of production. The tax billings were also mailed weekly during renewal season resulting in a more manageable work flow. Changes were made in the way declarations were processed and stored, reducing the amount of staff time required (City Council Goal 7.1).
2. Business Tax and Hotel Tax rates have not been raised since the early 1990's. The stability of these rates is in accordance with the historical goal of the City to keep tax rates, fees, and assessments as low as possible while still providing quality services (City Council Goal 7.1).
3. The processing of payroll checks and paycheck stubs was streamlined and modernized. Employees receiving paper checks now have an electronic pay card option with immediate access to funds. Paycheck stubs are now delivered to most employees electronically, through their email account. This has resulted in a savings of paper goods and a reduction in staff time required for bi-weekly payroll processing (City Council Goal 7.1).
4. Treasury implemented a systematic, quarterly review of various unclaimed monies sources, primarily through the Secretary of State, to identify and recover monies due to the City (City Council Goal 7.1).
5. Treasury added additional security options offered through our bank to help mitigate loss from check fraud. These security features help secure the City's assets and reduce its susceptibility to fraud (City Council Goal 7.1).

FY 2016-17 ACTION PLAN

1. Treasury will begin reviewing Title 5 of the Municipal Code for areas that are outdated. The specific focus will be permit and business classifications that are no longer relevant and are not utilized. Our review will be in conjunction with the City Attorney's Office to clean-up the Municipal Code to be more user friendly and concise (City Council Goal 7.1).

2. Treasury will enhance our portion of the City's new website. The most requested forms and information will be placed on the site in an easy to use format. Treasury will look for additional opportunities to utilize the website and offer the public various options for submitting application items and completing required documents (City Council Goal 7.1).

TREASURY

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 630,052	\$ 664,419	\$ 664,419	\$ 741,537
Operating	117,582	132,592	132,592	115,613
Capital	-	-	-	-
Total	<u>\$ 747,634</u>	<u>\$ 797,011</u>	<u>\$ 797,011</u>	<u>\$ 857,150</u>
 SOURCE OF FUNDS:				
General Fund	<u>\$ 747,634</u>	<u>\$ 797,011</u>	<u>\$ 797,011</u>	<u>\$ 857,150</u>
Total	<u>\$ 747,634</u>	<u>\$ 797,011</u>	<u>\$ 797,011</u>	<u>\$ 857,150</u>

1995 - Purchasing

DIVISION GOAL

Administer the provisions of the City Charter and Municipal Code relating to the procurement of materials and services at the best value to the requesting department (City Council Goal 7.1).

FY 2015-16 ACCOMPLISHMENTS

1. Purchasing continues to provide potential vendors free use of the online bidding registry and the ability to download bid documents. This free service encourages vendor participation and is both open and transparent (City Council Goal 7.1).
2. Purchasing solicits bids utilizing the Council approved local vendor preference policy whenever possible (City Council Goal 7.1).
3. Purchasing follows the policy of issuing Annual Contracts to streamline operation and maintain sources for products and services at favorable prices (City Council Goal 7.1).

FY 2016-17 ACTION PLAN

1. Review Procurement Policy and Procedures to insure full legal compliance (City Council Goal 7.1).

PURCHASING

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 290,103	\$ 297,431	\$ 297,431	\$ 302,825
Operating	55,904	71,402	71,402	66,425
Capital	17,799	95,000	95,000	95,000
Total	<u>\$ 363,806</u>	<u>\$ 463,833</u>	<u>\$ 463,833</u>	<u>\$ 464,250</u>
 SOURCE OF FUNDS:				
General Fund	\$ 306,835	\$ 313,833	\$ 313,833	\$ 319,250
Equipment Management Fund	56,971	150,000	150,000	145,000
Total	<u>\$ 363,806</u>	<u>\$ 463,833</u>	<u>\$ 463,833</u>	<u>\$ 464,250</u>

1997 - Successor Agency

Due to the California Supreme Court ruling of December 29, 2011, the Bakersfield Redevelopment Agency was dissolved as of February 1, 2012.

The City took on the designation as the Successor Agency to the Redevelopment Agency as allowed under State Assembly Bill 26 and is responsible for the Administrative close-out functions of the former Redevelopment Agency. In addition, the Successor Agency is responsible for the expeditious wind down of the outstanding obligations of the former redevelopment project areas. The City, acting as the Successor Agency, does not have the ability to enter into new contracts to provide financial assistance or start new redevelopment projects or programs.

This Administrative Budget for the Successor Agency is prepared and accounted for under the purview of the Finance Department and is authorized pursuant to Health and Safety Code Section 24171(b).

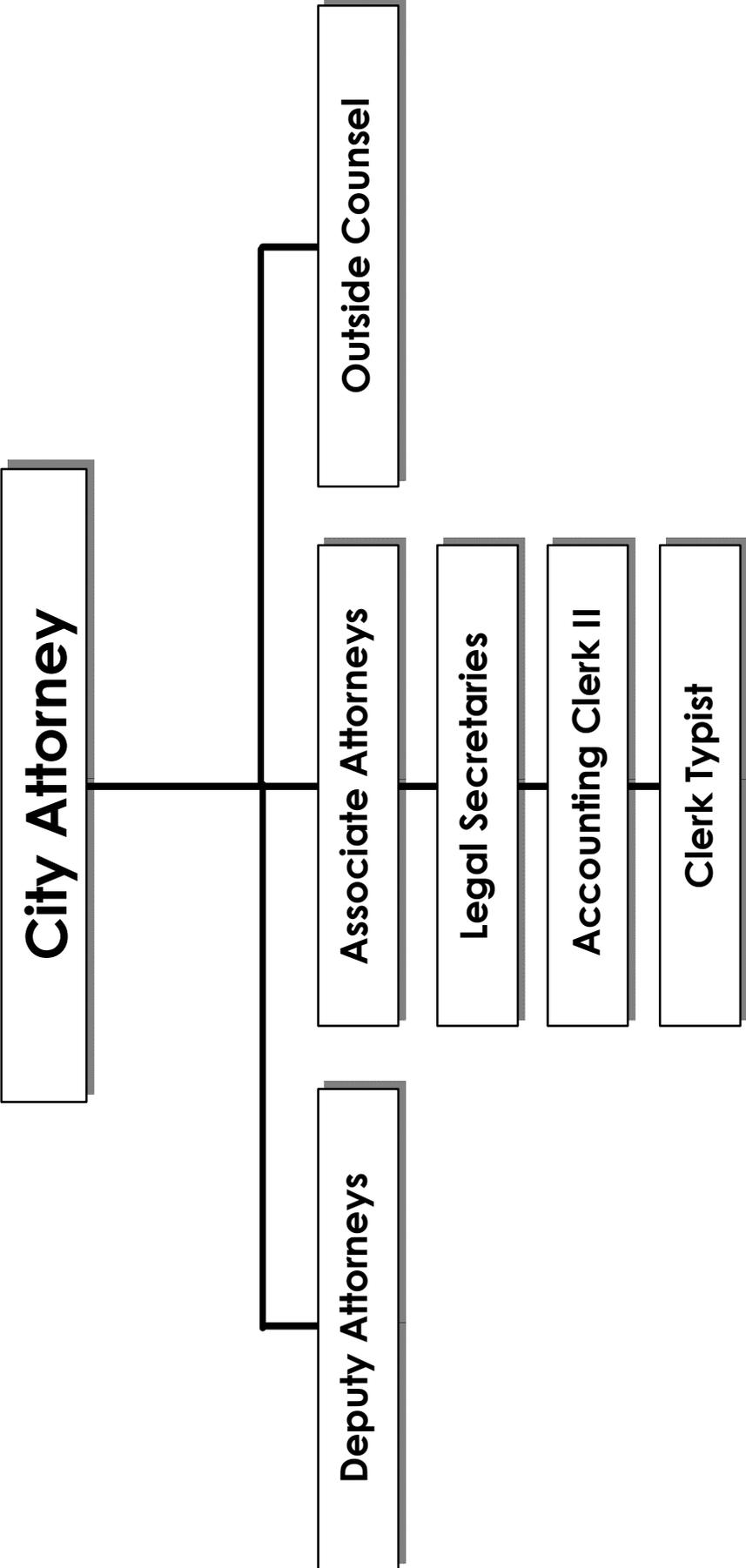
SUCCESSOR AGENCY

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	114,819	285,000	285,000	285,000
Capital	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 114,819</u>	<u>\$ 285,000</u>	<u>\$ 285,000</u>	<u>\$ 285,000</u>
 SOURCE OF FUNDS:				
Successor Agency	<u>114,819</u>	<u>285,000</u>	<u>285,000</u>	<u>285,000</u>
Total	<u>\$ 114,819</u>	<u>\$ 285,000</u>	<u>\$ 285,000</u>	<u>\$ 285,000</u>

CITY ATTORNEY

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City Attorney



City Attorney

DEPARTMENT GOAL

To represent, support and provide legal advice to the Mayor and City Council, department heads and staff members of the various City departments; to aggressively defend its client in litigation; to initiate litigation at the direction of the City Council; to render timely legal advice to City boards, commissions and committees; to research and provide information on legal issues; to prepare legal documents, including ordinances, resolutions and contracts; and, to review and prepare amendments to the City Charter and Bakersfield Municipal Code to maintain consistency with current state and federal laws.

FY 2015-16 ACCOMPLISHMENTS

Litigation:

1. Disposed of nine state litigation matters with no settlement monies being paid, two state jury verdicts in the City's favor and disposed of three federal cases with no settlement monies being paid (City Council Goal 7.1).
2. Using in-house counsel, filed seven lawsuits against medical marijuana dispensaries and obtained defaults in two cases, settled three cases, and closed two others shortly after filing (City Council Goal 6.1).
3. Assisted in obtaining favorable State Controller's Asset Transfer Review allowing Successor Agency to keep funds and property transferred by the former RDA to Successor Agency (City Council Goal 3.1).
4. Settled litigation to disconnect an illegal sewer connection and collected approximately \$30,000 in sewer fees (City Council Goals 6.1, 6.3).
5. Successfully acquired property for Amtrak parking lot project (City Council Goals 3.1, 4.4).
6. Helped in forming the Kern River Groundwater Sustainability Agency (City Council Goal 4.2).
7. Represented the Police Department in over 151 *Pitchess* cases (City Council Goal 1.2).

1211 – City Attorney continued

8. Worked with Code Enforcement to obtain 41 abatement warrants in the 2015 calendar year (City Council Goal 6.1).

Municipal:

1. Drafted and finalized ordinances which added administrative fines for violations of water usage and illegal fireworks, allowed remote caller bingo, established economic opportunity areas, prohibited e-cigarettes, and coordinated routine municipal code clean-ups (City Council Goals 1.3, 4.2, 5.1).
2. Drafted and finalized several resolutions in support of legislation on issues relating to squatters, e-cigarettes, tax credits for solar energy, naming the Nelson Memorial Bridge, funding for citizens with developmental disabilities, local vendor bid preference, the Cal Water franchise, and the Kern River GSA (City Council Goals 4.2, 6.1, 7.1).
3. Drafted and reviewed agreements for City departments and divisions such as those relating to Fire Training, EMS Medical Director, and High Speed Rail Reimbursement (City Council Goals 1.3, 4.1).
4. Maintained a list of open medical marijuana dispensaries, drafted correspondence to appropriate business and property owners.
5. Successfully handled 2 massage permit revocation appeal hearings.
6. Advised City departments on Proposition 218, SB 854, prevailing wage, redevelopment dissolution, Cal-Osha matters, community revitalization and investment and represented Civil Service Commissions on discipline issues and appeal hearings.
7. Continued to speak at public seminars for the Bakersfield Police Department Crime-Free Multi-Housing Program, coordinated several power point presentations concerning Fireworks, Medical Marijuana, and Sidewalk Liability (City Council Goal 1.2).

FY 2016-17 ACTION PLAN

1. Continue to update Council regarding issues of concern.
2. Continue to provide City Departments with legal service.
3. Continue aggressive approach with litigation matters.

CITY ATTORNEY

DIVISIONS:	<u>Actual 2014-15</u>	<u>Adopted Budget 2015-16</u>	<u>Amended Budget 2015-16</u>	<u>Proposed 2016-17</u>
City Attorney	\$ 2,827,339	\$ 3,582,251	\$ 3,582,251	\$ 3,546,217
Total	<u>\$ 2,827,339</u>	<u>\$ 3,582,251</u>	<u>\$ 3,582,251</u>	<u>\$ 3,546,217</u>
SOURCE OF FUNDS:				
General Fund	\$ 1,491,023	\$ 1,967,251	\$ 1,967,251	\$ 1,931,217
Self Insurance	<u>1,336,316</u>	<u>1,615,000</u>	<u>1,615,000</u>	<u>1,615,000</u>
Total	<u>\$ 2,827,339</u>	<u>\$ 3,582,251</u>	<u>\$ 3,582,251</u>	<u>\$ 3,546,217</u>
FULL TIME EMPLOYEES:				
Legal Council	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
Total	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>

LEGAL COUNCIL

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 1,250,251	\$ 1,308,879	\$ 1,308,879	\$ 1,332,970
Operating	1,577,088	2,273,372	2,273,372	2,213,247
Capital	-	-	-	-
Total	<u>\$ 2,827,339</u>	<u>\$ 3,582,251</u>	<u>\$ 3,582,251</u>	<u>\$ 3,546,217</u>
SOURCE OF FUNDS:				
General Fund	\$ 1,491,023	\$ 1,967,251	\$ 1,967,251	\$ 1,931,217
Self Insurance	1,336,316	1,615,000	1,615,000	1,615,000
Total	<u>\$ 2,827,339</u>	<u>\$ 3,582,251</u>	<u>\$ 3,582,251</u>	<u>\$ 3,546,217</u>

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POLICE SERVICES

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Police Department

DEPARTMENT GOAL

To provide for the safety and welfare of the citizens of Bakersfield through maintenance of effective law enforcement systems, including: Community Oriented Policing, Crime Prevention, Patrol, Traffic Enforcement, Criminal Investigations, Vice and Narcotics Enforcement and Community Relations.

FY 2015-16 ACCOMPLISHMENTS

1. Continued to pursue State and Federal grants to increase police officer compliment. A California POST basic peace officer academy was completed with 10 graduates. The department also hired one lateral officer resulting in 11 new hires (City Council Goals 1.1, 1.2).
2. Continue to work to implement the highest priority recommendations provided by the IACP to reduce response times, improve officer recruitment and retention and improve overall customer service to the public. As a result, the department held 12 Community Meetings addressing community members recommendations and concerns in improving Community Policing and making their neighborhoods safer (Council Goals 1.1, 1.2).
3. Added three officers to the Community Relations Unit in an effort to expand the Community Policing Model (Council Goal 1.1).
4. Worked with local law enforcement agencies, local social service agencies, non-profit and faith based organizations to address gang violence and reduce gang related crime through prevention, intervention and suppression activities. The Bakersfield Safe Streets Partnership (BSSP) continues to be a tool to reduce gang violence. Provided regular reports to the Safe Neighborhoods and Community Relations Committee (City Council Goal 1.2).
5. Secured funding through the Jag/Byrne program to continue expansion of the public camera project through collaboration with Public Works and Information Technology. The Community Relations Unit collaborated with Recreation and Parks to continue the Park Watch program in local neighborhood parks utilizing the Citizens Volunteer Unit (City Council Goal 1.2).

Police Services continued

6. Continued efforts to reduce Part 1 crimes by ensuring timely and accurate data, through the expanded training of crime analysts to assist in crime analysis and crime trend identification, analysis of physical evidence and utilization of all available internal and external resources to work proactively with members of the community (City Council Goals 1.1, 1.2).

POLICE SERVICES

DIVISIONS:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Police Administration	\$ 18,533,713	\$ 14,434,483	\$ 15,190,524	\$ 13,206,423
Police Operations	47,706,585	56,324,926	56,400,161	57,192,652
Police Investigations	15,319,051	15,748,625	15,812,725	15,943,162
Animal Control	1,925,529	2,135,359	2,155,359	2,119,098
Total	<u>\$ 83,484,878</u>	<u>\$ 88,643,393</u>	<u>\$ 89,558,769</u>	<u>\$ 88,461,335</u>
SOURCE OF FUNDS:				
General Fund	\$ 82,284,606	\$ 87,246,327	\$ 88,076,908	\$ 87,101,763
Supp Law Enforcement	706,415	580,066	664,861	577,572
Traffic Safety Fund	493,857	817,000	817,000	782,000
Total	<u>\$ 83,484,878</u>	<u>\$ 88,643,393</u>	<u>\$ 89,558,769</u>	<u>\$ 88,461,335</u>
FULL TIME EMPLOYEES:				
Administrative Svcs.	132.00	132.00	132.00	132.00
Operations	314.00	314.00	314.00	314.00
Investigations	96.00	97.00	97.00	97.00
Animal Control	\$ 9.00	\$ 9.00	\$ 9.00	\$ 9.00
Total	<u>551.00</u>	<u>552.00</u>	<u>552.00</u>	<u>552.00</u>

2011 - Headquarters

DIVISION GOAL

Provide direct assistance and support to the Chief of Police; investigation of personnel complaints; investigate Government Code claims for damages against the Police Department; provide investigative assistance to the City Attorney's Office; disseminate information to the media and relate information developed through public inquiries.

FY 2015-16 ACCOMPLISHMENTS

Internal Affairs Section:

1. Investigated 70 citizen complaints (City Council Goal 1.2).
2. Responded to 12 citizen inquiries (City Council Goal 1.2).
3. Processed 237 permits to conduct business within the City of Bakersfield (City Council Goal 1.2).
4. Provided assistance to the City Attorney's Office in response to 131 Pitchess Motions (City Council Goal 1.2).
5. Provided investigative assistance on 87 claims against the City of Bakersfield (City Council Goal 1.2).
6. Provided internal affairs training to all patrol shifts and citizen volunteers (City council Goal 1.2).
7. Internal Affairs continued to work closely with the City Attorney's Office and other law offices contracted by the City regarding high liability legal matters and personnel issues (City Council Goal 1.2).

Public Relations Section:

1. Provided information to media outlets on Police activities to help citizens better understand Department operations (City Council Goal 1.1).
2. Chief Williamson continues to appear monthly on regular news segments with local media outlets (City Council Goal 1.1).

2011 – Headquarters continued

3. Continued efforts to improve communication and information sharing both internally and with the public. Police continues to distribute the monthly internal newsletter, "The Blue Review", for all current and retired employees (Guiding Principles, City Council Goal 1.1).
4. Assisted in the development of the Department's new website through Civica (Guiding Principles, City Council Goal 1.1, 5.1).
5. Continued to communicate and collaborate with other city and county information officers in preparation for potential events requiring a Department Operations Center or Countywide Emergency Operation Center activation to manage an event or disaster (City Council Goal 1.1).
6. The Public Relations section has leveraged the use of Facebook, Twitter and YouTube to distribute information to the public through the social media venues. The BPD currently has over 21,000 likes on Facebook and is routinely receiving information regarding investigations through this source (Guiding Principles, City Council Goal 1.1).
7. The Public Relations section has sought out venues in the Spanish speaking media to better connect to the Spanish portion of Bakersfield (City Council Goal 1.1).

FY 2016-17 ACTION PLAN

1. Identify the most common types of citizen complaints and inquiries from the public, and then provide training to staff on addressing those complaints (City Council Goals 1.1, 1.2).
2. Continue to receive, investigate, process and monitor all investigative requests from the City Attorney's Office to ensure they are completed (City Council Goals 1.1, 1.2).
3. Continue to provide training to the Operations Division and Investigations Division regarding Officer Involved Shooting and Critical Incident investigations (City Council Goals 1.1, 1.2).
4. Continue to utilize the early intervention warning system available in Blue Team and seek to develop a procedure for responding to threshold alert warnings regarding the use of force by officers (City Council Goal 1.1).
5. The Public Relations section will continue with all of the aforementioned efforts as well as seek out new opportunities to partner with the media

2011 – Headquarters continued

and the community in an effort to improve public trust and awareness regarding the Department and its efforts (City Council Goal 1.1).

6. Continue to seek out opportunities with Spanish speaking media outlets to expand and promote the Department's influence into the Spanish language population (City Council Goal 1.1).
7. Work with media agencies to promote text free driving and other valuable safety programs related to impaired and distracted driving (City Council Goal 1.1).
8. Use social media to provide accurate information to the public (City Council Goal 1.1).

<u>SERVICE LEVEL INDICATORS</u>	<u>FY 14-15 Actual</u>	<u>FY 15-16 Projected</u>	<u>FY 16-17 Proposed</u>
Citizen Complaints	64	70	60
Internal Affairs Investigations	25	21	25
Citizens Inquiries	19	13	16
Pitchess Motions	163	130	160
Claims	130	140	150
Permits	204	235	250
Audits	56	70	85
O.I.S. Investigations	5	4	3
Critical Incident Investigations	1	2	2

2011 - Support Services

DIVISION GOAL

Provide administrative, logistic, and training services to support the effective operation of the Department; including Communications, Records Management, Crime Prevention, Property Room and Training Section.

FY 2015-16 ACCOMPLISHMENTS

Planning, Research and Training:

1. Graduated 34 police officers July, 2015 (City Council Goals 1.1, 1.2).
2. Graduated ten police officers from the Kern Regional Training Academy January, 2016 (City Council Goals 1.1, 1.2).
3. Coordinated and presented a 120 hour Public Safety Dispatcher's Academy in fall 2015 (City Council Goals 1.1, 1.2).
4. Coordinated testing for Police Officer Trainee/Lateral/ Academy Graduate recruitments (City Council Goals 1.1, 1.2).
5. Training staff coordinated and presented 144 POST certified training courses, including individual sessions of Advanced Officer School, with over 3,304 attendees by both our Department and outside agencies (City Council Goals 1.1, 1.2).
6. Continued recruiting efforts by attending job fairs, visiting colleges, military installations, Kern High School District's Regional Occupational Center Criminal Justice Academy, police academies and updated recruitment brochures and advertising (City Council Goal 1.1, 1.2).
7. The BPD Firearms Training Facility presented a Rifle School, developed an advanced officer tactical course, and trained academy graduates and laterals during their mini-academy (City Council Goals 1.1, 1.2).
8. The BPD Firearms Training Facility provided range demonstrations and tours for Leadership Bakersfield, Youth Leadership Bakersfield and media (City Council Goal 1.1).
9. The BPD Firearms Training Facility developed and implemented officer

2011 – Support Services continued

training using a new Force Option Simulator (City Council Goals 1.1, 1.2).

10. The Reserve Unit volunteered over 798 total hours which included patrol, assignments at local community events, festivals and parades, range qualifications, training, meetings, administrative work and other miscellaneous duties (City Council Goals 1.1, 1.2).
11. Bakersfield Police Activities League (BPAL) continued to meet its goal of keeping all youth programs free of charge for participating youth by hosting community-wide fundraising events (City Council Goals 1.1, 1.2).

Communications Center:

1. Processed 772,213 total telephone calls, including 260,345 9-1-1 calls. Overall call volume increased in 2015 by 3.86% over last year's total of 743,517. 9-1-1 call volume also increased by 2.64% over last year's total of 254,655 (City Council Goals 1.1, 1.2).
2. Nearly 90.1% of all 9-1-1 calls were answered in 20 seconds or less (City Council Goals 1.1, 1.2).
3. Processed 302,720 incidents in the Computer Aided Dispatch (CAD) system. The total number of priority one calls was 30,686, which is a decrease of 8,952 priority one calls for service from 2014. This 22.58% decrease can be attributed to the reprioritization of calls for service which was implemented in July of 2015 (City Council Goals 1.1, 1.2).
4. The average hold time for a priority one call prior to dispatch continued to improve in 2015. The average time for August of 2015 was 00:00:44, showing an improvement of 55.10% over July of 2014. The January 2016 average time was 00:00:45, an improvement of 61% above January of 2015. This improvement is a direct result of the reprioritization which took place in July of 2015, limiting priority one calls to true emergencies (City Council Goals 1.1, 1.2).

Information Systems Project Section:

1. Oversaw initial phase of research for new Radio Communications Platform for the Police Department as part of a City-wide search for a replacement for all Radio Communications platforms (City Council Goals 1.1, 1.2).
2. Worked with the Communication's Lab staff on the retrofit of Operations Fleet of 275 Police Interceptors to have external antennas to support GPS tracking of fleet to decrease response times (City Council Goals 1.1, 1.2).

2011 – Support Services continued

3. Administered Telestaff timekeeping/payroll system & Leverage Camera system (City Council Goals 1.1, 1.2).

Community Relations Unit:

1. Provided a total of 914 successful community awareness programs and events for 41,621 community members (City Council Goals 1.1, 1.2).
2. Three more Community Liaison Police Officer positions were added to the unit, bringing the total number to four. A full complement of six has been maintained (City Council Goal 1.1).
3. Established 62 new Neighborhood Watch groups, with 828 people (City Council Goals 1.1, 1.2).
5. Retail Crimes Partnership – This networking group has a membership of 175. Members include Community Relations staff, BPD detectives, law enforcement officers from throughout the Central Valley, and retail loss prevention officers. This group meets monthly for training and collaboration (City Council Goals 1.1, 1.2).
6. Conducted 533 different children's programs to over 9,799 students. The program includes McGruff the Puppet, Safe Escape, 9-1-1 Simulator, Bullying and Internet Safety (City Council Goals 1.1, 1.2).
7. Community Relations has allotted one afternoon a month for Child ID walk-in service. A total of 302 Child IDs were provided during the walk-in service as well as at different events (City Council Goals 1.1, 1.2).
8. Installed 139 child restraint systems (City Council Goals 1.1, 1.2).
9. The Police Explorer Post #521 had 49 youth volunteer over 12,000 hours to the Department and the community (City Council Goals 1.1, 1.2).
10. The Bakersfield Citizen Volunteer Unit made of 30 individuals volunteered a over 3,972 hours (City Council Goals 1.1, 1.2).
12. The girl's social development program, A Road to Success, continues at the Police Activities League. The goal of this program to assist young women in becoming leaders with strong communications skills, positive attitudes, and a willingness to succeed by establishing positive relationships through mentorship. There are currently ten young women participating in this program. A Boy's Social Development Program is also

2011 – Support Services continued

being started following the same structure and topics (City Council Goals 1.1, 1.2).

13. Organized three large-scale community events including National Night Out, Safe Halloween and Family to Family Christmas Basket Food Distribution (City Council Goals 1.1, 1.2).

Records Section:

1. Processed 57,169 General Offense reports, and 28,839 Arrest Bookings (City Council Goals 1.1, 1.2).
2. Handled 7,008 on-line reports from citizens (City Council Goals 1.1, 1.2).
3. Processed 1,119 court ordered sex, arson, drug and gang registrants (City Council Goals 1.1, 1.2).
4. Processed 5,811 impounded vehicle releases (City Council Goal 1.2).
5. Processed 25,103 subpoenas for court appearance and Records personnel responded to 251 subpoenas for records (City Council Goal 1.2).
6. Processed 58,316 report releases, 6,397 Public Record Act requests, and 6,285 telephone requests for information (City Council Goal 1.2).

Property Room:

1. 437 firearms were released to the rightful owner or designated representative after passing a background check from the California Department of Justice and the Bakersfield Police Department (City Council Goal 1.2).
2. 167 items were sent to Propertyroom.com for auction. These items generated \$4,368.85 in revenue for the City of Bakersfield (City Council Goal 1.2, 7.1).
3. There are currently over 6,962 items authorized for disposal pending disposition handled by property personnel (City Council Goal 1.2).

2011 – Support Services continued

FY 2016-17 ACTION PLAN

Planning, Research and Training:

1. Graduate 20 police trainees in upcoming Spring/Summer 2016 Kern County Regional Training Academy (City Council Goals 1.1, 1.2).
2. Present POST Basic Academy Course through Bakersfield Law Enforcement Training Academy (BLETA) Fall 2016 and Winter 2017 and graduate enough police officers to fill Bakersfield Police Department's complement (City Council Goals 1.1, 1.2).
3. Present a Public Safety Dispatcher Basic Course Spring/Summer 2016 (City Council Goals 1.1, 1.2).
4. Plan and present 24 (40) hours of Advanced Officer (AO) School for the January 2017- December 2018 training cycle per POST mandate (City Council Goals 1.1, 1.2).
5. Retrofit Range Facility location (City Council Goal 1.2.).
6. Continue to collaborate with other local and State agencies to host and bring training courses to the Bakersfield Police Department (City Council Goal 1.1, 1.2).

Communications Center:

1. Achieve the National Emergency Number Association's standard of answering 95% of all 9-1-1 calls in 20 seconds or less (City Council Goals 1.1, 1.2).
2. Expand and remodel the Communication Center (City Council Goals 1.1, 1.2).

Records Section:

1. Ensure records transactions are completed within time frames as mandated by the Department of Justice, California Superior Court and in accordance with laws relating to public records (City Council Goal 1.2).
2. Maintain current staffing to ensure all felony arrests reports are transcribed within 48 hours and available by arraignment deadline, and timely completion of on-line reports submitted by citizens (City Council Goal 1.2).

2011 – Support Services continued

3. Provide continuous training to improve the effectiveness of the Records Section operations and enhance knowledge pertaining to Public Records Act, applicable statutes, subpoenas, customer service, records maintenance, Versadex and registration requirements (City Council Goals 1.1, 1.2).
4. Enhance on-line services including filing reports, requests for records, vehicle releases (City Council Goals 1.1, 1.2).

Information Systems Project Section:

1. Continue research for new radio communications platform for the Police Department as part of a City-wide search for a replacement for all radio equipment (City Council Goals 1.1, 1.2).
2. Provide ongoing training for Police Department staff on data systems including: ARETIS, Accurint, Coplink, Cogent, CalPhoto, CJIS, Crimeview, and Telestaff (City Council Goals 1.1, 1.2).
3. Continue the Technology Sustainment Committee consisting of Department employees representing all police divisions and the City IT Department (City Council Goals 1.1, 1.2).

Community Relations Unit Goals for 2016:

1. Community Liaison Officers assigned to the Community Relations Unit will attend community meetings, collaborative meetings, CRU presentations, Health and Safety Fairs, school functions and Neighborhood Watch meetings. They will also work directly with Community Relations Specialists to target hot spots located in individual zones in order to reduce calls for service (City Council Goals 1.1, 1.2).
2. Finalize Juvenile Program (Road to Success) addressing drugs, gangs, and education which will provide assistance in creating a roadmap to success (City Council Goals 1.1, 1.2).
3. Actively market and promote Neighborhood Watch, Business Watch, Park Watch, and other CRU programs (City Council Goals 1.1, 1.2).
4. Continue utilizing the Bakersfield Police Department's Citizen Volunteers in patrolling the City parks and monitoring established camera surveillance (City Council Goals 1.1, 1.2).
5. Community Relations Specialists and Community Liaison Officers will continue to utilize CrimeView weekly and Compstat monthly reports to

2011 – Support Services continued

- locate problem areas in their respective zones (City Council Goals 1.1, 1.2).
6. Continue with the girls' social development program. Mirror this with a boys' social development program. The goal of these programs is to assist young women and men in becoming leaders with strong communications skills, positive attitudes, and a willingness to succeed (City Council Goal 1.1).
 7. Continue with social media efforts of marketing the services, values and accomplishments of the Bakersfield Police Department to the community. Establish a YouTube channel.(City Council Goal 1.1).
 8. Continue to build the Bakersfield Police Department's Explorer Program (City Council Goal 1.1).
 9. The Community Liaison Officers will become more involved with schools and Bakersfield Safe Streets Partnerships to reduce gang related crime through prevention, intervention and suppression activities (City Council Goals 1.1, 1.2).
 10. Continue working with the Bakersfield Safe Street Partnership by participating in the Peace Walks and Gang Call-ins (City Council Goals 1.1, 1.2).
 11. Community Relations Specialists will keep in contact with Neighborhood Watch and Business Watch members in their respective zones at least monthly by sending out e-tips, surveys, crime alerts or announcements of large-scale community events via email or by a personal phone call (City Council Goals 1.1, 1.2).
 12. The eight hour Crime Free Multi-Housing training will be held quarterly. Community Relations staff will target apartments that are identified in their assigned zones in the Compstat reports. The goal is to reduce calls for service to these locations (City Council Goal 1.1).
 13. The Crime Free Program will expand with the beginning of Crime Free Hotel/Motel and Crime Free Mini-Storage. These two programs, part of the International Crime Free Association programs, are designed to educate owners and employees and reduce crime in these businesses. The goal of Crime Free Programs is to make these businesses and properties less attractive to the criminal element (City Council Goals 1.1, 1.2).
 14. Actively promote and present the Child Sexual Abuse Prevention program geared towards any adult that interacts with children including parents,

2011 – Support Services continued

teachers, care givers, administrators, counselors and employees of all school districts. This program provides adults with tools needed to learn how to establish a safety plan with the child, recognize warning signs and how to report suspected child abuse (City Council Goals 1.1, 1.2).

Property Room:

1. Facilitate disposal work days to eliminate the pending backlog of items of adjudicated cases (City Council Goal 1.2).
2. Coordinate semiannual firearm destructions at minimum utilizing an in-house shredding machine to eliminate in excess of 300 firearms from storage that have been authorized for disposal (City Council Goal 1.2).

SERVICE LEVEL INDICATORS:

<u>Planning, Research & Training</u>	<u>FY 14-15 Actual</u>	<u>FY 15-16 Projected</u>	<u>FY 16-17 Proposed</u>
Mandated training to sworn personnel/civilians (hours)	24/8	40/8	40/8
Monthly Training Bulletins	19	25	25
Present Basic Academy Course	1	0	2
Public Safety Dispatcher Course	1	1	1
Background Investigations	274	125	275
<u>Records Section</u>	<u>FY 14-15 Actual</u>	<u>FY 15-16 Projected</u>	<u>FY 16-17 Proposed</u>
General Offenses Entered	57,169	58,541	59,945
Arrest Bookings Entered	28,839	27,974	27,135
Vehicles Impounded	5,811	4707	3,813
Calls Completed by Records (mail in, on-line, telephonic)	7,008	7,323	7,652
Court Ordered Registrations Processed	1,119	1,197	1,280
Reports Released	58,316	58,432	58,548

HEADQUARTERS AND SUPPORT SERVICES

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 14,274,156	\$ 10,404,600	\$ 10,923,653	\$ 9,891,461
Operating	3,770,214	3,884,313	4,014,735	3,314,962
Capital	489,343	145,570	252,136	-
Total	<u>\$ 18,533,713</u>	<u>\$ 14,434,483</u>	<u>\$ 15,190,524</u>	<u>\$ 13,206,423</u>
 SOURCE OF FUNDS:				
General Fund	\$ 17,977,571	\$ 13,907,347	\$ 14,663,388	\$ 12,692,221
Supp Law Enforcement	556,142	527,136	527,136	514,202
Total	<u>\$ 18,533,713</u>	<u>\$ 14,434,483</u>	<u>\$ 15,190,524</u>	<u>\$ 13,206,423</u>

2021 - Operations

DIVISION GOAL

Protect life and property; reduce response times to calls for service to effectively investigate crimes and apprehend criminal violators; provide improved community engagement through a community policing model; provide for the safe and orderly flow of traffic; provide police canine service; provide for safe schools through crime prevention, intervention and enforcement measures; provide animal control services; provide graffiti prevention, enforcement and investigation and provide preventative patrol to the community.

FY 2015-16 ACCOMPLISHMENTS

Operations Section:

1. Implemented the Communications Center Liaison Unit pursuant to the IACP recommendations. A sworn officer is available 24 hours a day in the communications center to provide a resource to citizens who contact the Department, but may not require a physical police response (City Council Goals 1.1, 1.2).
2. Implemented the Telephone Reporting Unit pursuant to the IACP recommendations (City Council Goals 1.1, 1.2).

Traffic Section:

1. Accomplished the goals and objectives agreed upon between the City and California OTS STEP/AVOID Grant which was awarded in June 2014 in the amount of \$571,380. The goals and objectives conducted included 24 DUI/DL checkpoints, 102 DUI Saturation Patrols, 69 traffic enforcement operations, 15 distracted driving enforcements, 17 motorcycle enforcements, 5 night time click-it-or-ticket enforcements, 23 bicycle and pedestrian safety enforcements, and 12 traffic safety presentations. This grant expired in October 2015 (City Council Goal 1.2).
2. Accomplished the goals and objectives agreed upon between the City and California OTS Bicycle/Pedestrian Safety and Education Grant which was awarded in June 2014 from California OTS in the amount of \$96,322. The goals and objectives included conducting 41 bicycle and pedestrian enforcements, ten traffic safety presentations conducted, 21 bicycle

2021 – Operations continued

rodeos conducted, and 150 bicycle helmets fitted and distributed. This grant expired in October 2015 (City Council Goal 1.2).

3. Accomplished the goals and objectives agreed upon between the City, California OTS, and “A Life Interrupted” Program Grant which was awarded in October 2014, in the amount of \$43,855. The goals and objectives included conducting 68 educational presentations impacting over 39,000 students (City Council Goal 1.2).
4. Received a STEP Grant from California OTS in the amount of \$450,000. The objectives included traffic enforcement events focused on traffic safety issues such as drunk driving, saturation patrols, task enforcements, and other unsafe behaviors threatening public safety (City Council Goal 1.2).
5. Received an “A Life interrupted” Grant from California OTS in the amount of \$24,133. The goals and objectives include conducting 32 fixed-audience educational presentations impacting at least 2,500 people and 32 crashed car exhibits impacting at least 2,500 people (City Council Goal 1.2).
6. Received a Bicycle/Pedestrian Safety Grant from California Office of Traffic Safety (OTS), in the amount of \$62,355. The goals and objectives include education and enforcement towards Bicycle and Pedestrian safety (City Council Goal 1.2).
7. Assigned each Traffic Officer a specific school zone with responsibility for enforcement (City Council Goals 1.1, 1.2).
8. Effectively used the Crimeview mapping and data retrieval system to engage in special enforcement and routine deployment planning (City Council Goals 1.1, 1.2).
9. Staffed nine parades, 39 special events, and three filming events. (City Council Goal 1.2).
10. The Traffic Division provided five traffic training classes to BPD and other law enforcement agencies in the areas of collision investigation and sobriety testing (City Council Goals 1.1, 1.2).
11. The Traffic Section coordinated and oversaw the Redflex camera system operation in the City of Bakersfield. The system noted 15,045 possible violations, of which 10,275 met the criteria for review by officers. Officers reviewed these cases and issued 10,275 citations for red light violations (City Council Goals 1.1, 1.2).

2021 – Operations continued

12. The Traffic Section's Major Collision Investigation Team accomplished thorough and complete investigations of 37 traffic fatalities in this fiscal year (City Council Goals 1.1, 1.2).

SWAT Team:

1. The SWAT Team responded to four barricaded subject calls, served one high risk warrant, conducted seven dignitary protection operations, and assisted the KCSD (Kern County Sheriff Department) SWAT team on an additional fourteen tactical operations (City Council Goal 1.2).
2. The SWAT Team conducted thirteen community presentations (City Council Goal 1.2).
3. The SWAT team conducted 240 hours of tactical training and met last year's action plan goals by conducting joint training with the Bomb Squad, participating in joint training on active shooter training protocols and trauma care with BCFD (Bakersfield City Fire Department), and conducting joint training with the KCSD (City Council Goal 1.2).

Bomb Squad:

1. The Bomb Squad responded to 41 emergency call outs (City Council Goal 1.2).
2. The Bomb Squad conducted 11 public presentations/demonstrations and five dignitary protective sweeps, for local businesses and dignitary's (City Council Goal 1.2).

Special Enforcement Unit:

1. SEU provided gang information and updates as requested in order to educate the community about warning signs of gang activity and the dangers to criminal street gangs. SEU hosted bi-weekly multi-agency meetings to provide information and foster cooperation among law enforcement agencies to address gun and gang violence (City Council Goals 1.1, 1.2).
2. SEU participated in local-area Street Interdiction Team efforts to assist local allied law enforcement agencies in street crime interdiction efforts. SEU officers gained expertise in criminal street gangs based in other cities

2021 – Operations continued

that are active in Bakersfield or maintain rivalries with Bakersfield gangs (City Council Goals 1.1, 1.2).

3. SEU and the Bakersfield Safe Streets Partnership presented three Ceasefire “call-ins” and four community outreach events at locations known for gang activity and violence.
4. SEU worked with the Crime Analysis Unit to identify areas most affected by gun violence, including “micro-locations” known for repeat violence.

FY 2016-17 ACTION PLAN

Patrol Section:

1. Analyze the productivity of the telephone reporting unit and ensure a timely response to public service requests (City Council Goals 1.1, 1.2).

Traffic Section:

1. Continue targeted DUI enforcement and awareness by utilizing grant funds from California OTS to carry out saturation patrol, DUI checkpoints, and training in traffic investigation and enforcement (City Council Goal 1.2).
2. Use STEP grant funds and crime data analysis to target behaviors that affect the numbers of traffic deaths involving pedestrians and bicyclists (City Council Goal 1.2).
3. During this grant period the BPD will conduct sixteen DUI/driver's license checkpoints, 55 DUI Saturation Patrols, eight Distracted Driving enforcements targeting drivers using hand held cell phones and texting, 17 Traffic Enforcement operations, including, but not limited to, primary collision factor violations, seven highly publicized Motorcycle Safety enforcement operations, four night-time (2100-0259) Click it or Ticket enforcement operations, 12 Traffic Safety educational presentations impacting 250 community members, eight bicycle and pedestrian enforcement operations in identified areas of high bicycle and pedestrian traffic, participate in the National Distracted Driving Awareness Month in April, and participate in the statewide Click It or Ticket mobilization period in May. Increased enforcement periods will be carried out during holiday periods where we experience an increase in motor vehicle traffic. These holiday periods are Memorial Day weekend, July 4th, Labor Day weekend, and the Christmas/New Year Holiday season. This grant will expire in October 2016 (City Council Goal 1.2).

2021 – Operations continued

4. Conduct 32 educational presentations and 32 crashed car exhibit trailer with officer Question and Answer sessions for schools and civic groups as part of the “A Life Interrupted” grant (City Council Goal 1.2).
5. As part of the Bicycle/Pedestrian Safety grant, conduct 15 Bicycle/Pedestrian safety enforcement operations in identified areas of high bicycle and pedestrian traffic, assist in 20 bicycle rodeos reaching 10,000 people, hold eight Juvenile Bike Courts reaching 25 juveniles, and conduct 12 bicycle and pedestrian safety presentations reaching 240 people (City Council Goals 1.1, 1.2).
6. Use Crimeview and Comstat mapping and statistical data systems to improve traffic safety efforts by Bakersfield Police (City Council Goals 1.1, 1.2).
7. The Traffic Section will prevent and intervene in persons driving under the influence (DUI), street racing, and other intentional acts that endanger public safety through the use of motor vehicles (City Council Goals 1.1, 1.2).

SWAT Team:

1. The SWAT Team will continue to provide “Active Shooter” training to a variety of organizations to better prepare the community for these types of events (City Council Goals 1.1, 1.2).
2. The SWAT Team will work with TLO (Terrorism Liaison Officers) and the FBI to analyze emerging trends in terrorism and develop response plans for local law enforcement and the community through scenario based exercises, internal police officer training, and community engagement (City Council Goals 1.1, 1.2).

Special Enforcement Unit:

1. Continue to provide gang information and updates in order to educate the community about warning signs of gang activity and the dangers to criminal street gangs (City Council Goals 1.1, 1.2).
2. SEU will continue its three-prong approach to gang violence, using: community engagement, organized intervention and data-driven suppression (City Council Goals 1.1, 1.2).
3. Present Ceasefire “call-ins” in response to patterns of gun violence by local gangs (City Council Goals 1.1, 1.2).

2021 – Operations continued

4. Provide community outreach events at locations that experience gun and gang violence in order to foster community participation and cooperation (City Council Goals 1.1, 1.2).
5. Pursue technology that will assist in effective law enforcement response to gun and gang violence (City Council Goals 1.1, 1.2).

