

PERMITS & ENTERTAINMENT

TENT & CANOPY PERMITS

APPLICATION FORM, PROCEDURES, & INSTRUCTIONS



BAKERSFIELD FIRE DEPT.

Prevention Services

2101 H Street

Bakersfield, CA 93301

Tel.: (661) 326-3979

Fax: (661) 852-2171

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PLOT PLAN MUST PROVIDE THE FOLLOWING INFORMATION

Any temporary membrane having an area in excess of 400 sq. ft. and/or canopy (top only) in excess of 700 sq. ft. if open on all four sides requires a permit (CFC 3103.4, 105.6, and 105.7).

Application for a tent permit must be made at least 24 hours prior to the Fire Safety Inspection and the fire safety inspection must be completed and approved prior to operation.

1. Location of tent or tents in respect to the following:
 - a. Property Lines – 20 feet away (CFC 3103.8.2)
 - b. Building Structures – 0 feet if tent is less than 10,000 sq. ft.
 - c. Vehicle Parking – 20 feet away (CFC 3103.8.2)
 - d. Liquefied Petroleum Gas Containers- 10 feet away (CFC 3104.16.2.1)
 - e. Flammable and Combustible Liquids- 50 feet away (CFC 3104.17.2)

2. Location of NO SMOKING signs and FIRE EXTINGUISHERS.

NOTE: Two Class 2-A fire extinguishers shall be provided in every tent having a floor area between 500 sq. ft. and 1,000 sq. ft., plus one 2-A fire extinguisher in each auxiliary adjacent tent. One additional extinguisher shall be provided for each 1,000 sq. ft.

3. Exits: No point in tent to be more than 100 ft. from an exit – minimum of 2 (CFC Table 3103.12.1) see below
Cooking and heating equipment should not be located within 10 ft. from exits or combustible materials.

4. Seating plan: With minimum aisle measurements provided (if applicable).

NOTE: No flammable vegetation within twenty (20) feet of any tent. Hay, straw, trash, or other flammable material shall be stored more than twenty (20) feet from any tent.

NOTE: If tent or canopy does not meet the above requirements, a permit will not be issued and a re-inspection fee will be required.

APPLICATION

PERMIT: #

NAME OF COMPANY/PERSON REQUESTING TENT APPLICATION			PHONE #
ADDRESS	CITY	STATE	ZIP
NAME OF COMPANY OR LOCATION OF INSTALLATION			PHONE #
ADDRESS	CITY BAKERSFIELD	STATE CA	ZIP
NUMBER OF TENTS TO BE INSTALLED _____	TENT SIZE () _____ ft. X _____ ft.		
_____	() _____ ft. X _____ ft.		
_____	() _____ ft. X _____ ft.		
SET UP DATE TENT TO BE INSTALLED	TAKE DOWN DATE TENT TO BE REMOVED		
TENT READY FOR INSPECTION ON (DATE)	APPROXIMATE TIME		
AFTER HOURS/WEEKENDS TENT READY FOR INSPECTION ON (DATE)	AFTER HOURS/WEEKENDS (DATE)		
OCCUPANCY USE OF TENT [EXPLAIN]	OCCUPANCY LOAD: #		
EVENT DATE			
ARE THERE TO BE INSIDE DECORATIONS? <input type="checkbox"/> YES <input type="checkbox"/> NO			
NOTE: State Fire Marshal Certificates of Flame Resistance for all tent fabrics and all interior decorative fabrics shall be provided prior to issuing of permits.			
ARE LIGHTS BEING INSTALLED? <input type="checkbox"/> YES <input type="checkbox"/> NO HEATING? <input type="checkbox"/> YES <input type="checkbox"/> NO COOKING APPLIANCES? <input type="checkbox"/> YES <input type="checkbox"/> NO			
NOTE: Explain type of equipment to be used for heating and cooking appliances.			

CFC TABLE 3103.12.1

OCCUPANT LOAD	MINIMUM EXITS	MINIMUM WIDTH OF EACH MEANS OF EGRESS (INCHES)	
		Tent	Membrane Structure
10 - 199	2	72	36
200 - 499	3	72	72
500 - 999	4	96	72
1,000 - 1,999	5	120	96
2,000 - 2,999	6	120	96
OVER 3,000	7	120	96

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Application for a tent permit must be made at least 24 hours prior to the Fire Safety Inspection and the fire safety inspection *must be completed and approved prior to operation.*

Please Note: *If tents are not ready for inspection at the time stated, there may be a re-inspection fee charged or an after-hours inspection fee charged.*

TENT: A temporary structure, the covering of which is made of pliable material that achieves its support by mechanical means such as beams, columns, poles, or arches, or by rope or cables, or both. (NFPA 102)

