



BAKERSFIELD POLICE DEPARTMENT FINANCIAL CRIMES REPORT

This report must be filled out completely and submitted to the Financial Crimes Unit (FCU) **within 60 days** of the reported incident, either in person or by mail for processing. If you have any questions regarding this form or its contents please contact the FCU Office at **(661) 326-3536**.

In order to use this form, the victim must live in the city limits of the City of Bakersfield, or the crime must have occurred within the city limits. If the victim is a business and it is located in the county, it needs to be reported to the sheriff's department. If you are not sure, please ask prior to filling out the form. The Kern County Sheriff's Department can be contacted by calling 861-3110. (Reports not meeting these criteria will not be processed. You will be notified).

Please read the instructions on this page and the acceptance criteria on page two before completing:

1. Please type or print clearly. Fill in each block of this form as it applies to the crime you are reporting, not all will apply. If this form is not filled out completely, a case number will not be assigned, and the form will be returned for completion. **Please make sure you complete the certification on the bottom of page 2.**
2. Attach all original documents to this report when submitting. If originals are not available, please provide legible copies of the originals. Make sure both front and back sides of the documents are copied.
3. If you are mailing in your report, please mail to:

Bakersfield Police Department
Financial Crimes Unit
P.O. Box 59
Bakersfield, CA 93302
4. Once your report has been accepted and processed, it will be available for release to you through the Records Division. You will still be responsible for contacting the creditors about the fraud and putting a fraud alert with the credit bureaus if necessary. Not all reports are assigned to a detective for additional investigation. If you have any questions contact the Financial Crimes Unit at 326-3536.

In some instances you will be contacted to provide additional documentation or assist the assigned detective in obtaining information required to further investigate your report. This may include conducting audits for embezzlements. Failure to cooperate will result in your case being closed.

CHECK THE FOLLOWING PAGE FOR THE ACCEPTANCE CRITERIA

FINANCIAL CRIME UNIT'S ACCEPTANCE CRITERIA

We will accept forged or counterfeit checks; credit card fraud cases; identity thefts; embezzlements; Internet frauds; scams; and other financial crimes which **occur** within the jurisdiction of the Bakersfield Police Department, **with the exception of the following items:**

THE FOLLOWING WILL NOT BE ACCEPTED FOR INVESTIGATION BY THIS UNIT

1. **NSF/ Account Closed / Refer to Maker** checks under \$5,000 (not previously reported as stolen or forged) - contact Kern County District Attorney Checkbusters at **868-7640**
2. Forged / counterfeit **social security checks** – contact Social Security Administration at **861-4242**
3. Forged / counterfeit **unemployment** checks – contact State of California Employment Development Department at **325-4473**
4. Forged / counterfeit or misuse of **welfare checks, ebt cards, and food stamps** – contact your case worker.
5. Altered / counterfeit **lottery tickets** – contact California Lottery Commission at **(559) 449-2430**
6. Fraudulent use of **social security number for taxes or employment** – file a report with the Federal Trade Commission at **1-877-438-4338**, or online at www.ftc.gov. Once the report is filed with the FTC, then notify the Internal Revenue Service
7. **Drivers license** obtained in your name, forged or counterfeit DMV documents – contact California Department of Motor Vehicles Investigators at **836-2291**
8. **Traffic citations** / arrests in your name – contact court having jurisdiction. Also contact the California Attorney General's Office to find out how to register for the Identity Theft Registry. This is only for citations or arrests **1-888-880-0240**
9. **Counterfeit U.S. currency** with no suspect information – take to your bank



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OFFENSE INFORMATION				
Crime Type <input type="checkbox"/> Checks <input type="checkbox"/> Credit Card <input type="checkbox"/> ATM Card <input type="checkbox"/> Embezzlement <input type="checkbox"/> Internet Fraud <input type="checkbox"/> Other Scam <input type="checkbox"/> Identity Theft by use of Name, SS# or DL/ID# (circle one)			Date and Time Offense Occurred (Required)	
Address Where Occurred including Apartment or Suite # and ZIP Code			Is this report being accomplished for documentation at the request of a financial institution or other business? _____	
VICTIM INFORMATION				
Full Name (Business or Person Suffering Loss)		Sex	Date of Birth	Race/Ethnicity
Home Address including Apartment or Suite # and ZIP Code/City if other than Bakersfield		Home Phone Work Phone Cell Phone		
Driver's License Number and State	Social Security Number (only if used fraudulently)		Occupation	
Employer's Name	Employer's Address			
REPORTING PARTY (IF DIFFERENT THAN VICTIM OR IF VICTIM IS A BUSINESS)				
Full Name		Sex	Date of Birth	Race/Ethnicity
Home Address including Apartment or Suite # and ZIP Code		Home Phone Work Phone Cell Phone		
Driver's License Number and State	Employer's Name		Employer's Address	
SUSPECT INFORMATION (IF MORE THAN ONE SUSPECT, ADD IN THE NARRATIVE)				
Suspect's Name		Sex	Date of Birth/Age	Race/Ethnicity
Suspect's Address		Home Phone Work Phone Cell Phone		
Driver's License Number and State	Social Security Number		Employer & Address	
Height	Weight	Color Hair	Color Eyes	Scars, Marks, Tattoos
SUSPECT VEHICLE				
Year	Make & Model	Color	License #/State	Miscellaneous