SERVICE LEVEL INDICATORS

Traffic, Patrol, Animal Control	FY 14-15 <u>Actual</u>	FY 15-16 <u>Projected</u>	FY 16-17 <u>Proposed</u>
Citations	22,790	28,000	30,000
“A Life Interrupted” Presentations	65	64	64
Vehicle Impounds	2,459	2,500	2,600
Calls for Service	23,039	26,000	28,000

Traffic Enforcement (Calendar Year 2015)

Citations issued	27,905
DUI arrests	996
DUI – Drug arrests	123
Redflex	
Non-injury collisions	3,436
Injury collisions	1,544
Fatal collisions	29
Vehicle impounds	2,266

DUI Checkpoints (Calendar Year 2015)

Motorists screened	13,372
DUI arrests	81
DUID	8
Drug arrests	0

OPERATIONS

EXPENDITURES	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Amended Budget 2015-16</u>	<u>Proposed 2016-17</u>
Personnel	\$ 42,637,010	\$ 50,040,097	\$ 50,124,892	\$ 51,007,250
Operating	5,069,575	6,284,829	6,266,629	6,159,402
Capital	<u>-</u>	<u>-</u>	<u>8,640</u>	<u>26,000</u>
Total	<u>\$ 47,706,585</u>	<u>\$ 56,324,926</u>	<u>\$ 56,400,161</u>	<u>\$ 57,192,652</u>
 SOURCE OF FUNDS:				
General Fund	\$ 47,062,455	\$ 55,454,996	\$ 55,445,436	\$ 56,347,282
Traffic Safety Fund	493,857	817,000	817,000	782,000
Supp Law Enforcement	<u>150,273</u>	<u>52,930</u>	<u>137,725</u>	<u>63,370</u>
Total	<u>\$ 47,706,585</u>	<u>\$ 56,324,926</u>	<u>\$ 56,400,161</u>	<u>\$ 57,192,652</u>

2031 – Investigations

DIVISION GOAL

Work with all other Divisions and allied agencies to conduct complete and thorough investigations, be innovative and employ data driven practices to proactively investigate, solve, and reduce crime (City Council Goal 1.1, 1.2).

FY 2015-16 ACCOMPLISHMENTS

1. In 2015, Homicide Detectives investigated 22 homicides; eight of which were determined to be gang related; 14 were cleared resulting in a 63% clearance rate (City Council Goal 1.2).
2. The Homicide Detail presented an in-house Basic Homicide Investigation course. Homicide detectives attended zone community forums and "Neighborhood Watch" meetings (City Council Goals 1.1, 1.2).
3. The Crime Scene Unit (CSU) received and processed over 6,700 service requests an increase of 34% from 2014. CSU responded to 248 call-outs during the year to assist in the investigations of major crime incidents including homicides, suicides, bank robberies, traffic fatalities, sexual assaults and officer-involved shootings (City Council Goal 1.2).
4. The Special Victims Unit (SVU) continued to have an active partnership with the Jess Diamond Assessment Center, the Child Death Review Board of Kern County, the Alliance Against Family Violence, Kern Coalition Against Human Trafficking and many other allied community and law enforcement agencies throughout Kern County. The SVU entered into a partnership with the Department of Human services to impact human trafficking and crimes involving commercially sexually exploited children (City Council Goal 1.2).
5. The Crime Analysis Unit (CAU) has been fully integrated into all Divisions within the Department. The CAU trained all detectives and each detail incorporated the use of data driven strategies to identify patterns/trends of crime, offender identification, and areas for targeted enforcement operations (City Council Goals 1.1, 1.2).
6. The Burglary Detail investigated 3,872 cases which is a 5 % decrease from 2014 (City Council Goal 1.2).

2031 – Investigations continued

7. The Warrant Fugitive Detail conducted six focused warrant sweep operations. During 2015, a total of 138 felony warrants and 298 misdemeanor warrants were cleared from the system by the warrant detail (City Council Goal 1.2).
8. The Auto Theft Detail utilized the License Plate Reader (LPR) system to effectively locate occupied and unoccupied stolen vehicles and apprehend suspect(s) responsible for the theft (City Council Goal 1.2).
9. The Financial Crimes Detail worked with the REEAC (Real Estate Anti-Fraud Advisory Coalition) and developed a marketing strategy to educate the community on Real Estate Fraud (City Council Goals 1.1, 1.2).
10. The Joint Vice Task Force (JVTF) assisted with the closure of three illegal gaming internet cafes during 2015 (City Council Goals 1.1, 1.2).
11. The JVTF received a \$25,000 grant from the Department of Alcoholic Beverage Control (ABC) which increased the level of enforcement toward alcohol-related offenses including the furnishing of alcohol to minors in the Greater Bakersfield area (City Council Goal 1.2).
12. The Narcotics Detail continues its commitment to collaborate with local, state and federal agencies to target drug trafficking organizations and individuals operating within the Greater Bakersfield area and throughout Kern County. Collaboration efforts include participation of four BPD Detectives in the Task Force Officer program with Special Agents of the Drug Enforcement Administration (City Council Goal 1.2).
13. Major seizures for Narcotics Detail included approximately 1,081 pounds of marijuana, having a street value of approximately \$4,672,585; 81.5 pounds of methamphetamine, having a street value of \$1,901,551; 22.3 pounds of cocaine hydrochloride, having a street value of \$1,004,080; four and three quarter pounds of heroin, having a street value of \$185,620; 11.2 pounds of marijuana butane hash oil, having a street value of \$245,900. The combined street value of all the illicit drugs seized in 2015 totaled approximately \$8,093,062 (City Council Goal 1.2).
14. The Narcotics Detail continues to monitor activities of medical marijuana dispensaries operating within the City limits (City Council Goals 1.1, 1.2).
15. The Southern Tri-County High Intensity Drug Trafficking Area (STC-HIDTA) Task Force seized over 160 pounds of methamphetamine, 44 pounds of cocaine, and assisted in the eradication of over 44,144 marijuana plants

2031 – Investigations continued

from both private and public lands. In addition, SCT-HIDTA seized over \$445,062 in currency and 14 firearms (City Council Goals 1.1, 1.2).

FY 2016-17 ACTION PLAN

1. Focus on improving community relations by visiting neighborhoods affected by violent crime and increasing the use of technology to share information on unsolved homicides (City Council Goal 1.1, 1.2).
2. Partner with the Community Relations Unit and attending community forums and "Neighborhood Watch" meetings (City Council Goals 1.1, 1.2).
2. Special Victims Unit (SVU) will continue to work closely with the Kern County District Attorney's Office, Department of Human Services, Kern County Sexual Assault Response Team (SART), Domestic Violence Advisory Council (DVAC), Alliance Against Family Violence and law enforcement agencies throughout Kern County. The SVU will collaborate with the Department of Human Services and other community partners to combat human trafficking (City Council Goal 1.2)
3. The Crime Analysis Unit will focus on increasing the use of Intelligence-led data practices to identify crime trends city wide. The expanded use of CompStat, Crime View and other crime analysis technology will continue to be utilized Department-wide (City Council Goals 1.1, 1.2).
4. The Warrant Fugitive Detail will conduct focused warrant sweeps to improve warrant service levels and apprehend fugitives (City Council Goal 1.2).
5. The Property Crimes Detail will continue to work with community partners and utilize technology to impact property crimes and reduce calls for service (City Council Goals 1.1, 1.2).
6. The Financial Crimes Detail will continue to work with REEAC (Real Estate Anti-Fraud Advisory Coalition) and attend quarterly meetings. This partnership will assist in identifying the type of frauds taking place and the ever changing tactics of the individuals perpetrating these crimes (City Council Goals 1.1, 1.2).
7. The Narcotics Detail will continue to utilize advanced technology to identify and apprehend major narcotics traffickers in the greater Bakersfield area. The detail will continue to partner with the DEA, state and local agencies on major narcotics investigations, and other federal

2031 – Investigations continued

and local agencies to share information and resources towards the goal of suppressing narcotics activity (City Council Goal 1.2).

8. The Narcotics Detail will continue a Highway Interdiction program in order to combat interstate transportation of narcotics and illicit funds used in the distribution of narcotics. Targeted areas will be Highway 58, 99, Interstate 5 (City Council Goals 1.1, 1.2).
9. The Narcotics Detail will continue to provide pertinent in-service training on surveillance operations various types of drug labs, and other current drug trends to uniformed personnel. This will increase line officers level of expertise and will further our goal of impacting the sale and use of illicit narcotics in Bakersfield (City Council Goal 1.2).
10. The Southern Tri-County High Intensity Drug Trafficking Area Task Force will promote coordinated law enforcement efforts toward dismantling the methamphetamine manufacturing, smuggling and distribution and other poly-drug operations as it affects Kern, Kings and Tulare Counties.
11. The Joint Vice Task force will apply for an Alcoholic Beverage Control Gap Grant to combat alcohol-related crimes including furnishing of alcoholic beverages to minors in the Greater Bakersfield and Kern County area (City Council Goals 1.1, 1.2).
12. Continue its efforts in combatting prostitution-related offenses throughout the Greater Bakersfield area (City Council Goals 1.1, 1.2).
13. The Suspicious Activity Reporting Unit (SAR) will continue to work closely with the United States Attorney’s Office and United States Treasury Department to conducting investigations involving suspicious financial transactions (City Council Goals 1.1, 1.2).

SERVICE LEVEL INDICATORS

<u>Investigations</u>	<u>FY 14-15 Actual</u>	<u>FY 15-16 Projected</u>	<u>FY 16-17 Proposed</u>
Major Narcotics Investigations	88	68	90
Prostitution Related Arrests	702	682	700

INVESTIGATIONS

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 14,229,325	\$ 14,578,961	\$ 14,643,061	\$ 14,875,859
Operating	1,080,543	1,139,664	1,139,664	1,052,303
Capital	9,183	30,000	30,000	15,000
Total	<u>\$ 15,319,051</u>	<u>\$ 15,748,625</u>	<u>\$ 15,812,725</u>	<u>\$ 15,943,162</u>
 SOURCE OF FUNDS:				
General Fund	<u>\$ 15,319,051</u>	<u>\$ 15,748,625</u>	<u>\$ 15,812,725</u>	<u>\$ 15,943,162</u>
Total	<u>\$ 15,319,051</u>	<u>\$ 15,748,625</u>	<u>\$ 15,812,725</u>	<u>\$ 15,943,162</u>

2041 - Animal Control

DIVISION GOAL

Protect the health and safety of our residents, and to protect animals and promote their humane treatment. The Animal Control Division will make every effort to promote pet adoptions of healthy, nonaggressive animals by the general public and approved animal rescue organizations. The Animal Control Division will reduce the number of homeless pets by ensuring that all dogs and cats are spayed or neutered prior to adoption. We will collaborate with allied agencies to promote responsible pet ownership. The Animal Control Division provides safe and humane shelter and adoption operations through a partnership with the Bakersfield S.P.C.A.

FY 2015-16 ACCOMPLISHMENTS

1. The partnership between the City, SPCA and the Homeless Center has continued to evolve as it is related to the operations of the City of Bakersfield Animal Care Center (CBACC). This partnership has produced a dramatic improvement in the facility, the quality of care for animals, and the customer service to the citizens of the City (City Council Goal 1.2).
2. The Animal Control unit handled 14,724 calls for service during 2015. Animal Control Officers issued 389 citations for unlicensed dogs and dogs running loose (City Council Goal 1.2).
3. Animal Control Officers impounded a total of 4,358 stray, injured/sick or aggressive animals during 2015; 2,625 were entered into the shelter system, 286 were returned to their owners in the field due to having identification or microchip (City Council Goal 1.2).
4. The Animal Control Division held 12 clinics in 2015. The monthly clinics were held at various city parks and vaccination, licensing, and microchip services were provided at a reduced cost to the citizens of Bakersfield. Revenue collected during clinics totaled \$55,430.00. CBACC has collected 44,140.00 during weekly vaccine clinics in 2015 (City Council Goal 1.2, 7.1).

2041 – Animal Control continued

FY 2016 – 17 ACTION PLAN

1. Continue to develop an effective volunteer program to help provide foster care services for animals as well as assistance with adoptions and clinics (City Council Goal 1.2).
2. Reinststate the canvassing program to support public education, availability or resources, licensing and the weekly and monthly clinics (City Council Goal 1.2).
3. Continue to utilize the spay-neuter voucher program to encourage and assist pet owners to spay or neuter their pets (City Council Goal 1.2).

SERVICE LEVEL INDICATORS

Animal Control	FY 14-15 <u>Actual</u>	FY 15-16 <u>Projected</u>	FY 16-17 <u>Proposed</u>
Animal Control Calls	16,948	18,387	20,609

CITY OF BAKERSFIELD

Animal Control

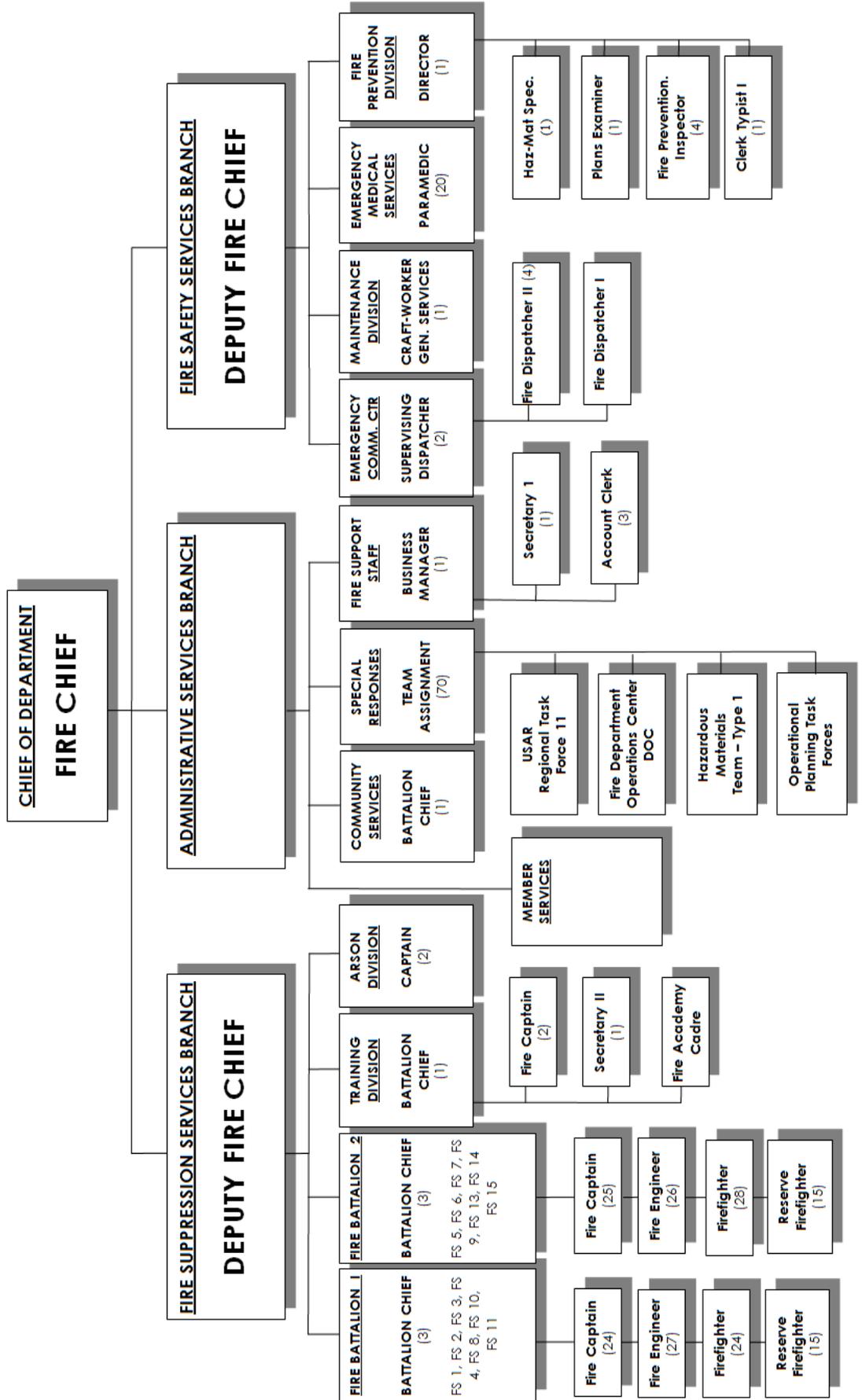
EXPENDITURES	Actual 2014-15	Amended Budget 2015-16	Revised Estimates 2015-16	Proposed 2016-17
Personnel	\$ 624,370	\$ 699,117	\$ 699,117	\$ 623,227
Operating	<u>1,301,159</u>	<u>1,436,242</u>	<u>1,456,242</u>	<u>1,495,871</u>
Total	<u>\$ 1,925,529</u>	<u>\$ 2,135,359</u>	<u>\$ 2,155,359</u>	<u>\$ 2,119,098</u>
SOURCE OF FUNDS				
General Fund	\$ 1,925,529	\$ 2,135,359	\$ 2,155,359	\$ 2,119,098
Total	<u>\$ 1,925,529</u>	<u>\$ 2,135,359</u>	<u>\$ 2,155,359</u>	<u>\$ 2,119,098</u>

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FIRE SERVICES

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Fire Services



Fire Services

DEPARTMENT GOAL

Protect life, property, and the environment from harm through education and prevention, emergency response, planning and training, interagency collaboration, and community alliance.

FY 2015-16 ACCOMPLISHMENTS

1. Administered grant funding from the State Homeland Security Grant Program (SHSGP) for specialized equipment including automatic external defibrillators, medical response jackets, structure fire helmets and other protective equipment (City Council Goal 1.3).
2. Continued to monitor build-out and population in City-wide districts designated as future BFD Fire Station locations. Fire Chief Staff maintained awareness of residential/commercial build-out, population statistics, and funding for Fire Station #12, Fire Station #16, and Fire Station #18 districts (City Council Goal 1.3).
3. Continued to utilize grant funding and other alternative methods to develop and train personnel and specialized units as state-certified master mutual aid response resources including BFD Hazardous Materials Team (Type 1), and BFD Urban and Regional Urban Search and Rescue Team (Type 1, Heavy), and Regional USAR Task Force 11 (City Council Goal 1.3).
4. Continued to develop a program for certifying a Type 3 Incident Management Team, made up of personnel, which specializes in oversight of more complex, large-scale urban emergency and disaster scenarios (City Council Goal 1.3).
5. Continued Fire Department-wide training in the operational capabilities of the Fire Department Operations Center, in an effort to enhance City-wide emergency response capacity, and assist other City departments (City Council Goal 1.3).
6. Continued resolving Fire Department-wide deferred maintenance and infrastructure repair and rehabilitation issues. Began work on the major, ongoing project for systemic and structural issues associated with FS 8 in cooperation with Public Works for a cost-effective total rehabilitation solution (City Council Goal 1.3).

FIRE SERVICES

DIVISIONS:	<u>Actual 2014-15</u>	<u>Adopted Budget 2015-16</u>	<u>Amended Budget 2015-16</u>	<u>Proposed 2016-17</u>
Fire Administration	\$ 1,525,744	\$ 1,560,304	\$ 1,560,304	\$ 1,502,217
Fire Safety	2,332,675	2,530,002	2,549,959	2,574,412
Fire Suppression	<u>32,366,031</u>	<u>33,470,026</u>	<u>33,470,069</u>	<u>33,620,573</u>
 Total	 <u>\$ 36,224,450</u>	 <u>\$ 37,560,332</u>	 <u>\$ 37,580,332</u>	 <u>\$ 37,697,202</u>
 SOURCE OF FUNDS:				
General Fund	\$ 35,060,486	\$ 36,311,034	\$ 36,311,034	\$ 36,421,378
CUPA Fund	<u>1,163,964</u>	<u>1,249,298</u>	<u>1,269,298</u>	<u>1,275,824</u>
 Total	 <u>\$ 36,224,450</u>	 <u>\$ 37,560,332</u>	 <u>\$ 37,580,332</u>	 <u>\$ 37,697,202</u>
 FULL TIME EMPLOYEES				
Administration	9.00	9.00	9.00	9.00
Fire Safety	16.00	16.00	16.00	16.00
Fire Suppression	<u>174.00</u>	<u>174.00</u>	<u>174.00</u>	<u>174.00</u>
 Total	 <u>199.00</u>	 <u>199.00</u>	 <u>199.00</u>	 <u>199.00</u>

3011 – Fire Administration

DIVISION GOAL

Provide leadership and administrative support for the operation, growth, and development of the Bakersfield Fire Department; develop and administer policies and procedures as set forth by the City Council, City Manager, and the Fire Department; provide fair and applicable promotional testing; encourage employee development in all ranks; and collaborate with other City of Bakersfield departments.

FY 2015-16 ACCOMPLISHMENTS

1. Completed Fire Engineer exam; Fire Captain exam; Fire Battalion Chief exam; Bakersfield College Firefighter I Academy; Firefighter Recruit Academy 2015-1; California State Chief Officer and Fire Officer courses; and others (City Council Goal 1.3).
2. Continued to revise, update and initiate various inter-agency working agreements including those with the Bureau of Land Management and Bakersfield College that increase efficiency, reduces duplication of services, provides cost savings, and promotes collaboration in training and emergency response (City Council Goal 1.3).
3. Continued National Incident Management System, State Emergency Management System (SEMS), Type 3 Incident Management Team (IMT) training to retain mandated compliance for Fire Department employees, and provided NIMS training to Public Works employees in an effort to assist them with accreditation (Council Goal 1.3).
4. Administered grant funding from State Homeland Security Grant (SHSGP) for training personnel, and obtaining protective equipment and medical response equipment (City Council Goal 1.3).
5. Continued to administer and pursue State Homeland Security Grant (SHSGP), Assistance to Firefighters Grant (AFG), and other alternative funding in general, to achieve Council goals (Council Goal 1.3).
6. Continued update of Fire Department protocols, including Rules and Regulations, Department Policies, Recruit Firefighter Manuals, Probationary Firefighter Manuals, and other foundational, guiding operational and administrative Fire Department documents (City Council Goal 1.3).
7. Maintained Fire Department social media sites and processes, including Facebook and Twitter sites (City Council Goal 1.3).

8. Continued the longer-term strategic planning process for the Fire Department, following the Center for Public Safety Excellence (CPSE) guidelines (City Council Goal 1.3).

FY 2016-17 ACTION PLAN

1. Continue to administer and pursue State Homeland Security Grant (SHSGP), Assistance to Firefighters Grant (AFG), and other funding in general, to achieve Council goals (City Council Goals 1.3, 7.1).
2. Continue to address fire protection in developing areas of the City, with regard to the Joint Powers Agreement (City Council Goal 1.3).
3. Continue to monitor build-out and population in city-wide districts designated as future BFD Fire Station locations. Fire Chief Staff will continue to monitor residential/commercial build-out, population statistics, and funding for Fire Station #12, Fire Station #16, Fire Station #18, and Fire Station #20 districts (City Council Goal 1.3).
4. Continue to develop public education and public information programs (Guiding Principles, City Council Goal 1.3).
5. Continue National Incident Management System (NIMS) and State Emergency Management System (SEMS) training to retain mandated compliance for Fire Department and City of Bakersfield employees (City Council Goal 1.3).
6. Continue to develop Fire Department social media sites and processes, including Facebook and Twitter sites, maintain Fire Department website, and work to increase community outreach for safety information and public education (Guiding Principles, City Council Goal 1.3).
7. Continue update of Fire Department protocols and other guiding operational and administrative Fire Department documents, forms, and manuals (City Council Goal 1.3).
8. Continue the longer-term strategic planning process for the Fire Department, following the Center for Public Safety Excellence (CPSE) guidelines (City Council Goal 1.3).

ADMINISTRATION

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 1,353,103	\$ 1,394,096	\$ 1,394,096	\$ 1,332,067
Operating	172,641	166,208	166,208	170,150
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>\$ 1,525,744</u>	<u>\$ 1,560,304</u>	<u>\$ 1,560,304</u>	<u>\$ 1,502,217</u>
SOURCE OF FUNDS:				
General Fund	<u>\$ 1,525,744</u>	<u>\$ 1,560,304</u>	<u>\$ 1,560,304</u>	<u>\$ 1,502,217</u>
Total	<u>\$ 1,525,744</u>	<u>\$ 1,560,304</u>	<u>\$ 1,560,304</u>	<u>\$ 1,502,217</u>

3021 – Fire Safety Services

DIVISION GOAL

Provide public fire safety education and fire code enforcement; provide an effective public education program to increase safety awareness in the community; support the Hazardous Materials Team with technical information and data; administer the unified programs and environmental regulations within the City; maintain a joint dispatch and communication system; provide logistical support for emergency operations; and maintain all equipment and property.

FY 2015-16 ACCOMPLISHMENTS

1. Reissued Certified Unified Program Agency triennial permits to approximately 1350 businesses in the City which handle hazardous materials, in accordance with State and Federal environmental regulations (City Council Goal 1.3).
2. Completed 698 annual restaurant inspections (City Council Goal 1.3).
3. Completed 207 Residential Care Facility annual inspections (City Council Goal 1.3).
4. Completed the move into the jointly funded and operated Emergency Communications Center facility (City Council Goal 1.3).
5. Continued work on Fire Department-wide deferred maintenance and infrastructure repair and rehabilitation issues including kitchen and restroom rehabilitations, fire apparatus bay safety repairs and updates, and Fire Station electrical, plumbing and concrete repairs. Began work on the major, ongoing project for systemic and structural issues associated with FS 8 in cooperation with Public Works for a cost-effective rehabilitation solution (City Council Goal 1.3)

FY 2016-17 ACTION PLAN

1. Reduce the incidence of all fires through increased inspections, data entry, maintenance, and increased collection of related violation and approval fees (City Council Goal 1.3).
2. Improve Fire Prevention permitting so that applications are processed upon receipt and plans are reviewed within 20 working days of receipt (City Council Goal 1.3).
3. Amend procedures to ensure required data is entered into the California Environmental Reporting System (CERS) in order to meet California Environmental Protection Agency (Cal/EPA) performance standards per recent CUPA audit (City Council Goal 1.3).
4. Conduct annual inspections of the approximately 525 oil wells within the City limits to insure compliance with fire safety and applicable State regulations (City Council Goal 1.3)
5. Continue working to resolve Fire Department-wide deferred maintenance and infrastructure repair and rehabilitation issues (City Council Goal 1.3)

FIRE SAFETY

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 1,436,441	\$ 1,628,300	\$ 1,628,300	\$ 1,715,555
Operating	633,924	818,702	830,159	750,357
Capital	262,310	83,000	91,500	108,500
Total	<u>\$ 2,332,675</u>	<u>\$ 2,530,002</u>	<u>\$ 2,549,959</u>	<u>\$ 2,574,412</u>
 SOURCE OF FUNDS:				
General Fund	\$ 1,168,711	\$ 1,280,704	\$ 1,280,661	\$ 1,298,588
CUPA Fund	1,163,964	1,249,298	1,269,298	1,275,824
Total	<u>\$ 2,332,675</u>	<u>\$ 2,530,002</u>	<u>\$ 2,549,959</u>	<u>\$ 2,574,412</u>

3031 – Fire Suppression Services

DIVISION GOAL

Provide protection of life, property and the environment through fire suppression, emergency medical life-support services, and hazardous materials mitigation. Insure all suppression personnel are properly trained, equipped, and prepared to respond in the appropriate manner.

FY 2015-16 ACCOMPLISHMENTS

1. Continued work on the Fire Department's major emergency response preparedness through the Department Operating Plan Task Force planning group (City Council Goal 1.3)
2. Continued work on improving Firefighter safety and accountability on the fire ground through the Rapid Intervention Company (RIC) Task Force planning group (City Council Goal 1.3).
3. Continued work on hazardous materials and technical rescue advanced life-support protocols through the Emergency Medical Services Task Force planning group (City Council Goal 1.3).
4. Revised, updated, or initiated various inter-agency working agreements including those with the Bureau of Land Management and Bakersfield College that increase efficiency, reduce duplication of services, provide cost savings, and promote joint training and emergency response (City Council Goal 1.3).
5. Continued work on the Fire Department Operations Center in preparation for mandated Standard Emergency Management System and National Incident Management System situational awareness and command oversight of major emergency events (City Council Goal 1.3).
6. Worked with the Legislative and Litigation Committee on enhancing and modifying the City of Bakersfield's fireworks enforcement related rules, regulations, and processes including modified use dates and administrative citations (City Council Goal 1.3).

FY 2016 -17 ACTION PLAN

1. Continue work on improving Firefighter safety and accountability on the fire-ground through Rapid Intervention Company Task Force planning group (City Council Goal 1.3).
2. Continue work on the State Master Mutual Aid response system preparedness through the Mutual Aid Task Force planning group (City Council Goal 1.3).
3. Continue work on hazardous materials and technical rescue advanced life-support intervention through the Emergency Medical Services Task Force planning group (City Council Goal 1.3).
4. Continue to enhance citywide disaster response preparedness through compliance with National Incident Management System and administration of the State Homeland Security Grant (City Council Goal 1.3)
5. Continue to collaborate with mutual aid and automatic aid agencies on operational issues through training, response and deployment planning (City Council Goal 1.3).
6. Continue to update inter-agency agreements, plans, and contracts (City Council Goal 1.3).
7. Continue to update, modify, and create related Fire Department Operational Procedures and Policies (City Council Goal 1.3).
8. Continue to engage in the continuous professional development of the Fire Department through a comprehensive self-assessment and evaluation process that will enable Fire Department leaders to examine past, current, and future service and performance levels and compare them to industry best practices (City Council Goal 1.3).

SERVICE LEVEL INDICATORS	FY2014-15 <u>Actual</u>	FY2015-16 <u>Actual</u>	<u>FY2016-17</u> <u>Projected</u>
Fires	1,548	1,608	1,688
Explosions / Ruptures	542	503	528
Rescue / Medical	20,962	21,372	22,440
Hazardous Condition	775	695	730
Service / Public Assist	1,669	1,794	1,883
Fire Alarms / Other	8,085	9,775	10,263
Total Responses	33,578	35,747	37,535
% change	(+4.8%)	(+5.9%)	(+5%)

FIRE SUPPRESSION

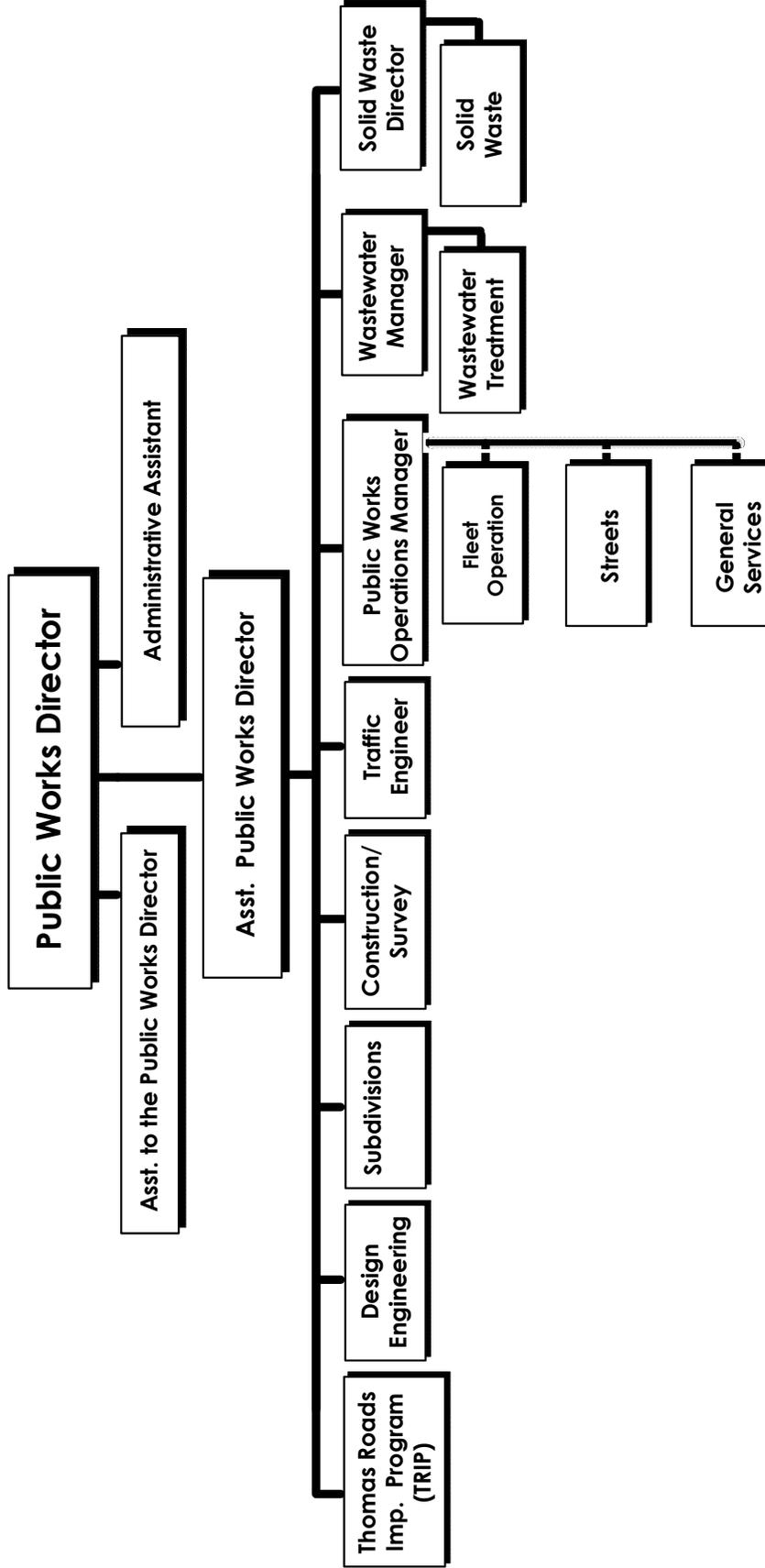
EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 29,460,140	\$ 30,322,466	\$ 30,322,466	\$ 30,655,309
Operating	2,894,418	3,016,710	3,016,753	2,930,114
Capital	11,473	130,850	130,850	35,150
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 32,366,031</u>	<u>\$ 33,470,026</u>	<u>\$ 33,470,069</u>	<u>\$ 33,620,573</u>
 SOURCE OF FUNDS:				
General Fund	<u>\$ 32,366,031</u>	<u>\$ 33,470,026</u>	<u>\$ 33,470,069</u>	<u>\$ 33,620,573</u>
Total	<u>\$ 32,366,031</u>	<u>\$ 33,470,026</u>	<u>\$ 33,470,069</u>	<u>\$ 33,620,573</u>

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PUBLIC WORKS

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Public Works



Public Works

DEPARTMENT GOAL

To provide for quality infrastructure design, construction, operation, and maintenance of: traffic control systems, streets, street lighting, sanitary sewer collection systems, storm water drainage collection systems, wastewater treatment plants, and other City-owned facilities; to provide oversight for the design and construction of the Bakersfield Systems Plan and the Thomas Roads Improvement Program; to provide waste collection and waste recycling services; to provide graffiti removal services; to provide and maintain City-wide equipment and fleet; and, to ensure that public inquiries are handled in a timely and professional manner by providing exceptional customer service Department-wide.

PUBLIC WORKS

DIVISIONS:	Actual Budget 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Public Works Administration	\$ 645,970	\$ 601,205	\$ 601,205	\$ 514,020
TRIP	607,168	709,288	709,288	755,648
Engineering	5,491,411	6,067,300	6,067,300	5,642,851
General Services	12,572,459	12,750,424	12,750,424	12,658,414
Streets	16,973,259	17,383,758	17,533,758	17,286,138
Equipment	27,674,163	22,220,363	22,304,051	22,019,517
Wastewater	28,200,055	10,000,817	10,000,817	9,996,572
Solid Waste	39,705,725	40,225,041	40,225,041	41,314,773
Total	<u>\$ 131,870,210</u>	<u>\$ 109,958,196</u>	<u>\$ 110,191,884</u>	<u>\$ 110,187,933</u>

SOURCE OF FUNDS:

General Fund	\$ 24,109,172	\$ 24,944,032	\$ 24,944,032	\$ 24,258,748
Development Services Fund	1,784,016	2,012,632	2,012,632	1,866,813
State Transportation	300,482	420,336	420,336	436,310
State Gas Tax	27,487	-	-	-
TDF TRIP Local Match	607,168	709,288	709,288	755,648
Sewer Service-Plant 2	6,204,177	2,872,109	2,872,109	2,906,756
Sewer Service-Plant 3	26,816,162	12,117,583	12,117,583	12,102,544
Refuse Fund	43,888,023	44,407,304	44,557,304	45,586,631
Aviation Fund	459,360	254,549	254,549	254,966
Equipment Fund	27,674,163	22,220,363	22,304,051	22,019,517
Total	<u>\$ 131,870,210</u>	<u>\$ 109,958,196</u>	<u>\$ 110,191,884</u>	<u>\$ 110,187,933</u>

FULL TIME EMPLOYEES:

Administration	9.00	9.00	9.00	9.00
TRIP	5.00	5.00	5.00	5.00
Engineering	44.00	48.00	48.00	45.00
General Services	73.00	73.00	73.00	72.00
Streets	93.00	93.00	93.00	92.00
Equipment	56.00	48.00	48.00	48.00
Wastewater	40.00	40.00	40.00	40.00
Solid Waste	107.00	107.00	107.00	107.00
Total	<u>\$ 427.00</u>	<u>\$ 423.00</u>	<u>\$ 423.00</u>	<u>\$ 418.00</u>

4011 - Administrative Services

DIVISION GOAL

Provide administrative support for the effective operation of the various Departmental Divisions; develop and administer policies and procedures; monitor Department operating and capital improvement budgets; and, administer Departmental contracts.

FY 2015-16 ACCOMPLISHMENTS

1. Obtained accreditation for the Department with the American Public Works Association.
2. Provided administrative support for Departmental Divisions.
3. Processed and monitored CIP expenditures.
4. Submitted reimbursement claims in a timely manner to enhance cash flow.

FY 2016-17 ACTION PLAN

1. Respond to City Council referrals and citizen requests promptly, efficiently and effectively.

ADMINISTRATIVE SERVICES

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 563,468	\$ 553,677	\$ 553,677	\$ 467,268
Operating	82,502	47,528	47,528	46,752
Capital	-	-	-	-
Total	<u>\$ 645,970</u>	<u>\$ 601,205</u>	<u>\$ 601,205</u>	<u>\$ 514,020</u>
 SOURCE OF FUNDS:				
General Fund	<u>645,970</u>	<u>601,205</u>	<u>601,205</u>	<u>514,020</u>
Total	<u>\$ 645,970</u>	<u>\$ 601,205</u>	<u>\$ 601,205</u>	<u>\$ 514,020</u>

4021 – Thomas Roads Improvement Program (TRIP)

DIVISION GOAL

Provide oversight for the design and construction of the various state and federally funded project elements of the Bakersfield Systems Plan and the Thomas Roads Improvement Program.

FY 2015-16 ACCOMPLISHMENTS

1. Development and implementation of the Thomas Road Improvement Program projects continues: (City Council Goal 2.2)
 - The State Route 178 at Morning Drive Interchange project construction was completed in August 2015 and is now open to traffic.
 - The State Route 99 at Hosking Avenue Interchange project was completed in March 2016 and is now open to traffic
 - The Rosedale Highway Widening project construction began in March 2015 and has advanced to approximately 70% complete with an expected completion date in fall of 2016.
 - The Southbound SR-99 at Rosedale Highway (SR-58) Auxiliary Lane Improvements Project construction contract was awarded in October 2015. Construction began in February 2016 with an expected completion date in late 2016.
 - The Beltway Operational Improvements project construction began in July 2015 with an expected completion date in fall of 2017.
 - The State Route 178 Widening Project was awarded in April 2015. Construction began in June 2015 ~~2015~~ with an expected completion date in spring of 2017.
 - Final Environmental Clearance for the 24th Street Improvements Project was obtained in February of 2014. However, as a result of a Court Action, design activities for the project were halted. A Re-Circulated Draft Environmental Impact Report (R-DEIR) was prepared and circulated for public review and comment. Comments are currently being addressed after which a Final EIR will be prepared for Council and Court approval. Upon approval, design activities will be resumed ultimately followed by construction.
 - The Hageman Flyover Project design is 65% complete. Land acquisition will begin when design is at 95% complete, which is anticipated to be mid-2016.
 - The Final Environmental Document (FED) for the Centennial Corridor Project was completed; a Record of Decision (ROD) for the project was approved and signed by Caltrans. Final design for the project began in February 2016; 65% complete plans were submitted to Caltrans in late March 2016. The first phase of the project will construct the Kern River Bridges.
 - MAP-21 federal highway legislation allows federal funds to be used in the acquisition of properties from willing sellers prior to approval of the environmental document. The Centennial Corridor Project has implemented this legislation and acquired approximately 75% of all full-take properties needed for the project. With the approval of the FED and ROD, the

remainder of the right-of-way needed for the project will now be acquired following traditional acquisition methods.

2. City and Kern COG staff continues to pursue all potential funding sources that can be used to fund metropolitan Bakersfield transportation projects (City Council Goal 2.3).

FY 2016-17 ACTION PLAN

1. Work with the County and other governmental entities to cooperatively plan for and fund multi-jurisdictional transportation facilities in the metropolitan area (City Council Goal 2.3).
2. Continue Implementation of the Thomas Roads Improvement Program including: (City Council Goal 2.3)
 - Complete construction for the Rosedale Highway Widening Project by fall of 2016.
 - Continue construction for the Beltway Operational Improvement Project. Completion is expected by fall of 2017.
 - Complete construction of the Southbound SR-99 at Rosedale Highway (SR-58) Auxiliary Lane Improvements Project Completion is expected by late 2016.
 - Continue construction for the State Route 178 Widening Project. Completion is expected by spring of 2017.
 - Complete land acquisition and final design work for the 24th Street Improvements Project and begin construction in 2017.
 - Continue with land acquisition and final design work for the Hageman Flyover Project.
 - Continue with land acquisition and final design work, and begin property demolition for the Centennial Corridor Project. The first phase of the project will construct the Kern River Bridges.
 - Continue final design for the Truxtun Avenue Widening Project and begin right-of-way acquisitions. Construction is anticipated to begin in early 2017.
3. Pursue the prudent acquisition of needed properties on designated transportation corridors from willing sellers with available funds designated for transportation purposes (City Council Goal 2.2).

THOMAS ROADS IMPROVEMENT PROGRAM (TRIP)

EXPENDITURES	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 557,049	\$ 648,934	\$ 648,934	\$ 650,853
Operating	50,119	60,354	60,354	104,795
Capital	-	-	-	-
Total	<u>\$ 607,168</u>	<u>\$ 709,288</u>	<u>\$ 709,288</u>	<u>\$ 755,648</u>
SOURCE OF FUNDS:				
TDF TRIP Local Match	<u>607,168</u>	<u>709,288</u>	<u>709,288</u>	<u>755,648</u>
Total	<u>\$ 607,168</u>	<u>\$ 709,288</u>	<u>\$ 709,288</u>	<u>\$ 755,648</u>

4031 – Engineering

DIVISION GOAL

Provide development, design and project management services for Capital Improvement Program (CIP) projects; ensure proposed new developments are in compliance with generally accepted engineering standards, City ordinances and other statutory regulations; provide surveying and inspection services on CIP projects and developer financed public improvements to ensure conformance to construction standards, plans, specifications and statutory regulations; and, provide for the safe and efficient movement of people and products through traffic engineering operations, design, and planning.

FY 2015-16 ACCOMPLISHMENTS

Design:

Designed, received bids, and submitted 22 projects to City Council for award of contracts including:

- Sewer Lift Station Improvements: White Lane at Monitor Street (City Council Guiding Principles).
- Sewer Lift Station Rehabilitation: White Lane at Buena Vista Road; 24th Street at Oak Street; Alfred Harrell at Lake Ming Road; and Brandon Park (City Council Guiding Principles).
- Police Shooting Range Baffling System Retrofit (City Council Goal 1.2).
- Median Improvements: Mohawk Street from California Avenue to Truxtun Avenue (City Council Goal 6.1).
- Pavement Rehabilitation on Wilson Road from Wible Road to South H. Street; Ashe Road from Ming Avenue to Stockdale Highway; and Brundage Lane from Union Avenue to Washington Street (City Council Goal 2.1).
- Traffic Signal Installation: Snow Road at Jewetta Avenue; Snow Road at Norris Road (City Council Guiding Principles).
- Traffic Signal Modification/Widening: Truxtun Avenue at Commercial Way (City Council Goal 2.6).
- Street Lighting Improvements: P. Street from Ming Avenue to Belle Terrace; Chester Avenue from Elle Serrano to Belle Terrace (City Council Guiding Principles).
- Street Improvements: Mohawk Street from Siena Lane to Hageman Road (City Council Guiding Principles).
- Sports Village Phase 3 (Park Improvements (City Council Goal 6.2).
- Mesa Marin Phase 2 (Park Improvements) (City Council Goal 6.2).
- Street Improvements: North of Brundage Lane and West of Union Avenue Phases 3 & 4 (City Council Goals 2.6).
- Sidewalk Improvements: Bedford Green Drive (City Council Goal 2.6).
- Street Improvements: Berkshire Road at Wible Road Right Turn Lane (City Council Guiding Principles).