CANOPY: A temporary structure, enclosure or shelter constructed of fabric or pliable materials supported by any manner, except by air or the contents it protects, and is open without sidewalls or drops on 75% or more of the perimeter. (CFC 3103.05)

TEMPORARY MEMBRANE STRUCTURE. A building or portion of a building incorporating an air-inflated, air-supported, tensioned-membrane structure; a membrane roof; or a membrane-covered ridge frame to protect habitable or usable space that is in place for a period of 180 consecutive calendar days or less. (CFC 3103.5)

PERMIT:

- ***A permit shall be obtained*** from the Bakersfield Fire Department Fire Prevention Services to erect or operate an air-supported temporary membrane structure or tent having an area in excess of 400 sq. ft. or canopy/(s) in excess of 400 sq. ft. (CFC 3103.2)
- Tents, Canopies, or Membranes shall be permitted ***only on a temporary basis not to exceed 180 days in a 12 month period.*** (CFC 3103.5)

LOCATION OF TENTS, CANOPIES OR TEMPORARY MEMBRANES:

- Tents, Canopies, or Membranes shall not be located within (20) feet of property lines, buildings, other Tents, Canopies, or Membranes, parked vehicles, or internal combustion engines. (CFC 3103.8.2)
- Tents, Canopies, or Membranes shall not be located within (50) feet of flammable and combustible liquids storage or vegetation. (CFC 3104.5)
- ***Flammable vegetation may be present if treated with approved fire-resistive treatments.***



FLAME RESISTANCE:

- Sidewalls, drops, and tops of Temporary Membrane Structures, Tents, and Canopies shall be composed of flame-resistant material. *(CFC 3104.2)*
- The Bakersfield Fire Department requires a certificate or other evidence of approved by a laboratory of recognized standing that the tent fabric materials has the required flame resistance (State of California Fire Marshal's Seal). *(CFC 3104.2)*
- Tents, Canopies, or Membranes shall have a permanently affixed label with the following information: *(CFC 3104.3)*
 - Identification of size and fabric or material type.
 - The date they were last treated with an approved flame retardant.
 - The trade name and type of flame retardant utilized in the treatment.
 - The name of the person and firm that applied the flame retardant.
- No hay, straw, shavings, or other combustible material shall be permitted within any structure used as an assembly *unless it has been treated with an approved fire retardant. (CFC 3104.5)*

FIRE EXTINGUISHERS:

- Fire extinguishers shall be provided in every Tent, Canopy, or Membrane structure at: *(CFC 3104.12)*
 - Under 500 sq. ft. of floor area; One (1) 2-A; 10-BC
 - 500 – 1,000 sq. ft. of floor area; Two (2) 2-A; 10-BC
 - Each additional 1,000 sq. ft. of floor area; One (1) additional 2-A; 10-BC

NO SMOKING SIGNS:

- Smoking shall **NOT** be permitted in Tents, Canopies, or Membrane Structures or in adjacent areas where hay, straw, sawdust or other combustible materials are used or stored. *(CFC 3104.6)*

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SEATING ARRANGEMENTS

- **Spacing:**
 - When seating in rows that have 14 or less seats, the minimum clear width between rows shall not be less than 12 inches.
 - If the seating exceeds 100 total seats, width between will increase by .3 inches for every seat beyond 14, not to exceed 22 inches. *(CFC 3103.11 in accordance with Chapter 10)*
- **Bonding:**
 - Loose seats, folding chairs in excess of 200 and not fixed to the floor, shall be bonded together in groups of three or more. *(CFC 3103 in accordance with CFC 1028.12)*
- **Exit Signs:**
 - Exit signs shall be required when necessary to clearly indicate the direction of egress when the exit serves an occupant load of 50 or more. *(CFC 3103.12.6)*

COOKING AND HEATING:

- Tents where cooking is performed shall be separated from other Tents, Canopies, or Membrane structures by a minimum of 20 feet. *(CFC 3104.15.5)*
- Electrical heating equipment shall not be located within 20 feet of an exit. *(CFC 3104.15)*
- Electrical cooking and heating equipment shall comply with the California Electrical Code & NFPA 70. *(CFC 3104.15.7)*
- No fuel fired heaters shall be permitted within any tent, canopy, or membrane structure. *(CFC 3104.7)*

FLAMMABLE AND COMBUSTIBLE LIQUIDS:

- Flammable and combustible liquids shall be stored outside in an approved manner not less than 50 sq. ft. from any Tent, Canopy, or Membrane structure. *(CFC 3104.17.2)*
- Refueling shall be performed in an approved location not less than 20 ft. from any Tent, Canopy, or Membrane structure. *(CFC 3104.17.3)*
- Generators and other combustible power sources shall be separated from Tent, Canopy or Membrane structure by a minimum of 20 ft. and isolated from contact with the public. *(CFC 3104.19)*