



CITY OF BAKERSFIELD
TRANSIENT OCCUPANCY
GOVERNMENT EXEMPTION FORM

PART I, OCCUPANT:

Check appropriate box:

Federal Government Employee (including Military)

Federal Government Employee who is exempt by reason of express provision of federal law or international treaty. State and local governments do not qualify for this exemption.

PLEASE PRINT NEATLY WHEN FILLING IN THE INFORMATION BELOW

Name of employee claiming exemption

Government Agency

Agency Department

Area Code and Telephone Number

Government Agency Street Address

City State/Country Zip Code

I certify that my hotel occupancy has been (or will be) furnished for my exclusive use, that I am the officer or employee of the Governmental Agency named above, and that such charges are incurred in the performance of my official duties for said Governmental Agency and has been (or will be) paid directly by them to the hotel.

I declare under penalty of perjury that the foregoing is true and correct.

Executed this date _____ at City of Bakersfield, California.

X _____
Signature of hotel guest claiming exemption

Title

PART II, LODGING OPERATOR: A separate exemption form is required for each governmental employee claiming an exemption. Payment must be made by a warrant or check on the treasury of the United States made payable to the hotel or by a government issued credit card. A contractor for a government agency is not exempt from transient occupancy tax.

Hotel Name: _____ Hotel Address: _____

Date of Occupancy: From _____ To _____ Total Rent Paid \$ _____

You are required to make a copy of the following documents and a copy of this claim and submit it with your "Transient Occupancy Return" on which you are reporting the exemption:

The official travel orders on agency letterhead stating the individual's full name, that the individual is on official business for the government and the dates of stay.

The photo identification of the individual. Can be government ID card.

Proof of government employment i.e.; government ID card or business card.