4031- Engineering continued

- Street Improvements: Brimhall Road at Calamity Drive (City Council Guiding Principles).
- SCADA System Upgrade Project (City Council Guiding Principles).
- Pavement Management System (City Council Goal 2.1, 2.3).
- Sump Modifications on Monitor Street north of Pacheco Road (City Council Guiding Principles).
- Fire Station 8 Temp Relocation (City Council Goal 1.3, City Council Guiding Principles).
- Amtrak Parking Lot/Solar Canopy (City Council Goal 4.1).
- Calloway Weir Bike Path (City Council Goal 2.6).
- Centennial Plaza Fountain Replacement (City Council Goal 3.2).
- 18th Street/Eye Street Parking Garage Sign (City Council Goal 3.1).

Subdivision Engineering:

1. Accomplishments for calendar year 2015 include (City Council Goal 4.1):
 - Parcel Maps: Recorded nine parcel maps dividing 209.76 acres into 62 parcels.
 - Tract Maps: Recorded 28 tract maps dividing 422.36 acres into 1130 lots.
 - Annexation Proceedings: Six new applications processed (four were completed).
 - Fees collected through the development process:
 - Transportation Impact Fees = \$15,521,972.
 - Sewer Connection Fees = \$5,103,636.
 - Planned Sewer Area/Planned Drainage Area Fees = \$1,530,788.
 - Maintenance District Formation Fees = \$24,970.

Construction and Surveying:

1. Provided construction management and inspection services for 35 ~~37~~ projects having a total contract value of over \$26 million, including:
 - Reconstruction of Gosford Road (City Council Goals 2.1, 2.3).
 - Rosedale Highway Widening Project (City Council Goal 2.2).
 - Various Bike Lane Improvement Projects (City Council Goal 2.5).
 - Remodel of Fire Station No. 8 (City Council Goal 1.3).
 - Installation of new traffic signal interconnect systems (City Council Goal 2.3).
 - Installation of several new traffic signals and monitoring cameras (City Council Goal 2.3).
2. Inspected development infrastructure improvements for 53 tracts and parcel maps (City Council Goal 4.1).
3. Provided inspection services for 2,150 (calendar year 2015) street use permits (City Council Goals 2.3, 4.1, 7.1).

4031- Engineering continued

Traffic:

1. Analyzed 40 intersections for traffic control warrants and updated the current traffic signal priority list. Added the new locations that met warrants for consideration in subsequent CIP project lists (City Council Goal 2.1).
2. Implemented the connection of 31 additional traffic signals via the wire interconnect conduit network in the street for improved coordination/synchronization of traffic signals (City Council Goal 2.1).
3. Implemented new signal timing and route coordination plans at 25 intersections based on updated traffic volumes (City Council Goal 2.1).
4. Designed, received bids, and submitted to City Council for award of contracts including:
 - Pedestrian countdown timer heads at 50 intersections throughout the City of Bakersfield (City Council Goal 2.6).
 - Traffic signal interconnect and synchronization equipment along Ming Avenue (City Council Goal 2.1).
 - Traffic signal interconnect and synchronization equipment along H Street, Stine Road, and White Lane (City Council Goal 2.1).
 - Traffic signal interconnect and synchronization equipment along Calloway Drive (City Council Goal 2.1).
 - Install sidewalk and handicap ramp improvements along Ming Avenue between Hughes Lane and South H Street (City Council Goal 2.6).

FY 2016-17 ACTION PLAN

Design Engineering:

1. Complete design and award all FY 2016-17 CIP projects before July 2016, including:
 - Pavement Rehabilitation on California Avenue from Oak Street to H. Street; P. Street from Brundage Lane to California Avenue (City Council Goal 2.1).
 - Three new traffic signals- Stine at McKee; Brimhall at Renfro; District at Grissom (Guiding Principles).
 - Pedestrian Accessibility improvements within Tract 1396 (Brundage Lane and Union Avenue); Pedestrian Accessibility Improvements: A. Street from Brundage Lane to San Emidio Street. (City Council Goal 2.6)
 - Street Improvements to widen roadways for additional lanes at 4 locations (Guiding Principles).
 - Bike Lane Improvements along A. Street and Brundage Lane (City Council Goal 2.6).
 - Bike Path Pavement Rehabilitation from Buena Vista Road to Coffee Road (City Council Goal 2.6).

4031- Engineering continued

2. Investigate new construction methods which could potentially decrease construction/maintenance costs for City streets (Guiding Principles).
3. Evaluate pavement priority list to include projects into federally funded transportation programs (Guiding Principles).
4. Provide project management assistance for various CIP projects including projects for other City Departments (Guiding Principles).

Subdivision Engineering:

1. Complete revisions to City Standards to reflect Complete Streets policies. (City Council Goal 2.6)

Construction Engineering and Surveying:

1. Respond to 80% of all permit inspection requests within 24 hours and all other inspections within 48 hours (City Council Goals 2.3, 4.1, 7.1).
2. Begin working on requests for preliminary surveys within ten days of receipt (City Council Goal 2.3).
3. Respond to construction survey requests within 48 hours (City Council Goal 2.3).
4. Dedicate one construction inspector position exclusively to permit inspection to help decrease response times and eliminate backlog of permits needing final inspection (City Council Goals 2.3, 4.1, 7.1).

Traffic Engineering:

1. Analyze 20 or more intersections for traffic control warrants and update the current traffic signal priority list. Add new locations that meet warrants for consideration in subsequent CIP project lists (City Council Goal 2.1).
2. Design and prepare construction documents for two federally-funded Congestion Management Air Quality signal interconnect/ synchronization projects and two pedestrian count down timer projects funded by Highway Safety Improvement Projects (HSIP) grant (City Council Goal 2.6).
3. Continue the annual Traffic Signal Coordination Program. Collect traffic data and re-coordinate 20 signals annually as traffic volumes and patterns change (City Council Goal 2.1).

4031- Engineering continued

SERVICE LEVEL INDICATORS

	<u>FY 14-15 Actual</u>	<u>FY 15-16 Projected</u>	<u>FY 16-17 Proposed</u>
Permit Inspections Performed within Twenty-Four Hours of Request	80 %	70%	80%
Intersections Analyzed for Traffic Control Warrants	40	25	20
Budgeted Signal Communications Projects Bid During the Fiscal Year	70%	80%	100%
Signals Analyzed and Re-coordinated/Timed	25	20	20
Budgeted Public Works CIP Projects Bid During the Fiscal Year	67	86	100%

ENGINEERING

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 4,896,379	\$ 5,472,240	\$ 5,472,240	\$ 5,168,348
Operating	595,032	595,060	595,060	474,503
Capital	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 5,491,411</u>	<u>\$ 6,067,300</u>	<u>\$ 6,067,300</u>	<u>\$ 5,642,851</u>
 SOURCE OF FUNDS:				
General Fund	\$ 3,707,395	\$ 4,054,668	\$ 4,054,668	\$ 3,776,038
Development Services Fund	1,784,016	2,012,632	2,012,632	1,866,813
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 5,491,411</u>	<u>\$ 6,067,300</u>	<u>\$ 6,067,300</u>	<u>\$ 5,642,851</u>

4051 - General Services

DIVISION GOAL

Provide excellent customer service in the maintenance of City-owned buildings and parks, including janitorial, heating/air conditioning, electrical, and remodeling; installation and maintenance of traffic signals, street lights, street signs and pavement markings; removal of graffiti from City-owned facilities and private property; and provide professional management for the operations and maintenance of the Bakersfield Municipal Airport.

FY 2015-16 ACCOMPLISHMENTS

1. Anti-Graffiti program: Received 2,200 requests on the 32-Erase hotline, 1,400 requests from the mobile phone application, and 700 internal requests. Removed a total of 10,500 graffiti sites (City Council Goal 1.2).
2. Street Lights:
 - Responded to 2,700 street light service requests and replaced 25 street lights, including poles, for those damaged due to traffic accidents or deterioration (Guiding Principles).
 - Replaced over 17,700 linear feet of copper wire stolen from various street light systems (Guiding Principles). With replacement, staff includes measures to deter future thefts from reoccurring.
3. Traffic Signals:
 - Replaced 14 traffic signal poles and related equipment due to accidents (Guiding Principles).
 - Replaced traffic signal controller cabinets at five intersections (City Council Guiding Principles).
4. Signing, Striping, and Marking Improvements:
 - Coordinated with BPD the installation of mile markers along the Kern River Parkway bike path from Enos Lane to Alfred Harrell Highway (City Council Goal 5).
 - Installed 20 Adopt-A-Highway signs (City Council Goal 6).
 - Painted all striping and pavement markings for roadways sealed and resurfaced by the Streets Division throughout the City (City Council Goal 2.1).
 - Restriped the parking stalls for the first and second floors at the 18th and Eye Parking Structure to wider stalls (Council Goal 3).
 - Maintenance of bike lane markings (City Council Goal 2.5).
 - Installed 30 bike parking facilities throughout the downtown area (City Council Goal 2.5).

4051 – General Services continued

5. Rabobank and Convention Center Improvements:
 - Replaced all the existing metal halide fixtures in the Rabobank Arena to LED fixtures to provide greater quality lighting for events and energy efficiency and savings for the facility (City Council Guiding Principles).
 - Repaired all existing outlets in the planters around the perimeter of the Rabobank Arena, added outlets in the planters that had no power, and installed decorative lights around the existing trees (City Council Goal 3.1).
6. Remodeling Projects:
 - Continued to remodel the lobby area around the administrative offices at Community Development. Replaced the carpet, installed a t-bar ceiling and repainted the offices (Guiding Principles).
7. Bakersfield Municipal Airport:
 - Completed construction of the Northeast Hangar Apron and Taxiway project which is 90% federally funded (City Council Goals 3.1, 4.4).
 - Purchased a 1,700 square foot hangar which is a long term revenue source to the General Aviation Fund through a month-to-month lease (City Council Goals 4.4, 5.1).

FY 2016-17 ACTION PLAN

1. Continue to improve the City of Bakersfield's Anti-Graffiti Program, and promote reporting graffiti on the City's mobile app in support of Council Goals (City Council Goal 1.2).
2. Replace post top fixtures, wall packs and fluorescent lights at The Park at River Walk with LED fixtures (City Council Goal 6.2)
3. Repaint 1000 bike lane markings (City Council Goal 2.1).
4. Systematically replace all raised pavement markers in the quadrants sealed by street crews during yearly maintenance program (City Council Goal 2.1).
5. Bakersfield Municipal Airport:
 - Bid and start construction of the North Hangar Apron and Taxiway project (City Council Goals 3.1, 4.4).
 - Completed the design of the rehabilitation project for the North, and Main apron and taxiway areas (City Council Goal 3.1).

4051 – General Services continued

<u>SERVICE LEVEL INDICATORS</u>	<u>FY 14-15 Actual</u>	<u>FY 15-16 Projected</u>	<u>FY 16-17 Proposed</u>
Graffiti Removal Sites	14,000	10,500	12,000
Replacement of Metro Street Markers	130	130	140
Striping of City Streets (miles)	950	1,000	1,100
Replacement of Raised Pavement Markers	2,800	4,000	4,500
Street Light Repair Requests	2,100	2,700	2,800

GENERAL SERVICES

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 6,526,162	\$ 6,678,420	\$ 6,678,420	\$ 6,705,780
Operating	5,980,679	6,013,304	6,013,304	5,910,634
Capital	65,618	58,700	58,700	42,000
	<u>65,618</u>	<u>58,700</u>	<u>58,700</u>	<u>42,000</u>
 Total	 <u>\$ 12,572,459</u>	 <u>\$ 12,750,424</u>	 <u>\$ 12,750,424</u>	 <u>\$ 12,658,414</u>
 SOURCE OF FUNDS:				
General Fund	\$ 11,786,024	\$ 12,075,539	\$ 12,075,539	\$ 11,967,138
State Transportation	300,482	420,336	420,336	436,310
State Gas Tax	26,593	-	-	-
Aviation Fund	459,360	254,549	254,549	254,966
	<u>459,360</u>	<u>254,549</u>	<u>254,549</u>	<u>254,966</u>
 Total	 <u>\$ 12,572,459</u>	 <u>\$ 12,750,424</u>	 <u>\$ 12,750,424</u>	 <u>\$ 12,658,414</u>

4052 – Streets

DIVISION GOAL

Improve the safety and appearance of the community through the maintenance and repair of the City street system located within the public right-of-way; ensure safe and dependable performance of storm drains, sewer lines and lift pump stations; and continue the City's commitment to an effective preventative street maintenance program.

FY 2015-16 ACCOMPLISHMENTS

1. Resurfaced/reconstructed approximately 79 lane miles of streets (City Council Goals 2.1, 2.3).
2. Implemented new updated Pavement Management System (City Council Goals 2.1, 2.3, 7.1).
3. Video inspected approximately 41 miles of City-owned sewer and storm line, and replaced 312 feet of damaged sewer line (City Council Goals 7.1).
4. Maintained a safe working environment for employees with consistent training sessions and safety meetings (City Council Guiding Principles).
5. Sealed approximately 343 street miles with a surface penetration sealer (City Council Goals 2.1, 2.3).
6. CDBG-Funded area: (City Council Goals 2.1, 2.3, 4.4)
Completed the installation of handicap ramp, curb, gutter, and sidewalk repairs, and street reconstruction in the following areas:
 - California Avenue to Verde Street from Chester Avenue to A Street.
 - Between Union Avenue east to Railroad Tracts, from East California Avenue to Brundage Lane.
 - Between Madison Street and Cottonwood Road, from Casa Loma to Brook Street.
7. Installed new Supervisory Control and Data Acquisition (SCADA System) on all City sewer and storm lift stations (City Council Goals 7.1).
8. Cleaned approximately 800 miles of City-owned sewer lines (Guiding Principles).
9. Constructed parking lot at Mesa Marin Sports Complex (City Council Goal 6.2).
10. Constructed parking lot and installed sidewalk, sewer line and storm line at State Farm Sports Complex (City Council Goal 6.2).

4052 – Streets continued

11. Picked up 177 tons of leaves during the months of November, December, and January (City Council Goal 6.3).
12. Maintained once-a-month street sweeping schedule, and swept 99,840 curb miles picking up 2,587 tons of debris (City Council Goal 6.3).

FY 2016-17 ACTION PLAN

1. Update the existing street resurface/reconstruction list and prioritize street repairs (City Council Goals 2.1, 2.3).
2. Provide training for employees on traffic control safety procedures (Guiding Principles).
3. Review and evaluate the once-a-month sweeping program. (City Council Goal 6.3)
4. Continue the retrofit of the City's existing sewer and storm lift stations to help with growth and maintenance issues (Guiding Principles).
5. Video inspect approximately 80 miles of City sewer and storm lines annually (Guiding Principles).
6. Evaluate new technology and methods in the repair and maintenance of streets, sewers and storm drains for efficiency and cost effectiveness. (City Council Goal 7.1)

<u>SERVICE LEVEL INDICATORS</u>	<u>FY 14-15 Actual</u>	<u>FY 15-16 Projected</u>	<u>FY 16-17 Proposed</u>
Residential Sweeping Cycle (days) - Existing routes	20	20	20
Lane Miles Resurfaced/Reconstructed	119	79	120
Sewer Lines Inspected (miles)	58	41	80
Sewer Maintenance Service - Emergencies	143	135	100

STREETS

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 7,411,365	\$ 7,761,439	\$ 7,761,439	\$ 7,862,450
Operating	9,536,988	9,605,319	9,755,319	9,406,688
Capital	24,906	17,000	17,000	17,000
Total	<u>\$ 16,973,259</u>	<u>\$ 17,383,758</u>	<u>\$ 17,533,758</u>	<u>\$ 17,286,138</u>
 SOURCE OF FUNDS:				
General Fund	\$ 7,969,783	\$ 8,212,620	\$ 8,212,620	\$ 8,001,552
State Gas Tax	894	-	-	-
Sewer Service-Plant 3	4,820,284	4,988,875	4,988,875	5,012,728
Refuse Fund	4,182,298	4,182,263	4,332,263	4,271,858
Total	<u>\$ 16,973,259</u>	<u>\$ 17,383,758</u>	<u>\$ 17,533,758</u>	<u>\$ 17,286,138</u>

4053 – Equipment

DIVISION GOAL

Provide all Departments/Divisions with the vehicular and non-vehicular equipment needed to meet their objectives within the approved budget, and continue to maintain all equipment within the City in a safe and reliable manner.

FY 2015-16 ACCOMPLISHMENTS

1. Continued to monitor rental rates by extending useful lives of equipment whenever feasible for potential budgetary savings (City Council Goal 7.1).
2. Continued training for Fleet Services staff to meet federal, state and local training requirements (City Council Guiding Principles).
3. In collaboration with Risk management and safety consultant, developed and implemented best safety practices to remain in compliance with OSHA for confined spaces, fall protection, and other applicable activities (City Council Guiding Principles).

FY 2016-17 ACTION PLAN

1. Continue to monitor rental rates to ensure accurate and timely replacement of equipment. Maintain an appropriate fund balance within the Equipment Management Fund to meet established replacement schedules (City Council Goal 7.1).
2. Continue to monitor current fuel efficiency market trends in order to include within equipment specifications the best possible options whenever feasible with the goal of saving on fuel costs (City Council Goal 7.1).
3. Continue to work with safety consultants and Risk Management to ensure Fleet Services operations remain in compliance with federal, state and local requirements including OSHA, and follow best safety practices for confined spaces, fall protection, and other applicable activities (City Council Guiding Principles).

SERVICE LEVEL INDICATORS

	<u>FY 14-15</u> <u>Actual</u>	<u>FY 15-16</u> <u>Projected</u>	<u>FY 16-17</u> <u>Proposed</u>
Perform Preventative Maintenance and Routine Repairs of All Fleet Vehicles	15,770	15,500	16,000

EQUIPMENT

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 5,407,172	\$ 4,699,612	\$ 4,779,612	\$ 4,922,566
Operating	17,361,572	10,694,551	10,316,609	10,405,951
Capital	<u>4,905,419</u>	<u>6,826,200</u>	<u>7,207,830</u>	<u>6,691,000</u>
Total	<u>\$ 27,674,163</u>	<u>\$ 22,220,363</u>	<u>\$ 22,304,051</u>	<u>\$ 22,019,517</u>
SOURCE OF FUNDS:				
Equipment Fund	<u>\$ 27,674,163</u>	<u>\$ 22,220,363</u>	<u>\$ 22,304,051</u>	<u>\$ 22,019,517</u>
Total	<u>\$ 27,674,163</u>	<u>\$ 22,220,363</u>	<u>\$ 22,304,051</u>	<u>\$ 22,019,517</u>

4071 – Wastewater

DIVISION GOAL

Provide operation and maintenance of wastewater facilities for the purpose of treating, reclaiming, and utilizing wastewater and its by-products in accordance with federal, state and local requirements; plan for future wastewater treatment needs to meet anticipated growth; maximize use of renewable energy resources, including solar and cogeneration from gas by-product; maximize recycled uses of disinfected tertiary treated effluent for use on irrigation of Sports Village and plant water use; monitor and regulate industrial waste dischargers to protect wastewater facilities, the public, and the environment; and collection of sewer user fees for properties receiving City sewer service.

FY 2015-2016 ACCOMPLISHMENTS

1. Processed 10.7 billion gallons of wastewater at the two treatment plants including 241 million gallons of tertiary treated water (City Council Goal 4.2).
2. Produced approximately 2.1 million kW of energy with the Solar Power Generation System at Wastewater Plant 3 (City Council Goal 7.1).
3. Completed a feasibility study with a consultant pertaining to tertiary water treatment expansion at Wastewater Treatment Plant No. 3 (City Council Goal 4.2).
4. Completed rehabilitation of four primary clarifiers at Wastewater Treatment Plant No. 3 (City Council Goal 7.1).

FY 2016-17 ACTION PLAN

1. Provide continuous operation and maintenance of Wastewater Treatment Plants; perform State required analysis of wastewater to demonstrate compliance with discharge requirements; and submit results quarterly to the California Regional Water Quality Control Board (City Council Goal 4.2).
2. Implement recommended and approved changes to the 2014 Wastewater Update to the Revenue Program to support continued funding of sewer operations, capital costs and bonded debt (City Council Goal 7.1).
3. Explore other renewable energy sources for wastewater treatment plants including expanded use of the cogeneration systems. Implement operational changes at the treatment plants to increase efficiency in energy use (City Council Goal 7.1).

4071– Wastewater continued

4. Implement improved maintenance software to better track maintenance expenditures, as well as better forecast significant repairs and replacement of wastewater treatment equipment (City Council Goal 7.1).
5. Explore opportunities for grants and other funding sources to potentially expand existing tertiary treatment system at Wastewater Treatment Plant No. 3 (City Council Goal 4.2).

<u>SERVICE LEVEL INDICATORS</u>	<u>FY14-15 Actual</u>	<u>FY 15-16 Projected</u>	<u>FY 16-17 Proposed</u>
Wastewater Treated (Million Gallons/Day)			
Plant No. 2	13.0	12.5	12.3
Plant No. 3	16.9	16.6	16.4
Permitted Industrial Dischargers	15.0	16.0	17.0
Parcels Served within Incorporated Area (on special assessment list)	96,175	94,285	95,427

WASTEWATER

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 3,857,816	\$ 4,007,376	\$ 4,007,376	\$ 4,003,931
Operating	24,324,924	5,943,441	5,923,441	5,942,641
Capital	17,315	50,000	70,000	50,000
Total	<u>\$ 28,200,055</u>	<u>\$ 10,000,817</u>	<u>\$ 10,000,817</u>	<u>\$ 9,996,572</u>
 SOURCE OF FUNDS:				
Sewer Service-Plant 2	\$ 6,204,177	\$ 2,872,109	\$ 2,872,109	\$ 2,906,756
Sewer Service-Plant 3	21,995,878	7,128,708	7,128,708	7,089,816
Total	<u>\$ 28,200,055</u>	<u>\$ 10,000,817</u>	<u>\$ 10,000,817</u>	<u>\$ 9,996,572</u>

4081 - Solid Waste

DIVISION GOAL

Provide quality and cost effective solid waste and recycling services, keeping user fees as low as possible; support the Keep Bakersfield Beautiful Committee with special emphasis on litter prevention and abatement per City Council Goals; develop and implement waste reduction and recycling programs to comply with State mandates; and develop more efficient and energy saving systems at the green waste facility.

FY 2015-16 ACCOMPLISHMENTS

1. Continued the Refuse Enterprise operation with ~~no~~ a 4.8% rate increase to cover the six previous years of inflation and cumulative 8.5% increase paid to private hauling contractors over this same period (City Council Goal 7.1).
2. Supported 272 cleanup and beautification events, and enlisted 13,359 volunteers in Keep Bakersfield Beautiful (KBB) activities (City Council Goals 1.2, 6.1).
3. Expanded the Food Waste Recycling Program to more restaurants and businesses (City Council Goal 6.3).
4. Provided outreach and assistance to the business community in response to the new State mandatory commercial recycling law (City Council Goal 6.3).

FY 2016-17 ACTION PLAN

1. Expand efforts to fight litter (City Council Goal 6.1).
2. Continue to expand the Food Waste Recycling Program to more restaurants and businesses (City Council Goal 6.3).
3. Continue to provide assistance to the business community in response to the new State mandatory commercial recycling law (City Council Goal 6.3).

SERVICE LEVEL INDICATORS

	FY 14-15 <u>Actual</u>	FY 15-16 <u>Projected</u>	FY 16-17 <u>Proposed</u>
Anti-Litter and Beautification Events	272	600	800
Volunteers	13,359	11,000	14,000
Total Homes Served	101,976	103,191	104,444
Greenwaste Processed (tons)	210,000	212,000	215,000

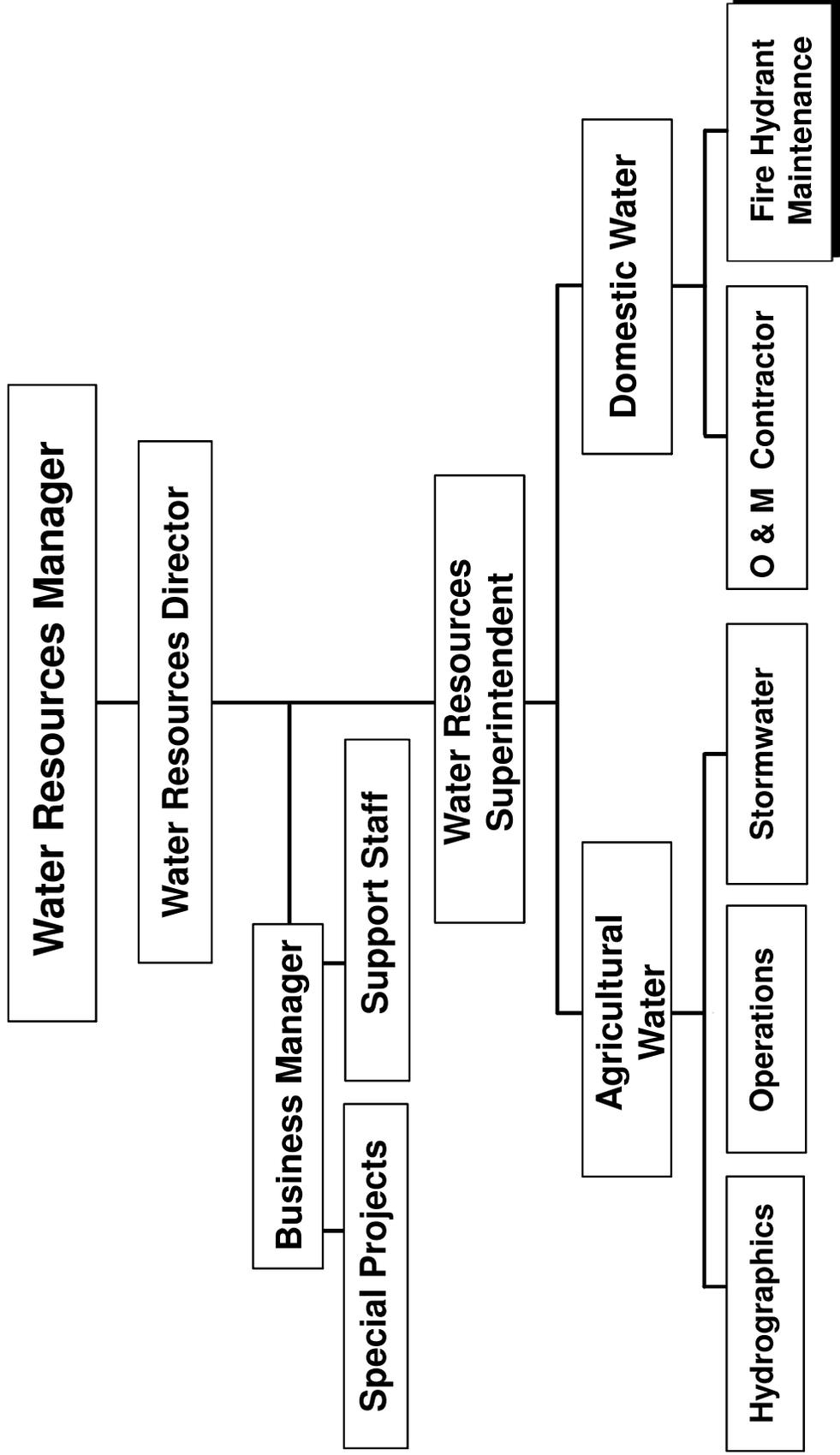
SOLID WASTE

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 9,418,574	\$ 9,673,572	\$ 9,673,572	\$ 9,655,282
Operating	29,761,957	29,867,847	29,867,847	31,232,291
Capital	525,194	683,622	683,622	427,200
Total	<u>\$ 39,705,725</u>	<u>\$ 40,225,041</u>	<u>\$ 40,225,041</u>	<u>\$ 41,314,773</u>
SOURCE OF FUNDS:				
Refuse Fund	<u>\$ 39,705,725</u>	<u>\$ 40,225,041</u>	<u>\$ 40,225,041</u>	<u>\$ 41,314,773</u>
Total	<u>\$ 39,705,725</u>	<u>\$ 40,225,041</u>	<u>\$ 40,225,041</u>	<u>\$ 41,314,773</u>

WATER RESOURCES

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Water Resources



Water Resources

DEPARTMENT GOAL

To supply and conserve water for the benefit of present and future citizens of Bakersfield; to ensure the orderly regulation and distribution of Kern River water, including the preservation and augmentation of the underground water supply; to operate the domestic water system and provide high quality water service; to manage the Kern River Levee District for flood control; to provide maintenance of storm water basins; to provide maintenance of fire hydrants; to administer various water contracts with local water agencies; and to implement a storm water monitoring program as required by California Regional Water Quality Control Board.

FY 2015-16 ACCOMPLISHMENTS

1. Initiated design and construction of an emergency wellhead treatment and water supply project to ensure that the City domestic water system has an adequate backup water supply during the multi-year drought. Five wells will be equipped with wellhead treatment and brought on-line, and two wells will be connected temporarily to the City's system in the event that their water supply is needed for adequate pressures in the system (City Council Goal 4.2).
2. Administered the City of Bakersfield/County of Kern joint Storm Water Management Plan (SWMP), as required by the State Water Resources Control Board, in the City/County joint NDPES MS4 (National Pollution Discharge Elimination System Municipal Separate Storm Sewer System) Permit. Water Resources worked collaboratively with multiple City and County Divisions/Departments to administer the SWMP to assist the City/County with compliance of the Federal Clean Water Act.
3. Continued to work with the United State Bureau of Reclamation (USBR) to process the application for the six-mile multi-use path along the Friant-Kern Canal from the Kern River Channel to Seventh Standard Road. Worked with City Departments, the USBR, and the Friant Water Authority to initiate the environmental review process for the project (City Council Goal 2.5).
4. Prepared the 2015 Urban Water Management Plan Update for the retail domestic water system and wholesale system (City Council Goal 4.2).

WATER RESOURCES

DIVISIONS:	<u>Actual 2014-15</u>	<u>Adopted Budget 2015-16</u>	<u>Amended Budget 2015-16</u>	<u>Proposed 2016-17</u>
Agricultural Water	\$ 4,778,949	\$ 4,678,047	\$ 4,678,047	\$ 4,646,978
Domestic Water	<u>23,735,081</u>	<u>20,789,762</u>	<u>20,789,762</u>	<u>20,729,312</u>
Total	<u>\$ 28,514,030</u>	<u>\$ 25,467,809</u>	<u>\$ 25,467,809</u>	<u>\$ 25,376,290</u>
 SOURCE OF FUNDS:				
Agricultural Water	\$ 4,778,949	\$ 4,678,047	\$ 4,678,047	\$ 4,646,978
Domestic Water	<u>23,735,081</u>	<u>20,789,762</u>	<u>20,789,762</u>	<u>20,729,312</u>
Total	<u>\$ 28,514,030</u>	<u>\$ 25,467,809</u>	<u>\$ 25,467,809</u>	<u>\$ 25,376,290</u>
 FULL TIME EMPLOYEES:				
Agricultural Water	23.00	23.00	23.00	23.00
Domestic Water	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Total	<u>28.00</u>	<u>28.00</u>	<u>28.00</u>	<u>28.00</u>

4511 - Agricultural Water

DIVISION GOAL

Provide for the proper distribution and delivery of Kern River water from the Isabella Lake Reservoir through river channel through canal head gates and agricultural districts and customers; perform scheduled and required repairs to river weirs, head gates, canals, turn-outs and facilities and maintain the Kern River Levee system; maintain and repair drainage basins located throughout the City; and, ensure the efficient use of Kern River water, supplies, personnel and equipment in the performance of all operation and maintenance functions.

FY 2015-16 ACCOMPLISHMENTS

1. Completed rehabilitation and repairs on over 130 storm water drainage basins throughout the City of Bakersfield. Basins that historically do not drain were also pumped prior to the rainy season to allow for adequate capacity during rain events.
2. Approximately 125 concrete panels were replaced on the Kern River Canal to improve the flow of water and reduce water seepage throughout the system.
3. Implemented a rodent control plan for the North and South Levees of the Kern River utilizing a rodent hole grouting program along the South Levee from Yokuts Park to Coffee Road, using 33,000 pounds of grouting material.
4. A total of 15 weir structures were sandblasted and painted as part of routine maintenance operations within the City's 2800 Acre Recharge Facility. The western lake of the Truxtun Lakes facility was cleaned to allow for better groundwater recharge and the two existing diversion structures were replaced with upgraded concrete structures.
5. Staff has continued to work with regulatory agencies to acquire permits to implement the Kern River Channel Maintenance Program. City received permits and completed removal of sand behind the Calloway Weir and the Bellevue Weir. This allows City crews to operate these facilities and control water flows in the Kern River more efficiently.

FY 2016-17 ACTION PLAN

1. When Kern River water is available, increase flows in the Kern River for

4511 – Agricultural Water continued

related municipal uses and increase groundwater recharge (City Council Goal 4.2).

2. Install road base as required on existing unpaved roads to neighborhood drainage basins and canals to provide dust control and all weather vehicle access to sites located within the City.
3. Continue to participate in the Lake Isabella Dam safety remediation project with the United States Army Corps of Engineers.
4. Obtain all required federal and state permits necessary to implement the City's Kern River Maintenance Program.
5. Continue to improve our inspection, maintenance and training procedures for the Kern River Levee system and maintain open communication with the Army Corps of Engineers.

<u>SERVICE LEVEL INDICATORS</u>	<u>FY 14-15 Actual</u>	<u>FY 15-16 Projected</u>	<u>FY 16-17 Proposed</u>
Rehabilitate Drainage Basins	140	130	130

AGRICULTURAL WATER

EXPENDITURES:	<u>Actual 2014-15</u>	<u>Adopted Budget 2015-16</u>	<u>Amended Budget 2015-16</u>	<u>Proposed 2016-17</u>
Personnel	\$ 1,809,824	\$ 1,762,024	\$ 1,762,024	\$ 1,955,585
Operating	2,965,366	2,908,523	2,908,523	2,683,893
Capital	<u>3,759</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
 Total	 <u>\$ 4,778,949</u>	 <u>\$ 4,678,047</u>	 <u>\$ 4,678,047</u>	 <u>\$ 4,646,978</u>
 SOURCE OF FUNDS:				
Agricultural Water	<u>\$ 4,778,949</u>	<u>\$ 4,678,047</u>	<u>\$ 4,678,047</u>	<u>\$ 4,646,978</u>
 Total	 <u>\$ 4,778,949</u>	 <u>\$ 4,678,047</u>	 <u>\$ 4,678,047</u>	 <u>\$ 4,646,978</u>

4521 - Domestic Water

DIVISION GOAL

Provide a safe and dependable water supply in sufficient quantities to meet customer demands for high quality drinking water at a competitive price; administer provisions of the domestic water operations and maintenance agreement to ensure the highest possible level of service to the City and its customers; maintain and upgrade standards for distribution system design and modernization; provide for future growth and the increasing water demand within the City's domestic water system; maintain and repair fire hydrants throughout the City; and provide for excellent customer service.

FY 2015-16 ACCOMPLISHMENTS

1. Completed replacements of over 230 leaking service connections on the system within the street right of way.
2. Administered the Urban Bakersfield Water Use Efficiency Project grant on behalf of the City's Recreation and Parks and Water Resources Departments and Kern County Water Agency Improvement District No. 4. The project has an approximate total cost of \$837,000, with \$624,000 in grant funding. The project elements include water conservation devices for residential, commercial, and municipal customers and educational opportunities for students (City Council Goal 4.2.6).
3. Completed upgrades, rehabilitation, and column extensions on 14 domestic water wells in the City's domestic water service area to ensure a safe and dependable water supply to residents during the multi-year drought (City Council Goal 4.2.2).
4. Administered an annual contract with a contractor to perform approximately 230 service line replacements and other maintenance activities on the City's domestic water system. This allowed many needed service line replacements and system repairs to be completed efficiently at a reasonable cost. Previously much of these repairs/replacements were done as extraordinary maintenance under the Cal Water operation and maintenance contract.
5. Installed a \$700,000 arsenic wellhead treatment facility at City domestic water well CBK 41, to ensure adequate water supplies and pressures in the City's system.

4521 – Domestic Water continued

6. Collaborated with PG&E to initiate a rate adjustment study to identify lower tiers and rates available to each of the City's domestic water wells. A \$300,000 savings is anticipated for FY 2015/16 as a result of the adjustments (City Council Goal 7.1).
7. Installed underground piping improvements along Jenkins Road and an underground piping bore at the intersection of Brimhall Road and Allen Road. These improvements will better loop the City's system and allow for improved pressures to residents in the area (City Council Goal 4.2).
8. Initiated the equipping of a new domestic water well to increase production capacity to serve existing customers throughout the City's domestic water system (City Council Goal 4.2).
9. Completed construction on a 16-inch diameter mainline extension along Rosedale Highway from Wedding Lane to Mohawk Street (City Council Goal 4.2).

FY 2016-17 ACTION PLAN

1. Continued implementation of a residential and commercial water conservation incentive program that provides incentives for devices that promote high-efficiency technologies and best water conservation practices to improve indoor and outdoor water use efficiency in the City's Domestic Water Service Area (City Council Goal 4.2).
2. Continue implementation of security measures for the City's Domestic Water System pursuant to the Homeland Security Act.
3. Continue to perform technical studies and analysis to determine appropriate treatment methods for domestic water wells that require treatment in order to continue to meet State and Federal water quality standards. Provide master planning to consider most economical use of surface and groundwater supplies for existing and future users (City Council Goal 4.2).
4. Construct and equip two water wells to increase production capacity to serve new and existing customers throughout the City's domestic water system (City Council Goal 4.2).
5. Activate City domestic water wells CBK 26, CBK 27, CBK 29, CBK 32, CBK

4521 – Domestic Water continued

39, and L201 with new water treatment system at wellheads to serve existing customers (City Council Goal 4.2.3).

6. Operate the City domestic water wells as efficiently as possible to minimize electrical costs and continue to receive rebates when new efficient pump motors are installed.

<u>SERVICE LEVEL INDICATORS</u>	<u>FY 14-15 Actual</u>	<u>FY 15-16 Projected</u>	<u>FY 16-17 Proposed</u>
New Service Connections	1,033	805	814
Water Wells Constructed	0	0	2

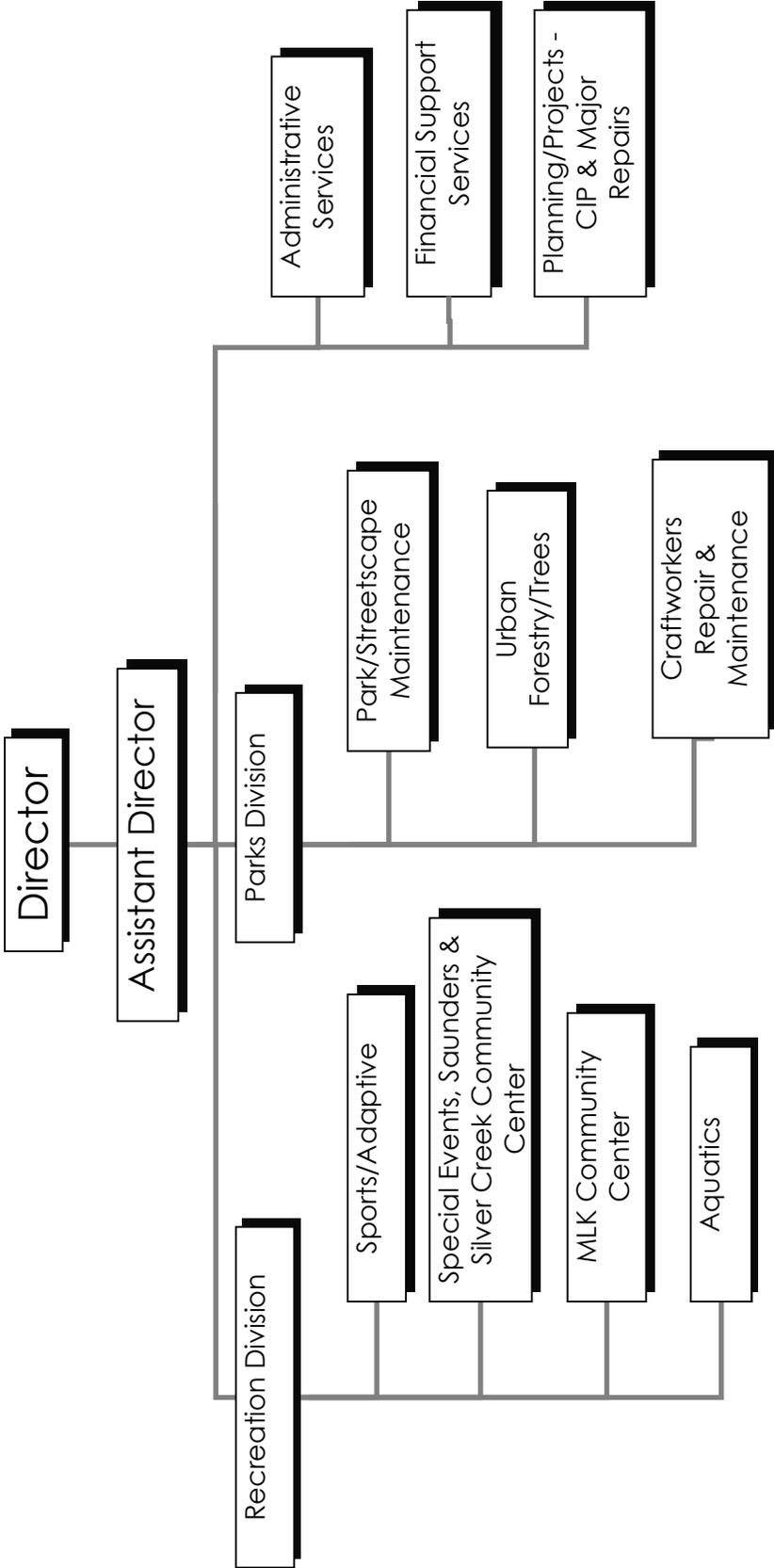
DOMESTIC WATER

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 1,179,571	\$ 1,312,675	\$ 1,312,675	\$ 1,164,681
Operating	22,506,690	19,417,087	19,417,087	19,497,631
Capital	48,820	60,000	60,000	67,000
Total	<u>\$ 23,735,081</u>	<u>\$ 20,789,762</u>	<u>\$ 20,789,762</u>	<u>\$ 20,729,312</u>
 SOURCE OF FUNDS:				
Domestic Water	<u>\$ 23,735,081</u>	<u>\$ 20,789,762</u>	<u>\$ 20,789,762</u>	<u>\$ 20,729,312</u>
Total	<u>\$ 23,735,081</u>	<u>\$ 20,789,762</u>	<u>\$ 20,789,762</u>	<u>\$ 20,729,312</u>

RECREATION AND PARKS

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Recreation and Parks



5031 – RECREATION

DIVISION GOALS

Provide quality recreational services for the Bakersfield community.

FY 2015-2016 ACCOMPLISHMENTS

1. Security was expanded at Mesa Marin this past year to cover the softball program (City Council Goal 7.1).
2. New policies and procedures were implemented in Aquatics to meet the changes to Title 22 of the California Code of Regulations. Staff also researched the Center for Disease Control Model Aquatic Health Code (MAHC) to make sure these procedures were in compliance with the standards of the industry (City Council Goal 6.2).
3. The installation of the new flooring and ceiling tiles for the basketball gym at the Dr. Martin Luther King, Jr. Community Center is expected to be completed by May 2016 (City Council Goals 4.4, 5.1).

FY 2016-2017 ACTION PLAN

1. Continue to seek and maintain grant funded programs to augment the general fund (City Council Goal 7.1).
2. Work with the contractor to complete the installation of the new waterslides at McMurtrey Aquatic Center (City Council Goal 6.1).
3. Keep information the City website current (City Council Goal 6.1).
4. Explore other methods of technology to preserve staff time and provide quality services (City Council Goal 7.1)
5. Work with BPD to reduce gang related crime through prevention programs like McGruff and Crime Free Kids (City Council Goal 1.1).

SERVICE LEVEL INDICATORS **(Total Attendance)**

	<u>FY 14-15</u> <u>Actual</u>	<u>FY 15-16</u> <u>Projected</u>	<u>FY 16-17</u> <u>Proposed</u>
Sports	267,819	250,000	250,000
Recreation Facilities	22,183	22,000	22,000
Martin Luther King Jr.	55,016	54,000	54,000
Aquatics	187,371	165,000	140,000

RECREATION AND PARKS

DIVISIONS:	<u>Actual 2014-15</u>	<u>Adopted Budget 2015-16</u>	<u>Amended Budget 2015-16</u>	<u>Proposed 2016-17</u>
Recreation and Parks Administration	\$ 1,145,785	\$ 1,186,585	\$ 1,186,585	\$ 1,052,291
Parks	14,659,900	14,933,529	14,933,529	14,663,832
Recreation	<u>3,028,199</u>	<u>2,901,543</u>	<u>2,901,543</u>	<u>2,836,341</u>
 Total	 <u>\$ 18,833,884</u>	 <u>\$ 19,021,657</u>	 <u>\$ 19,021,657</u>	 <u>\$ 18,552,464</u>
 SOURCE OF FUNDS:				
General Fund	\$ 18,804,516	\$ 18,991,657	\$ 18,991,657	\$ 18,522,464
Amtrak Operating Fund	<u>29,368</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
 Total	 <u>\$ 18,833,884</u>	 <u>\$ 19,021,657</u>	 <u>\$ 19,021,657</u>	 <u>\$ 18,552,464</u>
 FULL TIME EMPLOYEES:				
Administration	9.00	9.00	9.00	8.00
Parks	128.00	128.00	128.00	125.00
Recreation	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>
 Total	 <u>150.00</u>	 <u>150.00</u>	 <u>150.00</u>	 <u>146.00</u>

5041 – ADMINISTRATIVE SERVICES

DIVISION GOALS

Provide administrative support for the effective operation of the Recreation and Parks Divisions; promote synergy between the divisions to enhance the services provided by each; establish and implement policies and procedures; monitor operating and capital improvement program budgets; and, provide excellent customer service in accepting reservations, activity enrollments and responding to complaints and inquiries.

FY 2015-2016 ACCOMPLISHMENTS

1. Provided grant administrative functions for the installation of Maxicom in 18 parks and a few streetscapes with state grant (City Council Goals 4.2, 4.2, 7.1).
2. Applied and awarded a grant from State Water Resources to install the Maxicom system in the remaining parks (City Council Goals 4.2, 7.1).
3. Resurfaced 12 playgrounds with safety surfacing (City Council Goal 6.2).
4. Shade structure was constructed over Jefferson playground with CDBG funding (City Council Goal 6.2).
5. Entered into contract for waterslide replacement at McMurtrey Aquatic Center. Project to be completed in the fall of 2016 (City Council Goals 3.2, 6.2).
6. Naming rights for the amphitheater at the Park at Riverwalk was renewed by Brighthouse Networks at an increased amount (City Council Goal 7.1).
7. Created a partnership with California State University, Bakersfield (CSUB) to collect real-time data on park usage and gather input from the public. CSUB has agreed to develop surveys, do in-person interviews, and post surveys on City's website (City Council Goals 4.1, 7.1).

FY 2016-2017 ACTION PLAN

1. Replace the existing water slides and tower at McMurtrey Aquatic Center by fall of 2016 (City Council Goals 3.2, 6.2).
2. Provide grant administrative functions for the installation of phase II of the Maxicom installation process for the remaining parks. This grant will bring all

5031 – Recreation continued

59 parks plus 18 streetscapes onto the Maxicom system (City Council Goals 4.2, 7.1).

3. Secure new naming rights agreement for State Farm Sports Village (City Council Goal 6.2).

ADMINISTRATION

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 947,362	\$ 998,061	\$ 998,061	\$ 935,572
Operating	198,423	188,524	188,524	116,719
Capital	-	-	-	-
Total	<u>\$ 1,145,785</u>	<u>\$ 1,186,585</u>	<u>\$ 1,186,585</u>	<u>\$ 1,052,291</u>
SOURCE OF FUNDS:				
General Fund	<u>\$ 1,145,785</u>	<u>\$ 1,186,585</u>	<u>\$ 1,186,585</u>	<u>\$ 1,052,291</u>
Total	<u>\$ 1,145,785</u>	<u>\$ 1,186,585</u>	<u>\$ 1,186,585</u>	<u>\$ 1,052,291</u>

5031 – Recreation continued

5021 – PARKS

DIVISION GOALS

Develop operational management principles and practices that will lead to long-term organizational sustainability while maintaining levels of services.

FY 2015-2016 ACCOMPLISHMENTS

1. Installed year-round tree lighting on sections of Chester Avenue median island in cooperation with the Downtown Business Association (City Council Goals 3.1).
2. Completed design for replacement of McMurtrey Aquatic Center slide. Construction to begin in fall of 2016 (City Council Goal 3.2).
3. Continued work with Castle and Cooke, Bolthouse Farms and Woodbridge Pacific Group in the development of the West Ming Master Planned Community (City Council Goal 4.1).
4. Completed construction improvements for pedestrian and bicycle access to the Kern River Parkway from Commercial Way south of Truxtun Avenue. (City Council Goal 2.5).
5. Exceeded State water conservation mandates imposed on public parks, facilities and landscape improvements (City Council Goal 4.2).
6. Continued Phase II design and construction effort at State Farm Sports Village. All irrigated landscape improvements will utilize tertiary treated water (City Council Goals 4.2, 6.2).
7. Phase II Mesa Marin Sports Complex design complete. Rough grading, parking lot, perimeter sidewalks and dog-park were completed with City staff and annual contracts (City Council Goal 6.2).
8. All 59 city parks and 18 streetscape areas are receiving Maxicom Central Computer Control irrigation upgrades. All upgrades are expected to be installed and operational by late summer 2016 (City Council Goals 4.1, 4.2, 6.2., and 7.1).

9. Park staff is expanding the use of wood chips, supplied from the City wood waste facility, in unimproved median areas to control weed growth and improve appearance (City Council Goals 4.4, 6.3).
10. The City Sourced App was created in response to severe drought watering restrictions. Park staff utilized the cell phone app system to streamline reporting and repair of irrigation related issues City-wide (City Council Goal 4.2).
11. Recreation and Parks and Public Works staff have cooperated in installing and maintaining several thousand square feet of artificial turf in medians throughout the city (City Council Goal 4.2).
12. Utilized private security contract in parks to promote a safe environment for users, reduce vandalism and control access to restrooms after hours (City Council Goal 1.2).

FY 2016-2017 ACTION PLAN

1. Continue the effort to promote and improve practices to insure safe environments for participants and staff through private security, cooperation with BPD and instituting a safety culture (City Council Goals 1.2, 3.2, 4.1, 4.4, and 6.1).
2. Continue partnering with other City Departments, agencies, private and nonprofit sectors to offer clean, safe, and sustainable facilities (City Council Goals 7.1).
3. Enhance the overall operation of the Mesa Marin Sports Complex and State Farm Sports Village with the overall intent of providing a wider variety of athletic opportunities for participants and attracting more regional events (City Council Goals 5.1, 6.2).
4. Sustain water conservation efforts through compliance with State and local drought restrictions and improvements to irrigation monitoring equipment and practices (City Council Goal 4.2).
5. Perform strategic and long range planning functions for recreation facilities, open space and city park acquisition, design and development (City Council Goal 6.1).

5021 – Parks continued

6. Continue a mass pruning program to more efficiently, effectively and fairly provide consistent landscaping services throughout the City (City Council Goal 7.1).
7. Promote the campaign against littering and support the graffiti abatement programs (City Council Goal 6.1).

<u>SERVICE LEVEL INDICATORS</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>
	<u>Actual</u>	<u>Projected</u>	<u>Proposed</u>
Maintenance District Acreage	793	800	836
Non-Maintenance District Acreage	446	450	450
Facility/Park Reservations	4,718	4,700	4,675

PARKS

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 8,139,760	\$ 8,600,812	\$ 8,600,812	\$ 8,689,642
Operating	6,515,841	6,332,717	6,332,717	5,974,190
Capital	4,299	-	-	-
Total	<u>\$ 14,659,900</u>	<u>\$ 14,933,529</u>	<u>\$ 14,933,529</u>	<u>\$ 14,663,832</u>
 SOURCE OF FUNDS:				
General Fund	\$ 14,630,532	\$ 14,903,529	\$ 14,903,529	\$ 14,633,832
Amtrak Operating Fund	29,368	30,000	30,000	30,000
Total	<u>\$ 14,659,900</u>	<u>\$ 14,933,529</u>	<u>\$ 14,933,529</u>	<u>\$ 14,663,832</u>

5031 – RECREATION

DIVISION GOALS

Provide quality recreational services for the Bakersfield community.

FY 2015-2016 ACCOMPLISHMENTS

1. Security was expanded at Mesa Marin this past year to cover the softball program (City Council Goal 7.1).
2. New policies and procedures were implemented in Aquatics to meet the changes to Title 22 of the California Code of Regulations. Staff also researched the Center for Disease Control Model Aquatic Health Code (MAHC) to make sure these procedures were in compliance with the standards of the industry (City Council Goal 6.2).
3. The installation of the new flooring and ceiling tiles for the basketball gym at the Dr. Martin Luther King, Jr. Community Center is expected to be completed by May 2016 (City Council Goals 4.4, 5.1).

FY 2016-2017 ACTION PLAN

1. Continue to seek and maintain grant funded programs to augment the general fund (City Council Goal 7.1).
2. Work with the contractor to complete the installation of the new waterslides at McMurtrey Aquatic Center (City Council Goal 6.1).
3. Keep information the City website current (City Council Goal 6.1).
4. Explore other methods of technology to preserve staff time and provide quality services (City Council Goal 7.1)
5. Work with BPD to reduce gang related crime through prevention programs like McGruff and Crime Free Kids (City Council Goal 1.1).

SERVICE LEVEL INDICATORS **(Total Attendance)**

	<u>FY 14-15</u> <u>Actual</u>	<u>FY 15-16</u> <u>Projected</u>	<u>FY 16-17</u> <u>Proposed</u>
Sports	267,819	250,000	250,000
Recreation Facilities	22,183	22,000	22,000
Martin Luther King Jr.	55,016	54,000	54,000
Aquatics	187,371	165,000	140,000

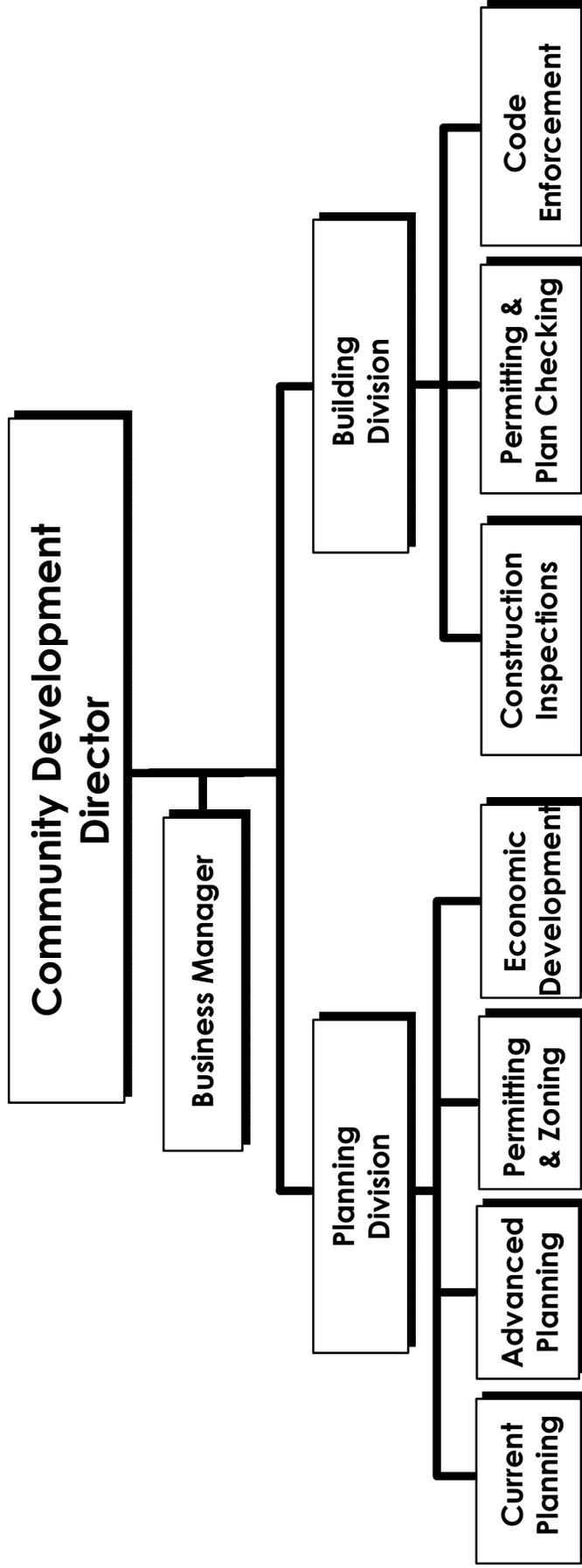
RECREATION

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 2,054,725	\$ 2,009,194	\$ 2,009,194	\$ 1,942,347
Operating	937,361	876,749	868,309	878,394
Capital	36,113	15,600	24,040	15,600
Total	<u>\$ 3,028,199</u>	<u>\$ 2,901,543</u>	<u>\$ 2,901,543</u>	<u>\$ 2,836,341</u>
 SOURCE OF FUNDS:				
General Fund	3,028,199	2,901,543	2,901,543	2,836,341
Total	<u>\$ 3,028,199</u>	<u>\$ 2,901,543</u>	<u>\$ 2,901,543</u>	<u>\$ 2,836,341</u>

COMMUNITY DEVELOPMENT

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Community Development



COMMUNITY DEVELOPMENT

DEPARTMENT GOAL

To provide professional and technical services that support the development of a balanced community, the preservation of existing neighborhoods and the development of new neighborhoods in a timely and orderly manner; be responsive to the needs of the community; facilitate programs and projects that stimulate economic development by creating and retaining employment opportunities; provide housing programs that are affordable and inclusive; enhance and preserve historical resources; improve the safety and livability of neighborhoods by expanding economic opportunities; and, ensure that buildings and their environments are constructed and maintained in conformance with adopted codes, standards, rules and policies.

COMMUNITY DEVELOPMENT

DIVISIONS:	<u>Actual 2014-15</u>	<u>Adopted Budget 2015-16</u>	<u>Amended Budget 2015-16</u>	<u>Proposed 2016-17</u>
Planning	\$ 7,287,525	\$ 4,342,769	\$ 5,443,990	\$ 4,667,310
Building	5,282,398	5,733,930	5,783,930	5,661,750
Total	<u>\$ 12,569,923</u>	<u>\$ 10,076,699</u>	<u>\$ 11,227,920</u>	<u>\$ 10,329,060</u>
SOURCE OF FUNDS:				
General Fund	\$ 3,211,081	\$ 3,452,209	\$ 3,502,209	\$ 3,306,731
Development Svcs. Fund	4,034,912	4,278,957	4,297,480	4,321,570
Community Dev. Block Grant	1,557,133	1,310,691	1,395,722	1,589,477
HOME Program	680,878	1,034,842	1,141,157	1,111,282
Nat'l Stabilization Program	-	-	141,352	-
ARRA HUD Stimulus Fund	-	-	750,000	-
Successor Agency-Housing	3,085,919	-	-	-
Total	<u>\$ 12,569,923</u>	<u>\$ 10,076,699</u>	<u>\$ 11,227,920</u>	<u>\$ 10,329,060</u>
FULL TIME EMPLOYEES				
Planning*	24.00	24.00	24.00	23.00
Building	41.00	41.00	41.00	40.00
Total	<u>65.00</u>	<u>65.00</u>	<u>65.00</u>	<u>63.00</u>

* Includes former EDCC staff

6011– PLANNING

DIVISION GOAL

To perform processes and functions that result in timely and orderly development and which encourage thoughtful growth throughout the City. Provide professional expertise and relevant Planning services to ensure that the City continues to evolve as a community where people want to live, work and recreate; all through implementation of the City's General Plan; administration of current land use, planning, and zoning laws; conducting appropriate environmental review, and effective regulation of land divisions. Provide these services with excellent customer service practices and in a manner which is equitable to individual property owners and the greater community; promotes a high quality of life by improving the safety and livability of neighborhoods; and facilitates programs and projects that stimulate economic development by creating and retaining diverse housing and employment opportunities.

FY 2015-16 ACCOMPLISHMENTS

Planning:

1. Worked extensively with the High Speed Rail Authority (HSR) to provide technical support and advise their study of the new Locally Generated Alternative (LGA) alignment; the purpose of which is to identify a path forward which encourages the HSR to engage in a new public process, in coordination with the City. Meetings included, but not limited to attendance at Technical Working Group (TWG), meetings with resident stakeholders impacted by LGA, attendance and coordination of Public Workshops, discussions with impacted stakeholders regarding potential re-location of impacted businesses (City Council Goals 3.1, 3.2, 4.1, 4.4).
2. Successfully negotiated a grant agreement with the HSR Authority and launched the HSR Station Area Planning process for the new station located at F Street and Golden State in Downtown Bakersfield. Included securing final grant funding and contract with the Authority, preparation/distribution of an RFP, selection of a consultant, launching of public kick-off meetings, schedule for public workshops and visioning activities through 2016 (City Council Goals 3.1, 3.3, 4.1, 4.3, 4.4, 5.1, 6.1).
3. Initiated first steps in the preparation of a comprehensive update the Metropolitan Bakersfield General Plan; which was last fully updated in 2002 (City Council Goal 4.1).
4. Completed the Hosking/SR 99 Commercial Shopping Center (Gateway) project; including preparation of an Environmental Impact Report (City Council Goals 2.4, 4.1).
5. Re-initiated discussions with Bakersfield Commons Project ownership (World Oil) to activate and update previously-approved land use entitlements (City Council Goals 4.1, 5.1).
6. Completed update to the Sphere of Influence (SOI) and associated comprehensive update to the Municipal Source Review (MSR), in association with LAFCO (City Council Goal 4.1).
7. Continued to market and facilitate efforts to develop the City-owned South Mill Creek

6011- Planning continued

property located at P and Q Street, north of California Avenue (City Council Goals 3.1, 3.2, 4.4, 5.1).

8. Coordinated with City Departments to establish a notification process to help ensure that appropriate impact fees are collected from all types of development; including schools and educational facilities (City Council Goals 2.1, 4.1).
9. Worked with the California department of Fish and Wildlife and the U.S. Fish and Wildlife Service to secure a five-year extension of the Incidental Take Permit (ITP) document; also known as the Metropolitan Bakersfield Habitat Conservation Plan (MBHCP) (City Council Goal 4.1).
10. Worked to ensure that grant funding remained in place from the Federal wildlife agency to continue work on the preparation of the new Bakersfield Habitat Conservation Plan (BHCP). This is a multi-phased, multi-year project to create a new habitat conservation plan for Metropolitan Bakersfield (City Council Goal 4.1).
11. Assisted the City Manager's Office with review of plans for Bike Path Improvements along the Friant-Kern Canal; north of Kern River and South of Seventh Standard Road (City Council Goal 2.6).
12. Provided professional and technical support to Kern Council of Governments related to regional land use and transportation plans, and new climate change regulations (AB 32 and SB 375) (City Council Goal 4.1).

Economic Development:

1. Sold and provided down-payment assistance to first phase of the Creekview Villas Townhomes (14 units); developed plan for construction of remaining 22 units (City Council Goals 3.1, 3.2, 3.3, 4.3, 4.4).
2. Submitted \$7.75 million grant application to the State Strategic Growth Council for completing final 15 units of Creekview Villas Condominium Project and Bicycle Network Enhancements (City Council Goals 2.5, 3.1, 3.2, 3.3, 4.3, 4.4).
3. Initiated construction of the 63-unit Mill Creek Village Apartments and 100-space parking structure (formerly 19th Street Senior Housing), estimated to be complete end of 2016 (City Council Goals 3.1, 3.2, 3.3, 4.3, 4.4).
4. Initiated construction of the 63-unit Mill Creek Village Apartments and 100-space parking structure (formerly 19th Street Senior Housing), estimated to be complete end of 2016 (City Council Goals 3.1, 3.2, 3.3, 4.3, 4.4).
5. Completed construction on the 57-unit Mill Creek Courtyard Senior Residences project (City Council Goals 3.1, 3.2, 3.3, 4.3, 4.4).
6. Completed construction on the 56-unit Park 20th Apartments project (400 20th Street), including 25 units to house homeless veterans (City Council Goals 3.1, 3.2, 3.3, 4.3, 4.4).
7. Funded and administered the Emergency Solutions Grant funds for non-profit service providers to combat homelessness (City Council Goal 4.3).

6011- Planning continued

8. Provided services to over 400 consumers and providers concerning information, training, and counseling on Fair Housing and compliance issues and procured a Fair Housing Service Provider to increase and enhance Fair Housing services (City Council Goal 4.3).
9. Completed improvements at Baker Street Village in partnership with the Housing Authority of the County of Kern and Clinica Sierra Vista for the creation of a new neighborhood clinic, and promoting the creation of new jobs in Old Town Kern (City Council Goals 3.3, 4.4, 5.1).
10. Initiated the rehabilitation of Green Gardens Apartments, preserving 99 units of permanent supportive housing for persons transitioning from homelessness (City Council Goals 3.3, 4.3)
11. Refinanced two Section 108 HUD loans originally issued in 2003, saving the City approximately \$350,000 over the final 10 years of repayment (City Council Goal 7.1).
12. Completed adoption of Economic Opportunity Area Plan (City Council Goals 3.1, 4.1, 4.4, 5.1).
13. Assisted Downtown Bakersfield Development Corporation in beginning the process to form a new Business Improvement District for the downtown area (City Council Goals 3.1, 4.4).
14. Obtained 14 historic plaques through grant funds, for installation on specific qualified downtown buildings (City Council Goal 4.4).

FY 2016-17 ACTION PLAN

Planning:

1. Begin a comprehensive update the Metropolitan Bakersfield General Plan; which was last fully updated in 2002 (City Council Goal 4.1).
2. Provide technical assistance, land use advisement, and comments on the Supplemental Environmental Impact Report to the High Speed Rail Authority (HSR) regarding their study of the new Locally Generated Alternative (LGA) alignment (City Council Goal 3.1, 3.2, 4.1, 4.4).
3. Achieve 75 percent completion of the HSR Station Area Planning process in accordance with the Milestones established in the Grant Agreement (City Council Goals 3.1, 3.3, 4.1, 4.3, 4.4, 5.1, 6.1).
4. Work with Bakersfield Commons Project ownership (World Oil) to review their request to activate and update previously-approved land use entitlements to allow for development of the site with residential, commercial and warehousing uses (City Council Goals 4.1, 5.2).
5. Continue efforts to secure funding and work on plan components for the next phases for the new Bakersfield Regional Habitat Conservation Plan with federal wildlife grants (City Council Goal 4.1).

6011- Planning continued

6. Continue to market and facilitate efforts to develop the City-owned South Mill Creek property located at P and Q Street, north of California Avenue (City Council Goals 3.1, 3.2, 4.4, 5.1).
7. In accordance with the *City of Bakersfield CEQA Implementation Procedures*, continue to act at the CEQA Coordinator for City Departments; and continue to provide CEQA opinions and assistance as needed (City Council Goal 4.1).
8. Assist the City Manager's Office with review of plans for Bike Path Improvements along the Friant-Kern Canal; north of Kern River and South of Seventh Standard Road (City Council Goal 2.6).
9. Coordinate with LAFCo and the City Manager's office regarding processing of annexations (City Council Goal 4.1).
10. Continue monitoring regional planning efforts through the Kern Council of Governments (City Council Goal 4.1).
11. Complete processing of general plan amendments, zone changes, subdivision maps, conditional use permits, site plan reviews and other applications in a timely and efficient manner. Continue to provide excellent customer service by being attentive, respectful, and understanding of customer requests, and being proactive in identifying and resolving concerns or problems (City Council Goal 4.1).
12. Implement the Novus electronic agenda management system for Planning Commission meetings (City Council Goal 4.1).
13. Continue to act in an advisory capacity to the Downtown Bakersfield Development Corporation (City Council Goals 3.1, 4.4).

<u>SERVICE LEVEL INDICATORS</u> (by application type)	<u>FY 14-15</u> <u>Actual</u>	<u>FY 15-16</u> <u>Projected</u>	<u>FY 16-</u> <u>17 Proposed</u>
Concurrent (Gen Plan Amend/Zone Change)	8	12	8
Conditional Use Permits	28	25	25
General Plan Amendments	0	1	1
Home Occupations	299	300	300
Land Divisions	36	22	22
Site Plan Reviews	79	75	75
Zone Changes	3	3	3
Zoning Modifications	15	15	15
Annexations	3	5	5

6011– Planning continued
Economic Development:

1. Pursue all funding opportunities to protect, improve, and diversify the economy of Bakersfield (City Council Goal 5.1).
2. Participate and play a coordinating role in the County-City Workforce Development Project (City Council Goal 5.1).
3. Complete rehabilitation of the 99-unit Green Gardens Apartments permanent supportive CHDO housing project using various housing resources(City Council Goals 3.3, 4.3).
4. Complete construction of the Mill Creek Village (formerly 19th Street Senior Housing) development, providing 63 affordable housing units and 100 space parking structure as part of the Mill Creek Development (City Council Goals 3.1, 3.2, 3.3, 4.3, 4.4).
5. Initiate construction on the second phase of the Creekview Villas Townhome development in South Mill Creek (City Council Goals 3.1, 3.2, 3.3, 4.3, 4.4).
6. Continue working diligently with the Successor Agency to complete the remaining Proposition 1C enforceable projects and contracts in support of the Mill Creek project (City Council Goals 3.1, 3.2, 3.3, 4.3, 4.4).
7. Prepare the annual funding application process for federal entitlements of the CDBG, HOME Investment Partnership and ESG programs (City Council Goals 2.1, 2.3, 4.3, 4.4).
8. Provide assistance to public services and facilities for seven non-profit organizations providing emergency shelter and transitional support, provision of food for low-income residences, providing fair housing education, outreach and services, and senior activities (City Council Goal 4.3).
9. Provide \$2 million in CDBG financial assistance and co-administer nine capital improvement program activities (City Council Goals 2.1, 3.1, 4.4).
10. Assist 10 disabled households through the home accessibility grant program (City Council Goal 3.3, 4.3).
11. Increase the overall level of Fair Housing law knowledge to all community residents by providing services, information, technical training, and counseling on fair housing related issues (City Council Goal 4.3).
12. Implement the Economic Opportunity Area Plan to promote economic growth within specific geographic areas throughout Bakersfield (City Council Goals 3.1, 4.1, 4.4, 5.1).
13. Implement programs and activities identified in the FY 2014-2015 HUD Action Plan, including CDBG-funded CIP projects, housing activities, and public facilities (City Council Goals 2.1, 3.1, 3.2, 4.3, 4.4, 6.2).
14. Continue to assist the Downtown Bakersfield Development Corporation in forming a new Business Improvement District for the downtown area (City Council Goals 3.1, 4.4).
15. Provide support to the Historic Preservation Commission (City Council Goal 4.4).

6011- Planning continued

16. Begin to implement a Mills Act program for the City based on State law that provides a reduction in property tax for qualified historic properties that elect to enter into a requisite contract with the City (City Council Goal 4.4).

<u>SERVICE LEVEL INDICATORS</u>	<u>FY 14-15 Actual</u>	<u>FY 15-16 Projected</u>	<u>FY 16-17 Proposed</u>
Home Access Grant Program	25	21	10
Fair Housing Education, Outreach and Counseling	430	450	600
Down payment Assistance Loans	20	20	4
Economic development information requests ¹	125	125	125
Project assistance/business retention requests ²	2	2	0

PLANNING

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 2,375,069	\$ 2,386,611	\$ 2,405,134	\$ 2,314,691
Operating	4,912,456	1,956,158	3,038,856	2,352,619
Capital	-	-	-	-
Total	<u>\$ 7,287,525</u>	<u>\$ 4,342,769</u>	<u>\$ 5,443,990</u>	<u>\$ 4,667,310</u>
 SOURCE OF FUNDS:				
General Fund	\$ 1,021,771	\$ 1,128,570	\$ 1,128,570	\$ 1,134,153
Development Services Fund	941,824	868,666	887,189	832,398
Comm. Dev. Block Grant	1,557,133	1,310,691	1,395,722	1,589,477
HOME Program	680,878	1,034,842	1,141,157	1,111,282
Nat'l Stabilization Program	-	-	141,352	-
ARRA HUD Stimulus Fund	-	-	750,000	-
Successor Agency-Housing	3,085,919	-	-	-
Total	<u>\$ 7,287,525</u>	<u>\$ 4,342,769</u>	<u>\$ 5,443,990</u>	<u>\$ 4,667,310</u>

6021 - BUILDING

DIVISION GOAL

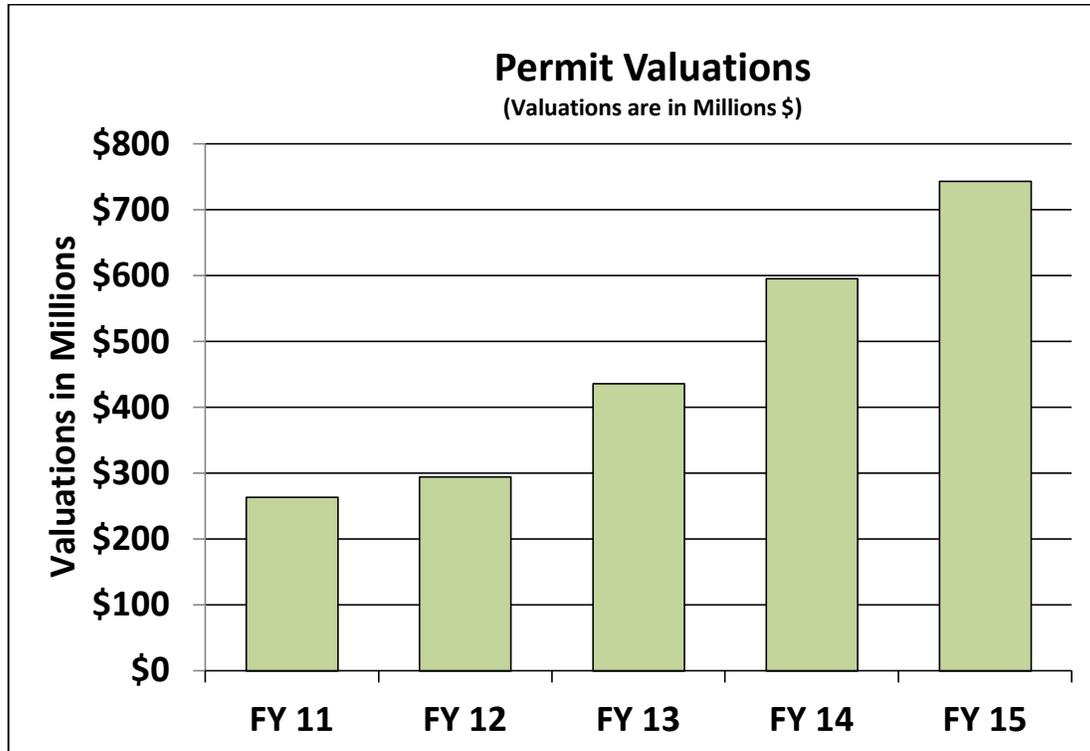
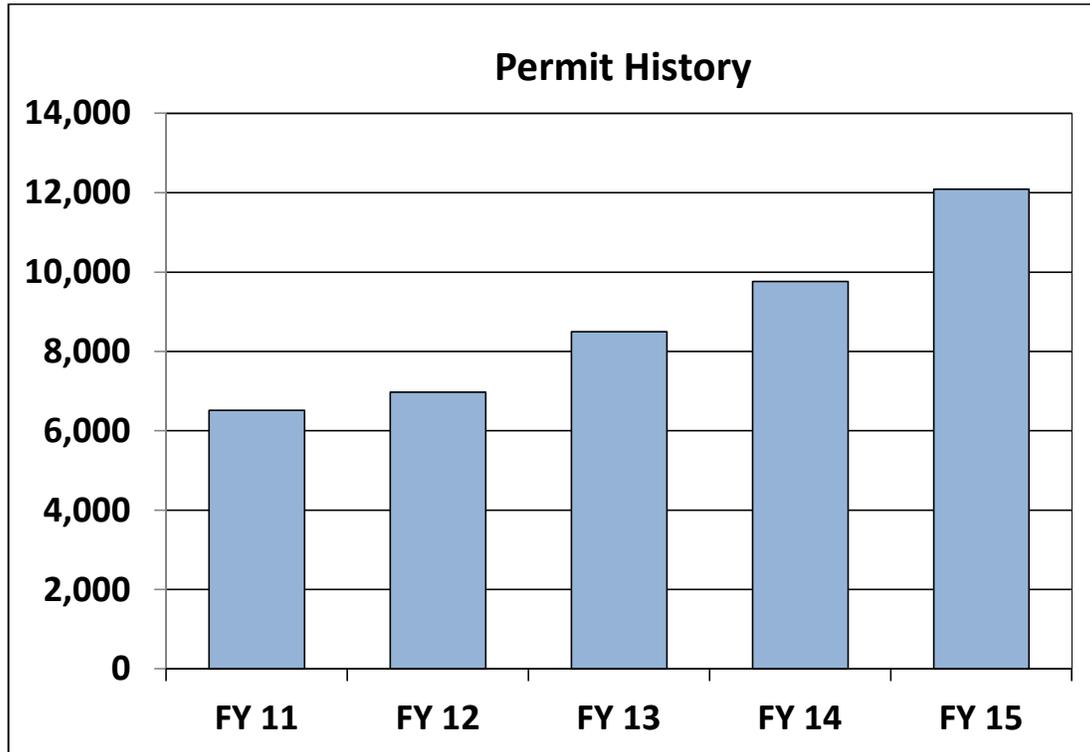
Provide building inspection and plan check services for residential, commercial and industrial projects that promote health and safety in the construction and maintenance of buildings, structures and property through the enforcement of uniform building codes, conservation and property maintenance standards, and other local regulations and ordinances.

FY 2015-16 ACCOMPLISHMENTS

1. Completed the remodeled the first floor Building Plan Check area of the Community Development Services Building to provide a more professional atmosphere along with a more efficient use of personnel (City Council Goals 4.1, 7.1).
2. Continued the implementation of the river bed encampment abatement policy in conjunction with the Kern County Homeless Collaborative and the Greater Bakersfield Legal Assistance group (City Council Goal 6.1).

FY 2016-17 ACTION PLAN

1. Continue to provide guidance to developers and architects for bicycle parking related to commercial construction projects. Ensure our preferred bicycle racks are used on private projects (City Council Goal 2.5).
2. Continue to develop a small scale proactive Code Enforcement program to include CDBG components for small repair and demolition. The Program will be specific to areas within the City's Low-Mod Area (City Council Goals 4.4, 6.1).
3. Complete the remodel of the first floor of the Community Development Services Building to provide a more professional atmosphere along with a more efficient use of personnel (City Council Goals 4.1, 7.1).
4. Continue updating and implementing a user friendly comprehensive website illustrating and explaining major functions provided by the Building Division including forms and informational handouts (City Council Goal 5.1).
5. Adopt the 2016 California Building Codes and provide training to the Building Industry to ensure a smooth transition (City Council Goal 5.1).



BUILDING

EXPENDITURES:	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Proposed 2016-17
Personnel	\$ 4,657,188	\$ 4,999,490	\$ 5,038,850	\$ 4,882,274
Operating	591,227	734,440	745,080	779,476
Capital	33,983	-	-	-
Total	<u>\$ 5,282,398</u>	<u>\$ 5,733,930</u>	<u>\$ 5,783,930</u>	<u>\$ 5,661,750</u>
 SOURCE OF FUNDS:				
General Fund	\$ 2,189,310	\$ 2,323,639	\$ 2,373,639	\$ 2,172,578
Development Services Fund	3,093,088	3,410,291	3,410,291	3,489,172
Total	<u>\$ 5,282,398</u>	<u>\$ 5,733,930</u>	<u>\$ 5,783,930</u>	<u>\$ 5,661,750</u>

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NON-DEPARTMENTAL

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Non-Departmental

This section includes expenditures which cannot be attributed to a single department or division. These expenditures are for services which may impact a number of City departments and functions.

- **Retiree Medical Benefits** - This item provides for contributions to medical insurance premiums for retired City employees with at least 10, 15, or 20 years of service credit depending on date of hire, as provided for in various labor agreements. Currently, the City provides benefits to over 300 retired employees. Additionally, due to changes in Governmental Accounting Standards Board pronouncements (GASB 43/45), this account may also reflect the cost of benefits earned by current employees during the fiscal year. The GASB now requires all governmental agencies to recognize the cost of Other Post Employment Benefits (OPEB) as they are earned by employees rather than when the premium subsidies are paid.
- **Elections** - This item includes funds for the planning for and execution of all City elections.
- **Property Tax Administration** - Section 97 of the Revenue and Taxation Code allows the County to charge all districts in the county for their share of the County's "Property Tax Administration Cost". This cost commenced with the 1990-91 fiscal year as a result of state budgetary action. The cost to each district is based upon its share of the current AB8 tax dollars, plus a share of the countywide Unitary Tax Allocation. In November 2012 the California State Supreme Court ruled that Counties, including Kern County, had been incorrectly calculating the property tax administrative fees for Cities across the state. As a result of the Court's ruling, the City of Bakersfield realizes a reduced annual administrative fee based on the clarified methodology.
- **Park Development (NOR)** – This item provides for the allocation of Park Development Fees collected by the City within the NOR Recreation and Parks District towards park acquisition and development by that agency.
- **Contingency** - The Contingency fund is intended to cover unanticipated expenditures which the City Council decides to fund throughout the fiscal year.

NON-DEPARTMENTAL

	<u>Actual 2014-15</u>	<u>Adopted Budget 2015-16</u>	<u>Amended Budget 2015-16</u>	<u>Proposed 2016-17</u>
Non-Departmental	\$ 9,570,689	\$ 9,675,326	\$ 9,477,205	\$ 9,100,560
Total	<u>\$ 9,570,689</u>	<u>\$ 9,675,326</u>	<u>\$ 9,477,205</u>	<u>\$ 9,100,560</u>
SOURCE OF FUNDS:				
General Fund	\$ 8,562,788	\$ 9,272,100	\$ 9,252,100	\$ 6,699,125
Development Services Fund	314,120	320,900	320,900	321,682
T.O.T. Fund	95,474	82,326	82,326	79,753
Park Development (NOR)	65,866	-	64,354	-
COF - Local Trip	418,038	-	(282,475)	-
TDF TRIP Local Match	112,273	-	40,000	-
COF Utility/Road Funds	2,130	-	-	2,000,000
Total (a) (b)	<u>\$ 9,570,689</u>	<u>\$ 9,675,326</u>	<u>\$ 9,477,205</u>	<u>\$ 9,100,560</u>

(a) Does not include debt service or interfund transfers

(b) Items of note included in the 2016-17 non-departmental budget include:

- 1) Council Contingency of \$25,000
- 1) City's Share of Cost for LAFCO
- 1) City Contribution to Bakersfield Symphony Orchestra and Beale Park Band

SPECIAL FUNDS

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Special Revenue Funds

These funds account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

- **Community Development Block Grant Fund** - Used to account for resources provided by the Federal Housing and Community Development Act of 1974 for the elimination of slums and blight, housing conservation, and improvements of community services.
- **HOME Investment Partnership Program Fund** - Used to account for resources provided by Federal Housing and Urban Development for a wide range of activities that buy, build and rehabilitate affordable housing opportunities for rent or home ownership for low-income citizens.
- **Neighborhood Stabilization Program Fund** – Used to account for resources provided by the Federal Housing and Urban Development to aid in purchase of foreclosed or abandoned homes and to rehabilitate, resell, or develop these homes in order to stabilize neighborhoods and stem the decline of house values of neighboring homes. The program is authorized under Title III of the Housing and Economic Recovery Act of 2008.
- **Federal Transportation Fund** - Used to account for resources provided by the Federal Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991. These resources include four programs comprised of the Surface Transportation Program (STP), Congestion Mitigation and Air Quality (CMAQ), Transportation Enhancement Activity (TEA), and Highway Bridge Replacement and Rehabilitation (HBRR).
- **Thomas Roads Improvement Program (TRIP) Fund** - Used to account for the resources provided by the Federal SAFETEA-LU Section 1302 National Corridor Infrastructure Improvement Program promoted by Congressman Bill Thomas. These monies will provide significant federal funding for twelve (12) specific projects identified in the federal program award, including the North Beltway, West Beltway, State Route 178 and the Centennial Corridor projects.
- **State (TDA) Transportation Fund** - Used to account for the City's allocation of 1/4 percent of sales tax authorized by SB 325 Transportation Development Act (TDA) and State Grants for operation of an Amtrak Station.
- **State Gas Tax Fund** - Used to account for the City's share, based upon population, of state gasoline taxes. State law requires these gasoline taxes be used to maintain streets or for major street construction.
- **Traffic Safety Fund** - Used to account for the City's share of traffic fine resources which are transferred to the General Fund to assist in funding the cost of traffic safety and traffic control devices, and the cost of the red light enforcement program.

Special Revenue Funds Continued

- **CUPA/UASI** – Certified Union Program Agency (CUPA) is used to account for fire prevention activities. City businesses pay fees for one or more activities, such as hazardous materials, fuel storage tanks, fire alarms, sprinklers, etc. The Urban Area Security Initiative (UASI) is used to account for program funds directed at improving homeland security capabilities within high-risk, high density urban areas. The Bakersfield Fire Department was designated the single point of contact as per the UASI grant guidelines.
- **Supplemental Law Enforcement Safety Fund** - Used to account for the City's share, based upon population of the Supplemental Law Enforcement Block Grant commencing with the State's 1996-97 fiscal year and other categorical public safety grants.
- **Transient Occupancy Tax Fund** – Used to account for the general revenues provided by a 12 percent room tax (M.C. 3.40) and the operation and debt obligations related to Rabobank Arena complex, ice rink and the Bakersfield Convention and Visitors Bureau.

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

	<u>Actual</u> 2014-15	<u>Amended</u> <u>Budget</u> 2015-16	<u>Revised</u> <u>Estimates</u> 2015-16	<u>Proposed</u> 2016-17
Fund Balance-July 1	\$ 268,392	\$ 172,316	\$ 172,316	\$ -
<u>Revenues</u>				
Intergovernmental Revenue	6,266,435	5,031,018	4,506,005	3,925,648
Miscellaneous Revenue	186,990	168,868	168,868	168,868
Total Revenues	<u>6,453,425</u>	<u>5,199,886</u>	<u>4,674,873</u>	<u>4,094,516</u>
<u>Expenditures</u>				
Personnel	489,946	548,509	548,509	544,798
Operating	1,067,187	847,213	948,553	1,044,679
Total Operating	1,557,133	1,395,722	1,497,062	1,589,477
Capital Improv. Projects	<u>4,476,162</u>	<u>1,912,954</u>	<u>2,767,304</u>	<u>1,993,672</u>
Total Expenditures	<u>6,033,295</u>	<u>3,308,676</u>	<u>4,264,366</u>	<u>3,583,149</u>
<u>Transfers</u>				
Transfers In	146,858	-	-	-
Transfers Out	(663,064)	(582,823)	(582,823)	(492,870)
Transfers In/(Out)	<u>516,206</u>	<u>582,823</u>	<u>582,823</u>	<u>492,870</u>
Fund Balance - June 30	<u>\$ 172,316</u>	<u>\$ 1,480,703</u>	<u>\$ -</u>	<u>\$ 18,497</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
HOME INVESTMENT PARTNERSHIP PROGRAM FUND**

	<u>Actual</u> 2014-15	<u>Amended</u> <u>Budget</u> 2015-16	<u>Revised</u> <u>Estimates</u> 2015-16	<u>Proposed</u> 2016-17
Fund Balance-July 1	\$ 153,185	\$ 183,661	\$ 183,661	\$ -
<u>Revenues</u>				
Intergovernmental Revenue	246,350	5,593,480	5,431,341	1,081,282
Miscellaneous Revenue	65,004	36,000	61,600	30,000
Total Revenues	<u>311,354</u>	<u>5,629,480</u>	<u>5,492,941</u>	<u>1,111,282</u>
<u>Expenditures</u>				
Personnel	101,972	79,453	79,453	88,343
Operating	178,906	1,061,704	4,312,531	1,022,939
Total Operating	280,878	1,141,157	4,391,984	1,111,282
Capital Improv. Projects	-	-	1,284,618	-
Total Expenditures	<u>280,878</u>	<u>1,141,157</u>	<u>5,676,602</u>	<u>1,111,282</u>
Fund Balance - June 30	<u>\$ 183,661</u>	<u>\$ 4,671,984</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
NEIGHBORHOOD STABILIZATION PROGRAM**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 4,000	\$ 141,352	\$ 141,352	\$ 104,795
<u>Revenues</u>				
Miscellaneous Revenue	137,352	-	104,795	-
Total Revenues	<u>137,352</u>	<u>-</u>	<u>104,795</u>	<u>-</u>
<u>Expenditure</u>				
Personnel	-	-	-	-
Operating	-	141,352	141,352	-
Total Expenditures	<u>-</u>	<u>141,352</u>	<u>141,352</u>	<u>-</u>
Fund Balance - June 30	<u>\$ 141,352</u>	<u>\$ -</u>	<u>\$ 104,795</u>	<u>\$ 104,795</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
FEDERAL TRANSPORTATION FUND**

	Actual 2014-15	Amended Budget 2015-16	Revised Estimates 2015-16	Proposed 2016-17
Fund Balance-July 1	\$ 1	\$ -	\$ -	\$ -
Revenues				
Intergovernmental Revenue	6,412,515	17,278,713	17,278,713	6,207,910
Total Revenues	6,412,515	17,278,713	17,278,713	6,207,910
Expenditures				
Capital Improv. Projects	6,412,516	6,572,184	17,278,713	6,207,910
Total Expenditures	6,412,516	6,572,184	17,278,713	6,207,910
Fund Balance - June 30	\$ -	\$ 10,706,529	\$ -	\$ -

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
THOMAS ROADS IMPROVEMENT PROGRAM(TRIP)**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 216,044	\$ 242,941	\$ 242,941	\$ 242,941
<u>Revenues</u>				
Intergovernmental Revenue	82,355,301	368,587,718	368,587,718	-
<u>Expenditures</u>				
Capital Improv. Projects	82,328,404	69,861,633	368,587,718	-
Total Expenditures	82,328,404	69,861,633	368,587,718	-
Fund Balance - June 30	<u>\$ 242,941</u>	<u>\$298,969,026</u>	<u>\$ 242,941</u>	<u>\$ 242,941</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
STATE TRANSPORTATION FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ (1)	\$ -	\$ -	\$ -
<u>Revenues</u>				
Intergovernmental Revenue	838,858	3,035,157	3,035,157	728,310
Charges for Services	-	500,000	500,000	-
Miscellaneous Revenue	1,198	500	500	1,000
Total Revenues	<u>840,056</u>	<u>3,535,657</u>	<u>3,535,657</u>	<u>729,310</u>
<u>Expenditures</u>				
Operating	329,850	450,336	450,336	466,310
Capital Improv. Projects	510,205	562,800	3,085,321	263,000
Total Expenditures	<u>840,055</u>	<u>1,013,136</u>	<u>3,535,657</u>	<u>729,310</u>
Fund Balance - June 30	<u>\$ -</u>	<u>\$ 2,522,521</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
GAS TAX FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 11,478,469	\$ 12,092,278	\$ 12,092,278	\$ (244,898)
<u>Revenues</u>				
Intergovernmental Revenue	9,481,426	7,710,000	7,510,000	7,210,000
Total Revenues	<u>9,648,278</u>	<u>7,820,000</u>	<u>7,575,000</u>	<u>7,275,000</u>
<u>Expenditures</u>				
Operating	<u>27,487</u>	<u>-</u>	<u>-</u>	<u>-</u>
Capital Improv. Projects	<u>9,006,982</u>	<u>9,059,578</u>	<u>19,912,176</u>	<u>6,404,953</u>
Total Expenditures	<u>9,034,469</u>	<u>9,059,578</u>	<u>19,912,176</u>	<u>6,404,953</u>
<u>Transfers</u>				
Fund Balance - June 30	<u>\$ 12,092,278</u>	<u>\$ 10,852,700</u>	<u>\$ (244,898)</u>	<u>\$ 625,149</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
TRAFFIC SAFETY FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 65,839	\$ 56,875	\$ 56,875	\$ -
<u>Revenues</u>				
Charges for Services	253,947	255,000	255,000	250,000
Fines and Forfeits	1,075,926	1,100,000	1,100,000	1,100,000
Miscellaneous Revenue	5,020	5,125	5,125	2,500
Total Revenues	<u>1,334,893</u>	<u>1,360,125</u>	<u>1,360,125</u>	<u>1,352,500</u>
<u>Expenditures</u>				
Operating	<u>493,857</u>	<u>817,000</u>	<u>817,000</u>	<u>782,000</u>
Total Expenditures	<u>493,857</u>	<u>817,000</u>	<u>817,000</u>	<u>782,000</u>
<u>Transfers</u>				
Transfers Out	<u>(850,000)</u>	<u>(600,000)</u>	<u>(600,000)</u>	<u>(550,000)</u>
Fund Balance - June 30	<u>\$ 56,875</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 20,500</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
CUPA/UASI FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 440,080	\$ 476,593	\$ 476,593	\$ 264,861
<u>Revenues</u>				
Intergovernmental Revenue	35,000	10,000	10,000	-
Licenses and Permits	214,054	211,000	215,250	222,425
Charges for Services	945,931	880,000	967,450	980,720
Miscellaneous Revenue	5,492	3,000	3,000	3,000
Total Revenues	<u>1,200,477</u>	<u>1,104,000</u>	<u>1,195,700</u>	<u>1,206,145</u>
<u>Expenditures</u>				
Personnel	679,760	787,165	787,165	869,139
Operating	274,843	442,433	480,342	390,185
Capital Outlay	209,361	39,700	159,925	16,500
Total Expenditures	<u>1,163,964</u>	<u>1,269,298</u>	<u>1,427,432</u>	<u>1,275,824</u>
Transfers In	-	20,000	20,000	-
Fund Balance - June 30	<u>\$ 476,593</u>	<u>\$ 331,295</u>	<u>\$ 264,861</u>	<u>\$ 195,182</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
SUPPLEMENTAL LAW ENFORCEMENT SAFETY FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 668,327	\$ 659,042	\$ 659,042	\$ 612,042
<u>Revenues</u>				
Intergovernmental Revenue	690,446	729,448	679,448	577,572
Miscellaneous Revenue	6,684	1,000	3,000	4,000
Total Revenues	<u>697,130</u>	<u>730,448</u>	<u>682,448</u>	<u>581,572</u>
<u>Expenditures</u>				
Personnel	150,273	137,725	137,725	63,370
Operating	277,336	381,566	414,822	514,202
Capital Outlay	278,806	145,570	176,901	-
Total Expenditures	<u>706,415</u>	<u>664,861</u>	<u>729,448</u>	<u>577,572</u>
<u>Fund Balance - June 30</u>	<u>\$ 659,042</u>	<u>\$ 724,629</u>	<u>\$ 612,042</u>	<u>\$ 616,042</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
TRANSIENT OCCUPANCY TAX**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 3,580,047	\$ 3,103,922	\$ 3,103,922	\$ 1,908,924
<u>Revenues</u>				
Taxes and Assessments	9,487,984	8,725,000	9,000,000	8,550,000
Intergovernmental Revenue	-	-	7,500	-
Charges for Services	6,060,000	6,194,254	6,194,254	7,025,000
Miscellaneous Revenue	1,691,300	1,215,000	1,220,000	1,220,000
Total Revenues	<u>17,239,284</u>	<u>16,134,254</u>	<u>16,421,754</u>	<u>16,795,000</u>
<u>Expenditures</u>				
Personnel	2,723,436	2,690,177	2,690,177	2,979,454
Operating	4,988,151	4,666,100	4,760,495	5,229,875
Capital Leases	3,145,150	3,141,150	3,141,150	3,131,900
Total Expenditures	<u>10,856,737</u>	<u>10,497,427</u>	<u>10,591,822</u>	<u>11,341,229</u>
<u>Transfers</u>				
Transfers Out	<u>(6,858,672)</u>	<u>(7,024,927)</u>	<u>(7,024,927)</u>	<u>(6,430,951)</u>
Fund Balance - June 30	<u>\$ 3,103,922</u>	<u>\$ 1,715,822</u>	<u>\$ 1,908,927</u>	<u>\$ 931,744</u>
Analysis of Fund Balance				
Capital Lease Reserve	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000
Unreserved	<u>2,203,922</u>	<u>815,822</u>	<u>1,008,927</u>	<u>31,744</u>
Total	<u>\$ 3,103,922</u>	<u>\$ 1,715,822</u>	<u>\$ 1,908,927</u>	<u>\$ 931,744</u>

Internal Service Funds

These funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit on a cost-reimbursement basis.

- **Equipment Management Fund** - Used to account for the cost of maintenance, purchase and replacement of vehicular equipment and other equipment including mowers, communications, copiers and computers used by all City departments. Such costs are billed to the departments via established rates, which are based upon actual maintenance and replacement costs.
- **Self-Insurance Fund** - Used to account for the cost of operating a self-insurance program as follows:

The City is self-insured for workers' compensation for the first \$500,000 of each accident or occurrence and is a member of California Public Entity Insurance Authority for excess coverage to protect against catastrophic losses. Funding for this program is provided by allocations from various City programs.

The City is self-insured for general and auto liability for the first \$1,000,000 of each accident or occurrence and is a member of the Authority for California Cities for Excess Liability (ACCEL) for excess coverage in the amount of \$32,000,000. Funding for this program is provided by allocation from the various City programs.

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
EQUIPMENT MANAGEMENT FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 29,186,578	\$ 26,198,498	\$ 26,198,498	\$ 20,155,367
<u>Revenues</u>				
Intergovernmental Revenue	1,276,364	217,384	217,384	-
Charges for Services	22,292,366	23,946,226	23,524,258	23,319,757
Fines and Forfeits	-	550,000	550,000	-
Miscellaneous Revenue	67,658	243,000	487,000	110,000
Total Revenues	<u>23,636,388</u>	<u>24,956,610</u>	<u>24,778,642</u>	<u>23,429,757</u>
<u>Expenditures</u>				
Personnel	5,407,172	4,779,612	4,779,612	4,922,566
Operating	18,706,617	11,916,531	12,015,569	12,313,614
Capital Outlay	6,597,532	8,671,520	14,492,189	7,737,315
Total Operating	30,711,321	25,367,663	31,287,370	24,973,495
Capital Improv. Projects	1,394,506	389,757	1,179,937	335,000
Total Expenditures	<u>32,105,827</u>	<u>25,757,420</u>	<u>32,467,307</u>	<u>25,308,495</u>
<u>Transfers</u>				
Transfers In	5,481,359	1,645,534	1,645,534	-
Fund Balance - June 30	<u>\$ 26,198,498</u>	<u>\$ 27,043,222</u>	<u>\$ 20,155,367</u>	<u>\$ 18,276,629</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
SELF INSURANCE FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ (950,683)	\$ (1,961,578)	\$ (1,961,578)	\$ 810,060
<u>Revenues</u>				
Charges for Services	9,948,542	10,293,788	10,345,788	9,810,980
Miscellaneous Revenue	2,101,906	1,350,000	2,168,060	1,160,000
Total Revenues	<u>12,050,448</u>	<u>11,643,788</u>	<u>12,513,848</u>	<u>10,970,980</u>
<u>Expenditures</u>				
Personnel	2,881,023	2,896,478	2,496,478	2,803,964
Operating	10,180,320	8,873,238	6,952,732	8,977,076
Total Expenditures	<u>13,061,343</u>	<u>11,769,716</u>	<u>9,449,210</u>	<u>11,781,040</u>
<u>Transfers</u>				
Transfers Out	-	(293,000)	(293,000)	-
Fund Balance - June 30	<u>\$ (1,961,578)</u>	<u>\$ (2,380,506)</u>	<u>\$ 810,060</u>	<u>\$ -</u>

Fiduciary Funds

- **Assessment Districts Fund** - To account for capital improvements and subsequent debt service as a result of the issuance of 1915 Special Assessment Bonds and collection of assessment liens to retire the maturing principal and interest.

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
ASSESSMENT DISTRICTS FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 14,533,747	\$ 12,678,710	\$ 12,678,710	\$ 11,378,045
<u>Revenues</u>				
Taxes and Assessments	5,931,396	6,221,654	6,221,654	5,825,383
Charges for Services	(264,816)	-	-	-
Miscellaneous Revenue	170,383	-	-	-
Other Financing Sources	-	13,262,016	13,722,900	-
Total Revenues	<u>5,836,963</u>	<u>19,483,670</u>	<u>19,944,554</u>	<u>5,825,383</u>
<u>Expenditures</u>				
Operating	51,912	153,500	153,500	91,000
Debt Service	<u>7,053,148</u>	<u>20,806,719</u>	<u>20,806,719</u>	<u>5,659,650</u>
Total Operating	7,105,060	20,960,219	20,960,219	5,750,650
Capital Improv. Projects	<u>586,940</u>	<u>285,000</u>	<u>285,000</u>	<u>-</u>
Total Expenditures	<u>7,692,000</u>	<u>21,245,219</u>	<u>21,245,219</u>	<u>5,750,650</u>
Fund Balance - June 30	<u>\$ 12,678,710</u>	<u>\$ 10,917,161</u>	<u>\$ 11,378,045</u>	<u>\$ 11,452,778</u>

Capital Improvement Program Funds

- **Capital Outlay Fund** - To account for the cost of capital projects financed primarily by general revenues.
- **Capital Outlay – Utility/Road Fund** – To account for the 1 percent local utility surcharge for gas and electricity and the additional 0.5 percent revenue per the City's franchise agreement with Pacific Gas and Electric. The City Council specifically earmarked these revenues for roads programs. On May 1, 2013, the City Council adopted Ordinance No. 4726 which established the Roads Program Utility Franchise Fee and Surcharge Fund. The ordinance requires specific utility surcharge revenues accrue directly into the fund.
- **Recreation Facilities Fund** - To account for the City's share of the State of general obligation bonds authorized by Proposition 12 park bond issue and Proposition 13 water bond issue, which were approved by voters in March 2000, and other major revenue sources for Park and Recreation Capital projects.
- **Park Improvement Fund** - On November 7, 1990, the City Council adopted Ordinance No. 3327 establishing a fee for the purpose of developing, improving and/or enhancing public parks and recreation facilities serving the residential development. The fee is calculated in relationship to the number of people residing in the development and the current estimated cost of constructing a park. The fee is set by resolution on a per unit basis.
- **Transportation Development Fund** - The adopted Metropolitan Bakersfield General Plan mandated that a Transportation Impact Fee be developed to mitigate impacts of new development on the regional circulation system. The City Council adopted the fee program on January 28, 1992 and the Kern County Board of Supervisors adopted a similar fee program on April 6, 1992. The fee is collected at the building permit stage and the amount of the fee is directly related to the individual project's traffic generation potential. A portion of these funds is allocated to serve as the Local Match for the Thomas Roads Improvement Program.
- **TDF TRIP Local Match Fund** – To account for the Traffic Impact Fees which are used to meet local match requirements for Federal resources specific to Thomas Roads Improvement Program.

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
CAPITAL OUTLAY FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 15,125,996	\$ 15,027,237	\$ 15,027,237	\$ 3,377,320
Revenues				
Intergovernmental Revenue	350,689	988,764	988,764	-
Charges for Services	-	-	-	-
Fines and Forfeits	129,113	1,208,900	1,208,900	-
Miscellaneous Revenue	155,831	1,494,008	1,519,008	25,000
Other Financing Sources	237,033	140,000	140,000	-
Total Revenues	<u>872,666</u>	<u>3,831,672</u>	<u>3,856,672</u>	<u>25,000</u>
Expenditures				
Capital Improv. Projects	13,959,087	6,892,184	20,313,600	6,510,265
Total Expenditures	<u>13,959,087</u>	<u>6,892,184</u>	<u>20,313,600</u>	<u>6,510,265</u>
Transfers				
Transfers In	14,232,733	7,320,000	7,320,000	6,400,000
Transfers Out	(1,245,071)	(2,512,989)	(2,512,989)	-
Transfers In/(Out)	<u>12,987,662</u>	<u>4,807,011</u>	<u>4,807,011</u>	<u>6,400,000</u>
Fund Balance - June 30	<u>\$ 15,027,237</u>	<u>\$ 16,773,736</u>	<u>\$ 3,377,320</u>	<u>\$ 3,292,055</u>
Analysis of Fund Balance				
Facilities Reserve	\$ 3,777,195	\$ 3,247,195	\$ 3,247,195	\$ 3,247,195
Unreserved	<u>11,250,042</u>	<u>13,526,541</u>	<u>130,125</u>	<u>44,860</u>
Total	<u>\$ 15,027,237</u>	<u>\$ 16,773,736</u>	<u>\$ 3,377,320</u>	<u>\$ 3,292,055</u>

CITY OF BAKERSFIELD
FINANCIAL SUMMARY
CAPITAL OUTLAY FUND - LOCAL TRIP

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ -	\$ 53,033,905	\$ 53,033,905	\$ 12,964,572
<u>Revenues</u>				
Intergovernmental Revenue	808,461	313,551	313,551	-
Charges for Services	126,554	-	10,000	-
Miscellaneous Revenue	3,891,347	5,000	(97,187)	32,500
Total Revenues	<u>4,826,362</u>	<u>318,551</u>	<u>226,364</u>	<u>32,500</u>
<u>Expenditures</u>				
Operating	523,917	(282,475)	653,231	-
Total Operating	523,917	(282,475)	653,231	-
Capital Improv. Projects	3,972,926	24,844,082	39,642,466	9,500,000
Total Expenditures	<u>4,496,843</u>	<u>24,561,607</u>	<u>40,295,697</u>	<u>9,500,000</u>
<u>Transfers</u>				
Transfers In	1,000,000	-	-	-
June 30 Fund Balance	<u>\$ 53,033,905</u>	<u>\$ 28,790,849</u>	<u>\$ 12,964,572</u>	<u>\$ 3,497,072</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
CAPITAL OUTLAY - UTILITY/ROAD FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 141,047	\$ 2,487,858	\$ 2,487,858	\$ 645,416
<u>Revenues</u>				
Taxes and Assessments	5,521,422	5,175,000	5,550,000	5,500,000
Fines and Forfeits	-	-	-	-
Miscellaneous Revenue	139,570	30,000	(86,856)	5,000
Total Revenues	<u>5,660,992</u>	<u>5,205,000</u>	<u>5,463,144</u>	<u>5,505,000</u>
<u>Expenditures</u>				
Operating	<u>2,130</u>	<u>-</u>	<u>-</u>	<u>2,000,000</u>
Total Operating	2,130	-	-	2,000,000
Capital Improv. Projects	<u>\$ 3,312,051</u>	<u>\$ 5,659,486</u>	<u>\$ 7,305,586</u>	<u>\$ 3,500,000</u>
Total Expenditures	<u>3,314,181</u>	<u>5,659,486</u>	<u>7,305,586</u>	<u>5,500,000</u>
Fund Balance - June 30	<u>\$ 2,487,858</u>	<u>\$ 2,033,372</u>	<u>\$ 645,416</u>	<u>\$ 650,416</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
RECREATION FACILITIES FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ -	\$ (37)	\$ (37)	\$ -
<u>Revenues</u>				
Intergovernmental Revenue	-	1,112,074	1,112,074	-
Miscellaneous Revenue	(37)	-	37	-
Total Revenues	(37)	1,112,074	1,112,111	-
<u>Expenditures</u>				
Capital Improv. Projects	-	681,739	1,112,074	-
Total Expenditures	-	681,739	1,112,074	-
Fund Balance - June 30	<u>\$ (37)</u>	<u>\$ 430,298</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
PARK IMPROVEMENT FUND**

	<u>Actual</u> 2014-15	<u>Amended</u> <u>Budget</u> 2015-16	<u>Revised</u> <u>Estimates</u> 2015-16	<u>Proposed</u> 2016-17
Fund Balance-July 1	\$ 6,963,145	\$ 8,608,674	\$ 8,608,674	\$ 1,195,525
<u>Revenues</u>				
Taxes and Assessments	2,350,467	1,304,354	1,887,004	1,585,000
Miscellaneous Revenue	76,973	40,000	40,000	40,000
Total Revenues	<u>2,427,440</u>	<u>1,344,354</u>	<u>1,927,004</u>	<u>1,625,000</u>
<u>Expenditures</u>				
Operating	65,866	64,354	64,354	-
Debt Service	-	-	638,875	400,000
Total Operating	65,866	64,354	703,229	400,000
Capital Improv. Projects	<u>716,045</u>	<u>3,814,029</u>	<u>8,636,924</u>	<u>2,105,000</u>
Total Expenditures	<u>781,911</u>	<u>3,878,383</u>	<u>9,340,153</u>	<u>2,505,000</u>
Fund Balance - June 30	<u>\$ 8,608,674</u>	<u>\$ 6,074,645</u>	<u>\$ 1,195,525</u>	<u>\$ 315,525</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
TRANSPORTATION DEVELOPMENT FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 18,182,945	\$ 5,685,325	\$ 5,685,325	\$ 750,000
<u>Revenues</u>				
Taxes and Assessments	17,415,991	16,000,000	14,500,973	13,000,000
Intergovernmental Revenue	169,922	-	-	-
Charges for Services	2,257	1,000	1,000	-
Miscellaneous Revenue	281,760	3,050,000	3,040,000	50,000
Total Revenues	<u>17,869,930</u>	<u>19,051,000</u>	<u>17,541,973</u>	<u>13,050,000</u>
Capital Improv. Projects	<u>1,835,505</u>	<u>1,406,470</u>	<u>10,152,298</u>	<u>2,602,000</u>
Total Expenditures	<u>1,835,505</u>	<u>1,406,470</u>	<u>10,152,298</u>	<u>2,602,000</u>
<u>Transfers</u>				
Transfers Out	<u>(28,532,045)</u>	<u>(13,525,000)</u>	<u>(12,325,000)</u>	<u>(10,000,000)</u>
Fund Balance - June 30	<u>\$ 5,685,325</u>	<u>\$ 9,804,855</u>	<u>\$ 750,000</u>	<u>\$ 1,198,000</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
TDF TRIP LOCAL MATCH FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 24,397,279	\$ 44,545,144	\$ 44,545,144	\$ 256,809
<u>Revenues</u>				
Charges for Services	146,389	-	-	-
Miscellaneous Revenue	224,486	65,000	100,000	100,000
Total Revenues	<u>370,875</u>	<u>65,000</u>	<u>100,000</u>	<u>100,000</u>
<u>Expenditures</u>				
Personnel	940,974	1,052,066	1,052,066	1,047,302
Operating	172,587	109,134	118,044	116,113
Total Operating	1,113,561	1,161,200	1,170,110	1,163,415
Capital Improv. Projects	7,641,494	12,682,328	55,543,225	9,000,000
Total Expenditures	<u>8,755,055</u>	<u>13,843,528</u>	<u>56,713,335</u>	<u>10,163,415</u>
<u>Transfers</u>				
Transfers In	28,532,045	13,525,000	12,325,000	10,000,000
Fund Balance - June 30	<u>\$ 44,545,144</u>	<u>\$ 44,291,616</u>	<u>\$ 256,809</u>	<u>\$ 193,394</u>

CITY OF BAKERSFIELD
MAJOR BRIDGE & THOROUGHFARE DISTRICTS

	Actual 2014-15	Amended Budget 2015-16	Revised Estimates 2015-16	Proposed 2016-17
Fund Balance-July 1	\$ -	\$ 35,451	\$ 35,451	\$ 46,651
<u>Revenues</u>				
Fines and Forfeits	7,460	-	11,000	10,000
Miscellaneous Revenue	321	-	200	200
Total Revenues	<u>7,781</u>	<u>-</u>	<u>11,200</u>	<u>10,200</u>
June 30 Fund Balance	<u>\$ 35,451</u>	<u>\$ 35,451</u>	<u>\$ 46,651</u>	<u>\$ 56,851</u>

Debt Service Funds

- **General Obligation Debt Service Fund** - Used to accumulate monies for the payment of \$4,900,000 HUD Section 108 loans. The loans were issued in August 2003 with annual principal payments ranging from \$161,000 to \$381,000 plus interest at 1.61 percent to 4.76 percent with a scheduled final maturity in August 2023. Community Development Block Grant Funds are used to service this debt.

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
MUNICIPAL IMPROVEMENT DEBT SERVICE FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ -	\$ -	\$ -	\$ -
<u>Revenues</u>				
Miscellaneous Revenue	82,613	83,087	83,087	83,348
Total Revenues	<u>82,613</u>	<u>83,087</u>	<u>83,087</u>	<u>83,348</u>
<u>Expenditures</u>				
Debt Service	799,641	742,742	742,742	653,046
Total Expenditures	<u>799,641</u>	<u>742,742</u>	<u>742,742</u>	<u>653,046</u>
<u>Transfers</u>				
Transfers In	717,028	659,655	659,655	569,698
Fund Balance - June 30	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

CITY OF BAKERSFIELD
SCHEDULE OF LONG-TERM DEBT OUTSTANDING
June 30, 2017

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
General Fund:			
Compensated Absences - Accrued - Sick Leave and Vacation - Estimate	8,700,000	-	8,700,000
Transient Occupancy Tax Fund:			
Convention Center - Arena Projects			
Series 2006A - Refunding COP	11,760,000	1,821,825	13,581,825
Series 2006B - Refunding COP	4,415,000	804,250	5,219,250
Community Development Block Grant Fund:			
HUD Section 108 Loan, 2003 (\$4.1 m)	1,952,000	147,930	2,099,930
HUD Section 108 Loan, 2003 (\$0.8 m)	413,000	97,919	510,919
HUD Section 108 Loan, 2003(\$1.0 m)	542,000	129,994	671,994
HUD Section 108 Loan, 2009 (\$1.8 m)	855,000	86,606	941,606
PG&E Retrofit Loan	46,426	-	46,426
PG&E Retrofit Loan #2	175,863	-	175,863
Wastewater Treatment Fund:			
State Water Resources Loan	3,760,632	752,143	4,512,775
Sewer Revenue Bonds, 2007A	12,030,000	12,094,407	24,124,407
Sewer Bonds, 2012A	10,000,000	2,610,000	12,610,000
Sewer Bonds, 2015 A	145,500,000	77,853,250	223,353,250
Domestic Water Fund:			
KVWA Water Rights	19,579,546	12,264,788	31,844,334
Successor Agency Fund:			
Centennial Garden Reimb. 1997	7,200,000	-	7,200,000
RDA - 2006 Arena COPS Series A	1,760,000	1,821,825	3,581,825
RDA - 2006 Arena COPS Series B	4,415,000	804,250	5,219,250
HUD Section 108 Loan, Millcreek South	2,855,000	9,919,472	12,774,472
HUD Section 108 Loan, Fire Station 5	1,143,000	392,222	1,535,222
HUD Section 108 Loan, 2003 (\$1.0 m)	542,000	129,994	671,994
I Bank - Millcreek	8,328,751	3,484,083	11,812,834
RDA Loans - Reimbursement to City	2,507,796	10,584	2,518,380
RDA-Tax Allocation Bond Series 2009A	1,740,000	1,065,002	2,805,002
RDA-Tax Allocation Bond Series 2009B	1,030,000	607,186	1,637,186
Special Assessment Districts (19)	38,445,000	9,490,922	47,935,922

CITY OF BAKERSFIELD
SCHEDULE OF LONG-TERM DEBT MATURITIES

	<u>Principal</u>	<u>Interest</u>	<u>Fiscal Charges</u>	<u>Total</u>
Transient Occupancy Tax Fund- Convention Center - Arena Projects	2,390,000	741,900		3,131,900
Community Development Block Grant Fund- HUD Selection 108 Loans, 2003	482,000	94,211		576,211
PG & E Retrofit Loan	76,835			76,835
Trip Loc 2014 A				
Wastewater Treatment Fund:				
State Water Resources Loan	752,126	150,429		902,555
Sewer Revenue Bonds, 2007A	6,055,000	283,815	12,000	6,350,815
Sewer Revenue Bonds, 2012A	5,000,000	45,000	25,000	5,070,000
Sewer Revenue Bonds, 2015 A		7,275,000	20,000	7,295,000
Domestic Water Fund-				
KCWA Water Rights	598,870	894,985		1,493,855
Mainline Extension Reimbursement	150,000			150,000
Successor Agency Fund:				
Centennial Garden Reimb. 1997	1,200,000			1,200,000
RDA-2006 Arena COPS Series A	1,740,000	521,150	4,000	2,265,150
RDA - 2006 Arena COPS Series B	650,000	220,750	4,000	874,750
HUD Selection 108 Loans, Millcreek South	173,000	140,770		313,770
HUD Section 108 Loans, Fire Station 6	78,000	61,571		139,571
I Bank- Millcreek	269,360	254,835	24,990	549,185
RDA Reimbursement to City	928,730	32,509		961,239
RDA 2009 Tab - Series A	75,000	127,688	5,000	207,688
RDA 2009 Tab - Series B	45,000	73,044	5,000	123,044
Special Assessment Districts (19)	3,825,000	1,770,650	64,000	5,659,650
Total Debt Service	<u>24,488,921</u>	<u>12,688,307</u>	<u>163,990</u>	<u>37,341,218</u>

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ENTERPRISE FUNDS

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Enterprise Funds

These funds account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of net income is appropriate for accountability purposes.

- **Wastewater Treatment Fund** - Used to account for the provision of sewer service to the residents of the City and some residents of the County. This fund also accounts for the activities related to the debt issues which provided for the Wastewater Treatment Facilities.
- **Sewer Connection Fund** - Used to account for connection fees dedicated to debt service and capital projects.
- **Refuse Service Fund** - Used to account for the collection and disposal of solid waste within the City. All activities necessary to provide such services are accounted for in this fund.
- **Sanitary Landfill Cap (Landfill Closure) Fund** - Used to account for the resources dedicated to capping a closed landfill.
- **Agricultural Water Fund** - Used to account for the provision of water service restricted primarily to agricultural purposes to users within the City and some users within the County (some Kern River water is exchanged for California State Aqueduct water for domestic water purposes.) All activities necessary to provide such service are accounted for in this fund.
- **Domestic Water Fund** - Used to account for the provision of water service to some residents of the City and the County. All activities necessary to provide such service are accounted for in this fund.
- **Airpark Fund** - Used to account for the acquisition and operation of the airpark. The majority of acquisition and improvement financing for the airport facility is to be provided by an annual grant from the Federal Aviation Administration.
- **Offstreet Parking Fund** - Used to account for the operations of a parking garage located on between "H" and Eye Streets and various surface parking lots within the City.

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
WASTEWATER TREATMENT FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 74,974,620	\$ 56,010,183	\$ 56,010,183	\$ 37,819,385
Revenues				
Charges for Services	30,763,855	30,629,320	31,707,774	31,938,850
Fines and Forfeits	31,875	141,410	141,410	-
Miscellaneous Revenue	1,659,888	790,000	1,017,300	402,250
Total Revenues	<u>32,455,618</u>	<u>31,560,730</u>	<u>32,866,484</u>	<u>32,341,100</u>
Expenditures				
Personnel	6,217,496	6,503,147	6,503,147	6,538,012
Operating	26,785,528	8,404,545	8,518,296	8,425,722
Capital Outlay	17,315	82,000	82,000	62,000
Debt Service	18,789,357	25,146,984	25,146,984	19,618,370
Total Operating	51,809,696	40,136,676	40,250,427	34,644,104
Capital Improv. Projects	6,238,359	6,684,900	16,806,855	3,996,640
Total Expenditures	<u>58,048,055</u>	<u>46,821,576</u>	<u>57,057,282</u>	<u>38,640,744</u>
Transfers				
Transfers In	16,000,000	13,000,000	13,000,000	12,000,000
Transfers Out	(9,372,000)	(7,000,000)	(7,000,000)	(6,000,000)
Transfers In/(Out)	<u>6,628,000</u>	<u>6,000,000</u>	<u>6,000,000</u>	<u>6,000,000</u>
Fund Balance - June 30	<u>\$ 56,010,183</u>	<u>\$ 46,749,337</u>	<u>\$ 37,819,385</u>	<u>\$ 37,519,741</u>
Analysis of Fund Balance				
Debt Service Reserve	\$ 16,000,000	\$ 14,000,000	\$ 14,000,000	\$ 14,000,000
Rate Stabilization	-	2,000,000	2,000,000	2,000,000
Capital Reserve	4,200,000	4,200,000	4,200,000	4,200,000
Unreserved	35,810,183	26,549,337	17,619,385	17,319,741
Total	<u>\$ 56,010,183</u>	<u>\$ 46,749,337</u>	<u>\$ 37,819,385</u>	<u>\$ 37,519,741</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
SEWER CONNECTION FUND**

	Actual 2014-15	Amended Budget 2015-16	Revised Estimates 2015-16	Proposed 2016-17
Fund Balance-July 1	\$ 4,446,228	\$ 5,377,227	\$ 5,377,227	\$ 4,355,227
<u>Revenues</u>				
Taxes and Assessments	71,407	50,000	50,000	50,000
Charges for Services	7,806,253	5,148,000	4,898,000	3,650,000
Miscellaneous Revenue	53,339	15,000	30,000	20,000
Total Revenues	<u>7,930,999</u>	<u>5,213,000</u>	<u>4,978,000</u>	<u>3,720,000</u>
<u>Transfers</u>				
Transfers Out	<u>(7,000,000)</u>	<u>(6,000,000)</u>	<u>(6,000,000)</u>	<u>(6,000,000)</u>
Fund Balance - June 30	<u>\$ 5,377,227</u>	<u>\$ 4,590,227</u>	<u>\$ 4,355,227</u>	<u>\$ 2,075,227</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
REFUSE SERVICE FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 16,351,356	\$ 13,235,009	\$ 13,235,009	\$ 11,404,776
<u>Revenues</u>				
Intergovernmental Revenue	2,595,861	2,775,161	2,646,777	3,617,000
Charges for Services	40,697,987	41,228,749	41,817,488	42,708,842
Miscellaneous Revenue	650,753	339,200	352,000	462,000
Total Revenues	<u>43,944,601</u>	<u>44,343,110</u>	<u>44,816,265</u>	<u>46,787,842</u>
<u>Expenditures</u>				
Personnel	11,289,194	11,585,953	11,585,953	11,707,057
Operating	32,073,635	32,287,729	32,353,388	33,501,673
Capital Outlay	525,194	683,622	818,656	427,200
Total Operating	43,888,023	44,557,304	44,757,997	45,635,930
Capital Improv. Projects	-	455,000	728,255	-
Total Expenditures	<u>43,888,023</u>	<u>45,012,304</u>	<u>45,486,252</u>	<u>45,635,930</u>
<u>Transfers</u>				
Transfers Out	<u>(3,172,925)</u>	<u>(1,160,246)</u>	<u>(1,160,246)</u>	<u>-</u>
Fund Balance - June 30	<u>\$ 13,235,009</u>	<u>\$ 11,405,569</u>	<u>\$ 11,404,776</u>	<u>\$ 12,556,688</u>
Analysis of Fund Balance				
Cart Replacement Reserve	\$ 4,712,000	\$ 5,354,000	\$ 5,354,000	\$ 5,354,000
Unreserved	<u>8,523,009</u>	<u>6,051,569</u>	<u>6,050,776</u>	<u>7,202,688</u>
Total	<u>\$ 13,235,009</u>	<u>\$ 11,405,569</u>	<u>\$ 11,404,776</u>	<u>\$ 12,556,688</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
AGRICULTURAL WATER FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 6,674,049	\$ 5,770,728	\$ 5,770,728	\$ 2,388,664
<u>Revenues</u>				
Charges for Services	3,600,092	4,960,000	1,950,200	3,749,000
Miscellaneous Revenue	397,721	22,000	27,000	25,000
Total Revenues	<u>3,997,813</u>	<u>4,982,000</u>	<u>1,977,200</u>	<u>3,774,000</u>
<u>Expenditures</u>				
Personnel	1,809,824	1,762,024	1,762,024	1,955,585
Operating	2,965,366	2,908,523	2,916,031	2,683,893
Capital Outlay	3,759	7,500	7,500	7,500
Total Operating	4,778,949	4,678,047	4,685,555	4,646,978
Capital Improv. Projects	87,185	100,000	624,551	-
Total Expenditures	<u>4,866,134</u>	<u>4,778,047</u>	<u>5,310,106</u>	<u>4,646,978</u>
<u>Transfers</u>				
Transfers Out	(35,000)	(49,158)	(49,158)	-
Fund Balance - June 30	<u>\$ 5,770,728</u>	<u>\$ 5,925,523</u>	<u>\$ 2,388,664</u>	<u>\$ 1,515,686</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
DOMESTIC WATER FUNDS**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 46,811,895	\$ 43,567,327	\$ 43,567,327	\$ 22,571,076
<u>Revenues</u>				
Intergovernmental Revenue	-	64,941	64,941	-
Charges for Services	23,099,883	25,359,000	21,710,820	22,222,700
Miscellaneous Revenue	672,529	267,000	277,000	247,000
Total Revenues	<u>23,772,412</u>	<u>25,690,941</u>	<u>22,052,761</u>	<u>22,469,700</u>
<u>Expenditures</u>				
Personnel	1,179,571	1,312,675	1,312,675	1,164,681
Operating	22,506,690	19,417,087	19,733,566	19,497,631
Capital Outlay	48,820	60,000	66,057	67,000
Debt Service	1,619,394	1,621,922	1,621,922	1,643,855
Total Operating	25,354,475	22,411,684	22,734,220	22,373,167
Capital Improv. Projects	<u>1,627,505</u>	<u>1,950,000</u>	<u>20,265,634</u>	<u>1,000,000</u>
Total Expenditures	<u>26,981,980</u>	<u>24,361,684</u>	<u>42,999,854</u>	<u>23,373,167</u>
<u>Transfers</u>				
Transfers Out	<u>(35,000)</u>	<u>(49,158)</u>	<u>(49,158)</u>	<u>-</u>
Fund Balance - June 30	<u>\$ 43,567,327</u>	<u>\$ 44,847,426</u>	<u>\$ 22,571,076</u>	<u>\$ 21,667,609</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
AIRPARK FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 707,720	\$ 546,068	\$ 546,068	\$ 492,058
<u>Revenues</u>				
Intergovernmental Revenue	178,788	435,210	445,210	445,600
Charges for Services	314,751	292,500	321,700	321,700
Miscellaneous Revenue	6,126	2,000	2,300	2,300
Total Revenues	<u>499,665</u>	<u>729,710</u>	<u>769,210</u>	<u>769,600</u>
<u>Expenditures</u>				
Personnel	78,601	79,443	79,443	80,134
Operating	380,759	175,106	179,097	174,832
Total Operating	<u>459,360</u>	<u>254,549</u>	<u>258,540</u>	<u>254,966</u>
Capital Improv. Projects	<u>201,957</u>	<u>188,666</u>	<u>564,680</u>	<u>659,400</u>
Total Expenditures	<u>661,317</u>	<u>443,215</u>	<u>823,220</u>	<u>914,366</u>
Fund Balance - June 30	<u>\$ 546,068</u>	<u>\$ 832,563</u>	<u>\$ 492,058</u>	<u>\$ 347,292</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
OFFSTREET PARKING FUND**

	<u>Actual 2014-15</u>	<u>Amended Budget 2015-16</u>	<u>Revised Estimates 2015-16</u>	<u>Proposed 2016-17</u>
Fund Balance-July 1	\$ 121,596	\$ 71,487	\$ 71,487	\$ 83,028
<u>Revenues</u>				
Charges for Services	78,808	83,500	125,500	134,500
Miscellaneous Revenue	4,526	500	4,000	2,500
Total Revenues	<u>83,334</u>	<u>84,000</u>	<u>129,500</u>	<u>137,000</u>
<u>Expenditures</u>				
Operating	<u>163,443</u>	<u>117,959</u>	<u>117,959</u>	<u>128,000</u>
Total Expenditures	<u>163,443</u>	<u>117,959</u>	<u>117,959</u>	<u>128,000</u>
<u>Transfers</u>				
Transfers In	<u>30,000</u>	<u>15,000</u>	<u>-</u>	<u>-</u>
Fund Balance - June 30	<u>\$ 71,487</u>	<u>\$ 52,528</u>	<u>\$ 83,028</u>	<u>\$ 92,028</u>

SUCCESSOR AGENCY FUNDS

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SUCCESSOR AGENCY FUND

Due to the California Supreme Court ruling of December 29, 2011, the Bakersfield Redevelopment Agency was dissolved as of February 1, 2012.

The City took on the designation as the Successor Agency to the Redevelopment Agency as allowed under State Assembly Bill 26 and is responsible for the Administrative close-out functions of the former Redevelopment Agency. In addition, the Successor Agency is responsible for the expeditious wind down of the outstanding obligations of the former redevelopment project areas. The City, acting as the Successor Agency, does not have the ability to enter into new contracts to provide financial assistance or start new redevelopment projects or programs.

- **Successor Agency Operating Funds** - Used to account for the cost of various capital projects and programs within the redevelopment project areas. Financing is provided by the issuance of tax allocation bonds and tax increment revenues.
- **Successor Agency Housing Funds** – Used to account for housing funds and activities of the Housing Successor Agency.

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
SUCCESSOR AGENCY FUNDS**

	<u>Actual</u> 2014-15	<u>Amended</u> <u>Budget</u> 2015-16	<u>Revised</u> <u>Estimates</u> 2015-16	<u>Proposed</u> 2016-17
Fund Balance-July 1	\$ 349,714	\$ 356,130	\$ 356,130	\$ 333,000
<u>Revenues</u>				
Taxes and Assessments	2,466,298	4,487,000	4,473,577	3,752,497
Intergovernmental Revenue	-	1,970,083	1,970,083	-
Charges for Services	3,145,150	3,141,150	3,141,150	3,131,900
Miscellaneous Revenue	1,181,917	1,152	1,152	-
Total Revenues	<u>6,793,365</u>	<u>9,599,385</u>	<u>9,585,962</u>	<u>6,884,397</u>
<u>Expenditures</u>				
Operating	53,191	250,000	250,000	250,000
Capital Outlay	-	-	-	-
Debt Service	6,733,758	7,389,009	7,389,009	6,634,397
Total Operating	6,786,949	7,639,009	7,639,009	6,884,397
Capital Improv. Projects	-	-	1,970,083	-
Total Expenditures	<u>6,786,949</u>	<u>7,639,009</u>	<u>9,609,092</u>	<u>6,884,397</u>
Transfers In	3,588,608	4,247,859	4,247,859	3,502,497
Transfers Out	<u>(3,588,608)</u>	<u>(4,247,859)</u>	<u>(4,247,859)</u>	<u>(3,502,497)</u>
Transfers In/(Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance - June 30	<u>\$ 356,130</u>	<u>\$ 2,316,506</u>	<u>\$ 333,000</u>	<u>\$ 333,000</u>

**CITY OF BAKERSFIELD
FINANCIAL SUMMARY
SUCCESSOR HOUSING AGENCY FUND**

	<u>Actual</u> 2014-15	<u>Amended</u> <u>Budget</u> 2015-16	<u>Revised</u> <u>Estimates</u> 2015-16	Proposed Budget 2016-17
Fund Balance-July 1	\$ 2,775,474	\$ 3,709,502	\$ 3,709,502	\$ 35,000
<u>Revenues</u>				
Taxes and Assessments	2,683,719	2,847,588	2,882,588	-
Miscellaneous Revenue	1,399,808	-	140	-
Total Revenues	<u>4,083,527</u>	<u>2,847,588</u>	<u>2,882,728</u>	<u>-</u>
<u>Expenditures</u>				
Operating	<u>3,147,547</u>	<u>35,000</u>	<u>4,251,620</u>	<u>35,000</u>
Total Operating	3,147,547	35,000	4,251,620	35,000
Capital Improv. Projects	<u>1,952</u>	<u>-</u>	<u>2,305,610</u>	<u>-</u>
Total Expenditures	<u>3,149,499</u>	<u>35,000</u>	<u>6,557,230</u>	<u>35,000</u>
Fund Balance - June 30	<u>\$ 3,709,502</u>	<u>\$ 6,522,090</u>	<u>\$ 35,000</u>	<u>\$ -</u>

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CAPITAL IMPROVEMENTS

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Alan Tandy · City Manager

May 4, 2016

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ALAN TANDY, CITY MANAGER *AT*
SUBJECT: FISCAL YEAR 2016-2021 CAPITAL IMPROVEMENT PROGRAM SUMMARY

Submitted for your information is the proposed Capital Improvement Program (CIP) Budget five-year plan for the period of 2016-2021, which totals \$460,999,546. The CIP facilitates long-range capital planning for projects that will service the City of Bakersfield's infrastructure over a considerable period. The proposed CIP budget for FY 2016-17 totals \$54,077,840 as summarized below:

Department	FY 2016-17
Public Works	\$50,816,758
Recreation and Parks	2,261,082
Water Resources	1,000,000
TOTAL	<u>\$54,077,840</u>

Thomas Roads Improvement Program (TRIP)

The amount proposed to be allocated for TRIP projects in FY 2016-17 totals \$28,404,953. This represents approximately 52 percent of all proposed CIP appropriations for next fiscal year. This amount is comprised entirely of local funding sources, including gas tax revenues, right-of-way revenues, utility surcharge revenue, traffic impact fees, and funds from the \$40 million contribution previously made by the County of Kern.

TRIP projects proposed for FY 2016-17 funding are as follows:

- **Centennial Corridor, Right-of-Way Acquisition** - Initial funding for right-of-way acquisition for the Centennial Corridor was previously programmed in FY 2013-14 in the amount of \$165,000,000. Since that time, an additional \$20 million was identified as needed for right-of-way acquisition for the project.

Of the \$20 million, this project represents the final amount needing to be budgeted for Centennial Corridor right-of-way. Staff is proposing to allocate \$7,245,965 of additional local funding in FY 2016-17 for the continuation of the Centennial Corridor right-of-way phase. Funds for this allocation come from multiple local sources, included utility surcharge, traffic development fee, County contribution and proceeds from the sale of surplus property that was formerly acquired for the construction of the Westside Parkway.

- **Centennial Corridor, Construction/Debt Service Reserve** – Local utility surcharge, traffic development fee, and County contribution funding totaling \$19,158,998 is proposed to cover the debt service reserve for potential TIFIA financing, issuance costs, and/or construction of the final phase of the Centennial Corridor project.
- **West Beltway, Right-of-Way** – Bolthouse Properties has approached the City about its plan to move forward with the development of the project known as “West Ming Specific Plan.” Part of the 2,100+ acres of this project is located within the City’s sphere of influence and contains property the City wishes to preserve for right-of-way for the future West Beltway identified within the the City’s General Plan. Bolthouse Properties and the City entered into a development agreement (07-310) September of 2007. Bolthouse now wishes to execute the terms within that agreement. As such, the City is setting aside \$2,000,000 of proceeds from the sale of surplus property that was formerly acquired for the construction of the Westside Parkway.

Community Development Block Grant

CDBG projects totaling \$1,993,672 are proposed for FY 2016-17.

Five select areas within the CDBG-eligible area are proposed to be reconstructed during FY 2016-17. The primary goal for these projects is to improve safety for pedestrians and vehicles and to alleviate potential flooding by constructing curb and gutter, sidewalk, storm drain facilities such as catch basins, outlet structure, cross gutters and new road pavement, where needed. The five areas are as follows:

- **Castro Reconstruction Area** – This \$300,000 project constructs improvements on select streets within the area bounded by Wible Road, Benton Street, Ming Avenue, and Wilson Road.

- **El Toro Reconstruction Area** – This \$500,000 project constructs improvements on select streets within the area bounded by So H Street, El Toro Street, Freeway 58, and Ming Avenue.
- **Oleander Reconstruction Area** – This \$300,000 project constructs improvements on select streets within the area bounded by California Avenue, Verde Street, A Street, and Chester Avenue.
- **P Street Reconstruction Area** – This \$142,010 project constructs improvements on select areas within the area bounded by Chester Avenue, California Avenue, P Street, and Brundage Lane; and the area bounded by P Street, 6th Street, Union Avenue, and 4th Street.
- **Union/Brundage Reconstruction Area – Union/Brundage Reconstruction Area** – This \$520,580 project constructs improvements on select streets within the area bounded by Brundage Lane, Union Avenue, 4th Street and the Kern Island Canal. In addition, \$511,500 of Sewer Enterprise Funds are proposed to purchase land for the construction of a sump in the area which is needed to alleviate flooding.

Other CDBG funded proposed projects for FY 2016-17 includes the following:

- **Dr. Martin Luther King Jr. Park Lighting Upgrade** - \$75,000 is proposed for Phase 2 for the project to replace all outside light fixtures for the Park with energy efficient LED fixtures that will result in electrical cost savings. \$130,000 of funding for Phase 1 was adopted as part of the FY 2015-16 budget.
- **Shade Structure Installations** - \$154,082 is proposed for the installation of three shade structures at Beale, Wilson and Stiern Parks. The shade structures reduce heat on play and other equipment during the summer months.

Intermodal Surface Transportation Efficiency Act Fund

A total of \$6,207,910 is proposed within the ISTEA Fund. Amounts budgeted within the ISTEA Fund are reimbursable with either federal and/or state dollars. These proposed projects also require a local match.

Pavement Rehabilitation (Regional Surface Transportation Program) – As part of the ongoing pavement rehabilitation program, these proposed projects will rehab pavement along the following road segments.

- **California Avenue from Oak Street to H Street** – This \$3,745,900 project will rehabilitate the pavement along this road segment. Funding for this project includes \$3,040,314 of federal funds with Capital Outlay funds providing the \$705,586 local match.

- **P Street from Brundage Lane to California Avenue** – This \$1,570,000 project will rehabilitate the pavement along this road segment. Funding for this project includes \$1,286,686 of federal funds with Capital Outlay funds providing the \$283,314 local match.

These pavement rehabilitation projects will also include improvements to the curb return access ramps to meet current ADA standards. In addition, staff will review all road segments for potential bike lane modifications and improvements.

New Traffic Signal – The FY 2016-17 proposed budget includes the installation of one predominantly federally funded traffic signal. This project includes the installation of interconnect which will link the signal to the Traffic Operations Center. This link will improve signal timing, thereby reducing traffic congestion and vehicle emissions. The signal project is as follows:

- **Intersection of Berkshire Road and Union Avenue** – The total budget for this project is \$250,000 which consists of \$221,300 federal funding and \$28,700 of Capital Outlay funds for the local match.

A Street Area Sidewalks – This \$1,174,800 project will install sidewalks and ADA ramps on A Street between Brundage Lane and San Emidio Street. Funding for this project consists of \$1,055,000 federal funds and \$119,800 of Capital Outlay funds for the local match.

Bridge Preventative Maintenance Program – This \$345,475 project will provide funds for maintenance such as methacrylate treatment for bridges on Calloway Drive and Monitor Street. The City has developed a five-year bridge preventative maintenance program in accordance with State regulations. Funding for this project consists of \$278,810 federal funds and \$66,665 of Capital Outlay funds for the local match.

Two Pedestrian countdown timers projects are proposed for FY 2016-17. Each of these projects will install pedestrian countdown timers at various signalized intersections located throughout Northeast and Southeast Bakersfield. A total of \$362,000 is proposed for these projects, which consists of \$325,800 federal funds and \$36,200 of Capital Outlay funds providing the local match.

Capital Outlay Fund

Proposed projects total \$6,510,265 for this funding source. Of this amount, \$1,240,265 provides for the local match requirements for federally funded projects which were previously summarized within the ISTEA section of this transmittal.

The remaining projects totaling \$5,270,000 are as follows:

ADA Transition Plan – The City has recently adopted the ADA transition plan. This multi-year project will fund priority ADA improvements as identified in the Plan. \$50,000 of funding for ADA improvements is proposed for FY 2016-17.

Bakersfield Animal Care Center Miscellaneous Improvements – This \$30,000 project will fund miscellaneous, unanticipated improvements needed for the Bakersfield Animal Care Center.

Rabobank Arena Miscellaneous Improvements – This \$100,000 project will fund any urgent or emergency fixed plant or facility item that may have a catastrophic failure during the fiscal year. Examples include: A/C chiller, ice making compressor, HVAC fan or motor, fire sprinklers, plumbing leak, etc.

Replace Autoscope and Vehicle Detection Cameras – This proposed multi-year project will replace the existing vehicle detection systems at 32 signalized intersections with an updated system. The existing 2020 autoscope computers and vehicle detection cameras no longer have parts, service, or software support from the manufacturer. As a result, when there is a traffic signal detection failure the system must be replaced. \$90,000 of funding is proposed for year two of the four-year plan to continue the replacement of the outdated signal equipment.

Resurfacing Various Streets – This \$5,000,000 proposed project will continue the City Council priority goal to fund street rehabilitation and resurfacing. Funds will be used to repave and resurface asphalt pavement on City streets. Construction will be performed by City staff.

Transportation Development Fund

The FY 2016-17 proposed CIP budget includes \$2,602,000 of Transportation Development funds for various non-TRIP CIP projects.

Hageman Road Widening – This \$305,000 project will construct an additional eastbound travel lane and shoulder on Hageman Road from Jewetta Avenue to 1400 feet east of Jewetta Avenue to alleviate traffic congestion along this road segment.

Street Improvement on Hosking Avenue from Monitor Street to Union Avenue – This \$524,000 project will construct an additional travel lane in both the eastbound and westbound direction. Right-of-way and design costs were previously budgeted in FY 2014-15. Construction funding is requested for FY 2016-17.

Street Improvement on College Avenue at Fairfax Road – This \$95,000 project will fund design and right-of-way costs for the widening of this interchange. This project will alleviate flooding and erosion of soil occurring during rain events along the north side of College Avenue, adjacent to East Niles Water District. This eroded soil and mud flows to and floods the Fairfax intersection, thereby causing traffic disruption. This project will also facilitate a safe walking-path for pedestrians. Construction funding will be proposed in a subsequent year, dependent upon available funding.

Street Improvement on Ming Avenue at Baldwin Road – This \$334,000 project will widen the north side of Ming Avenue to full arterial width for approximately 315 feet east of Baldwin Road. The project will improve traffic flow along Ming Avenue and eliminate a bottleneck at the intersection of Ming Avenue and Baldwin Road. This is a collaborative project with the County Public Works Department currently facilitating the right-of-way acquisition. The proposed allocation for this project reflects the estimated costs for construction of the improvements only.

Street Improvement Panama Lane at San Joaquin Valley Rail Road – This \$250,000 project will fund design and right-of-way acquisition to construct full width improvements for the at-grade railroad crossing. Dependent upon available funding, budgeting for the construction phase will be proposed in FY 2017-18.

Street Improvements on West Side of Wible Road - This \$1,094,000 project will widen Wible Road between Hosking Avenue and Berkshire Road to full arterial width. Adjacent developers have widened the roadway along their frontages with the exception of two 325-foot long segments adjacent to three existing residences. This widening will close these “gaps” in roadway improvements which will relieve traffic congestion, which has intensified due to the recent opening of the Hosking Avenue interchange at State Route 99.

Park Development Fund

The FY 2016-17 CIP budget proposes \$2,105,000 in Park Improvement Funds be allocated toward various park projects throughout the City.

Sports Village Phase III – Staff is proposing an additional \$1,200,000 be allocated toward the completion of Phase III of the facility. The additional funds will provide the necessary resources to complete all components of Phase III, including the championship sports field.

Mesa Marin Phase II – This project includes the construction of two additional softball fields, parking lot, dog park and additional amenities.

Wayside Park Playground Rehabilitation - The equipment has passed its useful life and has little play value as compared to modern standards. The new playground will include rubberized surfacing, provide ADA accessibility and inclusionary play components. Total cost for the project is \$350,000.

Garden Park Playground Rehabilitation - The equipment has passed its useful life and has little play value as compared to modern standards. The new playground will include rubberized surfacing, provide ADA accessibility and inclusionary play components. Total cost for the project is \$280,000.

Sewer Funds (Wastewater Treatment Plants Nos. 2 And 3)

The proposed FY 2016-17 CIP budget totals \$3,996,640 as summarized below.

Plant 2 and Plant 3 Miscellaneous Improvements – This project allocates \$275,000 to each Plant for unanticipated improvements (for a total of \$550,000). Continuous treatment of wastewater year-round causes wastewater treatment facilities to wear down. Facilities such as clarifiers, headworks, digesters, pump stations, trickling filters, various buildings, major and minor pieces of equipment, pipes and other structures are all subject to erosion, corrosion, daily operational wear-and-tear, breakdowns and general failures. These proposed projects will make it possible to do periodic, unforeseen, capital improvements and repairs to the wastewater treatment facilities, prevent interruptions of treatment, and to ensure that the facilities are functional, efficient, and safe.

Wastewater Treatment Plant No. 2

Primary Sludge Pump Replacement – This \$50,000 project replaces two primary sludge pumps that have been in operation for over ten years and have reached the end of their useful lives. The pumps are crucial to the solids portion of the treatment process since they pump sludge from the clarifiers to the digesters. Because of the age of the pumps, an overhaul of the existing equipment is not cost effective.

Variable Frequency Drives (VFD's) for Influent Pumps – This \$80,000 project will replace two VFD's for the influent pumps. The VFD's allow the pumps to ramp up or down in response to the amount of flow entering the Plant. The current VFD's are outdated and their programming is no longer supported.

Wastewater Treatment Plant No. 3

Headworks Check Valves – This \$125,000 project will replace check valves on the five influent pumps in the headworks. The valves are supposed to completely close when the influent pump turns off to prevent influent from flowing backwards to that pump. The current check valves are no longer able to properly close, and replacement parts for these valves are no longer available.

Headworks Conveyor – This \$60,000 project will replace the rubber belt of the headworks conveyor. The conveyor collects screenings from the compactors and deposits them in trash bins. The current belt is cracked and screenings often fall through the belt and onto the floor making it necessary for operators to manually dispose of the screenings.

Waste Activated Sludge Pump – This \$110,000 project will replace the two waste activated sludge pumps. Pumps are used to control the amount of solids in the treatment process. The current pumps are no longer able to reliably pump without setting off the alarm.

Sanitary Storm and Sewer Improvements

Sewer Rehabilitation on F Street from 23rd Street to the North Side of 24th Street – This \$197,400 project will repair several hundred linear feet of existing 8-inch sewer main along this segment. This segment was found to be in need of repair during the City's routine video inspection of sewer lines.

Sewer Rehabilitation on Campus Park Drive – This \$1,981,000 project will repair over 6,000 linear feet of the existing sewer main that traverses through the Campus Park neighborhood beginning at Old River Road and Campus Park Drive, and terminating at Gosford Road and District Boulevard. This segment was found to be in need of repair during the City's routine video inspection of sewer lines.

Storm Drain Improvement on the North Side of Hosking Avenue, between Capitan and Granite Peak – This \$181,000 project will connect an existing storm drain system to an existing siphon, allowing it to drain. This project will protect the integrity of the roadway by alleviating flooding.

Storm Sump Improvement on Panama Lane, West of South Union Avenue – This \$49,500 project will construct a retention basin to alleviate flooding that occurs in this area. This project will also prevent accelerated roadway deterioration due to the flooding.

Storm Drain Improvements North of Brundage Lane and West of Union Avenue –

This \$511,500 project was previously discussed in the CDBG section of this transmittal.

Storm Sump Modification at the Mt. Vernon Sump - This \$101,240 proposed project will address drainage and backflow problems with this sump, which is located south of Highway 58 and east of Mt. Vernon. During heavy rain events, the Quantico sump will backflow into the Mt. Vernon sump, which has caused flooding in the area. This project will deepen the Mt. Vernon sump to provide additional storage capacity. Planned drainage fees provide the funding source for this project.

Aviation Fund

Three projects within the Aviation Fund are proposed for FY 2016-17, totaling \$659,400.

Airport Hangar Doors Rehabilitation – This \$30,000 project will overhaul and repair approximately four of the Airport's hangar doors. Most of the hangar doors at the Airport are at least 35 years old, and many do not open properly. This on-going multi-year project will fund the rehabilitation of four hangar doors each year.

Airport Miscellaneous Repairs – This \$25,000 project will fund unforeseen hangar and facility repairs at the Airport.

Airport North Taxiway Rehabilitation Phase 2 – This \$604,400 project will rehabilitate the Northwest hangar taxiway and phase 2 of the Northeast hangar taxiway and apron area at the Airport. This project is 90 percent federally funded with General Aviation funds providing the 10 percent local match.

Equipment Management Fund

Two projects within the Equipment Management Fund are proposed for FY 2016-17.

Replacement of Equipment Lift Systems at the Corporation Yard Fleet Facility – This \$300,000 project will replace two outdated equipment lift systems utilized by Fleet staff at the Corporation Yard Fleet Facility. The unreliability of the current lifts has caused equipment to become stuck in an elevated position, resulting in an unsafe environment and causing added costs and delays to the servicing and repair of City equipment.

Replace overhead doors at Fleet Facilities – This \$35,000 project will replace overhead doors at the various Fleet facilities based upon priority. The current

overhead doors are showing signs of failure and require continual maintenance. Parts for the doors have been discontinued, resulting in delayed repairs.

Bikeway/Pedestrian Fund (TDA Article 3)

Transportation Development Act (TDA) Article 3 funds provide 100 percent of the funding for two bike lane improvement projects proposed for FY 2016-17.

- **Bike Lane Improvements on Brundage Lane and A Street** – This \$138,000 project will install a Class III bike route along Brundage Lane from Oak Street to Oswell Street and a Class II bike route on A Street from City limits to California Avenue.
- **Bike Lane Rehabilitation along the Kern River Bikepath from Buena Vista Road to Coffee Road** – This \$125,000 project will rehabilitate the pavement at select areas along the Kern River Bikepath. This project will provide a smoother and safer ride for bicyclists.

Domestic Water Fund

Two projects within the Domestic Water Fund are proposed for FY 2016-17.

- **Wellhead Facility Upgrades**- Several projects are required to improve water production and treatment operations at various well sites within the domestic water system. \$400,000 of funding is proposed for this project.
- **Service Connection Replacement Program** - As the domestic water system ages, multiple leaks have been encountered to the service connections. Making the replacements early reduces the costs of removing and replacing sidewalks, pavement or other infrastructure in the area. Historically, staff has averaged approximately 160 to 200 service connection replacements per year on the system. This program will continue at the same funding level as last year at \$600,000.

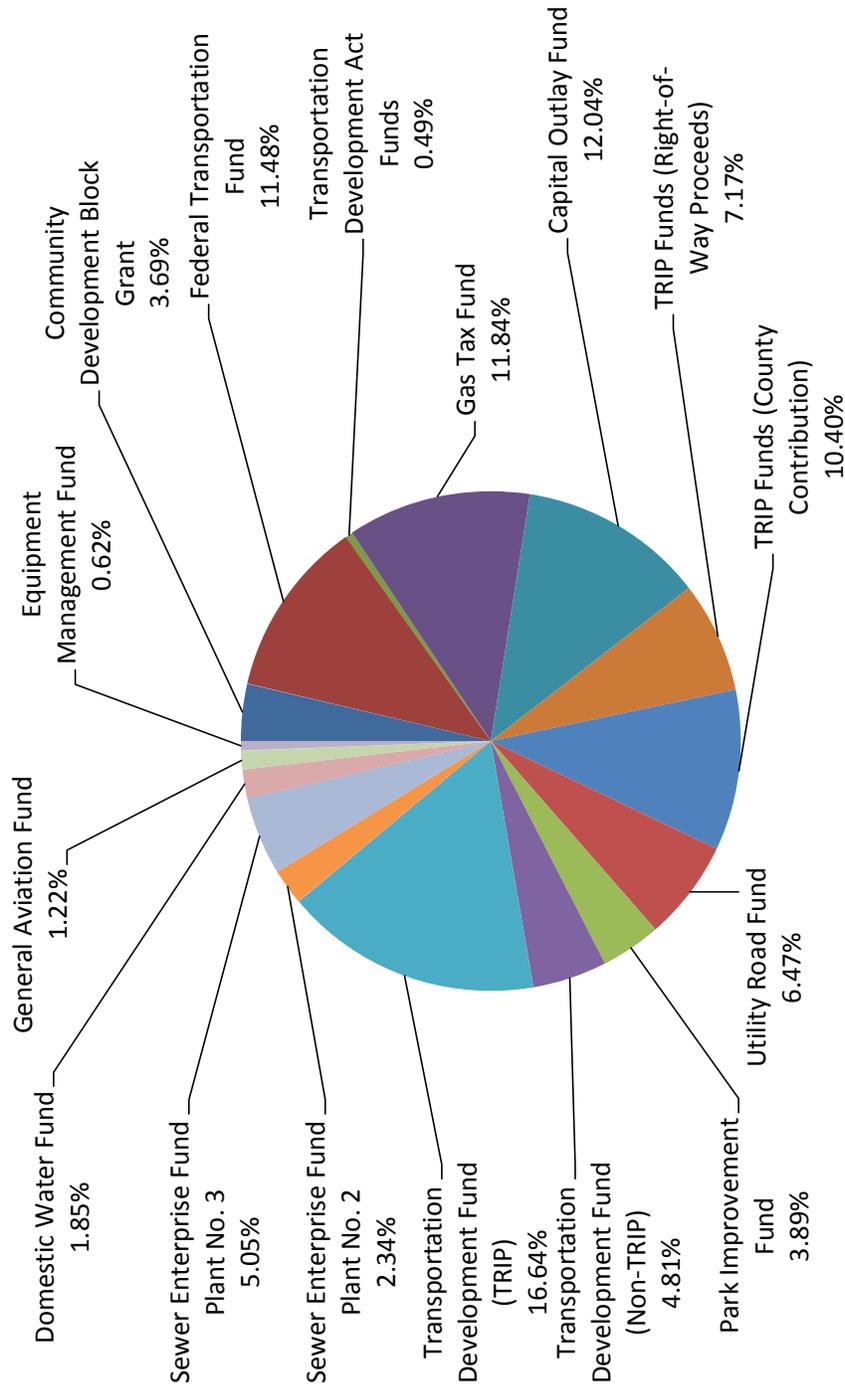
Summary

Staff is pleased to present the CIP budget five-year plan for 2016-2021, and the proposed FY 2016-17 CIP budget. The projects contained within these budgets represent a wide range of improvements to the City's infrastructure that will ensure the sustainability of City facilities, enhance the aesthetics of the community, and provide accessibility and safety enhancements to residents.

Honorable Mayor and City Council
FY 2016-2021 Proposed CIP - Letter of Transmittal
May 4, 2016

Thanks to all staff involved in preparing, managing, and monitoring the City of Bakersfield's CIP budget.

CITY OF BAKERSFIELD
CIP SUMMARY BY FUND
FISCAL YEAR 2016-17



Note: All percentages rounded

CITY OF BAKERSFIELD
CAPITAL IMPROVEMENT PROGRAM FIVE-YEAR PLAN
2016-2021
SUMMARY BY DEPARTMENT

Department	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	Total
Fire Department	\$ 700,000	\$ 805,000	\$ 500,000	\$ 375,000	\$ 2,380,000	
Public Works	50,816,758	290,319,183	75,226,356	19,230,926	15,404,741	450,997,964
Water Resources	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Recreation and Parks	2,261,082	360,500				2,621,582
Total	\$ 54,077,840	\$ 292,379,683	\$ 77,031,356	\$ 20,730,926	\$ 16,779,741	\$ 460,999,546

CITY OF BAKERSFIELD
 CAPITAL IMPROVEMENT PROGRAM FIVE-YEAR PLAN
 2016-2021
 FUNDING SUMMARY

Fund	Fund Name	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	Total
111	Community Development Block Grant	\$ 1,993,672					\$ 1,993,672
121	Federal Transportation Fund	6,207,910	569,706	5,551,854	233,970	346,800	12,910,240
126	Thomas Roads Improvement Funds (Federal)		11,706,454				11,706,454
142	Transportation Development Act Funds	263,000					263,000
151	Gas Tax Fund	6,404,953	13,904,953				20,309,906
311	Capital Outlay Fund	6,510,265	3,933,524	4,956,302	1,292,956	712,941	17,405,988
313	TRIP Funds (Right-of-Way Proceeds)	3,875,000					3,875,000
314	TRIP Funds (County Contribution)	5,625,000					5,625,000
315	Thomas Roads Improvement Funds (Local)		33,001,000		15,999,000		49,000,000
316	Utility Road Fund	3,500,000	5,500,000				9,000,000
321	Park Improvement Fund	2,105,000	360,500				2,465,500
331	Transportation Development Fund (Non-TRIP)	2,602,000	4,811,000	1,321,000			8,734,000
335	Transportation Development Fund (TRIP)	9,000,000	12,802,546				21,802,546
351	TRIP Funds (Future Borrowing)		200,000,000				200,000,000
411	Sewer Enterprise Fund Plant No. 2	1,264,640	1,481,000	1,530,000	275,000	275,000	4,825,640
412	Sewer Enterprise Fund Plant No. 3	2,732,000	2,919,000	1,275,000	1,275,000	14,275,000	22,476,000
441	Domestic Water Fund	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
451	General Aviation Fund	659,400	355,000	580,000	655,000	170,000	2,419,400
511	Equipment Management Fund	335,000	35,000	35,000			405,000
N/A	Unknown			60,782,200			60,782,200
Total		\$ 54,077,840	\$ 292,379,683	\$ 77,031,356	\$ 20,730,926	\$ 16,779,741	\$ 460,999,546

CITY OF BAKERSFIELD
 CAPITAL IMPROVEMENT PROGRAM FIVE-YEAR PLAN
 PROJECT SUMMARY BY DEPARTMENT
 FIRE

Project #	Project Title	Ward	Source	Fund #	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	Total
P0H101	FS4,6,7,11 COOLING APP BAY	2,1,6	COF	311					\$ 100,000	\$ 100,000
P6H102	FS 2 APPE/EQ STORAGE BLDG	2	COF	311		300,000				300,000
P6H105	FS 5 PROP/EQ STORAGE BLDG	1	COF	311		250,000				250,000
P6H107	FS 7 CAPTAIN OFFICE REHAB	6	COF	311		150,000				150,000
P7H101	FS1 REPLACE PRKG ASPHALT	2	COF	311			250,000			250,000
P7H102	FS9 REPLACE PRKG ASPHALT	5	COF	311			175,000			175,000
P7H103	FS1,10,13 PAINT INTERIOR	2,3,6	COF	311			180,000			180,000
P8H101	FS2,3,4,6 PAINT APP BAYS	1,2	COF	311				200,000		200,000
P8H103	FS7,9,11,13 PAINT APP BAY	2,5,6	COF	311				200,000		200,000
P8H109	FS3 REPLACE ASPHALT PRKG	1	COF	311				100,000		100,000
P9H101	FS1 KITCHEN REHAB	2	COF	311					115,000	115,000
P9H102	FS2,4,6,7 ROOF REPAIRS	2,1,6	COF	311			200,000			200,000
P9H109	FS9 RESTROOM REHAB	5	COF	311					160,000	160,000
Total						\$ 700,000	\$ 805,000	\$ 500,000	\$ 375,000	\$ 2,380,000

CITY OF BAKERSFIELD
 CAPITAL IMPROVEMENT PROGRAM FIVE-YEAR PLAN
 PROJECT SUMMARY BY DEPARTMENT
 PUBLIC WORKS

Project #	Project Title	Ward	Source	Fund #	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	Total
E7K201	STORM SUMP MOD MT VERNON	1	SEF	411	\$101,240					\$101,240
E7K202	STORM SUMP IMP PANAMA LN	1	SEF	411	49,500					49,500
E7K204	SEWER REHAB F STREET	2	SEF	411	197,400					197,400
E7K205	SEWER REHAB CAMPUS PARK/D	5	SEF	412	1,981,000					1,981,000
E7K206	WWTP MISC IMPROVEMENTS	1,6	SEF	411	275,000	275,000	275,000	275,000	275,000	1,375,000
E7K207	PRIMARY SLUDGE PUMP REPLA	1	SEF	411	50,000					50,000
E7K208	VFD'S FOR INFLUENT PUMPS	1	SEF	411	80,000					80,000
E7K209	HEADWORKS CHECK VALVES	6	SEF	412	125,000					125,000
E7K210	WASTE ACTIV SLUDGE PUMP	6	SEF	412	110,000					110,000
E7K212	HEADWORKS CONVEYOR	6	SEF	412	60,000					60,000
E7K214	STORM DRAIN IMP HOSKING	7	SEF	412	181,000					181,000
EZK216	COGEN GAS BLENDING TRAIN	6	SEF	412		175,000				175,000
EZK217	WWTP # 4 LAND ACQUISITION	UNK	SEF	412					14,000,000	14,000,000
EZK219	SEWER LIFT STA MOD BAILEY	2	SEF	411			1,255,000			1,255,000
EZK220	PRIMARY CLARIFIER REHAB	6	SEF	412		935,000				935,000
EZK221	STORM LIFT TEVIS RANGH	5	SEF	412		534,000				534,000
EZK222	STORM SUMP IMP TALISMAN	7	SEF	411		840,000				840,000
EZK223	BACKUP GEN SEWER LIFT-2	2	SEF	411		366,000				366,000
EZK224	SEWER LIFT & STRM PMP STA	VAR	SEF	412		1,000,000	1,000,000	1,000,000		3,000,000
P1K203	RECOAT CHN VISITOR PARKNG	2	COF	311		40,000				40,000
P3K018	RE-ROOF CHS ANNEX FRR	2	COF	311			176,000			176,000
P4K203	CHN ELEVATOR REHAB	2	COF	311		360,000				360,000
P5K207	FENCE @ CHS & ANNEX PKG	2	COF	311		13,500				13,500
P5K211	STLT WOOD POLE TEST/INSP	VAR	COF	311		31,000	31,000	31,000		93,000
P5K215	REPL ICE CHLLR @ RABO FRR	2	COF	311		250,000	250,000			500,000
P6K202	AIRPORT MISC. REPAIRS	1	GAF	451	25,000	25,000	25,000	25,000	25,000	125,000
P6K203	AIRPORT HANGAR DOOR REHAB	1	GAF	451	30,000	30,000	30,000	30,000	30,000	150,000
P6K206	REPLC AUTOSCOPE & VEH CAM	VAR	COF	311	90,000	180,000	180,000			450,000
P6K218	BKSFELD EAST MONUMENT SIGN	CTY	COF	311		137,000				137,000
P6K220	CBACC-MISC IMP FRR	1	COF	311	30,000	30,000	30,000	30,000	30,000	150,000
P6K221	MLK PARK LIGHTING UPGRADE	1	CDBG	111	75,000					75,000
P6K222	ARENA/ACC MISC IMPROV FRR	2	COF	311	100,000	100,000	100,000	100,000	100,000	500,000
P7K200	AIRPRT NORTH TXL REHB PH2	1	GAF	451	604,400					604,400
P7K201	REPL OVRHD DRS FLEET FACI	VAR	EMF	511	35,000	35,000	35,000			105,000
PZK204	RE-ROOF CITY HALL NORTH	2	COF	311		260,000				260,000
PZK209	EMER GENERATOR @ CHN	2	COF	311		360,000				360,000
PZK210	REPLACE HVAC @ CHN	2	COF	311		420,000		600,000		420,000
PZK211	ARRPT MAIN APRN PVMT REHB	1	GAF	451						600,000
PZK212	AIRPORT ALP UPDATE / AIGS	1	GAF	451					115,000	300,000
PZK213	AIRPRT RNNWY 16 PAPI & PMS	1	GAF	451						300,000
PZK214	AIRPRT NW TXL REHB PH 2	1	GAF	451						525,000
PZK217	REPL HVAC CRP YD BLDG A	2	COF	311		170,000	525,000			170,000
Q7K201	EQUIP LIFT SYSTE REPL (2)	2	EMF	511	300,000					300,000
T5K204	ST IMP PANAMA/MTVISTA/OR	5	TDF	331		465,000				465,000
T5K211	ST IMP PANAMA OLRV/RGOSFD	5	TDF	331		1,267,000				1,267,000
T5K214	ST IMP HOSKING/MONUNION	1	TDF	331	524,000					524,000
T6K201	ADA TRSTN MISC PROJ FRR	VAR	COF	311	50,000	75,000	75,000	75,000	75,000	350,000
T6K211	BRIDGE DECK IMPR VARIOUS	VAR	COF	311		200,000	1,071,000			1,271,000
T7K115	STREET IMPROV STINE ROAD	6, 7	TDF	331		1,060,000				1,060,000

CITY OF BAKERSFIELD
 CAPITAL IMPROVEMENT PROGRAM FIVE-YEAR PLAN
 PROJECT SUMMARY BY DEPARTMENT
 THOMAS ROADS IMPROVEMENT PROJECT (TRIP)

Project #	Project Title	Ward	Source	Fund #	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	Total
				151	\$ 6,404,953					\$ 6,404,953
TRCC00	CENT CORR FUTURE CONST	2	TDF	335	7,000,000					7,000,000
			URF	316	424,082					424,082
			TRIPL	314	5,329,953					5,329,953
TRCC14	CENTENNIAL CORR - ROW	2	TRIPL	313	1,875,000					1,875,000
			TRIPL	314	295,047					295,047
			TDF	335	2,000,000					2,000,000
			URF	316	3,075,918					3,075,918
			GTF	151		7,500,000				7,500,000
			TDF	335		12,802,546				12,802,546
TRCC19	CENTENNIAL CORR-CONST P2	2	TRIPF	351	200,000,000					200,000,000
			TRIP	126	11,706,454					11,706,454
			TRIPL	315	33,001,000					33,001,000
TRCC34	HAGEMAN FLYOVER ROW	3	URF	316			15,999,000			15,999,000
TRCC37	HAGEMAN FLYOVER CONST	3	GTF	151		6,404,953				6,404,953
TRWB14	WEST BELTWAY-SR119 ROW	4	UNK	989			60,782,200			60,782,200
			TRIPL	313	2,000,000					2,000,000
Total					\$ 28,404,953	\$ 276,914,953	\$ 60,782,200	\$ 15,999,000	\$	\$ 382,101,106

CITY OF BAKERSFIELD
 CAPITAL IMPROVEMENT PROGRAM FIVE-YEAR PLAN
 PROJECT SUMMARY BY DEPARTMENT
 WATER RESOURCES

Project #	Project Title	Ward	Source	Fund #	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	Total
E1J102	WELLHEAD FACIL UPGRADES	4.6	DWF	441	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000
E9J102	SERY CONNECTION REPL PROG	4.5.6	DWF	441	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 3,000,000
Total					\$ 1,000,000	\$ 5,000,000				

CITY OF BAKERSFIELD
 CAPITAL IMPROVEMENT PROGRAM FIVE-YEAR PLAN
 PROJECT SUMMARY BY DEPARTMENT
 RECREATION AND PARKS

Project #	Project Title	Ward	Source	Fund #	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	Total
P4C131	SPORTS VILLAGE PHASE III	6	PIF	321	\$ 1,200,000					\$ 1,200,000
P4C132	MESA MARIN PHASE II	3	PIF	321	275,000					275,000
P7C120	BEALE PARK SHADE STRUCT	2	CDBG	111	52,020					52,020
P7C121	WILSON PARK SHADE STRUCT	7	CDBG	111	52,020					52,020
P7C122	STIERN PARK SHADE STRUCT	7	CDBG	111	52,042					52,042
P7C212	WAYSIDE PARK PLGRND REHAB	1	PIF	321	350,000					350,000
P7C213	GARDEN PARK PLGRND REHAB	5	PIF	321	280,000	275,000				280,000
PZK215	BEALE PK AMPHITHEATER IMP	2	PIF	321		85,500				85,500
PZK216	LOWELL PK MAINT BLDG IMPR	1	PIF	321		360,500				360,500
Total					\$ 2,261,062	\$ 360,500				\$ 2,621,562

APPENDICES

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Appendices

This section provides supplemental information to assist the reader in understanding how the budget book is developed and the various policies that govern the City's annual plan for the use of its resources. This section includes the City Council Goals and Guiding Principles, which was adopted by the City Council in November 2015. This document is the basis of the development of department goals and objectives. This document also provides direction as it relates to the prioritization of available resources.

This section also includes the City's financial policies, including the investment policy, the budget amendment process, basis of accounting and budgeting, and the budget calendar. The schedules in this section offer demographic and economic indicators to help the reader understand the environment and how the information in the City's budget relates to the services the City provides and the activities it performs.

CITY OF BAKERSFIELD

ADOPTED CITY COUNCIL GOALS

FY 2015 – 16



MAYOR

Harvey L. Hall

CITY COUNCILMEMBERS

Willie Rivera	Councilmember, Ward 1
Terry Maxwell	Councilmember, Ward 2
Ken Weir	Councilmember, Ward 3
Bob Smith	Councilmember, Ward 4
Harold Hanson	Councilmember, Ward 5
Jacque Sullivan	Councilmember, Ward 6
Chris Parlier	Councilmember, Ward 7

Submitted By:
Alan Tandy
City Manager

GOAL #1: PROVIDE QUALITY PUBLIC SAFETY SERVICES

Initiative 1.1: Continue to evaluate, address and implement the recommendations from international association of chiefs of police to reduce priority response times.

Target Actions:

1. Continue to work to implement the highest priority recommendations provided by the IACP to reduce response times, improve officer recruitment and retention and improve overall customer service to the public.

Initiative 1.2: Provide consistent police services that support and enhance proactive law enforcement including City-wide efforts to reduce gang violence, illegal drug use, domestic violence and child abuse.

Target Actions:

1. Plan for and develop funding mechanisms for additional staffing when possible. Continue efforts to increase Police patrol and progress towards a goal of 1.3 officers per 1,000 population. Pursue State and Federal grants to increase police officer compliment.
2. Work with County and other Law Enforcement agencies to evaluate and upgrade its public Safety infrastructure in a manner which provides for the future and provides the highest level of interoperability.
3. Evaluate the recently implemented priority call classifications from July 2015 to ensure priority one calls are grouped into "true" emergencies such as life threatening situations that require immediate response, violent crimes in progress, or violent crimes which have just occurred with a likelihood the suspect will be immediately apprehended.
4. Work with Kern County Sheriff's Office, Bakersfield Safe Streets Partnerships (BSSP) and other agencies involved in the Safe Neighborhoods and Community Relations Committee, the Joint City/County Standing Committee to Combat Gang Violence and the Schools Resource Officer Program to reduce gang related crime through prevention, intervention and suppression activities.



5. Promote park safety by utilizing traditional police patrol, police citizen volunteer patrols, specialized park patrol, and video technology.
6. Reduce Part 1 and quality of life crimes through directed policing practices and strategies that utilize crime analysis to identify crime trends and heavy calls for service locations. Utilize the resources of the Community Relations Unit and the Schools Resource Officer Program to proactively work with neighborhoods, commercial areas and schools to make individuals and property less attractive to the criminal element.
7. Continue to work closely with the Kern County Department of Human Services Child Protective Services in a partnership to effectively investigate allegations involving child victims of physical abuse, sexual abuse, and neglect.
8. Continue strategies to address the impact to the City due to the realignment of the California Department of Corrections. Work closely with all agencies involved in the local Community Corrections Partnership to effectively and efficiently minimize crime as a result of the realignment and the impacts of Proposition 47.
9. Effectively use Crimeview mapping system to improve traffic safety efforts by the BPD through identifying problem areas with high collision rates, developing action plans for collision reduction and improved safety for motorists, bicyclists, and pedestrians and evaluation of results while working with City Traffic Engineering to improve overall roadway safety.
10. Proactively promote new Neighborhood Watch and Business Watch programs and encourage continued participation from neighborhood residents and businesses after the programs are established.

Initiative 1.3: Provide consistent fire and related emergency services throughout Bakersfield.

Target Actions:

1. Determine fire service needs and future station locations based on planned growth within the Metropolitan General Plan; conduct research on residential/commercial build-out, population statistics and funding. Implement new station development plans (Pursuant to Joint Powers Agreement with County, including funding the construction and staffing of Stations #12, #16, and #18.)
2. Reduce fire deaths, injuries, and losses through fire suppression services, education, and prevention awareness programs administered through direct contact with the community, service organizations, educational facilities, non-profit groups, the media, and other private sector entities.
3. Maintain Fire Department deployment, service, and staffing levels through strategic planning and forecasting. Maintain awareness of service trends via the standards of the National Fire Protection Association and Occupational Safety and Health Administration, and National Institute for Occupational Safety and Health recommendations.
4. Improve and maintain Fire Department emergency response capacity through

continued use of various federal and state funding streams, including AFG, MMRS, UASI, SHSGP, SAFER, and FPS. Investigate other non-traditional funding streams relative to Fire Department priorities and competitiveness.

5. Improve and maintain Fire Department disaster and major emergency response capabilities, including the Fire Department Operations Center, grant-funded communications improvement and upgrades, policy and protocol revisions, and ongoing department-wide major emergency operations planning and training.

GOAL #2: ENHANCE THE CITY'S TRANSPORTATION NETWORK

Initiative 2.1: Maintain and improve the quality of existing surface streets and arterials by continuing to enhance the road resurfacing program, including increasing funding for street maintenance.

Target Actions:

1. Implement a long term program for the rehabilitation/reconstruction of surface and arterial streets using recurring state and federal funds. Pursue additional funding opportunities through Kern COG to increase street repair and maintenance.

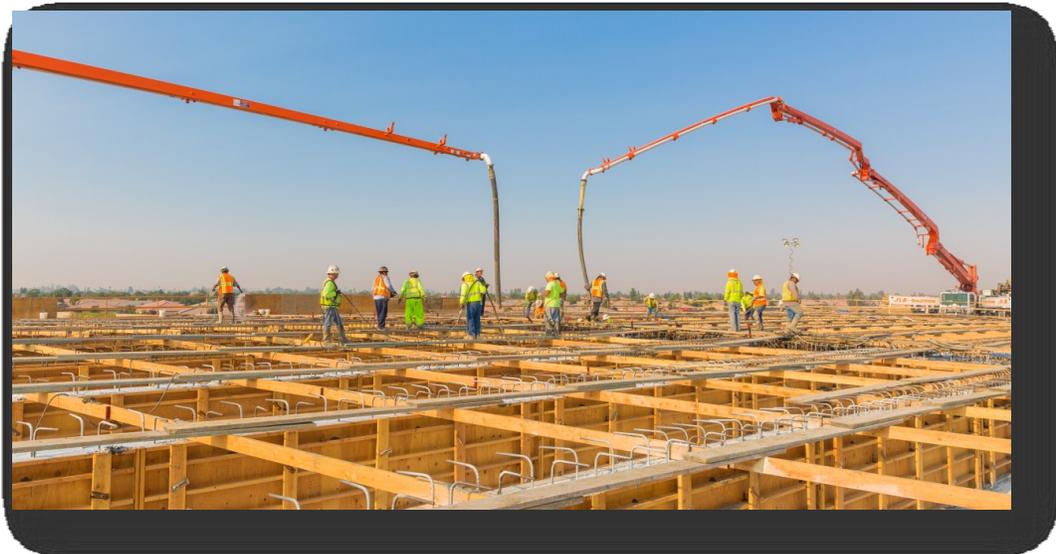
Initiative 2.2: Implement the Thomas Roads Improvement Program (TRIP) projects as promptly as possible.

Target Actions:

1. Work with the County and other governmental entities to cooperatively plan for and fund multi-jurisdictional transportation facilities in the metropolitan area.
2. Implement the Thomas Roads Improvement Program including:
 - a. Complete construction of the Southbound State Route 99 at Rosedale (SR 58) Auxiliary Lane Improvement Project (construction complete 2016).
 - b. Complete construction of the State Route 178 Widening Project (construction complete 2017).
 - c. Complete construction of the Rosedale Highway Widening Project (construction complete 2016).
 - d. Complete land acquisition, and final design work for the 24th Street Improvements Project (environmental completed early 2014; begin construction mid-2015).
 - e. Complete construction of the Beltway Operational Improvement Project (construction complete 2017).

- f. Complete final design work for the Hageman Flyover Project and begin land acquisition late 2015.
 - g. Complete environmental, land acquisition, and final design work for the Centennial Corridor Project (anticipate to begin construction of the initial phase in 2016).
3. Pursue the acquisition of needed properties on designated transportation corridors from willing sellers with available funds designated for transportation purposes.

Initiative 2.3: As the City continues to transition through the TRIP capital projects, the City Council has a strong desire to maintain or exceed historic levels of support for street maintenance, resurfacing, and road construction projects for all related purposes, including support of the Bicycle Transportation Plan.



Target Actions:

1. Implement a long term program to maintain and improve the condition of City streets in a method that supports the Complete Streets Policy and the Bakersfield Bicycle Transportation Plan.

Initiative 2.4: Complete construction of SR 99/Hosking Avenue Interchange

1. Complete construction of the SR 99 at Hosking Avenue Interchange Project (construction complete early 2016).

Initiative 2.5: Maintain and construct trails for cycling, walking, jogging and equestrian uses.

Target Actions:

1. Recognize the link between land use and transportation through adoption and implementation of General Plan policies including development and transportation standards which promote a balanced transportation system of pedestrian, bicycle, transit, and motor vehicles. Explore alternative development concepts which promote pedestrian and transit oriented communities.
2. Continue to expand and develop trails and bikeways by promoting the connectivity of new and existing trails within the city to the existing Kern River Parkway.
3. Public Works: Completed design and received a grant to construct a multi-use path across the Calloway Weir to improve connectivity to the Kern River Parkway.
4. Construct improved pedestrian and bicycle access to the Kern River Parkway from Commercial Way south of Truxtun Avenue.
5. Pursue a "Bicycle Friendly Community" status from the League of American Bicyclists.
6. Work with local bicycle organizations to identify new bicycle facilities. Encourage installation of bicycle parking areas in the downtown and in private developments. Plan for inclusion of wider bicycle lanes on new and existing streets as the locations may allow. Incorporate bicycle racks at City parks, as needed. A Bicycle Transportation Plan was adopted in November 2013 that will qualify for funding through Caltrans' Bicycle Transportation Account to enhance and/or construct new bicycle facilities.
7. Pursue other available grant funding to continue bicycle transportation planning in furtherance of the adopted Bicycle Transportation Plan.
8. Seek legislative assistance to make possible the installation of multi-use trails along canal corridors, including the South H Street corridor from Taft Highway to Belle Terrace and the Friant Kern Canal corridor from the Kern River Channel to 7th Standard Road, in addition to the identification of funding sources and design and construction issues.
9. Retrofit existing neighborhoods to be more pedestrian friendly and provide for pedestrian friendly thoroughfares in new developments.
10. Public Works: Revise City Standards to reflect Complete Streets policies.

GOAL #3: CONTINUE POSITIVE DOWNTOWN AND MAJOR MIXED USE DEVELOPMENT PROJECTS AS A SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AREA (RDA) IN ACCORDANCE WITH AB 26/AB 1484

Initiative 3.1: Encourage improvements to the downtown and former southeast redevelopment area.

Target Actions:

1. Encourage commercial development that includes plazas, pocket parks and water features.
2. Encourage the use of trees and flowers, lighting, street furniture, canopies, public art, signage, flags. Use surface material that enriches the paving options on our streets, sidewalks, and curbing.
3. Expand the downtown street light design and streetscape design, and incorporate benches, refuse containers, tables and chairs and explore the use of LED and solar lighting.
4. Pursue creation of identifiable districts within the downtown - arts, education, theater, government, finance, etc.
5. Participate in outreach efforts with local interest groups to facilitate a unified approach to Downtown Redevelopment. Encourage quality downtown housing developments which bring families to the downtown area.
6. Pursue property acquisition in the downtown from willing sellers for projects that fulfill stated downtown planning objectives.
7. Ensure that the future freeway system provides ample and easy access to the downtown area.
8. Encourage mixed use development south of the Mill Creek project along the California Avenue corridor and surrounding area to further expand revitalization and build on the improvements made in the South Mill Creek area.
9. Complete the projects listed on the Enforceable Obligation Payment Schedule related to the new State laws governing the cessation of redevelopment agency projects.
10. Work to continue the redevelopment and revitalization of downtown Bakersfield, Old Town Kern, Southeast Bakersfield, and the 34th Street corridor with the loss of community redevelopment funding. Examine new funding and financing options, available incentive programs, methods to encourage and promote mixed use and residential projects, methods to improve the public realm, such as lighting, landscaping, signage, and streetscapes. Work collaboratively with other community entities.

11. Prepare and adopt a Station Area Plan (SAP) for the downtown area, focusing on the relationship to the planned High-Speed Rail Station on Golden State Avenue and "F" Street, as well as establishing planning, design, and economic development goals, policies, and proposals for the entire downtown. SAP will address planning, urban design, architectural standards, streetscapes, districting, bicycle and other multi-modal transportation and transit facilities, economic development, infrastructure planning, housing, parking, signage, way-finding, lighting, and open space.

Initiative 3.2: Pursue development of the Mill Creek Project.

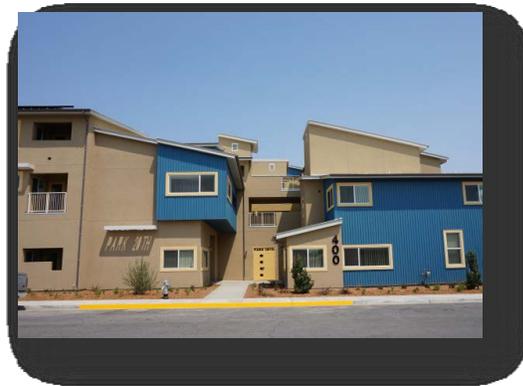
Target Actions:

1. Develop concepts for projects which contain the following elements: entertainment, trees, landscaping, water features, canopies, family activities, pedestrian-friendly design, safety, attractiveness. Minimize the negative aspects of railroad.
2. Continue to build on the success of the Convention Center Hotel, Centennial Plaza, Rabobank Arena, Amtrak Station, McMurtrey Aquatic Center, and Ice Sports Center by promoting mixed use development that supports entertainment venues, restaurants, commercial and retail businesses and housing. Identify underutilized and blighted properties in the downtown core area as potential sites for improvement.

Initiative 3.3: Encourage housing and mixed use development projects.

Target Actions:

1. Promote mixed use development that includes landscaping and innovative urban design elements, urban housing, restaurants, retail and other commercial uses.
2. Implement affordable housing development in the suitable areas throughout the city, including older urban areas.
3. Promote in-fill projects for vacant, abandoned, or blighted areas throughout the city.
4. Complete future phases of Creekview Villas - 22 units (Target Completion Date: will depend on Phase 1 sales and market conditions).



GOAL #4: PLAN FOR GROWTH AND DEVELOPMENT

Initiative 4.1: Provide for the logical planned growth and development of the City.

Target Actions:

1. Ensure that updates or revisions to the Metropolitan Bakersfield General Plan include planning for infrastructure and delivery of public services, as well as compliance with climate change legislation, other environmental laws, and sustainable growth principles.
2. Facilitate annexations where staff is sensitive to the areas and where support starts with the neighbors. Provide information to explain financial incentives or other benefits of annexation, including water and sewer service, which encourage urban areas in the County to be annexed into the City.
3. Work with major corporations/homebuilders and land owners to create master planned communities which provide cohesive design and transportation elements, including the use of development agreements to facilitate necessary infrastructure improvements and services.
4. Continue using various strategies to reduce conversion of prime agricultural land for urban development.
5. Plan for development of City facilities such as fire stations, police stations, parks, and water facilities such as wells and pumps, etc., with other governmental agencies and organizations and locate such facilities in a manner which will provide economies of scale, reduce costs, and maximize the public benefit of City facilities and other related public facilities.
6. Develop and implement an economic development program, focusing on areas including industrial areas near the Bakersfield Municipal Airpark and the Highway 58 corridor in southeast Bakersfield. The program will include identification and promotion of appropriate incentives, assistance with site identification and selection, and active recruitment of investors, developers and businesses.
7. Plan and encourage quality "infill" development projects that offer additional urban living options for the residents of Bakersfield. Use a variety of tools to help achieve this goal such as: Support for projects that use and enhance existing infrastructure; Promotion and facilitation of processes for remediation of urban sites to relieve pressure to develop at the urban fringe; Identification of open lands that are suitable for infill development; Encouragement of public and private collaborations that result in desirable neighborhoods via the use of interconnected green space, use of multi-modal transportation concepts, mixed-use development and other innovative concepts.

Initiative 4.2: Provide for and protect the City's water supply.

Target Actions:

1. Vigorously defend against any potential threats to the City's water supply and water rights.
2. Provide for future growth and water demands by planning for water facilities in advance of development. Periodic update of Urban Water Management Plan in progress. (Target Completion Date: 2014)
3. Pursue opportunities to increase the water supply available to the City.
4. Implement expansion of Maxi-Com System in all City parks with Water Resources grant.
5. Participate in hearings through the State Water Resources Control Board to obtain rights to unappropriated Kern River water.
6. Actively promote water conservation to the residents of Bakersfield.
7. Explore opportunities to reduce the City's water consumption by looking at the feasibility of placing turf in medians.
8. Identify potential opportunities to expand the use of tertiary treated water.

Initiative 4.3: Encourage the development of affordable housing.

Target Actions:

1. Support affordable housing for seniors and low/moderate income residents.
2. Encourage and support redevelopment project areas to promote development in the older urban areas of Bakersfield through use of available funding sources, community planning efforts, and other available revitalization tools.
3. Streamline processes and provide incentives for first time homebuyers in targeted and economically challenged areas, including the Parkview Cottages and Creekview Villa projects.

Initiative 4.4: Promote the redevelopment of older areas within the City.

Target Actions:

1. Encourage and support redevelopment and neighborhood improvements in Southeast Bakersfield. Examine methods to encourage and support development in the area of the Bakersfield Municipal Airport.
2. Develop policies for specific incentives for residential in-fill in blighted areas. Encourage and promote in-fill projects and redevelopment in the older areas within the city.

3. Collaborate with business stakeholders and the arts community to create a downtown arts district with enhanced signage, infrastructure and event areas.
4. Continue program to improve existing median islands with landscaping and reduce water use by using decorative rock features in accordance with City standards throughout the city.
5. Continue code enforcement efforts to help maintain neighborhoods and improve visual standards.

GOAL #5: STRENGTHEN AND DIVERSIFY OUR ECONOMIC BASE

Initiative 5.1: Enhance economic development opportunities.

Target Actions:

1. Continue to streamline processes for establishing and/or retaining businesses.
2. Encourage business retention and expansion through programs which collaborate with local organizations such as trade unions, vocational training centers, schools and universities to provide technical assistance, employee training resources and other business assistance.
3. Attract industries which are best suited to the advantages of our location, which include availability of energy and agricultural production, access to major transportation corridors, and geographic diversity for film locations and recreational activities.
4. Focus on improvements and opportunities within the Southeast and Old Town Kern areas for revitalization and economic enhancement.
5. Promote Bakersfield development site opportunities through collaboration with local and national commercial and industrial brokers and site selectors.
6. Implement job creation strategies identified in the Old Town Kern and Southeast Economic development plans which address high unemployment area needs by attracting targeted industries that provide higher paying jobs which can support



families.

7. Continue to enhance the Community Development website with updated demographic and economic information for Bakersfield.
8. Collaborate with local and regional economic development organizations to cooperatively promote local job/business creation and retention.
9. Continue to promote Bakersfield as a convention and visitor destination to increase Transient Occupancy Tax (TOT) and Sales Tax revenues.
10. Explore using the 18th and Eye parking garage as a location to reach large numbers of visitors and residents to promote increased spending locally.
11. Promote economic development by engaging and encouraging new business, enabling existing business retention and expansion, and providing other incentives and opportunities.
12. Develop an Economic Opportunity Areas Plan, which identifies specific areas that will facilitate more private sector investments by creating added tax revenue, promoting businesses growth, and developing new jobs. Financing tools shall include, but are not limited to, creating a tax increment financing program and the pursuit of other financing and grant opportunities.

GOAL #6: PROMOTE COMMUNITY PRIDE AND IMAGE

Initiative 6.1: Improve the visual appearance and livability of the City.

Target Actions:

1. Continue the campaign against littering (Keep Bakersfield Beautiful) and graffiti. Encourage public participation in such volunteer efforts.
2. Create landscaped gateways, freeways and arterial roads. Improve freeway and entry point landscape standards. Promote and encourage future community gardens, with identification of adequate financial resources and community support for long-term sustainability.
3. Continue to pursue an aggressive and proactive program to control and maintain the condition and appearance of abandoned homes and buildings and abate the presence of illegal tenants from such buildings.
4. Complete a new website for the City that allows Departments the ability to better disseminate information and the user the ability to more easily find information.



Initiative 6.2: Provide quality recreational facilities and programs.

Target Actions:

1. Facilitate development and encourage corporate capital investments towards cultural and recreational facilities, including the use of grants, contributions, in-kind services and other unique or appropriate one-time funding sources which may become available, while limiting the use of General Fund revenues for such capital construction. Such facilities would include a performing and cultural arts center; community recreation buildings; aquatics facilities; and a multi-purpose stadium.
2. Complete design for State Farm Sports Village, Phase 3, and begin construction on the stadium fields and potential park areas. (Target Completion Date: Spring 2015).
3. Complete design for the Mesa Marin Sports Complex, Phase 2, and begin construction of 2 additional softball fields, restroom and playground. (Target Completion Date: 2015).
4. Begin design of Wilson Park Spray Park (Target Completion for Design: 2014).

Initiative 6.3 : To be proactive in the reduction of solid waste within the City through the promotion and implementation of recycling programs and other waste management strategies that are efficient, cost effective, consistent with council goals, and meet applicable state requirements, if any.

Target Actions:

1. For compliance with California Assembly Bill 341, provide outreach and education to roughly 2,000 businesses who are subject to the state's Mandatory Commercial Recycling requirements, and provide commercial recycling services to those

businesses who choose to comply.

2. For compliance with California Assembly Bill 1826, provide outreach and education to roughly 500 businesses who are subject to the state's Commercial Organic Recycling requirements, and provide commercial food waste recycling services to those businesses who choose to comply.
3. For compliance with a new State Water Resources Control Board rule for compost facilities, develop a new technical plan and associated capital improvements required to manage water at the compost facility.
4. In response to the closure of the biomass power plant in Delano, expand composting operations about 50% in order to manage massive quantities of wood chips that used to be sold for biomass fuel.

GOAL #7: FISCAL SOLVENCY

Initiative 7.1: Provide for the prudent use of fiscal resources.

Target Actions:

1. To incorporate best practices from the private sector as an element of conducting business.
2. To prudently govern all areas of discretionary spending, including personnel, benefit and pension costs, so that funds to provide services can be balanced with the need to attract and retain quality personnel.
3. To conservatively govern the financial operations of the City, so that long-term liabilities are controlled as best as practicable for the benefit of the tax payer and to take full advantage of any and all opportunities to reduce and eliminate unfunded liabilities.
4. To budget conservatively by using one-time revenues for capital rather than operating costs, with streets being of particular importance.
5. To preserve General Fund revenues for core services of the City, such as public safety, streets, parks, and quality of life issues.
6. To respect the history of the City by keeping tax rates, fees and assessments as low as possible while still providing quality services.
7. Pursue technology that will cut costs, preserve staff time, and allow the City to utilize resources more efficiently while maintaining quality service levels.

City of Bakersfield - Guiding Principles

In addition to the City Council Goals, the City of Bakersfield recognizes the following guiding principles in providing public services to the Citizens of Bakersfield:

- To maintain responsible fiscal policies which insure fiscal solvency, promote the pursuit of grants and private donations, maintain the lowest possible fee structure for all services and streamline government operations to be more responsive and cost effective.
- To foster a "cut-as-you-go" policy, implementing spending offsets to cover the expenses of new programs whenever possible.
- To recognize that pension costs are a large percentage of the General Fund and to therefore pursue fiscal policies which prudently govern such costs.
- To encourage utilization of local vendors wherever possible and continue an investment policy that provides opportunities for City funds to be invested locally if all other conditions such as rate of return are the same.
- To attract and foster a qualified workforce by creating an environment that encourages employees to achieve and provide quality customer service.
- To maintain positive and effective labor and employee relations through enhanced employee reward and recognition programs, involving all staff in implementing the goals and objectives of the City.
- Continue to implement cultural diversity in all aspects of the employment process.
- Provide safe working conditions and train employees in sound safety practices.
- Maintain a comprehensive employee wellness program through review of best practices from public and private entities
- Improve city government communications which promote a positive image of the City's projects, programs and accomplishments.
- Continue enhancement to the public communications process, including use of television broadcasts and other technical advancements as they become available for meetings and to provide public information; enhancement of the city's WEB site; use of press releases regarding city activities; use of surveys to obtain customer service and other citizen feedback information; and distribution of city-wide publications.
- Provide more positive council interaction with the public through improved response to citizen complaints and inquiries through use of constituent tracking software and available technology.
- Improve internal Council relations by promoting common goals, respecting individual positions on issues, reducing the level of "political" decision-making, and conducting annual team building and goal setting sessions.

- Work with the County to provide efficient government services for metropolitan area which reduce the duplication of public services.
- Research, evaluate and implement emerging technologies which would enhance the provision of City services by making them more effective and efficient.
- Explore new or alternative funding mechanisms, including the pursuit of grant funding for constructing and staffing new programs and facilities.
- Continue to provide consistent urban services within the metropolitan area defined by the City's General Plan.
- Adhere to City Statement of Water Resources Policy in preserving the quality and quantity of City's Kern River water supplies and water rights of the water resources available to the City.
- Maintain, replace and protect the City's infrastructure (i.e. streets, storm drains, sewer lines, canal crossings, buildings, structures and facilities, parks, etc.)
- Pro-actively pursue intergovernmental legislation at the county, state and federal levels by monitoring, taking a position and actively pursuing pending legislation; expanding annual lobbying efforts with state and federal representatives; inviting legislators to Council workshops or other activities; holding joint City Council/County Board of Supervisor meetings to discuss various issues.
- Continue to partner with school districts on recreation and education programs to reduce youth violence, drugs and crime.

Operating Budget

The City of Bakersfield's Operating Budget is a planning document that mirrors the City Council's established goals and policies. By providing service delivery based on City Council Goals and Guiding Principles, City departments ensure that the activities they undertake are those that are articulated by the City Council, and are important to the community.

Since the Operating Budget implements Council Goals and Policies, it is only natural that the budget document highlights specific program service objectives and action statements that demonstrate how those goals and policies will be realized. Annually, City departments develop action plans that target progress toward or successful completion of Council goals.

While funding for departmental budgets is prepared using a line-item budget – a budget that focuses on what is to be purchased – overall decisions and long-range planning efforts are concentrated at the program level. This essentially means that the City Council is looking at service delivery from the perspective of providing viable, quality programs to the citizens of Bakersfield.

Structure of the Operating Budget

Within each department category is a hierarchy of what constitutes the Operating Budget. This hierarchy, which is detailed below, provides a basis for how programs are structured and service is delivered to the community.

Goal – Represents a long-term condition or end result. It describes a vision or philosophy about major social and environmental concerns of the community.

Significant Budget Changes – Represents a major departure from historical practice or treatment of a program or line item within a department's budget.

Action Plan – Qualitatively or quantitatively identifies the service to be provided. Action plans are specific in nature and directly correlate to achieving the results of the department or division goal.

Service Level Indicators – Describe in specific and measurable terms the results a program (within a particular division) is expected to achieve within a given time frame. Service level indicators are derived from the Action Plan.

Expenditure Line Items – The smallest expenditure detail in department budgets.

Basis of Accounting and Budgeting

All governmental fund types, Agency Funds and the Discretely Presented Component Unit are accounted for using the modified-accrual basis of accounting. Under the modified-accrual basis, revenues are recognized when they become measurable and available as net current assets. Taxpayer-assessed gross receipts and sales taxes are considered “measurable” when in the hands of intermediary collecting governments and are, therefore, recognized as revenue at that time. Property taxes are recognized as revenue in the fiscal year during which they are levied, adjusted for amounts considered to be collectible more than 60 days beyond the fiscal year-end or ultimately uncollectible.

Those revenues susceptible to accrual are property taxes, franchise taxes, special assessments, licenses, interest revenue and charges for services. Sales taxes collected and held by the state at year end on behalf of the government also are recognized as revenue. Fines and permits are not susceptible to accrual because generally they are not measurable until received in cash.

Expenditures are generally recognized under the modified-accrual basis of accounting when the related fund liability is incurred. An exception is interest on general long-term debt which is not accrued but is recorded when due. Proceeds from issuance of long-term debt are recognized as other financing sources when received, and repayments are recognized as expenditures when due.

All proprietary fund types and Pension Trust Funds are accounted for using the accrual basis of accounting. The revenues of these funds are recognized when they are earned, and their expenses are recognized when they are incurred. Unbilled service revenues, which are not significant, are not recognized as revenues.

Budgets and Budgetary Accounting

The procedures established by the City Council in adopting the budgetary data reflected in the financial statements are as follows:

1. Prior to June 1, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain taxpayer comments.

Basis of Accounting and Budgeting continued

3. Prior to July 1, the budget is legally enacted through passage of a resolution.
4. Budgets are adopted for all governmental fund types and are prepared on a basis consistent with generally accepted accounting principles.
5. The City Manager is authorized to transfer budgeted amounts between departments within any fund and approve reductions of budgeted amounts. Since expenditures may not exceed budgeted appropriations at the fund level, any revisions that alter the total appropriations of any fund are to be approved by the City Council. Projects budgeted within the fiscal year but not yet completed can be reappropriated the following fiscal year with City Manager approval. All other unencumbered appropriations lapse at year-end. Encumbered amounts are reappropriated in the ensuing fiscal year budget.

Investment Policy

The Investment Policy of the City of Bakersfield as adopted by Policy Resolution No. 141-15, is intended to provide guidelines for the prudent investment of the City of Bakersfield's temporary idle cash, and outline the policies for maximizing the efficiency of the City's cash management system.

It is the policy of the City to invest public funds in a manner which will provide safety of principal and at least a market rate of return while meeting the daily cash flow demands of the City. Investments will conform to all statutes governing the investment of public funds.

The primary goals of the investment policy are:

- To assure compliance with all Federal, State and Local laws governing the investment of public funds under the control of the City Treasurer.
- To maintain the principal value of financial assets and ensure ample liquidity to meet operating expenditures.
- Within the constraints of safety and liquidity, and within the parameters of this Investment Policy generate a market rate of return.

The ultimate goal is to enhance the economic status of the City of Bakersfield while protecting the safety of its financial assets.

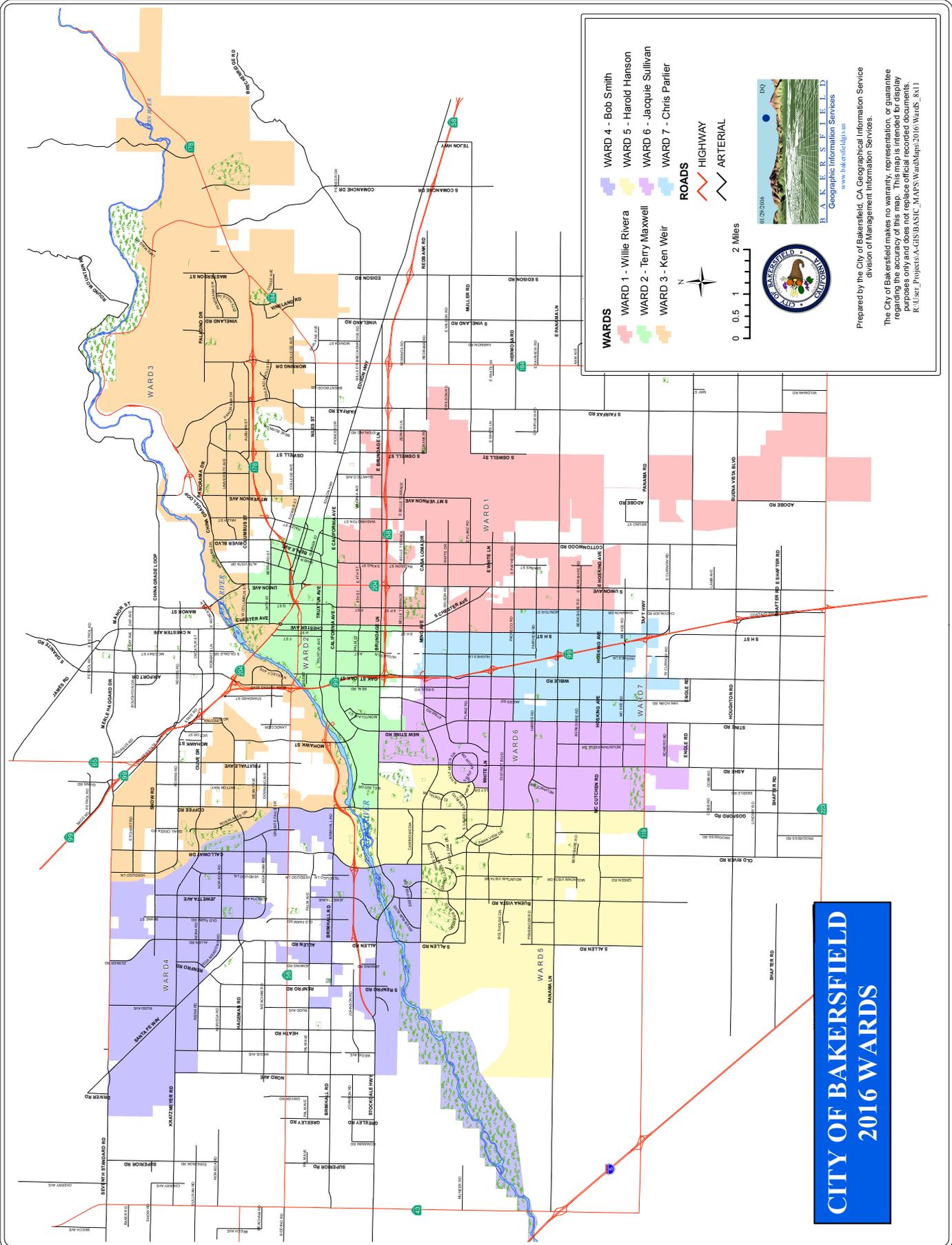
Budget Amendment Process

I. Statement

- A. Generally, a budget is a financial plan including appropriations, which constitute expenditure authorizations with specific limitations as to amount, purpose and time. Administrative budgetary control is exercised within each fund for each department at the object group level. The object groups are as follows:
1. Personnel Services
 2. Operations (Supplies and Services)
 3. Council Contingency
 4. Capital Outlay
 5. Debt Service
 6. Interfund Transfers

II. Procedure

- A. City Council authorization is required in order to:
1. Increase the total appropriations of a fund.
 2. Transfer appropriations from one fund to another fund.
 3. Transfer appropriations from Council Contingency Object Account to another object account.
 4. Transfer appropriations from capital improvement subprograms to operating subprograms.
- B. City Manager (or designee) authorization is required in order to:
1. Decrease the total appropriations of a fund.
 2. Transfer appropriations from operating subprograms to capital improvement subprograms for funded projects within a fund.
 3. Transfer appropriations from one funded capital improvement project to another funded capital improvement project within a fund.
 4. Transfer appropriations from one department operating subprogram to another department operating subprogram within a fund.
 5. Transfer appropriations from one operating object group to another operating object group within a fund.
- C. Department Head (or designee) authorization is required in order to:
1. Transfer appropriations from one operating subprogram to another operating subprogram (within a department), within the same object group and fund.
 2. Transfer of appropriations from one object account to another object account within the same object group and subprogram and fund is permitted, but is discouraged.
- D. Appropriations carried forward from the prior year are to be used only for the purpose originally intended. Therefore, the transfer of carried forward appropriations to current budget appropriation is not permitted.



**CITY OF BAKERSFIELD
2016 WARDS**

CITY OF BAKERSFIELD

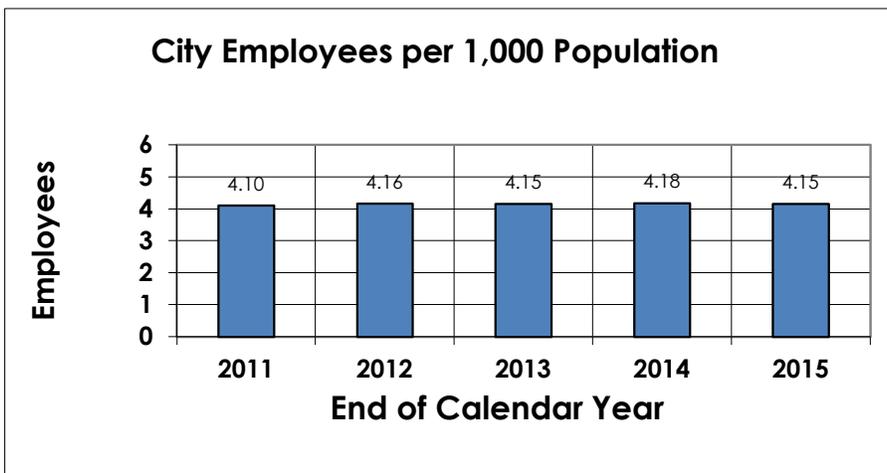
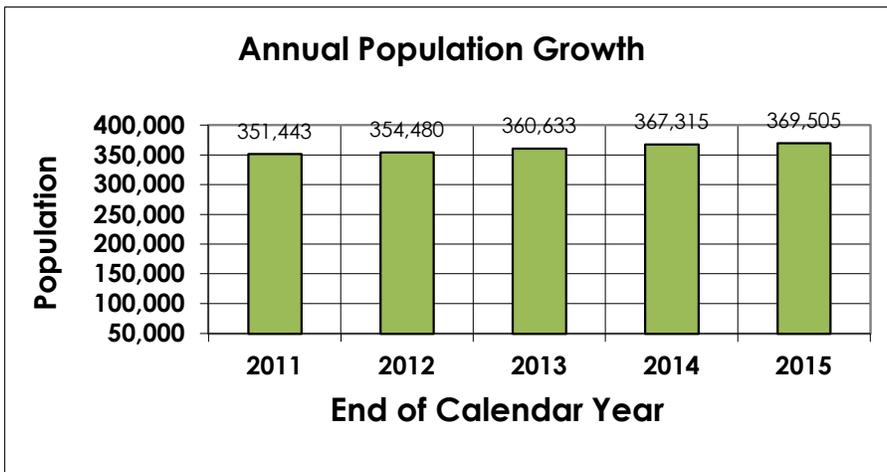
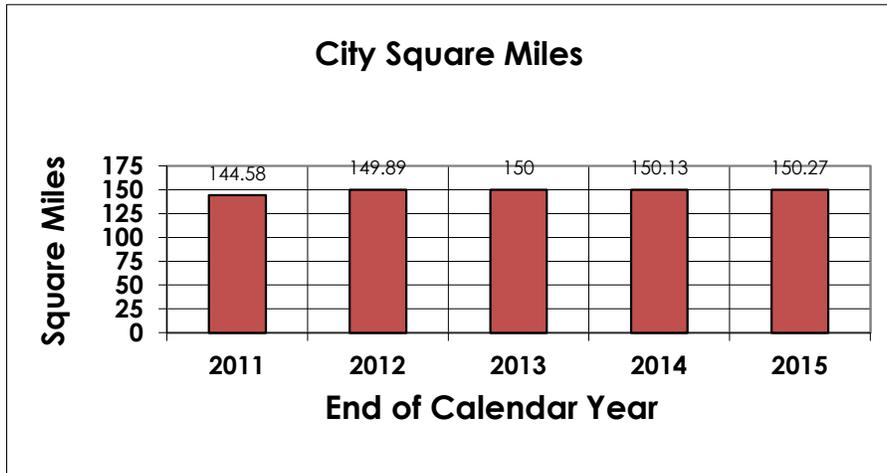
MISCELLANEOUS STATISTICS

DATE OF INCORPORATION	1898
CHARTER ADOPTED	1915
FORM OF GOVERNMENT	COUNCIL-MANAGER
POPULATION (2015)	369,505
CITY EMPLOYEES/1,000 (2015)	4.15
AREA (2015)	150.27 sq. mi.
MILES OF STREETS (2015)	1,441
NUMBER OF TRAFFIC SIGNALS (2015)	419
MILES OF SANITARY SEWERS (2015)	1,072
NUMBER OF PARKS AND ACREAGE (2015)	59 PARKS (769 ac.)

Prepared by the City Manager's Office

CITY OF BAKERSFIELD

FISCAL YEAR 2016-17



CITY OF BAKERSFIELD
FISCAL YEAR 2016-17
PERSONNEL COMPLEMENT BY DIVISION

Division	Authorized FY 12-13	Authorized FY 13-14	Authorized FY 14-15*	Authorized FY 15-16	Change FY 16-17	Proposed FY 16-17
Mayor	1.00	1.00	1.00	1.00	0.00	1.00
Total Legislative	1.00	1.00	1.00	1.00	0.00	1.00
City Manager	6.00	7.00	7.00	7.00	0.00	7.00
City Clerk	8.00	8.00	8.00	8.00	(1.00)	7.00
Human Resources	10.00	10.00	10.00	10.00	0.00	10.00
Risk Management	3.00	3.00	3.00	3.00	0.00	3.00
Information Technology	30.00	30.00	31.00	38.00	(1.00)	37.00
Total Executive	57.00	58.00	59.00	66.00	(2.00)	64.00
Legal Council	10.00	10.00	10.00	10.00	0.00	10.00
Total City Attorney	10.00	10.00	10.00	10.00	0.00	10.00
Administration	5.00	5.00	5.00	5.00	0.00	5.00
Accounting and Reporting	15.00	15.00	15.00	15.00	0.00	15.00
Treasury	9.00	9.00	9.00	9.00	0.00	9.00
Purchasing	3.00	3.00	3.00	3.00	0.00	3.00
Total Financial Services	32.00	32.00	32.00	32.00	0.00	32.00
Administration	124.00	130.00	132.00	132.00	0.00	132.00
Operations	293.00	296.00	314.00	314.00	0.00	314.00
Investigations	90.00	92.00	96.00	97.00	0.00	97.00
Animal Control	10.00	10.00	9.00	9.00	0.00	9.00
Total Police Services	517.00	528.00	551.00	552.00	0.00	552.00
Administration	8.00	9.00	9.00	9.00	0.00	9.00
Fire Safety	14.00	15.00	16.00	16.00	0.00	16.00
Fire Suppression	174.00	174.00	174.00	174.00	0.00	174.00
Total Fire Services	196.00	198.00	199.00	199.00	0.00	199.00

CITY OF BAKERSFIELD
FISCAL YEAR 2016-17
PERSONNEL COMPLEMENT BY DIVISION

Division	Authorized FY 12-13	Authorized FY 13-14	Authorized FY 14-15*	Authorized FY 15-16	Change FY 16-17	Proposed FY 16-17
Administration	9.00	9.00	9.00	9.00	0.00	9.00
TRIP	5.00	5.00	5.00	5.00	0.00	5.00
Engineering	44.00	44.00	44.00	48.00	(3.00)	45.00
General Services	71.00	72.00	73.00	73.00	(1.00)	72.00
Streets	91.00	93.00	93.00	93.00	(1.00)	92.00
Equipment	55.00	55.00	56.00	48.00	0.00	48.00
Wastewater	37.00	38.00	40.00	40.00	0.00	40.00
Solid Waste	103.00	106.00	107.00	107.00	0.00	107.00
Total Public Works	415.00	422.00	427.00	423.00	(5.00)	418.00
Agricultural Water	23.00	23.00	23.00	23.00	0.00	23.00
Domestic Water	5.00	5.00	5.00	5.00	0.00	5.00
Total Water Resources	28.00	28.00	28.00	28.00	0.00	28.00
Rabobank Arena (a)	4.00	4.00	4.00	4.00	(1.00)	3.00
Convention & Visitors Bureau (b)	4.00	4.00	4.00	4.00	0.00	4.00
Total Rabobank Area/CVB	8.00	8.00	8.00	8.00	(1.00)	7.00
Administration	10.00	9.00	9.00	9.00	(1.00)	8.00
Parks	128.00	128.00	128.00	128.00	(3.00)	125.00
Recreation	11.00	12.00	13.00	13.00	0.00	13.00
Total Recreation & Parks	149.00	149.00	150.00	150.00	(4.00)	146.00
Planning	26.00	24.00	24.00	24.00	(1.00)	23.00
Building	35.00	37.00	41.00	41.00	(1.00)	40.00
Total Community Development	61.00	61.00	65.00	65.00	(2.00)	63.00
Total Personnel	1,414.00	1,495.00	1,530.00	1,534.00	(14.00)	1,520.00

Notes:

(*) Includes mid year changes to Police Complement.

(a) Remaining City employees that did not become employees of SMG.

(b) CVB employees (all City employees) are now summarized with Rabobank Arena City Employees.

CITY OF BAKERSFIELD
FISCAL YEAR 2016-17
SALARY SCHEDULE

Position Number	Position Title	Grade	Step 1	Step 2	Step 3	Step 4	Step 5
26030	ACCOUNTANT I	180	23.148	24.307	25.529	26.801	28.142
26039	ACCOUNTANT I - TEMP	780	23.034	-	-	-	-
57950	ACCOUNTANT II	G23	29.884	31.380	32.954	34.601	36.327
26050	ACCOUNTING CLERK I	030	15.823	16.612	17.446	18.321	19.233
26059	ACCOUNTING CLERK I - TEMP	735	15.745	-	-	-	-
26060	ACCOUNTING CLERK II	055	17.485	18.360	19.282	20.242	21.257
26069	ACCOUNTING CLERK II - TEMP	745	17.399	-	-	-	-
57960	ACCOUNTING SUPERVISOR	G45	35.448	37.220	39.084	41.039	43.094
26040	ADMINISTRATIVE ANALYST I	235	25.639	26.921	28.258	29.667	31.158
26110	ADMINISTRATIVE ANALYST II	285	27.425	28.817	30.275	31.814	33.419
89320	ADMINISTRATIVE ANALYST III	M04	32.137	33.744	35.433	37.204	39.063
26049	ADMINISTRATIVE ANALYST I-TEMP	787	25.513	-	-	-	-
22010	ADMINISTRATIVE ASSISTANT I	180	23.148	24.307	25.529	26.801	28.142
22020	ADMINISTRATIVE ASSISTANT II	215	24.809	26.055	27.353	28.719	30.155
22019	ADMINISTRATIVE ASSISTANT I-TEM	780	23.034	-	-	-	-
14140	AIR CONDITIONING TECH I	200	23.606	24.793	26.031	27.337	28.710
17570	AIR CONDITIONING TECH II	230	25.313	26.578	27.911	29.297	30.762
27200	ANIMAL CONTROL OFFICER	010	14.432	15.151	15.907	16.706	17.547
27209	ANIMAL CONTROL OFFICER - TEMP	860	14.361	-	-	-	-
57180	ANIMAL CONTROL SUPERVISOR	G30	32.137	33.744	35.433	37.204	39.063
57130	APPLICATIONS SYSTEMS SUPV	G38	34.284	35.996	37.797	39.691	41.676
90539	AQUATICS COORDINATOR - TEMP	972	13.130	13.635	-	-	-
14210	AQUATICS MAINTENANCE TECH	201	23.615	24.803	26.032	27.340	28.703
90499	AQUATICS SPECIALIST I - TEMP	943	8.333	-	-	-	-
90489	AQUATICS SPECIALIST II - TEMP	951	10.505	-	-	-	-
88330	ASSISTANT BUILDING DIRECTOR	M33	49.268	51.736	54.318	57.036	59.891
88090	ASSISTANT CITY ATTORNEY	M60	57.642	60.527	63.555	66.735	70.072
57440	ASSISTANT CITY CLERK	G25	30.250	31.764	33.351	35.023	36.774
89120	ASSISTANT CITY MANAGER	M60	57.642	60.527	63.555	66.735	70.072
88070	ASSISTANT FINANCE DIRECTOR	M24	45.109	47.363	49.735	52.220	54.829
88120	ASSISTANT FIRE CHIEF	M45	55.622	58.412	61.327	64.390	67.619
25049	ASSISTANT PLANNER - TEMP	787	25.513	-	-	-	-
88320	ASSISTANT PLANNING DIRECTOR	M24	45.109	47.363	49.735	52.220	54.829
88520	ASSISTANT POLICE CHIEF	M66	62.211	65.324	68.593	72.023	75.628
90119	ASSISTANT POOL MANAGER	954	10.605	11.110	-	-	-
57150	ASSISTANT SUPERINTENDENT	G45	35.448	37.220	39.084	41.039	43.094
89330	ASSISTANT TO THE CITY MANAGER	M12	43.290	45.456	47.729	50.116	52.623
88250	ASSOCIATE ATTORNEY	M02	32.215	33.832	35.523	37.299	39.168
27069	ASSOCIATE PLANNER - TEMP	798	32.056	-	-	-	-
25040	ASSOCIATE PLANNER I	235	25.639	26.921	28.258	29.667	31.158
27060	ASSOCIATE PLANNER II	360	32.215	33.832	35.523	37.299	39.168
27240	ASST CODE ENFORCEMENT OFFICER	060	18.786	19.726	20.716	21.755	22.842
89900	ASST DIR OF INFORMATION TECH	M06	39.270	41.230	43.290	45.461	47.731
88900	ASST DIRECTOR REC & PARKS	M29	47.808	50.196	52.707	55.342	58.112
88050	ASST PUBLIC WORKS DIRECTOR	M54	56.787	59.626	62.610	65.743	69.030
90049	ASST SITE MANAGER I - TEMP	901	10.100	-	-	-	-
90039	ASST SITE MANAGER II - TEMP	956	10.605	-	-	-	-
87890	ASST TO THE PUBLIC WORKS DIR	M06	39.270	41.230	43.290	45.461	47.731
27360	AUDIO VISUAL SPECIALIST	150	22.458	23.593	24.758	25.997	27.299

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26470	BENEFITS TECHNICIAN	285	27.425	28.817	30.275	31.814	33.419
58620	BLDG INSP III - PLMBG & MECH	G40	34.756	36.497	38.325	40.238	42.255
27140	BLDG INSPECTOR I	210	24.679	25.928	27.230	28.615	30.070
27149	BLDG INSPECTOR I - TEMP	782	24.557	-	-	-	-
27080	BLDG INSPECTOR II	265	27.145	28.508	29.930	31.430	32.996
27089	BLDG INSPECTOR II - TEMP	790	27.011	-	-	-	-
58600	BLDG INSPECTOR III	G40	34.756	36.497	38.325	40.238	42.255
58610	BLDG INSPECTOR III - ELEC SPEC	G40	34.756	36.497	38.325	40.238	42.255
89150	BUILDING DIRECTOR	M48	53.513	56.187	59.000	61.950	65.048
58609	BUILDING INSPECTOR III - TEMP	610	34.584	-	-	-	-
13100	BUILDING MAINTAINER II	030	15.823	16.612	17.446	18.321	19.233
27169	BUILDING PERMIT TECH - TEMP	782	24.557	-	-	-	-
27160	BUILDING PERMIT TECHNICIAN	210	24.679	25.928	27.230	28.615	30.070
57880	BUSINESS MANAGER	G45	35.448	37.220	39.084	41.039	43.094
27520	BUYER I	060	18.786	19.726	20.716	21.755	22.842
27540	BUYER II	180	23.148	24.307	25.529	26.801	28.142
88500	C V B MANAGER	M18	43.356	45.529	47.807	50.194	52.709
13350	CANAL TENDER II	090	19.535	20.508	21.529	22.619	23.743
57270	CHIEF CODE ENFORCEMENT OFFICER	G52	37.649	39.531	41.512	43.588	45.771
89200	CITY ATTORNEY	M83	93.030	-	-	-	-
89250	CITY CLERK	M09	42.069	44.172	46.381	48.700	51.138
89300	CITY MANAGER	M89	123.095	-	-	-	-
89960	CITY TREASURER	M09	42.069	44.172	46.381	48.700	51.138
58360	CIVIL ENGINEER III	G60	40.684	42.719	44.858	47.104	49.456
58369	CIVIL ENGINEER III - TEMP	620	40.484	-	-	-	-
88380	CIVIL ENGINEER IV	M42	51.248	53.809	56.504	59.327	62.296
90239	CLERICAL AIDE/RECEPTIONIST	900	9.000	-	-	-	-
26220	CLERK TYPIST I	005	13.783	14.476	15.194	15.958	16.757
26229	CLERK TYPIST I - TEMP	725	13.715	-	-	-	-
26228	CLERK TYPIST I - TEMP T-STEP	700	10.753	-	-	-	-
26221	CLERK TYPIST I - T-STEP	700	10.753	-	-	-	-
26230	CLERK TYPIST II	025	15.611	16.391	17.219	18.073	18.978
26239	CLERK TYPIST II - TEMP	732	15.534	-	-	-	-
27250	CODE ENFORCEMENT OFFR I	250	25.928	27.230	28.615	30.070	31.573
27259	CODE ENFORCEMENT OFFR I - TEMP	788	25.801	-	-	-	-
27260	CODE ENFORCEMENT OFFR II	295	28.508	29.930	31.430	33.005	34.655
27269	CODE ENFORCEMENT OFFR II - TEM	793	28.368	-	-	-	-
57260	CODE ENFORCEMENT OFFR III	G40	34.756	36.497	38.325	40.238	42.255
89340	COMM DEVELOPMENT COORDINATOR	G55	39.881	41.878	43.974	46.172	48.479
59950	COMMUNICATIONS CENTER SUPV	N15	27.696	29.086	30.537	32.067	33.673
89940	COMMUNICATIONS COORDINATOR	M08	41.230	43.290	45.456	47.729	50.116
57900	COMMUNICATIONS ENGINEER	G45	35.448	37.220	39.084	41.039	43.094
59970	COMMUNICATIONS OPERATIONS SUPV	N45	35.846	37.637	39.519	41.500	43.574
27379	COMMUNICATIONS TECH I - TEMP	782	24.557	-	-	-	-
27389	COMMUNICATIONS TECH II - TEMP	795	29.015	-	-	-	-
27370	COMMUNICATIONS TECHNICIAN I	210	24.679	25.928	27.230	28.615	30.070
27380	COMMUNICATIONS TECHNICIAN II	300	29.159	30.613	32.148	33.750	35.437
89460	COMMUNITY DEVELOPMENT DIRECTOR	M71	62.693	65.830	69.121	72.579	76.209
25030	COMMUNITY DEVELOPMENT TECH	210	24.679	25.928	27.230	28.615	30.070
21509	COMMUNITY REL SPECIALIST-TEMP	761	19.625	-	-	-	-

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21500	COMMUNITY RELATIONS SPECIALIST	092	19.723	20.714	21.750	22.845	23.977
25200	COMPUTER DRAFTING TECH I	115	21.463	22.525	23.656	24.841	26.075
25240	COMPUTER DRAFTING TECH II	225	25.153	26.407	27.729	29.119	30.572
25209	COMPUTER DRAFTING TECH I-TEMP	770	21.358	-	-	-	-
25250	CONSTRUCTION INSPECTOR I	210	24.679	25.928	27.230	28.615	30.070
25260	CONSTRUCTION INSPECTOR II	295	28.508	29.930	31.430	33.005	34.655
25259	CONSTRUCTION INSPECTOR I-TEMP	782	24.557	-	-	-	-
88460	CONSTRUCTION SUPERINTENDENT	M18	43.356	45.529	47.807	50.194	52.709
99989	COUNCILMEMBER	987	46.154	-	-	-	-
21600	CRIME ANALYST	210	24.679	25.928	27.230	28.615	30.070
51440	CRIME PREVENTION SUPERVISOR	G45	35.448	37.220	39.084	41.039	43.094
26179	DATA ENTRY CLERK - TEMP	735	15.745	-	-	-	-
88260	DEPUTY CITY ATTORNEY I	M39	50.262	52.781	55.424	58.193	61.107
88080	DEPUTY CITY ATTORNEY II	M54	56.787	59.626	62.610	65.743	69.030
26350	DEPUTY CITY CLERK	070	19.214	20.176	21.186	22.244	23.348
88280	DEPUTY FIRE CHIEF	M57	60.213	63.229	66.391	69.710	73.197
41040	DETECTIVE	P25	32.821	34.477	36.228	38.065	39.986
41049	DETECTIVE - TEMP	P25	32.821	34.477	36.228	38.065	39.986
25060	DEVELOPMENT ASSOCIATE	360	32.215	33.832	35.523	37.299	39.168
25069	DEVELOPMENT ASSOCIATE - TEMP	798	32.056	-	-	-	-
25020	DEVELOPMENT SPECIALIST	150	22.458	23.593	24.758	25.997	27.299
88200	DIR OF FIRE PREV/ENV SERVICES	M18	43.356	45.529	47.807	50.194	52.709
89870	DIR OF INFORMATION TECHNOLOGY	M42	51.248	53.809	56.504	59.327	62.296
88040	DIRECTOR OF OPERATIONS - PARKS	M18	43.356	45.529	47.807	50.194	52.709
89000	DIRECTOR RECREATION & PARKS	M71	62.693	65.830	69.121	72.579	76.209
14139	ELECTRICAL ASSISTANT	871	14.471	-	-	-	-
14130	ELECTRICAL TECHNICIAN I	205	24.045	25.256	26.508	27.828	29.233
14100	ELECTRICAL TECHNICIAN II	263	27.080	28.422	29.847	31.342	32.905
25120	ENGINEER I	315	29.884	31.380	32.954	34.601	36.327
25129	ENGINEER I - TEMP	797	29.736	-	-	-	-
25150	ENGINEER II	375	34.369	36.085	37.891	39.791	41.774
25159	ENGINEER II - TEMP	799	34.200	-	-	-	-
58300	ENGINEER III - WASTEWATER	G60	40.684	42.719	44.858	47.104	49.456
25180	ENGINEERING AIDE I	050	17.369	18.230	19.139	20.090	21.101
25189	ENGINEERING AIDE I - TEMP	742	17.283	-	-	-	-
25210	ENGINEERING AIDE II	090	19.535	20.508	21.529	22.619	23.743
25270	ENGINEERING TECHNICIAN I	265	27.145	28.508	29.930	31.430	32.996
13500	FACILITY WORKER	010	14.432	15.151	15.907	16.706	17.547
13509	FACILITY WORKER - TEMP	860	14.361	-	-	-	-
13508	FACILITY WORKER - TEMP T	860	14.361	-	-	-	-
89350	FINANCE DIRECTOR	M71	62.693	65.830	69.121	72.579	76.209
26080	FINANCIAL INVESTIGATOR	070	19.214	20.176	21.186	22.244	23.348
68130	FIRE BATT CHIEF-DAYS	F65	46.969	49.319	51.786	54.381	57.095
68132	FIRE BATT CHIEF-SUPPRESS	F60	33.549	35.229	36.990	38.842	40.783
67180	FIRE CAPTAIN - DAYS	F55	37.492	39.389	41.374	43.467	45.670
67182	FIRE CAPTAIN - SUPPRESSION	F50	26.779	28.144	29.549	31.059	32.628
89400	FIRE CHIEF	M74	69.161	72.617	76.256	80.064	84.069
26260	FIRE DISPATCHER I	045	17.673	18.554	19.486	20.463	21.484
26269	FIRE DISPATCHER I - TEMP	740	17.586	-	-	-	-
26290	FIRE DISPATCHER II	076	19.619	20.607	21.636	22.718	23.853

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26299	FIRE DISPATCHER II - TEMP	756	19.522	-	-	-	-
32150	FIRE ENGINEER - DAYS	F30	31.377	32.977	34.633	36.390	38.241
32152	FIRE ENGINEER - SUPPRESSION	F15	22.414	23.546	24.727	25.991	27.311
68440	FIRE MARSHAL/TRAINING OFFICER	F70	49.270	51.736	54.324	57.044	59.888
27040	FIRE PLANS EXAMINER	325	30.907	32.470	34.114	35.848	37.654
21480	FIRE PREVENTION INSP/PETROLEUM	135	22.211	23.324	24.488	25.716	26.999
21470	FIRE PREVENTION/ENVIRON OFFR	250	25.928	27.230	28.615	30.070	31.573
32202	FIREFIGHTER - SUPPRESSION	F10	20.309	21.329	22.414	23.544	24.727
32260	FIREFIGHTER TRAINEE - DAYS	F01	19.099	-	-	-	-
32262	FIREFIGHTER TRAINEE - SUPPRESS	F05	16.256	17.085	17.948	18.846	19.827
14330	FLEET MECHANIC I	110	21.433	22.507	23.624	24.809	26.055
14280	FLEET MECHANIC II	245	25.944	27.241	28.603	30.025	31.532
14300	FLEET MECHANIC III	260	26.921	28.278	29.715	31.212	32.796
14060	FLEET SERVICE WORKER I	050	17.369	18.230	19.139	20.090	21.101
14069	FLEET SERVICE WORKER I - TEMP	742	17.283	-	-	-	-
14061	FLEET SERVICE WORKER I T-STEP	715	13.549	-	-	-	-
14460	FLEET SERVICE WORKER II	090	19.535	20.508	21.529	22.619	23.743
14068	FLEET SERVICE WORKER I-TEMP-T	715	13.549	-	-	-	-
88400	FLEET SUPERINTENDENT	M18	43.356	45.529	47.807	50.194	52.709
88510	GENERAL SERVICES SUPT	M18	43.356	45.529	47.807	50.194	52.709
25140	GIS ANALYST	280	27.006	28.363	29.780	31.272	32.833
57140	GIS SUPERVISOR	G32	32.674	34.311	36.023	37.826	39.723
25000	GIS TECHNICIAN	097	20.316	21.329	22.390	23.521	24.689
25009	GIS TECHNICIAN - TEMP	882	20.620	-	-	-	-
27230	HAZARDOUS MATERIALS SPECIALIST	325	30.907	32.470	34.114	35.848	37.654
90809	HEARING OFFICER	978	18.180	-	-	-	-
13220	HEAVY EQUIP OPERATOR - WATER	183	23.407	24.566	25.799	27.100	28.444
13240	HEAVY EQUIP OPR - WASTE WATER	183	23.407	24.566	25.799	27.100	28.444
13230	HEAVY EQUIP OPR-SW & RECYCLING	183	23.407	24.566	25.799	27.100	28.444
13210	HEAVY EQUIPMENT OPR - PARKS	183	23.407	24.566	25.799	27.100	28.444
13200	HEAVY EQUIPMENT OPR - STREETS	183	23.407	24.566	25.799	27.100	28.444
25080	HELP DESK SPECIALIST	085	19.499	20.479	21.504	22.582	23.712
27010	HUMAN RESOURCES ANALYST I	235	25.639	26.921	28.258	29.667	31.158
27019	HUMAN RESOURCES ANALYST I TEMP	787	25.513	-	-	-	-
27000	HUMAN RESOURCES ANALYST II	315	29.884	31.380	32.954	34.601	36.327
26440	HUMAN RESOURCES CLERK	070	19.214	20.176	21.186	22.244	23.348
89910	HUMAN RESOURCES MANAGER	M42	51.248	53.809	56.504	59.327	62.296
57020	HUMAN RESOURCES SUPERVISOR	G45	35.448	37.220	39.084	41.039	43.094
26409	HUMAN RESOURCES TECHNICIAN-TEM	785	24.686	-	-	-	-
56990	HYDROGRAPHIC SUPERVISOR	G45	35.448	37.220	39.084	41.039	43.094
24350	INDUSTRIAL WASTE INSPECTOR	210	24.679	25.928	27.230	28.615	30.070
24359	INDUSTRIAL WASTE INSPECTOR-TEM	782	24.557	-	-	-	-
57160	INFORMATION TECHNOLOGY SUPV	G25	30.250	31.764	33.351	35.023	36.774
13490	LABORER	001	10.337	10.855	11.399	11.970	12.569
13499	LABORER - TEMP	840	10.286	-	-	-	-
26310	LEGAL SECRETARY	095	20.174	21.181	22.248	23.353	24.514
26319	LEGAL SECRETARY - TEMP	765	20.075	-	-	-	-
90449	LIFEGUARD I	905	10.000	10.505	-	-	-
13190	LIGHT EQUIPMENT OPERATOR-WATER	094	20.022	21.022	22.066	23.184	24.334
13180	LIGHT EQUIPMENT OPR - PARKS	094	20.022	21.022	22.066	23.184	24.334

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13170	LIGHT EQUIPMENT OPR - STREETS	094	20.022	21.022	22.066	23.184	24.334
13179	LIGHT EQUIPMENT OPR-STREETS-TE	762	19.923	-	-	-	-
14200	MAINT CRAFTWORKER I	201	23.615	24.803	26.032	27.340	28.703
13080	MAINTAINER - CGCC	030	15.823	16.612	17.446	18.321	19.233
14220	MAINTENANCE CRAFTWORKER II	229	25.298	26.577	27.912	29.331	30.820
86090	MANAGEMENT ASSISTANT	M05	25.639	26.921	28.258	29.667	31.158
25010	MARKETING & EVENTS SPECIALIST	235	25.639	26.921	28.258	29.667	31.158
99999	MAYOR	990	12.019	-	-	-	-
13270	MOTOR SWEEPER OPERATOR	160	22.521	23.647	24.831	26.063	27.371
25100	NETWORK SYSTEMS ANALYST	220	24.885	26.127	27.432	28.804	30.247
25130	NETWORK SYSTEMS ENGINEER	297	28.652	30.094	31.614	33.215	34.896
25119	NETWORK SYSTEMS TECH - TEMP	776	21.936	-	-	-	-
25110	NETWORK SYSTEMS TECHNICIAN	130	22.045	23.146	24.311	25.523	26.804
90153	OFFICIAL I	972	13.130	13.635	-	-	-
90163	OFFICIAL II	981	15.150	-	-	-	-
26410	PARK & LANDSCAPE DESIGNER	350	31.687	33.273	34.938	36.684	38.519
59800	PARK CONSTRUCTION & FAC PLNR	G55	39.881	41.878	43.974	46.172	48.479
90199	PARK SECURITY GUARD - TEMP	961	12.027	-	-	-	-
13310	PARK SERVICES COORDINATOR	229	25.298	26.577	27.912	29.331	30.820
24500	PARK SERVICES TECHNICIAN	145	22.426	23.550	24.731	25.966	27.265
24440	PARK TECHNICIAN	265	27.145	28.508	29.930	31.430	32.996
88480	PARKS SUPERINTENDENT	M18	43.356	45.529	47.807	50.194	52.709
24349	PARTS & INVENTORY SPEC - TEMP	869	17.283	-	-	-	-
24340	PARTS & INVENTORY SPECIALIST	050	17.369	18.230	19.139	20.090	21.101
26090	PAYROLL TECHNICIAN	070	19.214	20.176	21.186	22.244	23.348
27029	PLAN CHECKER - TEMP	794	30.755	-	-	-	-
27020	PLAN CHECKER-ELECTRICAL SPEC	325	30.907	32.470	34.114	35.848	37.654
27030	PLAN CHECKER-PLUMB & MECH SPEC	325	30.907	32.470	34.114	35.848	37.654
27050	PLAN CHECKER-RESIDENTIAL SPEC	325	30.907	32.470	34.114	35.848	37.654
89450	PLANNING DIRECTOR	M48	53.513	56.187	59.000	61.950	65.048
25039	PLANNING TECHNICIAN - TEMP	781	23.434	-	-	-	-
90409	POLICE CADET	900	9.000	-	-	-	-
88530	POLICE CAPTAIN	M51	56.419	59.236	62.197	65.313	68.573
89500	POLICE CHIEF	M80	73.344	77.016	80.869	84.915	89.150
21400	POLICE COMPUTER FORENSIC EXAMI	245	25.944	27.241	28.603	30.025	31.532
51300	POLICE CRIME LAB SUPERVISOR	G30	32.137	33.744	35.433	37.204	39.063
26370	POLICE DISPATCHER I	075	19.234	20.203	21.212	22.272	23.385
26379	POLICE DISPATCHER I - TEMP	755	19.140	-	-	-	-
26380	POLICE DISPATCHER II	100	20.462	21.491	22.560	23.691	24.878
26389	POLICE DISPATCHER II - TEMP	767	20.362	-	-	-	-
21200	POLICE LAB TECHNICIAN	245	25.944	27.241	28.603	30.025	31.532
21300	POLICE LATENT PRINT EXAMINER	245	25.944	27.241	28.603	30.025	31.532
88540	POLICE LIEUTENANT	M30	50.680	53.218	55.880	58.677	61.617
41250	POLICE OFFICER	P10	28.358	29.788	31.293	32.877	34.540
77360	POLICE SERGEANT	P55	40.109	42.111	44.220	46.433	48.758
21450	POLICE SERVICE TECHNICIAN	060	18.786	19.726	20.716	21.755	22.842
21459	POLICE SERVICE TECHNICIAN-TEMP	750	18.693	-	-	-	-
41430	POLICE TRAINEE	P05	22.648	23.777	24.969	26.219	27.531
90139	POOL MANAGER	958	11.615	12.120	-	-	-
59890	PRINCIPAL PLANNER	G55	39.881	41.878	43.974	46.172	48.479

CITY OF BAKERSFIELD
FISCAL YEAR 2016-17
SALARY SCHEDULE

Position Number	Position Title	Grade	Step 1	Step 2	Step 3	Step 4	Step 5
59899	PRINCIPAL PLANNER TEMP	615	39.685	-	-	-	-
90059	PROGRAM COORDINATOR I - TEMP	903	12.120	-	-	-	-
90079	PROGRAM COORDINATOR II - TEMP	965	12.625	-	-	-	-
90029	PROGRAM LEADER I - TEMP	945	10.000	-	-	-	-
90019	PROGRAM LEADER II - TEMP	951	10.505	-	-	-	-
25090	PROGRAMMER ANALYST	290	27.806	29.200	30.656	32.189	33.795
25099	PROGRAMMER ANALYST - TEMP	884	27.669	-	-	-	-
57350	PROPERTY ROOM SUPERVISOR	G20	28.200	29.613	31.090	32.644	34.275
89560	PUBLIC WORKS DIRECTOR	M77	66.514	69.839	73.334	77.003	80.849
88060	PUBLIC WORKS OPERATIONS MGR	M48	53.513	56.187	59.000	61.950	65.048
27510	PUBLIC/FIRE SAFTETY EDUC SPEC	180	23.148	24.307	25.529	26.801	28.142
59920	PURCHASING OFFICER	G45	35.448	37.220	39.084	41.039	43.094
26000	REAL PROPERTY AGENT I	235	25.639	26.921	28.258	29.667	31.158
26010	REAL PROPERTY AGENT II	360	32.215	33.832	35.523	37.299	39.168
86100	REAL PROPERTY MANAGER	M10	41.230	43.290	45.456	47.729	50.116
57910	RECORDS SUPERVISOR	G45	35.448	37.220	39.084	41.039	43.094
26360	RECREATION COORDINATOR	060	18.786	19.726	20.716	21.755	22.842
26020	RECREATION SPECIALIST	180	23.148	24.307	25.529	26.801	28.142
26390	REVENUE PROGRAM AIDE	065	19.061	20.010	21.000	22.059	23.160
57070	REVENUE PROGRAM SUPERVISOR	G15	27.390	28.762	30.201	31.717	33.297
86020	RISK MANAGER	M08	41.230	43.290	45.456	47.729	50.116
90143	SCOREKEEPER	900	9.000	-	-	-	-
26450	SECRETARY I	055	17.485	18.360	19.282	20.242	21.257
26459	SECRETARY I - TEMP	745	17.399	-	-	-	-
26490	SECRETARY II	070	19.214	20.176	21.186	22.244	23.348
26499	SECRETARY II - TEMP	752	19.119	-	-	-	-
27205	SENIOR ANIMAL CONTROL OFFICER	040	16.638	17.470	18.347	19.261	20.228
20010	SENIOR KENNEL TECHNICIANS	010	14.432	15.151	15.907	16.706	17.547
41270	SENIOR POLICE OFFICER	P15	29.788	31.293	32.877	34.540	36.292
26460	SENIOR POLICE RECORDS CLERK	070	19.214	20.176	21.186	22.244	23.348
27340	SENIOR PROPERTY TECHNICIAN	150	22.458	23.593	24.758	25.997	27.299
25160	SENIOR SALES REPRESENTATIVE	235	25.639	26.921	28.258	29.667	31.158
13709	SERVICE MAINTENANCE WKR-TEMP	866	17.283	-	-	-	-
13708	SERVICE MAINTENANCE WKR-TEMP T	715	13.549	-	-	-	-
13700	SERVICE MAINTENANCE WORKER	050	17.369	18.230	19.139	20.090	21.101
13701	SERVICE MAINTENANCE WORKER-T	715	13.549	-	-	-	-
13460	SEWER MAINTAINER II	097	20.316	21.329	22.390	23.521	24.689
13470	SEWER MAINTAINER III	140	22.320	23.428	24.600	25.833	27.120
90179	SITE MANAGER I - TEMP	902	11.110	-	-	-	-
90189	SITE MANAGER II - TEMP	962	11.615	-	-	-	-
89130	SOLID WASTE DIRECTOR	M48	53.513	56.187	59.000	61.950	65.048
13430	SOLID WASTE EQUIPMENT OPERATOR	115	21.463	22.525	23.656	24.841	26.075
88560	SOLID WASTE SUPERINTENDENT	M18	43.356	45.529	47.807	50.194	52.709
57010	SPECIAL EVENTS MGR - RABOBANK	G55	39.881	41.878	43.974	46.172	48.479
59700	SPECIAL PROJECTS MANAGER	G55	39.881	41.878	43.974	46.172	48.479
14450	SR W W TREATMENT OPR	265	27.145	28.508	29.930	31.430	32.996
88640	STREET MAINTENANCE SUPT	M18	43.356	45.529	47.807	50.194	52.709
90389	STUDENT HELP	900	9.000	-	-	-	-
59880	SUPERVISING FIRE DISPATCHER	G05	22.961	24.111	25.319	26.587	27.920
57110	SUPERVISOR I	G15	27.390	28.762	30.201	31.717	33.297

CITY OF BAKERSFIELD
FISCAL YEAR 2016-17
SALARY SCHEDULE

Position Number	Position Title	Grade	Step 1	Step 2	Step 3	Step 4	Step 5
57080	SUPERVISOR I - CGCC	G15	27.390	28.762	30.201	31.717	33.297
57119	SUPERVISOR I - TEMP	600	27.255	-	-	-	-
57120	SUPERVISOR II	G30	32.137	33.744	35.433	37.204	39.063
57830	SUPERVISOR II - RECREATION	G30	32.137	33.744	35.433	37.204	39.063
55470	SUPERVISOR-SURVEY OPERATIONS	G35	32.940	34.591	36.319	38.137	40.042
57840	SUPV II-W W PRETREAT REV PROG	G30	32.137	33.744	35.433	37.204	39.063
25280	SURVEY PARTY CHIEF I	210	24.679	25.928	27.230	28.615	30.070
25300	SURVEY PARTY CHIEF II	265	27.145	28.508	29.930	31.430	32.996
90469	SWIM INSTRUCTOR I	918	10.100	10.353	-	-	-
14479	TRADES MAINT WORKER - TEMP	877	19.439	-	-	-	-
14478	TRADES MAINT WORKER TEMP-T	720	14.873	-	-	-	-
14470	TRADES MAINTENANCE WORKER	090	19.535	20.508	21.529	22.619	23.743
88370	TRAFFIC ENGINEER	M42	51.248	53.809	56.504	59.327	62.296
25290	TRAFFIC OPERATIONS TECHNICIAN	263	27.080	28.422	29.847	31.342	32.905
14190	TRAFFIC PAINTER II	090	19.535	20.508	21.529	22.619	23.743
17190	TRAFFIC PAINTER III	115	21.463	22.525	23.656	24.841	26.075
15310	TRAFFIC SIGNAL TECHNICIAN	263	27.080	28.422	29.847	31.342	32.905
41060	TRAINING OFFICER	P25	32.821	34.477	36.228	38.065	39.986
26250	TRANSCRIBING TYPIST	040	16.638	17.470	18.347	19.261	20.228
26259	TRANSCRIBING TYPIST-TEMP	737	16.556	-	-	-	-
90209	TRANSPORTATION OFFICER I	942	18.000	-	-	-	-
90219	TRANSPORTATION OFFICER II	944	19.000	-	-	-	-
90229	TRANSPORTATION OFFICER III	971	20.000	-	-	-	-
13620	TREE MAINTAINER II	097	20.316	21.329	22.390	23.521	24.689
13489	UTILITY WORKER-TEMP	735	15.745	-	-	-	-
14360	W W TREAT PLANT LAB TECH	165	22.998	24.148	25.356	26.619	27.956
14390	W W TREATMENT PLANT OPR I	065	19.061	20.010	21.000	22.059	23.160
14420	W W TREATMENT PLANT OPR II	115	21.463	22.525	23.656	24.841	26.075
14430	W W TREATMENT PLANT OPR III	229	25.298	26.577	27.912	29.331	30.820
88690	WASTEWATER MANAGER	M48	53.513	56.187	59.000	61.950	65.048
14290	WASTEWATER PLANT MECHANIC	245	25.944	27.241	28.603	30.025	31.532
88680	WASTEWATER TREATMENT SUPT	M18	43.356	45.529	47.807	50.194	52.709
89110	WATER RESOURCES DIRECTOR	M48	53.513	56.187	59.000	61.950	65.048
89160	WATER RESOURCES MANAGER	M71	62.693	65.830	69.121	72.579	76.209
88570	WATER RESOURCES SUPERINTENDENT	M18	43.356	45.529	47.807	50.194	52.709
25050	WEBMASTER	220	24.885	26.127	27.432	28.804	30.247

City Budget Process

The City Budget Process as adopted by Policy Resolution No. 81-97 is intended to provide guidelines for the preparation of the annual City budget whereby the City Manager provides to the full City Council an overview of the City's fiscal position and the proposed budget for the upcoming fiscal year. Subsequently, each department head presents an oral presentation of his/her department's proposed activities, programs and financial requirements. The City Council considers and reviews the budget information as presented by the City Manager and departments and adopts the budget no later than June 30th of each year. The Council may at any time refer specific budget issues to the Budget and Finance Committee as necessary.

FY 2016-17 Budget Calendar

JANUARY	
25	Salary Projection Distributed to Departments
28	Budget Kickoff – City Council Chambers HTE access opens for Budget Managers and authorized staff
FEBRUARY	
8	Salary Projections due to Finance by 5 p.m.
15	Revenue Projections for all funds due to Finance by 5 p.m.
MARCH	
7	All Operating and Capital Improvement budget data to be entered into HTE by 5 p.m. User access will be limited after this date. Items due to City Manager’s Office: <ul style="list-style-type: none"> • Operating Budget Transmittal Memo • New Personnel Request Memo (<i>Special Funds or Enterprise only; see Budget Instructions</i>) • CIP Request Memo (<i>Special Funds or Enterprise only; see Budget Instructions</i>) • Internal Service Request Memo (<i>New for 2016-17; see Budget Instructions</i>)
14	Department/Division Goals and Objectives and Organizational Charts due to City Manager’s Office
14 – 25	Department Budget Review Meetings with Budget Team
APRIL	
11-22	Review Of Department Budget Presentations
MAY	
4	City Manager’s Budget Overview Presentation to Council
9	Budget Workshop – 12 p.m.; City Council Chambers Department Budget Presentations: General Government, CVB, AEG, City Attorney, Finance, Police and Fire
19	Proposed CIP Budget to Planning Commission
JUNE	
6	Budget Workshop – 12 p.m.; City Council Chambers Department Budget Presentations: Water Resources, Public Works, Community Development and Recreation and Parks
8	Public Hearing regarding Proposed Budget
29	City Council Adoption of FY 2016-17 Operating and Capital Improvement Program (CIP) Budgets and Appropriations Limit.

3/4/2016

GLOSSARY

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Glossary

- A -

ACCOUNTING SYSTEM – The total structure of records and procedures to discover, record, classify, summarize, and report information on the financial position and the results of operations of a government or any of its funds, fund types, or organizational components.

ACCRUAL BASIS OF ACCOUNTING – An accounting method that recognizes and reports a financial transaction when it occurs, rather than when cash is paid or received.

ACTION PLAN – An action plan qualitatively or quantitatively identifies a service to be provided. Action plans are specific in nature and directly correlate to achieving the department goal.

ACTIVITY – A specific line of work performed by one or more governmental components for accomplishing a function for which the government is responsible.

ADOPTED BUDGET – A financial plan presented, reviewed and approved by the governing body for the upcoming fiscal year.

ALLOCATION – (1) A portion of a lump-sum appropriation designated for specific organization units and/or special purposes, activities, or objects. (2) The designated number of full-time regular positions approved for each budget unit.

ARRA – *American Recovery and Reinvestment Act of 2009*. Developed in response to the national economic crisis for the Federal Government to make significant investments in both the public and private sectors.

ANNUAL OPERATING BUDGET – An outline of planned governmental expenditures, revenues, activities, programs and objectives for the fiscal year. A financial plan that consists of policy and funding priorities, as well as a presentation of the economic outlook for a given fiscal year.

APPROPRIATION – A legal authorization and allocation granted by the Council to make expenditures of governmental resources (revenues) for specific purposes.

ASSET – An economic resource or probable future benefit obtained or controlled by a particular entity as a result of past transactions or events.

Glossary continued

AUDIT – A review of the city's accounts by an independent accounting firm to substantiate year-end fund balances, reserves, and cash on hand.

AUTHORIZED POSITIONS – Employee positions, which are authorized in the adopted budget, to be filled during the year.

- B -

BALANCED BUDGET – Management of the financial plan with the objective of ensuring that expenditures do not exceed revenues.

BOND – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The City sells bonds as a means of borrowing revenue for costly projects and repays the debt to the lender over an extended period of time, similar to the manner in which a homeowner repays a mortgage. A bond differs from a note in two ways. A bond is issued for a longer period of time than a note and requires greater legal formality. Bonds are primarily used to finance capital projects.

BUDGET AMENDMENT – Legal means by which an adopted expenditure authorization or limit is increased and could be authorized with a publication, a hearing, or a re-certification of the budget.

BUDGET CALENDAR – A timetable showing when particular tasks must be completed in order for the council to approve the spending plan before the beginning of the next fiscal year.

BUDGET DOCUMENT – The instrument used by the budget-making authority to present a comprehensive financial program to the City Council. Once adopted by the City Council, it becomes the City's Annual Operating Budget. The operating budget provides for direct services and support functions of the City (e.g., Police, Fire, Public Works, etc.). The capital budget (Capital Improvement Program) provides for improvements to the City's infrastructure and facilities, and utilizes long-term financing instruments. (*See also Adopted Budget, Annual Operating Budget, Balanced Budget, Capital Improvement Program Budget, Operating Budget.*)

BUDGET HEARING – A public meeting to allow citizens to comment on the proposed budget.

BUDGET MANUAL – A booklet prepared by the budget office that includes, at a minimum, the budget calendar, the forms departments need to prepare their budget requests, and a description of the budget process.

Glossary continued

BUDGET MESSAGE – A general discussion of the proposed budget as presented in writing by the budget-making authority to the City Council, including the primary budget issues and policy changes found in the proposed budget. The City's budget message is presented as the City Manager's letter in the proposed and adopted budget documents.

BUDGETARY BASIS – This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

- C -

CDBG – *Community Development Block Grant*. Used to account for resources provided by the Federal Housing and Community Development Act of 1974 for the elimination of slums and blight, housing conservation and improvements of community services.

CAPITAL IMPROVEMENTS – Any significant physical acquisition, construction, replacement, or improvement to a City service delivery system.

CAPITAL IMPROVEMENT PROGRAM BUDGET – A five-year expenditure plan financing new infrastructure and facilities, or improvements to the existing infrastructure and facilities. Set forth in the CIP is the name of each project, the expected beginning and ending date, the amount to be expended in each year, and the proposed method of financing the projects. (*For more information see the CIP section of this document.*)

CAPITAL OUTLAY – Expenditures used to purchase fixed assets costing more than \$1,000.

CARRY-OVER – Appropriated funds that remain unspent at the end of a fiscal year and are allowed to be retained in the appropriating budget and expended in subsequent fiscal years for the purpose designated.

CASH FLOW – The net cash balance at any given point. The treasurer prepares a cash budget that projects the inflow, outflow, and net balance of cash reserves on a daily, weekly, and monthly basis.

CASH FUND BALANCE – The cash available for expenditure after all current obligations are paid or encumbered and all current revenues are received. The cash fund balance does not include allowances for depreciation, asset value and other non-cash accounting items.

Glossary continued

CITY COUNCIL – The legislative (governing) body of the City. (A list of current Councilmembers and their respective wards is available on the first page of this document.)

CITY MANAGER – An official appointed and employed by an elected council to direct the administration of a city government on a day-to-day basis.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) – Usually referred to by its abbreviation, this report summarizes financial data for the previous fiscal year in a standardized format. The CAFR is organized by fund and contains two basic types of information: (1) a balance sheet that compares assets with liabilities and fund balance and (2) an operating statement that compares revenues with expenditures.

CONSUMER PRICE INDEX (CPI) – A statistical description of price levels provided by the UNITED STATES Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

CONTINGENCY – Funds set aside for unforeseen emergencies or unanticipated uses.

CONTRACTUAL SERVICES – A cost related to a legal agreement. Examples include insurance premiums, utility costs, printing services and temporary employees (hired through a private firm).

COUNCIL – MANAGER GOVERNMENT – A system of local government that combines political leadership of elected officials in the form of a governing body, with day-to-day management by a City Manager.

COUNCILMEMBER – Elected official who represents the interests of the citizens of a specified ward within the City. Councilmembers serve four-year terms. (*A list of current Councilmembers and their respective wards is available on the first page of this document.*)

- D -

DEBT SERVICE – Payment of principal and interest of an obligation resulting from the issuance of bonds or notes.

DEBT SERVICE REQUIREMENT – The amount of money required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and payments required for accumulating monies for future retirement of term bonds.

Glossary continued

DEPARTMENT – A major organizational unit of the City that has management responsibility for a group of related operations.

DEPRECIATION – (1) The process of accounting for expiration in the service life of a fixed asset due to deterioration, inadequacy and obsolescence. This is calculated by taking the cost of the fixed asset less any salvage value, prorated over the estimated service life of the asset. (2) The portion of depreciation charged as an expense during a particular period. This accounting transaction does not involve a cash expense or affect the cash available for operations.

DISTINGUISHED BUDGET PRESENTATION AWARDS PROGRAM – A voluntary awards program administered by the Government Finance Officers Association (GFOA) to encourage governments to prepare effective budget documents.

DIVISION – A sub-unit of a department that encompasses a substantial portion of the duties assigned to a department. May consist of several sections, which in turn may consist of clearly defined activities.

- E -

ECONOMIC DEVELOPMENT – The process of attracting new businesses by use of incentives or innovative financing methods.

EFFICIENCY – Effective operation as measured by a comparison of production with cost (as in energy, time, and money), or the ratio of the useful energy delivered by a dynamic system to the energy supplied to it.

EFFECTIVENESS – Producing a decided, decisive, or desired effect.

EMPLOYEE (OR FRINGE) BENEFITS – Contributions made by a government to meet commitments or obligations for employees beyond base pay. The government's share of costs for Social Security and the various pension, medical and life insurance plans are included.

ENCUMBERANCE – Obligations in the form of purchase orders or contracts which are chargeable to an appropriation and for which a part of the appropriation is reserved. Encumbrances are eliminated when paid or when an actual liability is established.

ENFORCEABLE OBLIGATIONS PAYMENT SCHEDULE (EOPS) – Lists all of the debts and obligations of the former Bakersfield Redevelopment Agency, including bond indebtedness, promissory notes, contracts, administration and operating expenses, and legally binding agreements; this schedule will be superseded by

Glossary continued

the Recognized Obligation Payment Schedule when approved by the Oversight Board; A requirement of State Assembly Bill 26.

ENTERPRISE FUND – A fund established to account for a service which should be paid for by those who use the service. Belong to the group of funds called “proprietary” and account for operations that provide services to the community at large.

ENTITLEMENTS – Payments to which local governmental units are entitled, pursuant to an allocation formula determined by the agency providing the monies, usually the state or federal government.

EQUIPMENT MANAGEMENT FUND – Used to account for the cost of operating and maintaining a maintenance facility for vehicular, telecommunications and computer equipment used by other City departments.

EXPENDITURE – Use of funds for payment of current operating expenses, payment of bonds, and payment of major purchases. Expenditures are budgeted by function: personnel (salaries and benefits), operating, capital, non-departmental, and debt services.

EXPENSE – Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

- F -

FTE – *Full-Time Equivalent*. A measure of the total quantity of all employees. The FTE converts all employee work activity into a number equivalent to work activity hours performed by full-time employees. This serves as a standard measure among departments. A standard 40-hour per week full-time employee is equivalent to 1 FTE. (e.g., if a seasonal employee is calculated at 25%, the FTE is calculated at 0.25.)

FEDERAL AND STATE GRANTS AND CONTRIBUTIONS – Revenue received from the federal and state governments under an administrative agreement to provide financial assistance for programs such as low-cost housing, youth programs, health-related programs, or other federal and state-supported projects.

FEES – Monies paid to the government for expenses incurred for providing special services.

FINANCING – Furnishing the necessary funds to operate or conduct a program or business. Funds can be raised internally, borrowed, or received from a grant.

Glossary continued

FINES AND PENALTIES – Revenue derived primarily from Municipal Court fines, forfeits, and penalties.

FISCAL POLICY – A government's policies with respect to revenues, spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming, or government budgets and their funding.

FISCAL YEAR – The 12-month budget period, beginning on July 1, to which the annual operating budget applies. At the end of the fiscal year, the government determines its financial position and the results of its operations.

FIXED ASSET – An asset of a long-term character such as land, building, machinery, furniture, and other equipment, with a value greater than \$1,000 and a useful life of longer than one year.

FIXED COST – A cost that varies little relative to the service level provided.

FULL-TIME EQUIVALENT POSITION (FTE) – A position converted to the decimal equivalent based on 2,080 hours per year. For example, a summer lifeguard working 8 hours per day for 4 months, or 690 hours, would be equivalent to 0.3 of a full-time position.

FUND – An accounting entity with accounts for recording revenues and expenditures to carry on specific purposes.

FUND BALANCE – The total dollars remaining after current expenditures for operations and debt service for capital improvements are subtracted from the sum of the beginning fund balance and current resources.

- G -

GAAP – *Generally Accepted Accounting Principles*. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GAS TAX – A tax on the sale of fuel dedicated to transportation.

GENERAL FUND – The City's principle operating account, which is supported primarily by taxes and fees having no restriction on their use.

GOALS – A long-term condition or end result. It describes a vision or philosophy about major social and environmental concerns of the community. The City of Bakersfield's goals are: (1) Provide Quality Public Safety Services; (2) Enhance

Glossary continued

the City's Transportation Network; (3) Continue Positive Downtown Development; (4) Plan for Growth and Development; (5) Strengthen and Diversify our Economic Base; (6) Promote Community Pride and Image; and, (7) Fiscal Solvency.

GOVERNING BODY – Consists of one Mayor, elected at large, and seven Councilmembers, each representing a ward within the City. *(A list of the current governing body is available on the first page of this document.)*

GOVERNMENTAL FUNDS – An accounting entity used to account for operations that rely mostly on current assets and current liabilities. Governmental funds include the General Fund, special revenue funds, enterprise funds and redevelopment funds.

GRANT – A grant is contributions or gifts of cash or other assets from another organization or governmental entity for use in a specific purpose, activity, or facility.

- H -

HUD – *United States Department of Housing & Urban Development.* A federal agency that is charged with increasing homeownership, supporting community development, and improving access to affordable housing. HUD administers the CDBG (Community Development Block Grant) program.

- I -

INDIRECT COSTS – Those elements of cost necessary in the production of a good or service that are not directly traceable to the product or service.

INFRASTRUCTURE – The physical assets or foundation of the City, including buildings, parks, streets, and water and sewer systems.

INTEREST EARNINGS – Revenue derived from the proper management of the City's assets, through investment of public funds being held until expended or distributed to other units of government.

INTERGOVERNMENTAL REVENUE – Revenue received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in-lieu of taxes.

INTERNAL SERVICE FUND – A fund used to account for the centralized financing of goods or services provided by one department or agency to other government departments or agencies, or to other governments, on a cost-

Glossary continued

reimbursement basis. Internal service funds belong to the "proprietary" group of funds. The City of Bakersfield uses internal service funds for the central administration of insurance and equipment replacement.

- L -

LAWS – A binding custom or practice of a community; a rule of conduct or action prescribed or formally recognized as binding or enforced by a controlling authority.

LICENSES – A legal document issued by a government granting privileges to the holder to engage in regulated activity. All licenses issued by the City of Bakersfield are for regulatory purposes and are based on the premise of protecting the public safety, health, and general welfare. Licenses are issued after certain requirements and standards are fulfilled.

LINE ITEM – The smallest expenditure detail in department budgets. The line item also is referred to as an "object", with numerical "object codes" used to identify expenditures in the accounting system.

- M -

MAYOR – Elected official who presides over business that is brought before the City Council.

MODIFIED-ACCRUAL BASIS – Revenue is recognized when it becomes measurable and available as net current assets. Expenditures are recognized when the related fund liability is incurred.

- O -

OBJECTIVE – A readily measurable statement of an expected accomplishment within the fiscal year.

OPERATING BUDGET – A budget which applies to all costs other than those for capital improvement projects or major purchases. This refers more to the day-to-day operations of the City.

OPERATING EXPENDITURES – Those costs which are associated with the general operations of departments, exclusive of personnel and capital expenditures. Typical examples include materials and supplies, contractual services, travel, and other miscellaneous expenses.

Glossary continued

OPERATING REVENUES – Funds that the government receives as income to pay for ongoing operation. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

ORDINANCE – A formal legislative enactment by the City Council, which has the full force of law within the boundaries of the municipality unless pre-empted by a higher form of law, such as a state statute or constitutional provision. (See also resolution).

OVERSIGHT BOARD – Comprised of various members of local taxing agencies and at large members who supervise the activities of the Successor Agency and have a fiduciary responsibility to the holders of enforceable obligations and the taxing entities that will benefit from the distribution of property tax and other revenues due to the dissolution of the Bakersfield Redevelopment Agency.

- P -

PERSONNEL EXPENDITURES – All costs related to compensating employees, including employee benefit costs such as the City's contribution for retirement, social security, and health and life insurance.

PRINCIPAL – The base amount of debt, which is the basis for interest computations.

PROGRAM SERVICE OBJECTIVE – The program service objective describes in specific and measurable terms the results a program (within a particular division) is expected to achieve within a given time frame. Program service objectives are derived from City Council Goals.

PROGRAM – A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the division or department is responsible.

PROPERTY TAX – A tax levied on real property.

PROPOSED BUDGET – A schedule of revenues and expenditures submitted by various departments or divisions to be reviewed and considered for the upcoming fiscal year.

PROPRIETARY FUNDS – Accounting entities to account for operations similar to a private enterprise with a balance sheet that incorporates long-term debt obligations, assets and liabilities, and depreciation. Enterprise funds and internal service funds are “proprietary” funds.

Glossary continued

PUBLIC HEARING – An open meeting regarding proposed operating or capital budget allocations, which provide citizens with an opportunity to voice their views on the merits of the proposals.

- R -

RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) – A document approved in draft form by the Successor Agency and submitted to the Oversight Board for final approval and forwarding to the State Controller's Office and the State Department of Finance, which includes: 1) Obligations of the former Bakersfield Redevelopment Agency 2) A funding source for the payment of the obligations; 3) Projected dates and amounts of scheduled payments for each enforceable obligation; and 4) Is forward looking for each six-month fiscal period; A requirement of State Assembly Bill 26.

Once the ROPS is approved by the Oversight Board and transmitted to the Department of Finance and State Controller's Office, only those payments listed on the ROPS may be made by the Successor Agency from the funds specified.

REFUSE FUND – Rates charged by the City cover operations and maintenance costs associated with refuse service and street sweeping.

RESERVE – A portion of fund equity legally restricted for a specific purpose or not available for appropriation and subsequent spending. It is normally set aside in funds for emergencies or unforeseen expenditures not otherwise budgeted.

RESOLUTION – A legislative enactment that has less legal formality than an ordinance and has a lower legal status.

RESOURCES – Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

REVENUE – Money received from taxes, fees, permits, licenses, interest, inter-governmental sources, and other sources.

RISK MANAGEMENT FUND – Provides a self-funded program for general liability and workers' compensation insurance.

- S -

SERVICE – A specific deliverable provided to the public. It has a specific budget, as well as performance measures to determine the benefits received. A service is ultimately aligned to one of the Council's seven goals.

Glossary continued

SERVICE LEVEL INDICATORS – The service level indicators describe in specific and measurable terms the results a program (within a particular division) is expected to achieve within a given time frame. Service level indicators are derived from the action plan.

SIGNIFICANT BUDGET CHANGES – A significant budget change represents a major departure from historical practice or treatment of a program or line item within a department's budget.

SPECIAL ASSESSMENTS – Compulsory charges levied by a government to finance current or permanent public services to a particular group of persons or properties.

SPECIAL REVENUE FUND – An accounting entity to record revenue that is legally destined for a specific purpose and the expenditure of the dedicated revenue.

SPHERE OF INFLUENCE (SOI) – A plan, adopted by Kern Local Agency Formation Commission (LAFCo), for the probable physical boundaries and service area of the City.

SUCCESSOR AGENCY – The entity, designated as the City of Bakersfield, responsible for appointing members to the Oversight Board for the wind down and close out functions of the former City Redevelopment Agency, as defined under State Assembly Bill 26.

- T -

TAX INCREMENT FINANCING – Use of taxes collected within a specifically designated area for repayment of tax increment debt and major infrastructure expenditures.

TAXES – Compulsory assessments levied by a government for the purpose of financing services performed for the common benefit of the citizens. Taxes do not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments. Generally includes property taxes, sales taxes, franchise taxes, business license taxes, real property transfer taxes, and transient occupancy taxes.

TRANSIENT OCCUPANCY TAX – Used to account for Transient Occupancy Tax Revenues (Hotel Tax) and expenditures funded by this revenue source.

TRANSPORTATION DEVELOPMENT FUND – Used to account for funds collected from fees paid to mitigate the traffic impacts to the regional circulation system

Glossary continued

caused by a development project. The fees are paid when a building permit for the development project is obtained, and are based upon the amount of traffic the development will generate.

TRUST FUND – Used when the City is custodian of money to be reserved and spent for a special purpose.

- U -

UNENCUMBERED BALANCE – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

UNRESERVED FUND BALANCE – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

USER CHARGES/FEES – These represent payment for services which would not be provided to the individual if the charge were not paid.